

Manufacturing Based Businesses

Planning and permits for manufacturing

What you need to know before opening your business

There are many types of manufacturing businesses in our region, including industrial to food manufacturing. The following will provide an overview of what permits and registrations you may need for your business.

Any business that manufacturers, must be registered with Council and follow regulations to ensure that products are safe for consumers. Certain products require licences and permits in order to manufacture them. Depending on the type of business you are operating you will need to meet manufacturing standards. These standards include:

- food standards code
- trade measurement standards
- product safety standards
- electrical equipment safety standards
- package and labeling codes and standards

For specific industry information visit:

<https://business.gov.au/planning/industry-information/manufacturing-industry>

Manufacturing businesses can include:

- industrial and farming equipment
- food manufacturing
- apparel manufacturing
- pre-fabricated homes/buildings
- spas and pools
- water tanks



Scan to complete
questionnaire!

The Process:

STEP 1: DO YOUR RESEARCH

Before submitting an application, please ensure that you are familiar with the requirements of operating a manufacturing based business, including:

- How you will meet the regulations
- What registration is required.

STEP 2: GATHER SUPPORTING DOCUMENTS

Your application will need to include a floorplan (where applicable) showing:

- hand wash basin(s)
- shelves, benches and tables
- ventilation
- clinical and related waste disposal

STEP 3: COMPLETE THE QUESTIONNAIRE

To complete the online business questionnaire, visit <https://forms.swanhill.vic.gov.au/bpt/>

STEP 4: COUNCIL ASSESSMENT

After your application is received, all documentation is reviewed internally by Council. Depending on the complexity of your application, you may be invited to a face-to-face 'pre-application' with relevant Council departments. Council will advise which permits you will need for your business.

STEP 5: OUTCOME

You will be provided with a copy of the outcome of your permit and/or registration application(s). Once you have been issued with the correct permits for your business you can start operating.

STEP 6: ONGOING SUPPORT

Stay in touch with Council for ongoing business support.



For More Information

Get in touch with us to discuss your business needs today:

- 📞 03 5036 2333
- ✉ ecodev@swanhill.vic.gov.au
- 🌐 <https://www.swanhill.vic.gov.au/business/start-or-expand-your-business/>



Scan to complete questionnaire!