

Please return this completed form to: PO Box 488, Swan Hill VIC 3585 | DX 30166 45 Splatt Street, Swan Hill VIC 3585 68-72 Herbert Street, Robinvale VIC 3549 Tel: 03 5036 2396 | Fax: 03 5036 2340 Email: buildingl@swanhill.vic.gov.au

Places of Public Entertainment (POPE)

Determination for Occupancy Permits under Section 49 of the Building Act (Checklist for Applicant or Events Coordination Group)

Please complete the following questions on this form to assist in confirming if the proposed event is or is not a place of public entertainment as defined under the Building Act.

Location of Event			
Date/s of Event			
Type of Event			
• Will the event be enclosed or substantially enclosed?		Yes	No
• Will admission to the event be gained by payment of money or the giving of other consideration, and which is used for the purpose of public entertainment?		Yes	No
 Is the event held in a class 9b (public building) that has a floor area greater the 500m²? 		Yes	No
 Is the event being held in a place (other than a building) having an area greater than 500m²? 		Yes	No
 Will there be any tents, marquees or booths with a floor area greater than 100m²? 		Yes	No
• Will there be any seating stands for more than 20 people?		Yes	No
 Will there be any stages or platforms (including sky borders and stage wings) exceeding 150m²? 		Yes	No
 Prefabricated buildings exceeding 100m2 other than ones placed on the ground surface? 		Yes	No
Name			
Date			
Signature			
If yes has been indicated on any of the above questions, the Event Applicant will need to contact the Swan Hill Rural City Council, Building Department on 5036 2396 for further instruction.			