



Budget 2018/19



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Key dates and information

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Information sessions

Public information sessions about the draft budget will be held on:

Monday, 14 May, 6pm at Swan Hill Region Information Centre (also livestreamed on Council's Facebook page).

Wednesday, 16 May, 6pm at Robinvale Resource Centre.

Making a submission

Submissions to Council's 2018/19 Budget will close at 4pm on Friday, 1 June (please indicate in your submission whether you wish to speak to Councillors about it).

Process to adopt the budget

Council will receive, hear and consider submissions on Tuesday, 12 June at 12.30pm. If no submissions are received, Council will consider whether to amend or adopt the budget at this meeting.

If submissions are received, Council will consider whether to amend or adopt the budget at a Special Council Meeting on Tuesday, 26 June at 5.30pm.

Mayor and CEO's Introduction

We are pleased to present our 2018/19 budget to the Swan Hill Rural City community.

This \$52.25 million budget outlines more than 100 services that Council delivers across the municipality and the major infrastructure and road projects we aim to complete in the coming year. It also outlines how each of these services and projects will be funded.

We will deliver these projects and services within the State Government mandated rate cap of 2.25 per cent. In fact, the rate increase for 2018/19 will be below the cap, at 2.05 per cent.

While the rate cap poses challenges as we formulate and deliver each annual budget, Council is determined to minimise financial pressure on the community, while maintaining, and in some cases enhancing, community services.

It is worth noting one change to our rate modelling this year, which was made with this ethos in mind. The discount applied to dry land farming properties will be increased to 15 per cent to offset high increases in property values, and means rate rises will be more evenly distributed across property types.

The budget has been prepared to support the key result areas in our Council Plan 2017-21, as well as other community goals identified through a range of forums and consultations.

Many of these projects are subject to funding that Council will seek through various State and Federal government schemes.

Projects and programs that we plan to deliver in 2018/19 include:

Key Result Area 1: Economic growth

- Upgrade facilities at the Swan Hill Regional Livestock Exchange (\$1.15 million).
- Market and promote the Pioneer Settlement as the premier tourist destination within the region (\$0.83 million).
- Further develop Tower Hill residential estate (\$1.31 million).
- Facilitate growth within the municipality through our Economic Development Unit (\$0.83 million).
- Market and promote the region (\$0.95 million).

Key Result Area 2: Community enrichment

- Deliver services to support the elderly within our communities (\$2.48 million).
- Deliver family and children's services, including maternal and child health, family day care, vacation and after school care and youth support (\$1.97 million).
- Deliver work requested through Community Plans in Ultima, Lake Boga, Wemen, Manangatang, Beverford, Nyah, Boundary Bend and Woorinen (\$0.59 million).
- Plan and build the Lake Boga education hub (\$0.42 million)
- Design Swan Hill Regional Art Gallery extension (\$0.30 million).

Key Result Area 3: Infrastructure

- Maintain and operate parks, reserves, sports fields, swimming pools and other recreational facilities (\$2.19 million).
- Maintain Council's road network and deliver capital road projects (\$6.53 million), including sealed and unsealed roads.
- Deliver projects identified from the Swan Hill Riverfront Masterplan (\$1.87 million)
- Design and construct the Robinvale town levee (\$0.60 million).
- Reconstruct the Swan Hill Aerodrome runway and lighting (\$0.23 million)

- Beautify Bromley Road (\$0.81 million)
- Build Ken Harrison Reserve Pavilion (\$0.52 million)

Key Result Area 4: Governance and leadership

- Manage and administer Council human and financial resources (\$4.39 million).
- Further develop Council IT processes as identified in the IT Strategy (\$0.13 million).

Key Result Area 5: Environment

- Operate waste collection, recycling and disposal program (\$3.13 million).
- Improve Swan Hill Landfill transfer station (\$0.15 million).

Councillor Les McPhee
Mayor

John McLinden
Chief Executive Officer

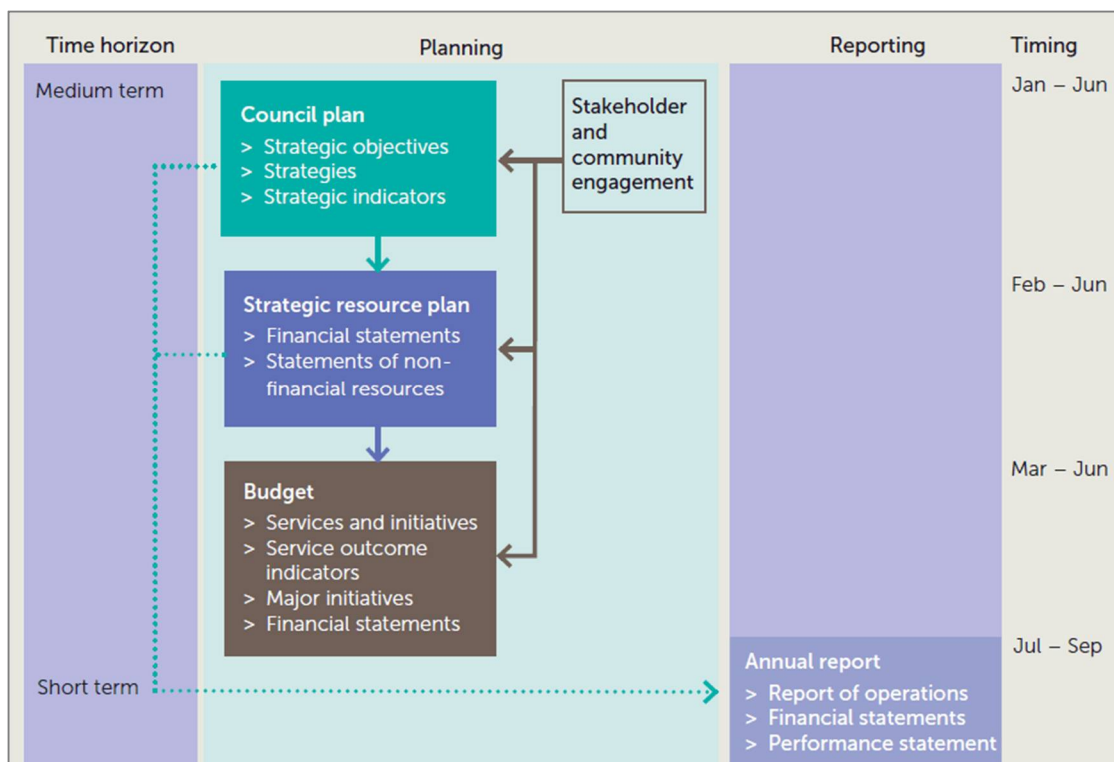
Key statistics	2017/18 Forecast \$'000	2018/19 Budget \$'000
Total operating expenditure	43,933	46,724
Comprehensive operating surplus	(6,733)	(5,523)
Underlying operating surplus	(201)	(3,192)
Rates determination result	(1,470)	(53)
Capital works program	18,782	17,593
Funding the capital works program		
Council	(5,872)	(6,985)
Reserves	(3,389)	(6,601)
Borrowings	(1,000)	(500)
Grants and contributions	(8,521)	(3,507)

1. Link to the Council Plan

This section describes how the Annual Budget links to the achievement of the Council Plan within an overall planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term, medium term (Council Plan) and short term (Annual Budget) and then holding itself accountable (Annual Report).

1.1 Planning and accountability framework

The Strategic Resource Plan, part of and prepared in conjunction with the Council Plan, is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the strategic objectives outlined in the Council Plan. The Annual Budget is framed within the Strategic Resource Plan, considering the services and initiatives that contribute to achieving the Strategic Objectives from the Council Plan. The diagram below depicts the planning and accountability framework that applies to local government in Victoria.



Source: Department of Environment, Land, Water and Planning

The Council Plan is prepared with reference to Council's 10-year long term financial plan.

The timing of each component in the planning framework is critical to the successful achievement of the planned outcomes.

1.2 Our purpose

Our vision

A prosperous and healthy community enjoying quality facilities and services.

Our mission

We will lead, advocate, partner and provide efficient services and opportunities for growth and the wellbeing of our community and environment.

Our values

Council values our residents and community and will be responsive to their needs. In pursuing our objectives, we believe in, and are committed to, the following values:

- **Community Engagement** – We will ensure that our communities are consulted, listened to and informed.
- **Leadership** – We will be at the centre of our community and by actively engaging our community we will form the collective view on strategic issues and will then express our views through strong advocacy.
- **Fairness** – We will value and embrace the diversity of our community and ensure that all people are treated equally.
- **Accountability** – We will be transparent and efficient in our activities and we will always value feedback.
- **Trust** - We will act with integrity and earn the community's trust by being a reliable partner in delivering services and providing facilities.

1.3 Strategic objectives

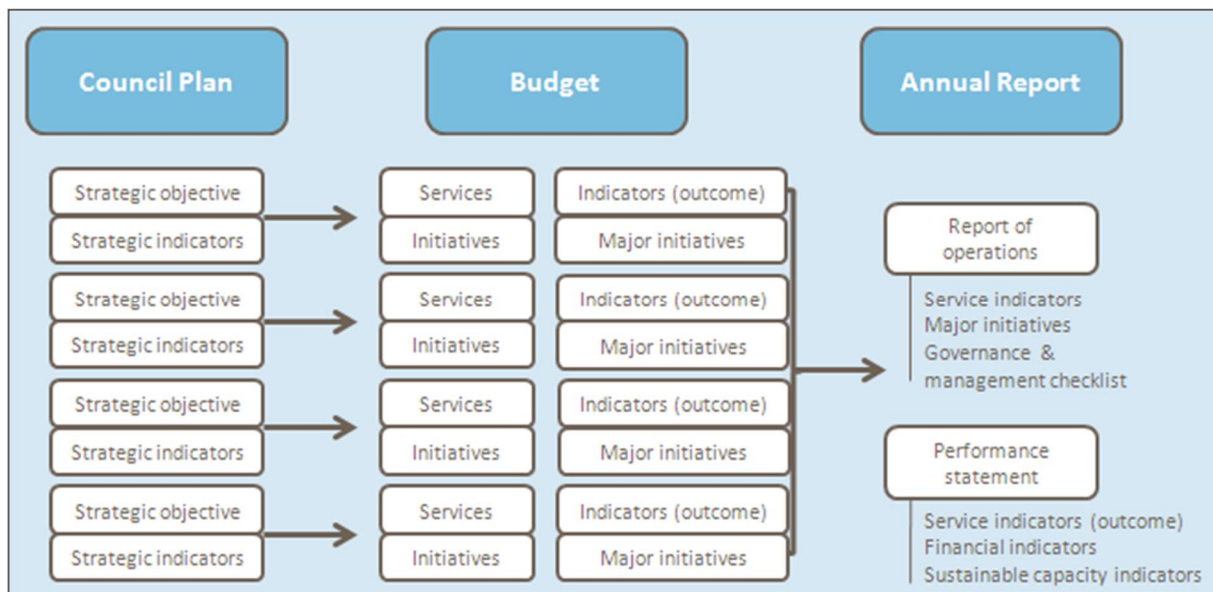
Council delivers services and initiatives under 22 major service categories. Each contributes to the achievement of one of the five Strategic Objectives as set out in the Council Plan 2017-21. The following table lists the five Strategic Objectives as described in the Council Plan.

Strategic Objective	Description
1. Economic growth	We will encourage new business development, provide support for business expansion and will continuously seek to help our existing businesses to prosper.
2. Community enrichment	We will provide a range of services to individuals and to the broader community that assist all in our community to live healthy, fulfilling lives. We will embrace our role as a regional centre by providing a range of cultural opportunities.
3. Infrastructure	We will provide and maintain publicly accessible infrastructure that is appropriate for the community's needs in the most effective and efficient manner possible.
4. Governance and leadership	We will represent our community's interests and conduct our affairs openly and with integrity, reflecting the high levels of governance our community expects. We will plan for our municipality's long term growth and development by committing to a robust program of strategic planning.
5. Environment	We will adopt work practices and implement policies that reduce our environmental impact, advocate for the protection of our environment and fulfil our regulatory obligations.

2. Services and initiatives and service performance outcome indicators

This section provides a description of the services and initiatives to be funded in the Budget for the 2018/19 year and how these will contribute to achieving the strategic objectives outlined in the Council Plan. It also describes several initiatives and service performance outcome indicators for key areas of Council’s operations.

Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in its Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Council Plan, the Budget and the Annual Report is shown below.



