

# Bushfire Management Overlay (BMO)

## Application Checklist

This document can be submitted with your application as a summary of documents submitted for approval.

No.	Mandatory documents to be submitted with your application	√
1	An Application Form completed and signed	
2	A full copy of Title for the land, including the map showing current owners, title plan and any registered covenants, restrictions or Section 173 Agreements	
3	The prescribe application fee	

No.	Supporting documents to be submitted with your application	√
4	<p>A fully completed Bushfire Management Statement (see DPCD template) including: A locality and site description:</p> <ul style="list-style-type: none"> <li>• Attachment 1 that accurately describes: <ul style="list-style-type: none"> <li>○ the site shape, dimensions, size, orientation and contours</li> <li>○ existing use and siting of buildings or works on the land</li> <li>○ existing access arrangements</li> <li>○ existing vegetation types, condition and coverage</li> <li>○ any other feature or constraints of site relating to bushfire hazard</li> <li>○ north point, legend/key and scale</li> </ul> </li> <li>• Attachment 2 that includes: <ul style="list-style-type: none"> <li>○ existing land uses</li> <li>○ access to infrastructure</li> <li>○ existing road networks</li> <li>○ the landscape, including any major landscape features, significant vegetation and topography any other features or characteristics in the area relevant to bushfire hazard</li> <li>○ north point, legend/key and scale</li> </ul> </li> </ul>	
5	<p>For subdivision applications the following MUST be completed:</p> <ul style="list-style-type: none"> <li>• General requirements for subdivision (BF1)</li> <li>• Subdivision requirements for residential lots (BF2)</li> <li>• Location objective (BF3)</li> <li>• Siting and layout objective (BF4)</li> <li>• Bushfire protection measures (BF5)</li> </ul>	
6	<p>For buildings and works associated with a dwelling the following MUST be completed:</p> <ul style="list-style-type: none"> <li>• Location objective (BF3)</li> <li>• Siting and layout objective (BF4)</li> <li>• Bushfire protection measures (BF5)</li> <li>• Defendable space for dwellings and dependent person's units (BF6.1, 6.2 and if appropriate 6.3)</li> <li>• Defendable space location (BF9)</li> <li>• Water supply and access (BF10)</li> </ul>	
7	<p>For buildings and works associated with industry, office, retail and other occupied buildings the following MUST be completed:</p> <ul style="list-style-type: none"> <li>• Location objective (BF3)</li> <li>• Siting and layout objective (BF4)</li> <li>• Bushfire protection measures (BF5)</li> <li>• Defendable space for industry, office and retail premises (BF7.1 and 7.2, if appropriate)</li> <li>• Defendable space and construction for other occupied buildings (BF8.1 and 8.2, if appropriate)</li> <li>• Defendable space location (BF9)</li> <li>• Water supply and access (BF10)</li> </ul>	

## **Pre-application Meetings**

Pre-application meetings are recommended as a part of the application process. Council officers can provide specific advice to applicants on whether the proposal is generally consistent with the Swan Hill Planning Scheme.

Council officers will also aim to assist applicants to become fully aware of the expected standard and extent of documentation they are required to provide with their application to reduce or avoid the need for Council to request further information.

To arrange an appointment for a pre-application meeting with a Planning Officer please contact the Town Planning Department directly on (03) 5036 2352.