Source: Department of Environment, Land, Water and Planning

2.1 Strategic Objective 1 – Economic growth

To succeed in our strategic objective of Economic growth, we will encourage new business development, provide support for business expansion and will continuously seek to help our existing businesses to prosper. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Services

Service area	Description of services provided	2016/17 Actual \$'000	2017/18 Forecast \$'000	2018/19 Budget \$'000	
Building and planning statutory services	Provide statutory planning services including processing all planning applications, providing advice and making decisions about development proposals that require a planning permit. Represent Council at the Victorian Civil and Administrative Tribunal where necessary. Monitor Council's Planning Scheme and prepare major policy documents shaping the future of the municipality. Provide statutory building services to the community, including processing building permits, emergency management responsibilities, fire safety inspections, swimming pool barrier audits and complaints, and illegal building works investigations.				
		Operational Expenditure	894	1,018	1,014
		Capital Expenditure	-	-	-
		Revenue	(453)	(493)	(492)
		NET	441	525	522
Caravan parks	Provide and maintain caravan park facilities to a standard that promotes local tourism and supports a high quality of life.				
		Operational Expenditure	89	80	83
		Capital Expenditure	65	205	134
		Revenue	(265)	(284)	(284)
		NET	(111)	1	(67)
Economic development	Assist the organisation with economic development to facilitate an environment that is conducive to a sustainable and growing local business sector, and provide opportunities for local residents to improve their skill levels and access employment.				
		Operational Expenditure	3,134	2,458	1,929
		Capital Expenditure	490	1,575	1,313
		Revenue	(2,644)	(2,067)	(2,885)
		NET	980	1,966	357
Livestock exchange	Provide a livestock selling facility and associated services to primary producers, purchasers and stock agents.				
		Operational Expenditure	385	450	401
		Capital Expenditure	-	1,050	1,152
		Revenue	(589)	(1,823)	(659)
		NET	(204)	(323)	894

Service area	Description of services provided		
Pioneer Settlement	Care for and conserve the Pioneer Settlement and its collection. Market and promote the Settlement as a tourist destination, provide quality visitor programs and promote the sale of merchandise as an additional source of income.		
	2016/17 Actual	2017/18 Forecast	2018/19 Budget
	\$'000	\$'000	\$'000
Operational Expenditure	2,790	3,122	2,924
Capital Expenditure	144	676	35
Revenue	(1,850)	(3,306)	(2,124)
NET	1,084	492	835

Major Initiatives

- 1) Provide seed funding for economic development initiatives (\$80,000).
- 2) Upgrade the Pioneer Settlement day product (\$150,000).
- 3) Conserve and restore the PS Gem (\$35,395).
- 4) Tower Hill residential estate development (\$1,313,170).
- 5) Livestock exchange redevelopment (\$1,152,000).

Other Initiatives

- 6) Formulate new ways to encourage new business development.
- 7) Identify the types of businesses suited to this region and develop investment prospectuses.
- 8) Investigate and identify potential export opportunities and facilitate connections.
- 9) Pursue new businesses that are upstream processors for our local produce.
- 10) Promote new technologies and new ways of working.
- 11) Increase the availability of appropriate housing to support growth of industry and agriculture.
- 12) Encourage the growth of agriculture through appropriate advocacy and strategic planning.
- 13) Investigate opportunities for agricultural businesses to establish new enterprises.
- 14) Encourage organisations to jointly tender for works and services.
- 15) Actively pursue opportunities for regionally focused infrastructure.
- 16) Investigate options for investment in renewable energy technologies for the municipality.
- 17) Encourage and assist existing business to pursue value adding to their industry.
- 18) Improve the commercial position of the Pioneer Settlement.
- 19) In partnership with Swan Hill Incorporated, market and promote the region as a place to live, work and invest.
- 20) Assist local businesses to up-skill and retrain their workforce.
- 21) Promote the benefits of the region as a place to live, work and invest.
- 22) Implement the Workforce Development Strategy.
- 23) Encourage the development of appropriate accommodation for various workforces.
- 24) Improve the employability skills of the long term unemployed and unskilled in Robinvale and district.
- 25) Review the Municipal Strategic Statement (MSS).
- 26) Identify and zone appropriate land for future development.
- 27) Investigate and develop options for de-watered farming land.
- 28) Review the availability and suitability of industrial land in Swan Hill and Robinvale.
- 29) Review small towns for further housing development.

Service Performance Outcome Indicators*

Service	Indicator	2016/17 Actual	2017/18 Forecast	2018/19 Budget
Statutory planning	Decision making (Council planning decisions upheld at VCAT)	50%	0%	0%

*refer to table at end of section 2.5 for information on the calculation of Service Performance Outcome Indicators.

2.2 Strategic Objective 2 – Community enrichment

To achieve our objective of Community enrichment, we will provide a range of services to individuals and to the broader community that assist all in our community to live healthy, fulfilling lives. We will embrace our role as a regional centre by providing a range of cultural opportunities. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Services

Service area	Description of services provided	2016/17 Actual \$'000	2017/18 Forecast \$'000	2018/19 Budget \$'000	
Aged and disability services	A range of home and community care services for the aged and people with a disability including home delivered meals, personal care, transport, dementia care, home maintenance, housing support and senior citizen clubs.				
		Operational Expenditure	5,603	2,517	2,476
		Capital Expenditure	-	-	-
		Revenue	(5,179)	(2,337)	(2,379)
		NET	424	180	97
Family and children services	Family oriented support services including pre-schools, maternal and child health , youth services, family day care, out of school hours, and holiday programs.				
		Operational Expenditure	1,962	1,852	1,974
		Capital Expenditure	-	-	-
		Revenue	(1,137)	(1,071)	(1,121)
		NET	825	781	853
Community development	Effective and ongoing liaison with, and support to, community and recreation groups. Support for the development and implementation of Community Plans and liaison with our Indigenous community.				
		Operational Expenditure	1,000	1,313	1,244
		Capital Expenditure	412	1,497	556
		Revenue	(399)	(1,561)	(609)
		NET	1,013	1,249	1,191
Leisure centres	A wide range of programs and services giving the community a chance to participate in cultural, health, education, and leisure activities that contribute to the community's general wellbeing.				
		Operational Expenditure	1,090	1,083	1,129
		Capital Expenditure	44	100	450
		Revenue	(136)	(75)	(239)
		NET	998	1,108	1,340

Service area	Description of services provided	2016/17 Actual \$'000	2017/18 Forecast \$'000	2018/19 Budget \$'000	
Public health and regulatory services	Co-ordinate food safety , immunisations and management of public health concerns to ensure an acceptable state of physical, mental and social wellbeing is maintained within the community. This service also provides staff at school crossings throughout the municipality, animal management services, parking control and enforcement and provides education, regulation and enforcement of the general Local Law and relevant state legislation.				
		Operational Expenditure	1,252	1,190	1,254
		Capital Expenditure	40	9	22
		Revenue	(898)	(728)	(716)
		NET	394	471	560
Cultural services	Performing arts, art gallery and library services. A customer-focused service that caters for the cultural, educational and recreational needs of residents, while offering a place for the community to meet, relax and enjoy the facilities and services. Includes the operation and maintenance of the Swan Hill Town Hall and Performing Arts Centre.				
		Operational Expenditure	2,364	2,683	2,102
		Capital Expenditure	176	537	446
		Revenue	(919)	(1,109)	(597)
		NET	1,621	2,111	1,951

Major Initiatives

- 1) Prepare designs for the Swan Hill Regional Art Gallery extension (\$300,000).
- 2) Continue to engage a Rural Access Co-ordinator, with the aim of creating inclusive communities (\$163,670).
- 3) Continue implementing Community Plans and projects (\$591,440).
- 4) Host the Fairfax Festival (\$101,350).
- 5) Implement Youth Strategy – FREEZA activities (\$42,025).

Other Initiatives

- 6) Review and implement the Aboriginal Partnership Plan.
- 7) Investigate opportunities to develop Aboriginal leadership capabilities.
- 8) Establish and maintain partnership with organisations that support Culturally and Linguistically Diverse (CALD) communities.
- 9) Develop and implement the Disability Action Plan.
- 10) Implement actions from the Youth Strategy 2015-19.
- 11) Strengthen our connection with youth.
- 12) Develop and implement Cultural Services Plan.
- 13) Review and implement actions from the Public Health and Wellbeing Plan.
- 14) Strategically position Council's ongoing role regarding the community-based aged care reforms.
- 15) Review and determine Council's role in early years and child care services.
- 16) Improve personal and community safety by working with partners on community safety issues.
- 17) Plan for the future provision of sport and recreation facilities and services.
- 18) Expand library services in Robinvale and review the delivery of library services in our small communities.
- 19) Investigate the need for an off leash dog park.
- 20) Support the capacity of communities to self-manage and self-regulate.
- 21) Review each of our Community Plans.
- 22) Plan for the development of the Swan Hill Regional Art Gallery precinct.

Service Performance Outcome Indicators*

Service	Indicator	2016/17 Actual	2017/18 Forecast	2018/19 Budget
Maternal and child health	Participation in the MCH service	73.28%	72%	73%
	Participation in the MCH service by Aboriginal children	41.88%	58%	59%
Libraries	Participation by municipal population.	19.91%	12.9%	14.0%
Animal management	Health and safety (Number of successful animal management prosecutions.	1	3	1
Food and safety	Health and safety (percentage of critical and major non-compliance outcome notifications that are followed up by Council).	100%	100%	100%

*refer to table at end of section 2.5 for information on the calculation of Service Performance Outcome Indicators.

2.3 Strategic Objective 3 - Infrastructure

To achieve our objective of Infrastructure, we will provide and maintain publicly accessible infrastructure that is appropriate for the community's needs in the most effective and efficient manner possible. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Services

Service area	Description of services provided	2016/17 Actual \$'000	2017/18 Forecast \$'000	2018/19 Budget \$'000
Amenity and safety	Provide the community with well-maintained public areas with a focus on community access and safety. Maintain urban streets and public areas, including footpaths, in a clean and litter-free state and provide access to public conveniences and lighting of public areas. Provide and maintain efficient and effective open and underground drainage systems.			
		Operational Expenditure 2,648	2,833	2,892
		Capital Expenditure 391	1,802	1,577
		Revenue (37)	(379)	(626)
		NET 3,002	4,256	3,843
Community buildings	Maintain and renew community buildings and facilities, including community centres, public halls and pre-schools.			
		Operational Expenditure 179	363	1,025
		Capital Expenditure 328	356	885
		Revenue (75)	(77)	(558)
		NET 432	642	1,352

Service area	Description of services provided	2016/17 Actual \$'000	2017/18 Forecast \$'000	2018/19 Budget \$'000	
Infrastructure planning and management	Provide for the planning, design and project management of Council's capital works program, and manage Council's plant and fleet assets and depot operations.				
		Operational Expenditure	613	628	701
		Capital Expenditure	831	2,416	1,236
		Revenue	(955)	(1,016)	(1,813)
		NET	489	2,028	124
Recreation	Maintain Council's parks, reserves, playgrounds and streetscapes in a functional and visually pleasing landscape.				
		Operational Expenditure	1,615	1,561	1,793
		Capital Expenditure	862	2,160	4,358
		Revenue	(362)	(1,972)	(804)
		NET	2,115	1,749	5,347
Swimming pools	Provide quality, accessible aquatic facilities that support a high quality of life for residents and visitors.				
		Operational Expenditure	407	388	394
		Capital Expenditure	30	20	-
		Revenue	-	(3)	-
		NET	437	405	394
Traffic and transportation services	Manage Council's roads and associated infrastructure assets. Ongoing maintenance and renewal work to municipal infrastructure assets including sealed roads, unsealed roads, footpaths and aerodromes.				
		Operational Expenditure	2,882	3,096	4,823
		Capital Expenditure	5,246	5,817	4,710
		Revenue	(5,457)	(3,360)	(4,710)
		NET	2,671	5,553	4,823

Major Initiatives

- 30) Design and construct the Robinvale town levee (\$600,000).
- 31) Re-seal sealed roads (\$1,120,000).
- 32) Re-sheet sealed road shoulders (\$205,000).
- 33) Re-sheet unsealed gravel roads (\$700,000).
- 34) Reconstruct Swan Hill Aerodrome lighting and runway (\$230,000).
- 35) Lake Boga early learning education hub (\$420,000).
- 36) Complete road works funded by the Federal Roads to Recovery program (\$1,175,220).
- 37) Complete Bromley Road Robinvale beautification project (\$805,075).
- 38) Undertake projects as identified in the Swan Hill Riverfront Masterplan (\$1,871,035).
- 39) Build new soccer pavilion at the Ken Harrison Sporting Complex (\$520,000).

Other Initiatives

- 23) Manage Council's roads and road related infrastructure in line with the Road Management Plan.
- 24) Advocate for funding for an active trail between Lake Boga and Swan Hill.
- 25) Advocate for improved transport routes across the region.
- 26) Pursue funding for a levee bank at Robinvale.

- 27) Review the Swan Hill Active Transport Strategy.
- 28) Review the way we procure and maintain our infrastructure.
- 29) Maximise community benefit from the opportunities presented at Chisholm Motorsports Complex.
- 30) Implement Swan Hill and Robinvale riverfront masterplans.
- 31) Ensure developers comply with the Infrastructure Design Manual where relevant to local standards.
- 32) Upgrade Swan Hill Livestock Selling Complex.
- 33) Review the road network and classify each road.
- 34) Plan and deliver Council's capital works program and Major Projects Plan.
- 35) Actively pursue opportunities from decommissioned irrigation infrastructure.
- 36) Complete the Recreation Reserves Masterplan.
- 37) Review current use of Council facilities.
- 38) Plan and deliver assets for current and future needs of our growing community and changing environment.

Service Performance Outcome Indicators*

Service	Indicator	2016/17 Actual	2017/18 Forecast	2018/19 Budget
Aquatic facilities	Utilisation (number of visits per head of municipal population).	6.15	6.13	6.50
Roads	Satisfaction (community satisfaction rating out of 100).	49	48	49

*refer to table at end of section 2.5 for information on the calculation of Service Performance Outcome Indicators.

2.4 Strategic Objective 4 – Governance and Leadership

To achieve our objective of Governance and leadership, we will represent our community's interests, conduct our affairs openly and with integrity, reflecting the high levels of governance expected by our community. We will plan for the long term growth and development of our municipality by committing to a robust program of strategic planning. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Services

Service area	Description of services provided	2016/17 Actual \$'000	2017/18 Forecast \$'000	2018/19 Budget \$'000	
Councillors and corporate management	Governance includes the Mayor, Councillors, Chief Executive Officer, Executive Leadership Team and associated support, which cannot easily be attributed to the direct service provision areas.				
		Operational Expenditure	2,220	2,232	2,230
		Capital Expenditure	101	107	200
		Revenue	(38)	(24)	(117)
		NET	2,283	2,315	2,313

Service area	Description of services provided	2016/17 Actual \$'000	2017/18 Forecast \$'000	2018/19 Budget \$'000	
Community relationships	Proactively communicate Council decisions, programs and events to the community using a range of methods, and assist the organisation to respond to community issues as they arise.				
		Operational Expenditure	183	186	189
		Capital Expenditure	-	-	-
		Revenue	-	-	-
		NET	183	186	189
Management of resources	Manage Council's offices along with human and financial resources to effectively and efficiently fulfil Council objectives, including areas like rate raising and collection, customer service, human resource management, depot and office site management, Council finances, information technology and records management.				
		Operational Expenditure	4,181	4,760	4,391
		Capital Expenditure	205	253	248
		Revenue	(30,396)	(27,833)	(29,960)
		NET	(26,010)	(22,820)	(25,321)

Major Initiatives

- 40) Implement a project management system (\$30,000).
- 41) Further develop Council IT processes as identified in the IT Strategy (\$125,000).
- 42) Install solar energy production services on Council buildings (\$200,000).
- 43) Scan building and planning files to be stored digitally (38,190).

Other Initiatives

- 39) Develop Council's systems and processes to improve our customer service, efficiency and effectiveness of our operations.
- 40) Use social media as a medium for community consultation and communication.
- 41) Establish new and alternative methods of consultation.
- 42) Champion a culture that values strong community engagement.
- 43) Develop a strong positive message and image for Council and the region.
- 44) Continually improve workplace safety and staff health and wellbeing.
- 45) Review results of community satisfaction surveys to identify and respond to changes in service demand or expectations.
- 46) Implement a project management system.
- 47) Review Council services for efficiency, effectiveness and quality.
- 48) Engage and partner with organisations, business and individuals to increase co-operation and avoid duplication of resources when common objectives are identified.
- 49) Encourage and support Council representatives to obtain positions on relevant boards that support Council's activities, providing these duties do not conflict with Council responsibilities.
- 50) Ensure regular dialogue with neighbouring municipalities to assist in reducing cross border issues.
- 51) Ensure we have appropriately skilled staff that are aligned to the organisational values of Council and are recognised accordingly.
- 52) Lead the conversation on Swan Hill bridge placement with the community.
- 53) Improve effectiveness of Council's advocacy.
- 54) Work with Swan Hill District Health and Robinvale District Health Services to develop joint advocacy strategies for improved health services for our community.
- 55) Advocate to State and Federal governments to fund priorities in Community Plans, Major Projects Plan and other key Council plans and strategies.

Service Performance Outcome Indicators*

Service	Indicator	2016/17 Actual	2017/18 Forecast	2018/19 Budget
Governance	Satisfaction (community satisfaction rating out of 100).	53	53	54

*refer to table at end of section 2.5 for information on the calculation of Service Performance Outcome Indicators.

2.5 Strategic Objective 5 – Environment

To achieve our objective of Environment, we will adopt work practices and implement policies that reduce our environmental impact, advocate for the protection of our environment and fulfil our regulatory obligations. The services, initiatives, major initiatives and service performance indicators for each business area are described below.

Services

Service area	Description of services provided	2016/17 Actual \$'000	2017/18 Forecast \$'000	2018/19 Budget \$'000	
Environmental management	Advocate for, and assist to deliver environmental projects as part of Council's aim to become more sustainable in both built and natural environments.				
		Operational Expenditure	276	317	316
		Capital Expenditure	-	-	-
		Revenue	(78)	(75)	(75)
		NET	198	242	241
Waste management	Provide waste collection services, including kerbside collection of garbage, hard waste and green waste from all households and some commercial properties.				
		Operational Expenditure	2,273	2,888	3,127
		Capital Expenditure	-	203	270
		Revenue	(2,926)	(3,248)	(3,400)
		NET	(653)	(157)	(3)

Major Initiatives

- 44) Deliver the roadside weeds and pest management program (\$75,000).
- 45) Implement projects as identified from the Waste Management Strategy (\$200,000).
- 46) Construct a sealed service road at the Swan Hill Transfer Station (\$150,000)
- 47) Construct a reuse shed at the Robinvale Landfill (\$75,000).

Other Initiatives

- 56) Be actively involved in external discussions that affect the Murray River, its tributaries and lake systems.
- 57) Maintain and improve the condition of Lake Boga foreshore and its environs within our area of control in collaboration with other stakeholders.
- 58) Seek to influence how environmental water is used within the municipality.
- 59) Investigate opportunities to improve stormwater run-off from townships into the river.
- 60) Investigate alternative energy for Council buildings, and a community solar option.
- 61) Advocate for improved control on private and public land of feral pests and weeds.
- 62) Review our work methods to reduce the environmental impact of what we do.

- 63) Define Council's approach to fulfilling our environmental enforcement obligations.
- 64) Review and implement the Waste Management Plan.
- 65) Investigate opportunities for green waste and organic collection services.
- 66) Continue to lobby for a state wide container deposit scheme.
- 67) Develop projects that can be funded from the Victoria Sustainability Fund to provide environmental benefits for our community.

Service Performance Outcome Indicators

Service	Indicator	2016/17 Actual	2017/18 Forecast	2018/19 Budget
Waste collection	Waste diversion (percentage of waste diverted from landfill).	34.53%	34.89%	35.50%

Service Performance Outcome Indicators

Service	Indicator	Performance Measure	Computation
Statutory planning	Decision making	Council planning decisions upheld at VCAT (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100
Maternal and Child Health	Participation	Participation in the MCH service (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100
		Participation in MCH service by Aboriginal children (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100
Libraries	Participation	Active library members (Percentage of the municipal population that are active library members)	[Number of active library members / municipal population] x100
Animal Management	Health and safety	Animal management prosecutions (Number of successful animal management prosecutions)	Number of successful animal management prosecutions
Food safety	Health and safety	Critical and major non-compliance outcome notifications (Percentage of critical and major non-compliance outcome notifications that are followed up by Council)	[Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about food premises] x100
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities (Number of visits to aquatic facilities per head of municipal population)	Number of visits to aquatic facilities / Municipal population
Roads	Satisfaction	Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads.
Governance	Satisfaction	Satisfaction with Council decisions (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community
Waste collection	Waste diversion	Kerbside collection waste diverted from landfill (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100

2.3 Reconciliation with budgeted operating result

Strategic Objectives	Net Cost (Revenue)	Expenditure	Revenue
	\$'000	\$'000	\$'000
Strategic Objective 1 – Economic growth	2,541	8,985	(6,444)
Strategic Objective 2 – Community enrichment	5,992	11,653	(5,661)
Strategic Objective 3 – Infrastructure	15,883	24,394	(8,511)
Strategic Objective 4 – Governance and leadership	(22,819)	7,258	(30,077)
Strategic Objective 5 – Environment	238	3,713	(3,475)
Total	1,835	56,003	(54,168)
Expenses added in:			
Depreciation	9,010		
Written down value of disposals	1,182		
Deficit before capital items and additional funding sources	12,027		
Less capital items and additional funding sources			
Capital expenditure and asset purchases	17,593		
Loan principal repayments	457		
Proceeds from loans	(500)		
(Surplus) funds	(5,523)		

3. Financial statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2018/19 has been supplemented with projections to 2021/22 extracted from the Strategic Resource Plan.

This section includes the following financial statements prepared in accordance with the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

- 3.1 Comprehensive Income Statement
- 3.2 Balance Sheet
- 3.3 Statement of Changes in Equity
- 3.4 Statement of Cash Flows
- 3.5 Statement of Capital Works
- 3.6 Statement of Human Resources

Council also prepares a Rates Determination Statement as part of the budget process which is in section 3.7. The Rates Determination Statement is not one of the financial statements mandated by the Local Government Regulations. Council prepares this statement so we can determine the surplus based on the level of rates and charges raised and budgeted operational and capital transactions.

The Rates Determination Statement does not include profit/loss on sale of assets or depreciation, which are both non-cash. It shows both the income and expenses for capital projects and net monies transferred to/from reserves, such as loan principal to repay interest only loans when they mature.

3.1 Comprehensive Income Statement

For the four years ending 30 June 2022

	NOTES	Forecast	Budget	Strategic Resource Plan		
		Actual		Projections		
		2017/18	2018/19	2019/20	2020/21	2021/22
		\$'000	\$'000	\$'000	\$'000	\$'000
Income						
Rates and charges	4.1.1	26,718	27,624	28,750	29,604	30,588
Statutory fees and fines	4.1.2	982	907	927	948	970
User fees	4.1.3	4,605	4,694	4,927	5,127	5,293
Grants – operating	4.1.4	6,742	11,467	9,818	10,015	10,241
Grants - capital	4.1.4	8,407	3,357	2,452	5,497	3,087
Contributions - monetary	4.1.5	257	215	159	86	164
Net gain/(loss) on disposal of property, infrastructure, plant and equipment		155	295	411	478	308
Other income	4.1.6	2,800	3,688	3,719	3,794	3,766
Total income		50,666	52,247	51,163	55,549	54,417
Expenses						
Employee costs	4.1.7	18,991	19,739	20,628	21,241	21,924
Materials and services	4.1.8	15,383	16,519	15,369	15,497	15,997
Depreciation and amortisation	4.1.9	8,141	9,010	9,150	9,674	10,059
Bad and doubtful debts		2	2	11	14	15
Borrowing costs		360	362	360	359	250
Other expenses	4.1.10	1,056	1,092	1,117	1,145	1,174
Total expenses		43,933	46,724	46,635	47,930	49,419
Surplus for the year		6,733	5,523	4,528	7,619	4,998
Other comprehensive income						
Items that will not be reclassified to surplus or deficit in future periods						
Net asset revaluation increment		2,268	7,144	7,644	10,557	6,112
Total comprehensive result		9,001	12,667	12,172	18,176	11,110

3.2 Balance Sheet

For the four years ending 30 June 2022

	NOTES	Forecast	Budget	Strategic Resource Plan		
		Actual		Projections		
		2017/18	2018/19	2019/20	2020/21	2021/22
		\$'000	\$'000	\$'000	\$'000	\$'000
Assets						
Current assets						
Cash and cash equivalents		18,609	16,879	17,567	18,393	16,489
Trade and other receivables		2,037	2,099	2,922	3,200	3,129
Inventories		118	82	82	82	82
Other assets		312	415	415	415	415
Total current assets	4.2.1	21,076	19,475	20,986	22,090	20,115
Non-current assets						
Trade and other receivables		130	130	120	109	99
Property, infrastructure, plant & equipment		452,883	467,429	477,960	495,428	504,883
Intangible assets		1,485	1,485	1,485	1,485	1,485
Total non-current assets	4.2.1	454,498	469,044	479,565	497,022	506,467
Total assets		475,574	488,519	500,551	519,112	526,582
Liabilities						
Current liabilities						
Trade and other payables		2,256	2,286	1,765	1,793	1,850
Trust funds and deposits		324	324	324	324	324
Provisions		4,938	5,132	5,328	5,524	5,720
Interest-bearing liabilities	4.2.3	457	457	349	4,904	-
Total current liabilities	4.2.2	7,975	8,199	7,766	12,545	7,894
Non-current liabilities						
Provisions		1,705	1,717	1,727	1,738	1,749
Interest-bearing liabilities	4.2.3	7,379	7,421	7,704	3,300	4,300
Total non-current liabilities	4.2.2	9,084	9,138	9,431	5,038	6,049
Total liabilities		17,059	17,337	17,197	17,583	13,943
Net assets		458,515	471,182	483,354	501,529	512,639
Equity						
Accumulated surplus		278,922	286,333	288,958	295,624	302,835
Reserves		179,593	184,849	194,395	205,905	209,804
Total equity		458,515	471,182	483,354	501,529	512,639

3.3 Statement of Changes in Equity

For the four years ending 30 June 2022

	NOTES	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2018 Forecast Actual					
Balance at beginning of the financial year		449,514	267,757	164,372	17,385
Surplus for the year		6,733	6,733	-	-
Net asset revaluation increment		2,268	-	2,268	-
Transfers to other reserves		-	(8,505)	-	8,505
Transfers from other reserves		-	12,937	-	(12,937)
Balance at end of the financial year		458,515	278,922	166,640	12,953
2019 Budget					
Balance at beginning of the financial year		458,515	278,922	166,640	12,953
Surplus for the year		5,523	5,523	-	-
Net asset revaluation increment		7,144	-	7,144	-
Transfers to other reserves		-	(5,297)	-	5,297
Transfers from other reserves		-	7,185	-	(7,185)
Balance at end of the financial year	4.3.1	471,182	286,333	173,784	11,065
2020					
Balance at beginning of the financial year		471,182	286,333	173,784	11,065
Surplus for the year		4,527	4,527	-	-
Net asset revaluation increment		7,644	-	7,644	-
Transfers to other reserves		-	(2,322)	-	2,322
Transfers from other reserves		-	420	-	(420)
Balance at end of the financial year		483,354	288,958	181,428	12,967
2021					
Balance at beginning of the financial year		483,354	288,958	181,428	12,967
Surplus for the year		7,618	7,618	-	-
Net asset revaluation increment		10,557	-	10,557	-
Transfers to other reserves		-	(2,248)	-	2,248
Transfers from other reserves		-	1,295	-	(1,295)
Balance at end of the financial year		501,529	295,624	191,985	13,920
2022					
Balance at beginning of the financial year		501,529	295,624	191,985	13,920
Surplus for the year		4,998	4,998	-	-
Net asset revaluation increment		6,112	-	6,112	-
Transfers to other reserves		-	(1,958)	-	1,958
Transfers from other reserves		-	4,172	-	(4,172)
Balance at end of the financial year		512,639	302,836	198,097	11,706

3.4 Statement of Cash Flows

For the four years ending 30 June 2022

	NOTES	Forecast	Budget	Strategic Resource Plan		
		Actual		Projections		
		2017/18	2018/19	2019/20	2020/21	2021/22
		\$'000	\$'000	\$'000	\$'000	\$'000
		Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
Cash flows from operating activities						
Rates and charges		26,717	27,560	28,881	29,974	31,160
Statutory fees and fines		982	907	931	960	988
User fees		5,065	5,163	4,949	5,191	5,392
Grants – operating		6,742	11,467	9,863	10,140	10,433
Grants - capital		8,407	3,358	2,463	5,566	3,145
Contributions - monetary		257	215	159	86	164
Interest received		596	680	697	702	603
Other receipts		2,450	3,331	3,036	3,132	3,225
Net GST refund / payment		901	972	1,627	2,171	1,945
Employee costs		(18,882)	(19,534)	(21,621)	(21,948)	(22,644)
Materials and services		(14,643)	(14,541)	(13,942)	(14,144)	(14,650)
Other payments		(3,048)	(4,872)	(3,513)	(3,221)	(3,253)
Net cash provided by operating activities	4.4.1	15,544	14,706	13,531	18,609	16,508
Cash flows from investing activities						
Payments for property, infrastructure, plant and equipment		(18,782)	(17,593)	(13,554)	(18,580)	(14,873)
Proceeds from sale of property, infrastructure, plant and equipment		775	1,476	897	1,005	616
Net cash used in investing activities	4.4.2	(18,007)	(16,117)	(12,657)	(17,575)	(14,257)
Cash flows from financing activities						
Finance costs		(360)	(362)	(360)	(359)	(250)
Proceeds from borrowings		1,300	500	500	500	1,000
Repayment of borrowings		(974)	(457)	(326)	(349)	(4,904)
Net cash used in financing activities	4.4.3	(34)	(319)	(186)	(208)	(4,154)
Net increase/(decrease) in cash & cash equivalents		(2,497)	(1,730)	688	826	(1,903)
Cash and cash equivalents at the beginning of the financial year		21,106	18,609	16,879	17,567	18,393
Cash and cash equivalents at the end of the financial year		18,609	16,879	17,567	18,393	16,489

3.5 Statement of Capital Works

For the four years ending 30 June 2022

	NOTES	Forecast	Budget	Strategic Resource Plan		
		Actual		Projections		
		2017/18	2018/19	2019/20	2020/21	2021/22
		\$'000	\$'000	\$'000	\$'000	\$'000
Property						
Land		1,293	902	1,325	1,422	1,468
Buildings		417	2,305	2,215	5,075	895
Total property		1,710	3,207	3,540	6,497	2,363
Plant and equipment						
Plant, machinery and equipment		2,268	1,156	1,031	1,228	1,224
Fixtures, fittings and furniture		442	-	22	23	22
Computers and telecommunications		252	248	250	258	260
Total plant and equipment		2,962	1,404	1,303	1,509	1,506
Infrastructure						
Sealed roads		5,757	4,473	3,760	4,592	3,796
Unsealed roads		1,066	1,098	1,016	1,032	1,408
Footpaths and cycleways		580	267	238	244	249
Drainage		1,938	911	241	241	409
Recreational, leisure and community facilities		996	313	75	-	1,450
Waste management		203	270	-	925	-
Parks, open space and streetscapes		1,482	3,626	862	367	755
Other infrastructure		1,267	1,842	1,260	1,460	1,560
Total infrastructure		13,289	12,800	7,452	8,861	9,627
Cultural and heritage						
Heritage plant and equipment		678	35	-	-	-
Library books		143	147	148	153	158
Total plant and equipment		821	182	148	153	158
Total capital works expenditure	4.5.1	18,782	17,593	12,443	17,020	13,654
Expenditure types represented by:						
New asset expenditure		5,689	7,786	3,104	4,001	4,657
Asset renewal expenditure		11,889	8,661	7,433	7,227	8,965
Asset expansion expenditure		-	-	-	-	-
Asset upgrade expenditure		1,204	1,146	1,906	5,792	32
Total capital works expenditure	4.5.1	18,782	17,593	12,443	17,020	13,654
Funding sources represented by:						
Grants		8,410	3,357	2,452	5,497	3,087
Contributions		108	168	6	6	6
Council cash		9,964	13,568	9,485	11,017	9,561
Borrowings		300	500	500	500	1,000
Total capital works expenditure	4.5.1	18,782	17,593	12,443	17,020	13,654

3.6 Statement of Human Resources

For the four years ending 30 June 2022

	Forecast	Budget	Strategic Resource Plan		
	Actual		Projections		
	2017/18	2018/19	2019/20	2020/21	2021/22
	\$'000	\$'000	\$'000	\$'000	\$'000
Staff expenditure					
Employee costs - operating	18,991	19,739	20,628	21,241	21,924
Employee costs - capital	811	581	598	616	636
Total staff expenditure	19,802	20,320	21,226	21,857	22,560
	FTE	FTE	FTE	FTE	FTE
Staff numbers					
Employees	215.2	211.2	210.2	210.2	210.2
Total staff numbers	215.2	211.2	210.2	210.2	210.2

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

Department	Budget 2018/19 \$'000	Comprises	
		Permanent Full time \$'000	Permanent Part Time \$'000
Corporate services	5,261	4,121	1,140
Infrastructure	5,339	5,051	288
Development and planning	2,918	1,608	1,310
Community and cultural services	5,832	2,502	3,330
Total permanent staff expenditure	19,350	13,282	6,068
Temporary agency staff	389		
Capitalised labour costs	581		
Total Expenditure	20,320		

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

Department	Budget FTE	Comprises	
		Permanent Full time	Permanent Part Time
Corporate services	42.1	33.0	9.1
Infrastructure	79.9	75.0	4.9
Development and planning	30.9	17.0	13.9
Community and cultural services	58.3	25.0	33.3
Total permanent staff	211.2	150.0	61.2

3.7 Rates Determination Statement

For the four years ending 30 June 2022

	Forecast	Budget	Strategic Resource Plan		
	Actual		Projections		
	2017/18	2018/19	2019/20	2020/21	2021/22
	\$'000	\$'000	\$'000	\$'000	\$'000
Income					
Rates and charges	26,718	27,624	28,587	29,437	30,401
Statutory fees and fines	982	907	927	948	970
User fees	4,605	4,694	4,927	5,127	5,293
Grants - operating	6,742	11,467	9,818	10,015	10,241
Grants - capital	8,410	3,358	2,452	5,497	3,087
Contributions - monetary	254	215	159	86	164
Proceeds from disposal of property, infrastructure, plant and equipment	775	1,476	897	1,005	616
Other income	2,800	3,688	3,719	3,794	3,766
Total income	51,286	53,429	51,486	55,909	54,538
Expenses					
Employee costs	18,991	19,739	20,421	21,034	21,717
Materials and services	15,354	16,521	15,369	15,497	15,996
Bad and doubtful debts	1	2	10	14	15
Borrowing costs	360	362	360	359	250
Other expenses	1,055	1,090	1,117	1,145	1,174
Total expenses	35,761	37,714	37,277	38,049	39,152
Net operating result	15,525	15,715	14,209	17,860	15,386
Less capital items/loans					
Capital expenditure and asset purchases	(18,782)	(17,593)	(12,443)	(17,020)	(13,654)
Loan principal redemption	(974)	(457)	(326)	(349)	(4,904)
Proceeds from loans	1,300	500	500	500	1,000
Rates determination result	(2,931)	(1,835)	1,940	991	(2,172)
Reserve transfers (net)	4,401	1,888	(1,902)	(953)	2,214
Budget result surplus	1,470	53	38	38	42

4. Notes to the financial statements

4.1 Comprehensive Income Statement

4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's annual budget.

In developing the Strategic Resource Plan, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2018/19 the FGRS cap has been set at 2.25%. The cap applies to both general rates and municipal charges and is calculated on the basis of council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rate and the municipal charge will increase by 2.05% which is 0.20% below the rate cap. The average rate increase for the kerbside waste collection will be 3.4%.

This will raise total rates and charges for 2018/19 to \$27.624 million.

4.1.1(a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	Forecast	Budget	Change	
	Actual 2017/18 \$'000	2018/19 \$'000	\$'000	%
General rates*	23,198	23,898	700	3.0%
Waste management charge	2,982	3,097	115	3.9%
Special marketing rate	355	362	7	2.0%
Rate agreements – Electricity Industry Act	-	77	77	100%
Supplementary rates and rate adjustments	224	324	100	44.6%
Rates abandonments and other adjustments	(43)	(133)	(90)	(209.3%)
Rates early payment discount	(100)	(103)	(3)	(3.0%)
Debt collection costs recovered	102	102	-	0.0%
Total rates and charges	26,718	27,624	906	3.4%

*These items are subject to the rate cap established under the FGRS.

4.1.1(b) The rate in the dollar to be levied as general rates under Section 158 of the Act for each type or class of land compared with the previous financial year

Type or class of land	2017/18	2018/19	Change
	cents/\$CIV	cents/\$CIV	
Residential – Swan Hill	0.653834	0.631253	(3.45%)
Residential – Robinvale	0.653834	0.631253	(3.45%)
Residential vacant land – Swan Hill and Robinvale	1.307667	1.262505	(3.45%)
Urban – other	0.628686	0.606973	(3.45%)
Commercial – Swan Hill	0.817292	0.789065	(3.45%)
Commercial – Robinvale	0.817292	0.789065	(3.45%)
Industrial – Swan Hill	0.653834	0.631253	(3.45%)
Industrial – Robinvale	0.653834	0.631253	(3.45%)
Industrial and commercial – other	0.628686	0.606973	(3.45%)
Recreational	0.628686	0.606973	(3.45%)
Farm – irrigation and non-irrigation	0.628686	0.606973	(3.45%)
Farm – dry land	0.565818	0.515927	(8.82%)

4.1.1(c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or class of land	2017/18	2018/19	Change	
	\$'000	\$'000	\$'000	%
Residential – Swan Hill	6,441	6,655	214	3.3%
Residential – Robinvale	736	772	36	4.9%
Residential vacant land – Swan Hill and Robinvale	60	71	11	18.3%
Urban – other	2,652	2,653	1	0.01
Commercial – Swan Hill	1,622	1,597	(25)	(1.5%)
Commercial – Robinvale	130	129	(1)	(0.8%)
Industrial – Swan Hill	498	494	(4)	(0.8%)
Industrial – Robinvale	75	76	1	1.3%
Industrial and commercial – other	197	368	171	86.8%
Recreational	16	16	-	-
Farming – irrigation and non-irrigation	7,463	7,751	288	3.9%
Farming – dry land	3,308	3,316	8	0.2%
Total amount to be raised by general rates	23,198	23,898	700	3.0%

4.1.1(d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year.

Type or class of land	2017/18	2018/19	Change	
	Number	Number	\$'000	%
Residential – Swan Hill	4,491	4,506	15	0.3%
Residential – Robinvale	768	768	-	-
Residential vacant land – Swan Hill and Robinvale	41	43	2	4.9%
Urban – other	2,558	2,562	4	0.2%
Commercial – Swan Hill	400	397	(3)	(0.8%)
Commercial – Robinvale	90	89	(1)	(1.1%)
Industrial – Swan Hill	232	233	1	0.4%
Industrial – Robinvale	49	50	1	2.0%
Industrial and commercial – other	93	93	-	-
Recreational	8	8	-	-
Farming – irrigation and non-irrigation	1,997	2,000	3	0.2%
Farming – dry land	1,212	1,203	(9)	(0.7%)
Total number of assessments	11,939	11,952	13	0.1%

4.1.1(e) The basis of valuation to be used is the Capital Improved Value (CIV).

4.1.1(f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or class of land	2017/18	2018/19	Change	
	\$'000	\$'000	\$'000	%
Residential – Swan Hill	985,089	1,054,297	69,208	7.0%
Residential – Robinvale	112,629	122,356	9,727	8.6%
Residential vacant land – Swan Hill and Robinvale	4,566	5,653	1,087	23.8%
Urban – other	421,814	437,054	15,240	3.6%
Commercial – Swan Hill	198,500	202,380	3,880	2.0%
Commercial – Robinvale	15,949	16,358	409	2.6%
Industrial – Swan Hill	76,135	78,264	2,129	2.8%
Industrial – Robinvale	11,547	12,094	547	4.7%
Industrial and commercial – other	31,292	60,478	29,186	93.3%
Recreational	2,617	2,622	5	0.2%
Farming – irrigation and non-irrigation	1,186,988	1,276,955	89,967	7.6%
Farming – dry land	584,589	642,730	58,141	9.9%
Total value of land	3,631,715	3,911,241	279,526	7.7%

4.1.1(g) The municipal charge under Section 159 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2017/18	Per Rateable Property 2018/19	Change	
	\$	\$	\$	%
Municipal	-	-	-	-

4.1.1(h) The estimated total amount to be raised by municipal charges compared with the previous financial year

Type of Charge	2017/18	2018/19	Change	
	\$	\$	\$	%
Municipal	-	-	-	-

4.1.1(i) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable Property 2017/18	Per Rateable Property 2018/19	Change	
	\$	\$	\$	%
120 litre garbage bin and 240 litre recycling bin	290	300	10	3.4%
240 litre garbage bin and 240 litre recycling bin	440	455	15	3.4%
240 litre green waste bin	100	100	0	0.0%

4.1.1(j) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	2017/18	2018/19	Change	
	\$	\$	\$	%
120 litre garbage bin and 240 litre recycling bin	1,564,305	1,612,800	48,495	3.1%
240 litre garbage bin and 240 litre recycling bin	1,332,760	1,399,125	66,365	5.0%
240 litre green waste bin	84,500	85,000	500	0.6%
Total	2,981,565	3,096,925	115,360	3.9%

4.1.1(k) The estimated total amount to be raised by all rates and charges compared with the previous financial year

	2017/18	2018/19	Change	
	\$'000	\$'000	\$'000	%
General rates	23,198	23,898	700	3.0%
Kerbside collection and recycling	2,982	3,097	115	3.9%
Supplementary rates and charges	230	330	100	43.5%
Special marketing rate	355	362	7	2.0%
Rate agreements – Electricity Industry Act	-	77	77	100.0%
Total Rates and charges	26,765	27,764	999	3.7%

4.1.1(l) Fair Go Rates System Compliance

Swan Hill Rural City Council is fully compliant with the State Government's Fair Go Rates System.

	2017/18	2018/19
Total Rates	\$22,731,786	\$23,418,018
Number of rateable properties	11,932	11,952
Base Average Rate	\$1,905.11	\$1,959.34
Maximum Rate Increase (set by the State Government)	2.00%	2.25%
Capped Average Rate	\$1,943.21	\$2,003.43
Maximum General Rates and Municipal Charges Revenue	\$23,186,382	\$23,944,995
Budgeted General Rates and Municipal Charges Revenue	\$23,186,380	\$23,898,000

4.1.1(m) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2018/19: \$330,500 and 2017/18: \$230,000)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes of use of land such that rateable land becomes non-rateable land and vice versa
- Changes of use of land such that residential land becomes business land and vice versa.
- Changes in rating from CIV to rate agreements (Solar farms).

4.1.1(n) Differential rates

Rates to be levied

The rate and amount of rates payable in relation to land in each category of differential are:

- A general rate of 0.606973 per cent (0.606973 cents in the dollar of CIV) for all rateable properties not covered by a specific differential rate.
- An urban rate of 0.631253 per cent (0.631253 cents in the dollar of CIV) for all rateable residential and industrial properties serviced with Council provided drainage infrastructure.
- A vacant residential land rate of 1.262505 per cent (1.262505 cents in the dollar of CIV) for vacant residential land within the townships of Swan Hill and Robinvale that does not have a permanent dwelling established on it five years after it was last zoned residential or three years after it was last sold as a subdivided residential allotment.
- A commercial rate of 0.789065 per cent (0.789065 cents in the dollar of CIV) for land used for commercial purposes within the Swan Hill and Robinvale townships serviced by Council provided drainage infrastructure.
- A dry land farming rate of 0.515927 per cent (0.515927 cents in the dollar of CIV) for farmland without access to irrigation infrastructure that is primarily used for broadacre cropping and sheep production with an allocated Australia Valuation Property Classification Codes (AVPCC) of 510, 520, 523, 524 or 530.

Each differential rate will be determined by multiplying the CIV of rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council believes each differential rate will contribute to the equitable and efficient carrying out of Council functions. Details of the objectives of each differential rate, the types of classes of land which are subject to each differential rate and the uses of each differential rate are set out below.

Urban rate

- a. **Objective** – The differential is to help reflect the easier access to any additional services, such as drainage and kerb and channel for properties in Swan Hill and Robinvale.
- b. **Types and classes of land** – Residential and industrial land serviced with Council provided drainage infrastructure.
- c. **Geographic location** – Swan Hill and Robinvale townships.
- d. **Use of land** – Residential or industrial.
- e. **Planning scheme zone** – Residential or industrial zoned land.
- f. **Types of buildings** – Any including vacant land unless specifically covered by the vacant land rate.
- g. **Rate** – The rate is set at 4 per cent higher than the general rate.

Vacant residential land

- a. **Objective** – To discourage land banking and speculation, encourage the construction of residences and help offset the additional infrastructure costs incurred to service residential land.
- b. **Types and classes of land** – Vacant residential land within the townships of Swan Hill and Robinvale that does not have a permanent dwelling established on it five years after it was last zoned residential or three years after it was last sold as a subdivided residential allotment.
- c. **Geographic location** – Swan Hill and Robinvale townships.
- d. **Use of land** – Residential.
- e. **Planning scheme zone** – All residential zones.
- f. **Types of buildings** – Vacant land and land without a permanent dwelling.
- g. **Rate** – The rate is set at 208 per cent of the general rate (200 per cent of the urban rate), where applicable.

Commercial rate

- a. **Objective** – The differential is set to help reflect the higher level of services and infrastructure to commercial properties in the serviced areas of Swan Hill and Robinvale townships and to help reflect the lower level in movement in commercial property values compared to other properties over the last 20 years.
- b. **Types and classes of land** – Land used for commercial purposes within the Swan Hill and Robinvale townships serviced by Council provided drainage infrastructure.
- c. **Geographic location** – Swan Hill and Robinvale townships.
- d. **Use of Land** – Commercial.
- e. **Planning scheme zoning** – Business, industrial or residential 1 zones.
- f. **Types of buildings** – Any building used for a commercial purpose and vacant business land.
- g. **Rate** – The rate is set 30 per cent higher than the general rate (26 per cent higher than the urban rate), where applicable.

Dry land farming rate

- a. **Objective** – The differential rate is to help reflect the increased difficulty in accessing the full range of Council services that dry land farming properties face, the disproportionate increase in property values over the last several years and the increased risk of seasonal income variations than faced by other properties.
- b. **Types and classes of land** – Farmland without access to irrigation infrastructure that is primarily used for broadacre cropping and sheep production within AVPCC of 510, 520, 523, 524 or 530.
- c. **Geographic location** – Anywhere in the municipality.
- d. **Use of land** – Broadacre cropping and sheep production with AVPCC of 510, 520, 523, 524 or 530.
- e. **Planning scheme zoning** – Farmland.
- f. **Types of buildings** – Any or none.
- g. **Rate** – The rate is set 15 per cent below the general rate.

4.1.2 Statutory fees and fines

	Forecast Actual 2017/18	Budget 2018/19	Change	
	\$'000	\$'000	\$'000	%
Infringements and costs	97	90	(7)	(7.2%)
Building and planning fees	507	528	21	4.1%
Valuation data fees	88	6	(82)	(93.2%)
Animal registration / release fees	134	134	-	-
Health registration fees	125	118	(7)	(5.6%)
Other fees and fines	31	31	-	-
Total statutory fees and fines	982	907	(75)	(7.6%)

Statutory fees relate mainly to fees and fines levied in accordance with legislation and include animal registrations, *Public Health and Wellbeing Act 2008* registrations and parking fines. Increases in statutory fees are made in accordance with legislative requirements.

Statutory fees are forecast to decrease by 7.6 per cent compared to 2017/18. The decrease is due to the valuation data fees not being received, as the general revaluation fees will now be borne by the Victorian State Government.

A detailed listing of statutory fees is included in Appendix A.

4.1.3 User fees

	Forecast Actual 2017/18	Budget 2018/19	Change	
	\$'000	\$'000	\$'000	%
Aged and health services	787	793	6	0.7%
Administration fees	37	12	(25)	(67.6%)
Child care/children's programs	181	182	1	0.6%
Parking	275	275	-	-
Sales – admissions	1,189	1,234	45	3.8%
Sales – merchandise, catering, other sales	416	445	29	7.0%
Hire and leasing fees	696	735	39	5.6%
Livestock exchange	627	660	33	5.3%
Other fees and charges	397	358	(39)	(9.8%)
Total user fees	4,605	4,694	89	1.9%

User charges relate mainly to the recovery of service delivery costs through charging fees to Council service users. This includes use of leisure, entertainment and other community facilities and the provision of human services such as family day care and home care services. In setting the budget, the key principle for determining the level of user charges has been to ensure that increases do not exceed CPI increases or market levels. User charges are projected to increase by 1.9 per cent or \$0.09 million from 2017/18. The main area contributing to the increase is from the sale of admissions, merchandise, catering and other sales. This is due to the expected increase in patronage at the Pioneer Settlement. A detailed listing of fees and charges is included in Appendix A.

4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's annual budget.

	Forecast Actual 2017/18	Budget 2018/19	Change	
	\$'000	\$'000	\$'000	%
Grants to be received in respect of the following:				
Summary of grants				
Commonwealth funded grants	5,630	8,081	2,451	43.5%
State funded grants	9,519	6,743	(2,776)	(29.2%)
Total grants received	15,149	14,824	(325)	(2.1%)
(a) Operating Grants				
<i>Recurrent - Commonwealth Government</i>				
Victoria Grants Commission – general purpose	2,241	4,402	2,161	96.4%
Victoria Grants Commission – local roads	1,041	2,119	1,078	103.6%
Family day care	229	275	46	20.0%
Out of school hours care	133	110	(23)	(17.3%)
<i>Recurrent - State Government</i>				
Home and community care	1,416	1,446	30	2.1%
Public Health	25	21	(4)	(16.0%)
Art gallery and performing arts	150	150	-	-
School crossing supervisors	32	31	(1)	(3.1%)
Libraries	195	197	2	1.0%
Maternal and child health	356	356	-	-
Other	51	123	72	141.2%
Total recurrent operating grants	5,869	9,230	3,361	57.3%

	Forecast Actual 2017/18	Budget 2018/19	Change	
	\$'000	\$'000	\$'000	%
Non-recurrent - State Government				
Community projects	203	295	92	45.3%
Environmental protection	75	75	-	-
Cultural and heritage	96	45	(51)	(53.1%)
Economic development	124	25	(99)	(79.8%)
Home and community care	107	110	3	2.8%
Recreation	9	-	(9)	(100.0%)
Family and children	79	79	-	-
Roads	130	1,604	1,474	1133.8%
Other	50	4	(46)	(92.0%)
Total non-recurrent operating grants	873	2,237	1,364	156.2%
Total operating grants	6,742	11,467	4,725	70.1%
(b) Capital Grants				
Recurrent - Commonwealth Government				
Roads to recovery	1,986	1,175	(811)	40.8%
Total recurrent capital grants	1,986	1,175	(811)	40.8%
Non-recurrent – State Government				
Buildings	8	640	632	7900.0%
Roads	1,447	-	(1,447)	(100.0%)
Drainage	355	355	-	-
Parks playgrounds and street beautification	1,899	1,180	(719)	(37.9%)
Cultural and heritage	1,586	7	(1,579)	(99.6%)
Livestock exchange	1,126	-	(1,126)	(100.0%)
Total non-recurrent capital grants	6,421	2,182	(4,239)	(66.0%)
Total capital grants	8,407	3,357	(5,050)	(60.1%)
Total Grants	15,149	14,824	(325)	(2.1%)

Operating grants - include all monies received from State and Federal sources for the purposes of delivering Council services to ratepayers.

Overall, the level of operating grants is projected to increase by 70 per cent or \$4.7 million compared to 2017/18. This is primarily due to the Victoria Grants Commission being received in full during the 2018/19 year. The 2017/18 allocation had 50% of the allocation prepaid in the 2016/17 year. Another additional grant is the non-recurrent Blackspot roads grant of \$1.6 million.

Capital grants - include all monies received from State, Federal and community sources for the purposes of funding the capital works program.

Overall the level of capital grants has decreased by 60.1 per cent or \$5.05 million compared to 2017/18 due to specific funding for some large capital works projects at the Swan Hill Livestock Exchange and Pioneer Settlement.

Section 4.5 includes a more detailed analysis of the capital grants and contributions expected to be received during the 2018/19 year.

4.1.5 Contributions - monetary

	Forecast Actual 2017/18	Budget 2018/19	Change	
	\$'000	\$'000	\$'000	%
Car parking	-	5	5	100.0%
Community projects	8	5	(3)	(37.5%)
Cultural and heritage	68	36	(32)	(47.1%)
Family and children	-	80	80	100.0%
Livestock exchange	45	-	(45)	(100.0%)
Recreational, leisure and community facilities	91	62	(29)	(31.9%)
Sealed roads	18	-	(18)	(100.0%)
Other monetary contributions	27	27	-	-
Total contributions	257	215	(42)	(16.3%)

Contributions relate to money paid by developers for public resort and recreation, drainage and car parking in accordance with planning permits issued for property development. Community and user groups also pay as contributions towards capital projects for assets at their sporting club or community organisation.

Contributions are projected to decrease by \$0.04 million or 16.3 per cent compared to 2017/18.

4.1.6 Other income

	Forecast Actual 2017/18	Budget 2018/19	Change	
	\$'000	\$'000	\$'000	%
Interest	596	680	84	14.1%
Reimbursements	391	409	18	4.6%
Tower Hill land sales	1,595	2,400	805	50.5%
Other	218	199	(19)	(8.7%)
Total other income	2,800	3,688	888	31.7%

Other income relates to a range of items that do not fit the earlier classifications. The majority of this income is represented by land sales at Tower Hill and interest revenue from investments.

Interest income of \$0.68 million and Tower Hill land sales of \$2.4 million is forecast for 2018/19. The Tower Hill land sales are \$0.8 million greater than 2017/18.

4.1.7 Employee costs

	Forecast Actual 2017/18	Budget 2018/19	Change	
	\$'000	\$'000	\$'000	%
Wages and salaries	15,645	16,378	733	4.7%
WorkCover	442	503	61	13.8%
Agency staff	508	389	(119)	(23.4%)
Long service leave	480	511	31	6.5%
Staff training	184	194	10	5.4%
Superannuation	1,544	1,577	33	2.1%
Fringe benefits	76	70	(6)	(7.9%)
Other	112	117	5	4.5%
Total employee costs	18,991	19,739	748	3.9%

Employee costs include all direct labour related expenditure such as wages and salaries and indirect costs (overheads) such as staff training, leave entitlements, employer superannuation and WorkCover. It also includes temporary staff employed through agencies. It does not include direct labour associated with capital projects (\$0.57 million). See Section 3.6.

Employee costs are forecast to increase by 3.9 per cent or \$0.75 million compared to 2017/18 forecast actuals (0.5 per cent increase compared to 2017/18 budget). Key factors of this increase are:

- Filling a number of vacant permanent positions. These positions were unfilled for part of 2017/18 resulting in savings during the year.
- Council's Enterprise Bargaining Agreement increase.
- A reduction in temporary staff employed through employment agencies, results in a saving of \$0.12 million.
- Merit based salary movements paid in addition to the general E.B.A. increase.

4.1.8 Materials and services

	Forecast Actual 2017/18	Budget 2018/19	Change	
	\$'000	\$'000	\$'000	%
Contract payments	6,193	7,171	978	15.8%
Community grants sponsorship & contributions	1,269	1,363	94	7.4%
Building maintenance	848	879	31	3.7%
General maintenance	1,723	1,862	139	8.1%
Utilities	1,435	1,613	178	12.4%
Office administration	744	784	40	5.4%
Information technology	578	567	(11)	(1.9%)
Insurance	605	597	(8)	(1.3%)
Consultants	888	543	(345)	(38.9%)
Other materials and services	1,100	1,140	40	3.6%
Total materials and services	15,383	16,519	1,136	7.4%

Materials and services include the purchase of consumables, payments to contractors for the provision of services, utility costs and non-recurrent major operational projects. Non-recurrent major projects are those operational projects identified via Council's Major Projects Plan. Budgeted major project expenditure in 2018/19 is \$3.68 million (forecast for 2017/18 is \$2.44 million). A full list of major projects is provided in Appendix B.

Materials and services are forecast to increase by 7.4 per cent or \$1.14 million compared to 2017/18. This increase is primarily due to the increase in non-recurrent Major Project expenditure.

4.1.9 Depreciation and amortisation

	Forecast Actual 2017/18	Budget 2018/19	Change	
	\$'000	\$'000	\$'000	%
Property	819	826	7	0.9%
Plant and equipment	1,253	1,716	463	37.0%
Infrastructure	5,851	6,241	390	6.7%
Cultural and heritage	218	227	9	4.1%
Total depreciation and amortisation	8,141	9,010	869	10.7%

Depreciation is an accounting measure that attempts to allocate the value of an asset over its useful life for Council's property, plant and equipment including infrastructure assets such as roads and drains. The increase of \$0.87 million for 2018/19 is due mainly to the completion of the 2017/18 capital works program and the full year effect of depreciation on these capital works, along with the effects of the revaluation performed in 2017/18 on buildings, footpaths and artwork assets. Refer to Section 4.5 for a more detailed analysis of Council's capital works program for the 2018/19 year.

4.1.10 Other expenses

	Forecast Actual 2017/18	Budget 2018/19	Change	
	\$'000	\$'000	\$'000	%
Auditors remuneration	76	67	(9)	(11.8%)
Vehicle registrations	91	95	4	4.4%
Bank charges	60	61	1	1.7%
Legal costs	82	83	1	1.2%
Fire services levy	66	84	18	27.3%
Councillor allowances	240	245	5	2.1%
Operating lease rentals	391	402	11	2.8%
Other	50	55	5	10.0%
Total other expenses	1,056	1,092	36	3.4%

Other expenses include audit fees, Councillor allowances, legal costs, bank charges, Fire Service Levy on Council properties, computer software and vehicle registrations.

4.2 Balance Sheet

4.2.1 Assets

Current Assets (\$1.60 million decrease) and Non-Current Assets (\$14.55 million increase)

Cash and cash equivalents include cash and investments such as cash held in the bank and in petty cash, and the value of investments in term deposits or other highly liquid investments with short term maturities of three months or less. These balances are projected to decrease by \$1.73 million during the year as carried forward capital works projects are completed.

Trade and other receivables are monies owed to Council by ratepayers and others. Short term debtors are not expected to change significantly in the budget. Long term debtors (non-current) are to remain unchanged as the outstanding debt to Council is yet to fall due. Other assets include items such as prepayments for expenses that Council has paid in advance of service delivery and accrued income.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles and equipment that Council has built up over many years. The \$14.55 million increase in this balance is attributable to the net result of the capital works program (\$17.59 million of new assets) and the revaluation of infrastructure assets (\$7.14 million), less the depreciation of assets (\$9.01 million) and the sale of property, plant and equipment (\$1.18 million).

4.2.2 Liabilities

Current Liabilities (\$0.22 million increase) and Non-Current Liabilities (\$0.05 million increase)

Trade and other payables are those to whom Council owes money as at 30 June. These liabilities are budgeted to remain consistent with 2017/18 levels.

Provisions include accrued long service leave, annual leave and rostered days off owing to employees. These employee entitlements are only expected to increase marginally due to more active management of entitlements despite factoring in an increase for Collective Agreement outcomes.

Interest-bearing liabilities are borrowings of Council. Council is budgeting to repay loan principal of \$0.46 million over the year and drawing new borrowings of \$0.5 million.

Council also sets aside cash to fund the repayment of interest only loans that will begin to be repaid during 2021/22 onward. As at 30/06/2019 these funds are budgeted to be \$2.29 million.

4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	2017/18	2018/19
	\$	\$
Amount borrowed as at 30 June of the prior year	7,509,388	7,835,408
Amount proposed to be borrowed	1,300,000	500,000
Amount projected to be redeemed	(973,980)	(456,800)
Amount of borrowings as at 30 June	7,835,408	7,878,608

4.3 Statement of changes in Equity

4.3.1 Equity

Equity (\$12.67 million increase)

Total equity always equals net assets and is made up of the following components:

- Accumulated surplus, which is the value of all net assets less reserves that have accumulated over time. The increase is due to the budgeted operational surplus and asset revaluations.
- Reserves, including the asset revaluation reserve. This represents the difference between the previously recorded value of assets and their current valuations, as well as other reserves that Council wishes to set aside to meet a specific purpose in the future and to which there is no existing liability.

4.4 Statement of Cash Flows

4.4.1 Net cash flows provided by operating activities

Operating activities (\$0.84 million decrease)

The net cash flows from operating activities refer to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for service provision to the community might be available for investment in capital works or repayment of debt. Operating activities will generate \$14.71 million during 2018/19. This is a 5.4 per cent decrease on the forecast \$15.54 million generated in 2017/18.

4.4.2 Net cash flows used in investing activities

Investing activities (\$1.89 million decrease)

The significant value of payments for investing activities represents the capital works expenditure detailed in Section 4.5 of this budget report. Proceeds from sale of assets are forecast to increase by \$0.70 million due to settlement of land sales to be achieved in 2018/19.

4.4.3 Net cash flows used in financing activities

Financing activities (\$0.29 million increase)

For 2018/19 the total of principal repayments is projected to be \$0.46 million and finance charges to be \$0.36 million. New borrowings in 2018/19 will be \$0.50 million, a decrease from \$1.30 million borrowed in 2017/18.

4.5 Capital works program

This section presents a listing of the capital works projects that will be undertaken in 2018/19, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

4.5.1 Summary

	Forecast Actual 2017/18	Budget 2018/19	Change	
	\$'000	\$'000	\$'000	%
Property	1,710	3,207	1,497	88%
Plant and equipment	2,962	1,404	(1,558)	(53%)
Infrastructure	13,289	12,800	(489)	(4%)
Culture and Heritage	821	182	(639)	(78%)
Total	18,782	17,593	(1,189)	(6%)

	Project Cost \$'000	Asset expenditure types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
Property	3,207	2,142	445	620	-	(950)	(130)	(2,027)	(100)
Plant and equipment	1,404	-	1,404	-	-	-	-	(1,404)	-
Infrastructure	12,800	5,943	6,631	226	-	(2,400)	(10)	(9,990)	(400)
Culture and Heritage	182	-	182	-	-	(8)	(9)	(165)	-
Total	17,593	8,085	8,662	846	-	(3,358)	(149)	(13,586)	(500)

4.5.2 - 2018/19 Budget

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
PROPERTY									
Land									
Land acquisitions	102	102	-	-	-	-	-	(102)	-
Tower Hill residential development	800	800	-	-	-	-	-	(800)	-
Total Land	902	902	-	-	-	-	-	(902)	-
Buildings									
Group fitness room at Swan Hill Leisure Centre	400	400	-	-	-	(200)	-	(100)	(100)
Early learning facility upgrade - Lake Boga Education Hub	420	-	-	420	-	(340)	(80)	-	-
Swan Hill Town Hall – building and equipment maintenance	100	-	100	-	-	-	-	(100)	-
Solar energy for Council buildings	200	-	-	200	-	(100)	-	(100)	-
Project scope and design of performance stage and public toilets in Nyah West township.	20	20	-	-	-	-	-	(20)	-
Nyah West Senior Citizens kitchen	25	-	25	-	-	-	-	(25)	-
Robinvale Community Centre – building maintenance	102	-	102	-	-	-	-	(102)	-
Swan Hill Leisure Centre - building maintenance	105	-	105	-	-	-	-	(105)	-
Municipal offices Splatt Street – replace outer entrance	25	-	25	-	-	-	-	(25)	-
Pioneer Settlement building renewal works	25	-	40	-	-	-	-	(40)	-
Robinvale dog pound	18	-	18	-	-	-	-	(18)	-
Robinvale Sports and Aquatic Centre - high ball court lighting renewal	15	-	15	-	-	-	-	(15)	-
Swan Hill Regional Art Gallery - installation of software to monitor air-conditioning	15	-	15	-	-	-	-	(15)	-
Total Buildings	1,485	420	445	620	-	(640)	(80)	(665)	(100)
TOTAL PROPERTY	2,387	1,322	445	620	-	(640)	(80)	(1,567)	(100)

Capital Works Area	Project Cost	Asset expenditure types				Summary of Funding sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council Cash	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
PLANT AND EQUIPMENT									
Plant, Machinery and Equipment									
Plant and fleet acquisitions	1,134	-	1,134	-	-	-	-	(1,134)	-
Parking meter replacement	22	-	22	-	-	-	-	(22)	-
Total Plant and Equipment	1,156	-	1,156	-	-	-	-	(1,156)	-
Computers and Telecommunications									
IT equipment replacement	123	-	123	-	-	-	-	(123)	-
Implement recommendations of the IT strategy	125	-	125	-	-	-	-	(125)	-
Total Computers and telecommunications	248	-	248	-	-	-	-	(248)	-
TOTAL PLANT AND EQUIPMENT	1,404	-	1,404	-	-	-	-	(1,404)	-
INFRASTRUCTURE									
Sealed Roads									
Sealed road reseals	1,120	-	1,120	-	-	-	-	(1,120)	-
Bromley Road beautification - Robinvale	260	260	-	-	-	-	-	(260)	-
Swan Hill Aerodrome - lighting and runway reconstruction	230	-	230	-	-	-	-	(30)	(200)
Sealed road construction	930	-	930	-	-	-	-	(930)	-
Sealed road shoulder resheeting	205	-	205	-	-	-	-	(205)	-
R2R - sealed road shoulder resheeting program	210	-	210	-	-	(210)	-	-	-
R2R - Sealed road reconstruction	539	-	539	-	-	(539)	-	-	-
R2R - Spoon drain intersection Palmer and Monday streets, Woorinen South	28	-	28	-	-	(28)	-	-	-
Tower Hill Stage 12 road assets	254	254	-	-	-	-	-	(254)	-
Total Sealed Roads	3,776	514	3,262	-	-	(777)	-	(2,799)	(200)
Unsealed Roads									
R2R - Intersection upgrade at Koorkab Road and Lake Carpul Road Annuello	120	-	120	-	-	(120)	-	-	-
Gravel road resheeting program	700	-	700	-	-	-	-	(700)	-
R2R - gravel road resheeting program	278	-	278	-	-	(278)	-	-	-
Total Unsealed Roads	1,098	-	1,098	-	-	(398)	-	(700)	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
Kerb and Channel									
Bicycle paths construction program	31	31	-	-	-	-	-	(31)	-
Kerb and channel capital renewal	67	-	67	-	-	-	-	(67)	-
Tower Hill Stage 12 kerb and channel	54	54	-	-	-	-	-	(54)	-
Total Kerb and Channel	152	85	67	-	-	-	-	(152)	-
Footpaths and Cycleways									
Disabled kerb crossings, Swan Hill and Robinvale	31	-	-	31	-	-	-	(31)	-
Footpath replacement program	170	-	170	-	-	-	-	(170)	-
Tower Hill Stage 12 - footpaths	66	66	-	-	-	-	-	(66)	-
Total Footpaths and Cycleways	267	66	170	31	-	-	-	(267)	-
Drainage									
Drainage improvement Railway Avenue Swan Hill	25	-	-	25	-	-	-	(25)	-
Robinvale town levee - design and construction	600	600	-	-	-	(355)	-	(245)	-
Tower Hill	139	139	-	-	-	-	-	(139)	-
Swan Hill CBD drainage upgrade stage 3 from Splatt Street to Beveridge Street	147	147	-	-	-	-	-	(147)	-
Total Drainage	911	886	-	25	-	(355)	-	(556)	-
Recreational, Leisure & Community Facilities									
Milloo Street boat ramp extensions and upgrades	120	-	-	120	-	-	-	(120)	-
Total Recreational, Leisure and Community Facilities	120	-	-	120	-	-	-	(120)	-
Parks, Open Space and Streetscapes									
Swan Hill Riverfront - Masterplan	580	580	-	-	-	(350)	-	(230)	-
Playground equipment renewal & upgrade	83	-	83	-	-	-	-	(83)	-
Playground fencing program	22	22	-	-	-	-	-	(22)	-
Bus shelters	41	41	-	-	-	-	-	(41)	-
Renewal irrigation systems	100	-	100	-	-	-	-	(100)	-
Total Parks, Open Space and Streetscapes	826	643	183	-	-	(350)	-	(476)	-
Waste Management									
Pad at transfer station and service road - Swan Hill	150	150	-	-	-	-	-	(150)	-
New monitoring bores - Swan Hill Landfill	30	30	-	-	-	-	-	(30)	-
Retaining wall - Swan Hill Landfill	15	15	-	-	-	-	-	(15)	-
Construct reuse shed - Robinvale Landfill	75	75	-	-	-	-	-	(75)	-
Total Waste Management	270	270	-	-	-	-	-	(270)	-

Capital Works Area	Project Cost	Asset expenditure types				Summary of Funding sources			
		New	Renewal	Upgrade	Expansion	Grants	Contributions	Council Cash	Borrowings
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Other Infrastructure									
Robinvale Caravan Park assets renewal	20	20	-	-	-	-	-	(20)	-
Swan Hill Caravan Park assets renewal	80	-	80	-	-	-	-	(80)	-
Implementation of community plans	200	-	200	-	-	(200)	-	-	-
Lake Boga community plan implementation	20	-	20	-	-	-	-	(20)	-
Beverford community plan implementation	8	-	8	-	-	-	-	(8)	-
Robinvale community plan implementation	22	-	22	-	-	-	-	(22)	-
Nyah District community plan implementation	15	-	15	-	-	-	-	(15)	-
Transition Town implementation	30	-	30	-	-	-	-	(30)	-
Boundary Bend community plan implementation	58	-	58	-	-	-	-	(58)	-
Manangatang community plan implementation	20	-	20	-	-	-	-	(20)	-
Ultima community plan implementation	10	-	10	-	-	-	-	(10)	-
Woorinen community plan implementation	10	-	10	-	-	-	-	(10)	-
Municipal community plan implementation	47	-	47	-	-	-	-	(47)	-
Livestock exchange redevelopment	200	-	200	-	-	-	-	-	(200)
City of Swan Hill	35	-	35	-	-	-	-	(35)	-
Total Other Infrastructure	775	20	755	-	-	(200)	-	(375)	(200)
TOTAL INFRASTRUCTURE	8,195	2,484	5,535	176	-	(2,080)	-	(5,715)	(400)
CULTURE AND HERITAGE									
Library books									
Library collection purchases	130	-	130	-	-	-	-	(130)	-
Public Libraries Book Bonanza - book purchases	8	-	8	-	-	(8)	-	-	-
Murray River Council NSW Local Priorities purchases	6	-	6	-	-	-	(6)	-	-
Murray River Council library book purchases	3	-	3	-	-	-	(3)	-	-
Total Library Books	147	-	147	-	-	(8)	(9)	(130)	-
TOTAL CULTURE AND HERITAGE	147	-	147	-	-	(8)	(9)	(130)	-
TOTAL NEW CAPITAL WORKS 2018/19	12,133	3,806	7,531	796	-	(2,728)	(89)	(8,816)	(500)

4.5.3 Works carried forward from the 2017/18 year

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
PROPERTY									
Buildings									
Ken Harrison Sporting Complex soccer pavilion	520	520	-	-	-	(310)	(50)	(160)	-
Total Buildings	520	520	-	-	-	(310)	(50)	(160)	-
Building Improvements									
Swan Hill Regional Art Gallery extensions (design)	300	300	-	-	-	-	-	(300)	-
Total Building Improvements	300	300	-	-	-	-	-	(300)	-
TOTAL PROPERTY	820	820	-	-	-	(310)	(50)	(460)	-
INFRASTRUCTURE									
Sealed Roads									
Bromley Road beautification - Robinvale	545	545	-	-	-	(270)	-	(275)	-
Total Sealed Roads	545	545	-	-	-	(270)	-	(275)	-
Recreational, Leisure and Community Facilities									
Shelters for Alan Garden netball courts	80	80	-	-	-	(50)	(10)	(20)	-
Extend Robinvale Leisure Centre - design	50	-	-	50	-	-	-	(50)	-
Nyah netball court resurface (Rec Reserve Masterplan)	63	-	63	-	-	-	-	(63)	-
Total Recreational, Leisure and Community Facilities	193	80	63	50	-	(50)	(10)	(133)	-
Parks, Open Space and Streetscapes									
Bus Shelters	10	10	-	-	-	-	-	(10)	-
Swan Hill Riverfront - Masterplan implementation	1,291	1,291	-	-	-	-	-	(1,291)	-
Mundara Park playground shade sail	14	14	-	-	-	-	-	(14)	-
Mundara Park playground development strategy	19	19	-	-	-	-	-	(19)	-
Jaycee playground development strategy	36	36	-	-	-	-	-	(36)	-
Lake Boga Recreation Reserve playground	54	54	-	-	-	-	-	(54)	-
Robinvale Recreation Reserve playground	58	58	-	-	-	-	-	(58)	-

Capital Works Area	Project Cost \$'000	Asset expenditure types				Summary of Funding sources			
		New \$'000	Renewal \$'000	Upgrade \$'000	Expansion \$'000	Grants \$'000	Contributions \$'000	Council Cash \$'000	Borrowings \$'000
Riverfront Masterplan Riverwalk Sculpture Park Stage 3	25	25	-	-	-	-	-	(25)	-
Riverfront Masterplan traffic management plan (Sound Shell and Dumosa on Monash)	5	5	-	-	-	-	-	(5)	-
Riverfront Masterplan strategic land purchases and development	1,288	1,288	-	-	-	-	-	(1,288)	-
Total Parks, Open Space and Streetscapes	2,800	2,800	-	-	-	-	-	(2,800)	-
Other Infrastructure									
Livestock Exchange redevelopment	952	-	952	-	-	-	-	(952)	-
Robinvale Caravan Park assets renewal	34	34	-	-	-	-	-	(34)	-
Wemen community plan implementation	5	-	5	-	-	-	-	(5)	-
Piangil community plan implementation	5	-	5	-	-	-	-	(5)	-
Beverford community plan implementation	3	-	3	-	-	-	-	(3)	-
Robinvale community plan implementation	12	-	12	-	-	-	-	(12)	-
Transition Town implementation	38	-	38	-	-	-	-	(38)	-
Manangatang community plan implementation	7	-	7	-	-	-	-	(7)	-
Ultima community plan implementation	11	-	11	-	-	-	-	(11)	-
Total Other Infrastructure	1,067	34	1,033	-	-	-	-	(1,067)	-
TOTAL INFRASTRUCTURE	4,605	3,459	1,096	50	-	(320)	(10)	(4,275)	-
Pioneer Settlement									
Conservation and restoration of PS Gem	35	-	35	-	-	-	-	(35)	-
Total Pioneer Settlement	35	-	35	-	-	-	-	(35)	-
TOTAL CULTURE AND HERITAGE	35	-	35	-	-	-	-	(35)	-
TOTAL CARRIED FORWARD CAPITAL WORKS 2017/18	5,460	4,279	1,131	50	-	(630)	(60)	(4,770)	-

5. Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

Indicator	Measure	Notes	Actual	Forecast	Budget	Strategic Resource Plan Projections			Trend
			2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	+/-
Operating position									
Adjusted underlying result	Adjusted underlying surplus (deficit) / Adjusted underlying revenue	1	11.5%	0.1%	6.3%	5.9%	6.0%	5.4%	-
Liquidity									
Working Capital	Current assets / current liabilities	2	293.5%	264.3%	237.5%	270.2%	176.1%	254.8%	+
Unrestricted cash	Unrestricted cash / current liabilities		258.7%	229.3%	201.9%	197.5%	121.3%	196.7%	-
Obligations									
Loans and borrowings	Interest bearing loans and borrowings / rate revenue	3	29.2%	29.3%	28.5%	28.2%	27.9%	14.1%	-
Loans and borrowings	Interest and principal repayments on interest bearing loans and borrowings / rate revenue		4.5%	5.0%	3.0%	2.4%	2.4%	17.0%	+
Indebtedness	Non-current liabilities / own source revenue		23.3%	25.8%	24.6%	24.3%	12.6%	14.8%	-
Asset renewal	Asset renewal expenses / Asset depreciation	4	76.9%	146.0%	96.1%	81.2%	74.7%	89.1%	-
Stability									
Rates concentration	Rate revenue / adjusted underlying revenue	5	48.3%	60.7%	55.4%	57.7%	57.7%	58.2%	+
Rates effort	Rate revenue / CIV of rateable properties in the municipality		0.71%	0.73%	0.71%	0.73%	0.75%	0.77%	+

Indicator	Measure	Notes	Actual	Forecast	Budget	Strategic Resource Plan Projections			Trend
			2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	+/-
Efficiency									
Expenditure level	Total expenses/ no. of property assessments		\$3,943	\$3,676	\$3,909	\$3,881	\$3,967	\$4,067	+
Revenue level	Residential rate revenue / no. of residential property assessments		\$1,218	\$1,255	\$1,287	\$1,292	\$1,297	\$1,302	+
Workforce turnover	No. of permanent staff resignations & terminations / average no. of permanent staff for the financial year		16%	13%	15%	15%	15%	15%	o

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Notes to indicators

1. Adjusted underlying result

An indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Improvement in financial performance expected over the period, although continued losses means reliance on Council's cash reserves or increased debt to maintain services.

2. Working Capital

The proportion of current liabilities represented by current assets. Working capital is forecast to increase due to funds put aside for the repayment of interest only loans as they fall due. The reduced result in 2020/21 is due to a \$4.795 million loan repayment falling due.

3. Debt compared to rates

Trend indicates Council's reducing reliance on debt against its annual rate revenue through redemption of long term debt.

4. Asset renewal

This percentage indicates the extent of Council's renewal of assets against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets.

5. Rates concentration

Reflects extent of reliance on rate revenues to fund all of Council's on-going services. Trend indicates Council will become more reliant on rate revenue compared to all other revenue sources.

Appendices

Appendix A

Fees and charges schedule

This appendix presents the fees and charges of a statutory and non-statutory nature which will be charged in respect to various goods and services provided during the 2018/19 year.

SWAN HILL RURAL CITY COUNCIL FEES AND CHARGES SCHEDULE FOR 2018/19

Sub Type	Service/Fee Type	Proposed 2018/19 Unit Fee \$	Change to Fee %	GST Status (F) Free (T) Taxable	Comments
Aerodrome - Robinvale					
Cropping Lease	Per annum under lease agreement	5,343.00	CPI	T	Per annum under Lease Agreement. CPI Increase annually.
Hangar Site Lease	Lease based on area of hangar	1,138.00	CPI	T	3 hangar site leases. Lease based on area of hangar @ \$1.94/m2 and CPI plus GST
Pavement Concession Charge	Per tonne maximum take-off mass of aircraft	10.00	CPI	T	Per tonne maximum take-off mass of aircraft (CPI Increase)
Aerodrome Swan Hill					
Hangar Site Lease		10,710.00	CPI	T	8 hangar site leases 2018/19. Lease based on area of hangar @ \$2.89/m ² and CPI plus GST
Hangar Site Lease		1,323.00	CPI	T	2 hangar site lease. Lease based on area of hangar @ \$2.90/m ² and CPI plus GST
Hangar Site Lease		841.00	CPI	T	1 hangar site lease. Lease based on area of hangar @ \$2.87/m ² and CPI plus GST
NEW Hangar Site Lease		660.00	CPI	T	1 Hangar site lease. Lease based on area of hangar @ \$3.00/m ² and CPI plus GST
Part Workshop Lease		462.00	0.0%	T	Per annum. Rental for part of workshop.
Pavement Concession Charge		10.00	CPI	T	Per tonne maximum take-off mass of aircraft (CPI Increase)
Site Lease	Bureau of Meteorology	110.00	Nil	T	Per annum. Met Bureau, weather station. No increase in CPI is charged.
Cropping Lease		6,780.00	CPI	T	Per annum under Lease Agreement. CPI Increase annually when lease is due. (Weed suppression)
Art Gallery					
Admission to Exhibitions	General Admission	-	-	F	Entry by donation. Entry may apply for specific exhibitions.
Floor talks	Guided Tour. Bookings required	5.50	4.8%	T	Bookings required.
Floor talks	Non Local Schools. Bookings required	6.10	5.2%	T	Bookings required.
Floor talks	Local Schools. Bookings required, no cost	-	-	F	Booking required, no cost.
Gallery Equipment Hire	Grand Piano. Bookings required. Must only be played by experienced pianists	158.00	3.9%	T	Fee additional to gallery hire charge, bookings required, must only be played by experienced pianists.
Gallery Hire	Commercial Hire. Bookings required	633.40	4.0%	T	Bookings required, Director retains the right to determine suitability of activity. Venue staff required to be present if Gallery is hired after official opening hours.
Gallery Hire	Community Groups. Bookings required	316.70	4.0%	T	Bookings required, Director retains the right to determine suitability of activity.
Gallery Hire - Half Day	Commercial Hire up to 3 hours. Bookings required	316.70	4.0%	T	Booking required, Director retains the right to determine suitability of activity
Gallery Hire	Community Groups/Youth groups. Per Hour. Bookings required	51.00	4.1%	T	Bookings Required
Gallery Hire- Half Day	Community Groups up to 3 hours. Bookings required	152.90	4.0%	T	Booking required, Director retains the right to determine suitability of activity
Venue Supervisor	Per hour. Lock up/security	60.10	4.1%	T	Required if Gallery is hired outside official opening hours
Brokered Works					
Brokered Domestic Assistance	Fee charged Per hour of service for Domestic Assistance (including Unassisted Shopping shifts)	65.00	1.6%	T	
Brokered Personal Care & Flexible Respite	Fee charged Per hour - within Core Hours	70.00	0.0%	T	
Brokered Personal Care & Flexible Respite	Fee charged Per hour - outside core hours and Weekends	112.00	0.9%	T	Note to be notified in CCS Agency letter (to be used as reference only)
Brokered Personal Care & Flexible Respite	Fee charged Per hour - Public Holidays	150.00	0.0%	T	
Brokered Delivered Meals	Fee charged Per meal delivered	15.60	0.0%	T	
Brokered Social Support - Individual	Fee charged Per hour of service for Assisted Shopping shifts	65.00	1.6%	T	
Brokered Social Support - Group	Fee charged Per hour of Social Support or individually negotiated Per activity	21.10	3.9%	T	
Brokered Travel Reimbursement	Applicable to all services at Per kilometre rate	2.30	0.0%	T	
Brokered Transport - (Through Taxis)	As charged by taxi plus \$10 administration fee Per booking	0.00	0.0%	T	
Brokered Case Management	Fee charged Per hour of Case Management provided	84.25	4.0%	T	Not to be notified in CCS Agency letter (to be used as reference only)

Sub Type	Service/Fee Type	Proposed 2018/19 Unit Fee \$	Change to Fee %	GST Status (F) Free (T) Taxable	Comments
Building Department					
Building Permits Residential	Houses (class 1) & Outbuildings (class 10) Construction value up to \$41,000	320.00	0.0%	T	
Building Permits Residential	Houses (class 1) & Outbuildings (class 10) Construction value over \$41,000	0.70% of \$cost + GST	-	T	
	Illegal Building Works	1.5 times building Permit fee	-	T	New fee
	Place of Public Entertainment Permits (POPE)	555.00	-	T	New fee
State Government Building Permit Levy	All building works exceeding \$10,000 value	0.128% of construction value over \$10,000	-	F	Fee set by legislation.
Report & Consent Siting Variations - Domestic	Report & Consent for siting variations when lodged in conjunction with Building Permit application	80.40	0.0%	T	
Report & Consent Siting Variations - Domestic	Report & Consent for siting variations when lodged prior to Building Permit application	187.50	0.0%	T	
Building Permits Commercial/Industrial	Construction costs up to \$50,000	410.00	0.0%	T	
Building Permits Commercial/Industrial	Construction costs exceeding \$50,000	0.75% of \$cost + GST	0.0%	T	
Information Requests	Retrieval of archived Building & Planning records	81.70	0.0%	T	
Inspections - Residential	Buildings	187.50	0.0%	T	
Inspections - Commercial/Industrial	Buildings	410.00	0.0%	T	
Lodgement Fee	Building Permit Documents - Commercial & Residential	39.80	-	F	Fee set by legislation. (2.75 units)
Property Information Certificates	Residential & Commercial	53.00	-	F	Fee set by legislation. (3.67 units)
Building Certificate - LIC	Urgent Requests Incur Additional Fee	105.00	0.0%	T	
Stormwater Discharge Information	Report for Discharge Point	66.50	-	F	Fee set by legislation. (4.60 units)
Building Act Sec 29A	Report & Consent - Demolition	66.50	-	F	Fee set by legislation. (4.60 units)
Building Regulation & Modification	Preparation of Report	187.50	0.0%	T	
House Relocation Deposit	Bond / Bank Guarantee	5,000.00		F	Fee set by legislation.
Building Permit Extend Time - Domestic	Extension of Time & Permit	187.50	0.0%	T	
Expired Building Permit - Domestic	Renew Expired Permit	187.50	0.0%	T	
Building Permit Extend Time - Commercial	Extension of Time & Permit	410.00	0.0%	T	
Expired Building Permit -Commercial	Renew Expired Permit	410.00	0.0%	T	
Checks (Structural, Mechanical, Electrical & Hydraulic)		charged on a 'cost recovery basis'	0.0%	T	Checking of specialist system designs where necessary and/or where an appropriate design certificate is not provided is charged on a cost recovery basis.
Children's Services - After School Care					
Per Session (3 hours)		28.00	3.7%	F	
Bus Pick Up		2.60	4.0%	F	
Casual Fee		52.00	4.0%	F	
Pupil Free Day		94.00	4.4%	F	
Pupil Free Half Day		74.00	5.7%	F	
Children's Services - Family Day Care					
Administration Levy		2.70	3.8%	F	
Care out of Core Hours	Out of hours care	14.30	0.7%	F	Per hour Per child public holidays, weekends, out of core hours
Care Within Core Hours	Mon-Fri 8:00am to 6:00pm	10.60	1.9%	F	Includes increases in family admin levy
Meal Charges	Breakfast	4.00	14.3%	F	Meals are rarely provided by FDC Educators.
Meal Charges	Lunch	6.00	20.0%	F	Meals are rarely provided by FDC Educators.
Meal Charges	Snacks	3.50	16.7%	F	Meals are rarely provided by FDC Educators.
Meal Charges	Evening Meal	8.00	6.7%	F	Meals are rarely provided by FDC Educators.
Transport		2.50	25.0%	F	Per kilometre Per family
Carer Levy		15.00	7.1%	F	Per Week
Late Pick Up		2.00	0.0%	F	Per Minute.

Sub Type	Service/Fee Type	Proposed 2018/19 Unit Fee \$	Change to Fee %	GST Status (F) Free (T) Taxable	Comments
Children's Services - Swan Hill Vacation Care					
Per Session (10 hours)		94.00	4.4%	F	
Per Session (5 hours)		74.00	5.7%	F	Fee amended annually on 1 July.
Excursion Fee		to be calculated for each excursion	-	F	Need to cost each excursion and charge for full cost recovery
Vacation Fee Casual		104.00	4.0%	F	
CHPS/HACC Services					
CHSP / HACC Domestic Assistance	Fee charged Per hour of service for Domestic Assistance (including Unassisted Shopping shifts)	7.25	4.3%	F	DSS client contribution framework / DHHS Fees Policy
CHSP / HACC Personal Care	Fee charged Per hour of Personal Care service. (Minimum charge Per visit 1 hour)	5.35	3.9%	F	DSS client contribution framework / DHHS Fees Policy
CHSP / HACC Flexible Respite	Fee charged Per hour of Respite provided.	4.05	3.8%	F	DSS client contribution framework / DHHS Fees Policy
CHSP / HACC Delivered Meals	Fee charged Per meal delivered	11.25	0.0%	F	DSS client contribution framework / DHHS Fees Policy
CHSP / HACC Social Support - Individual	Fee charged Per hour of service for Assisted Shopping shifts	7.25	4.3%	F	DSS client contribution framework / DHHS Fees Policy
CHSP / HACC Social Support - Group	Fee charged Per session. Additional costs for meals, travel and entrance costs where applicable.	Per Activity Cost	-	F	DSS client contribution framework / DHHS Fees Policy
Community Centre - Lake Boga and Nyah					
Bond	No alcohol	300.00	0.0%	F	Bond is adequate for current needs
Bond	Alcohol	600.00	0.0%	F	Bond is adequate for current needs
Public Liability Insurance	Insurance - Public Liability. If hirer does not have their own insurance	25.00	0.0%	T	If the hirer does not have own insurance, this will be charged to provide the hirer their mandatory cover. Proposed not to increase fee again until 2020/21.
Catering Facilities	Kitchen - Full use - Commercial	150.00	-	T	
Catering Facilities	Kitchen - Full use - Community/Charities	90.00	-	T	
Hall Hire	Commercial rate	350.00	0.0%	T	Per Day
Hall Hire	Community/Charities rate	250.00	0.0%	T	Per Day
Hall Hire Full Day Set-Up	Set up fees - 50% of the applicable hire rate as above		0.0%	T	
Foyer	Commercial - Foyer or one room full day	200.00	-	T	
Foyer	Community - Foyer or one room full day	150.00	-	T	
Foyer	Community - Foyer or one room half day	80.00	-	T	
Meetings Per Hour	Community and NFP	25.00	-	T	
Stadium Hire/hour	Lake Boga only	30.00	3.8%	T	Lake Boga only
Skip Bin Hire	Per Hire	138.00	0.0%	T	Fee calculated on amount charged to Council by Waste Contractor
Big Bin		95.00	-	T	
Community Centre - Manangatang and Woorinen					
Bond	No alcohol	300.00	0.0%	F	Bond is adequate for current needs
Bond	Alcohol	600.00	0.0%	F	Bond is adequate for current needs
Public Liability Insurance	Insurance - Public Liability. If hirer does not have their own insurance	25.00	0.0%	T	If the hirer does not have own insurance, this will be charged to provide the hirer their mandatory cover. Proposed not to increase fee again until 2020/21.
Hall Hire	Commercial rate	70.00	0.0%	T	Per Day
Hall Hire	Community/Charities rate	50.00	0.0%	T	Per Day
Hall Hire Full Day Set-Up	Set up fees - 50% of the applicable hire rate as above		0.0%	T	
Foyer	Commercial - Foyer or one room full day	100.00	-	T	Per Day
Foyer	Community - Foyer or one room full day	75.00	-	T	Per Day
Foyer	Community - Foyer or one room half day	60.00	-	T	Half Day
Meetings Per Hour	Community and NFP	25.00	-	T	
Skip Bin Hire	Per Hire	138.00	0.0%	T	Fee calculated on amount charged to Council by Waste Contractor
Big Bin		95.00	-	T	

Sub Type	Service/Fee Type	Proposed 2018/19 Unit Fee \$	Change to Fee %	GST Status (F) Free (T) Taxable	Comments
Community Arts Centre - Robinvale					
Bond	No alcohol	300.00	(14.3%)	F	Bond is adequate for current needs
Bond	Alcohol	700.00	0.0%	F	Bond is adequate for current needs
Public Liability Insurance	Insurance - Public Liability. If hirer does not have their own insurance	25.00	0.0%	T	If the hirer does not have own insurance, this will be charged to provide the hirer their mandatory cover. Proposed not to increase fee again until 2020/21.
Catering Facilities	Kitchen - Full use - Commercial	300.00	5.3%	T	
Catering Facilities	Kitchen - Full use - Community/Charities	250.00	25.0%	T	
Hall Hire	Commercial rate	1,050.00	0.0%	T	Per Day
Hall Hire	Community/Charities rate	680.00	0.0%	T	Per Day
Hall Hire Full Day Set-Up	Set up fees - 50% of the applicable hire rate as above		-	T	
Foyer	Commercial - Foyer or one room full day	250.00	4.2%	T	
Foyer	Community - Foyer or one room full day	150.00	3.4%	T	
Foyer	Community - Foyer or one room half day	100.00	(4.8%)	T	
Theatre	Commercial	900.00	4.7%	T	
Theatre	Community	680.00	3.8%	T	
Meetings Per Hour	Community and NFP	30.00	0.0%	T	
Skip Bin Hire	Per Hire	138.00	0.0%	T	Fee calculated on amount charged to Council by Waste Contractor
Big Bin		95.00	0.0%	T	
Customer Service and Revenue Control					
Community Service Directory	Provision of Copy	26.00	4.0%	T	
Copy Rate Notice		11.00	10.0%	T	
Land Information Certificate		27.00	-	F	Set by legislation but indexed annually
Land Information Certificate	Urgent Requests incur additional fee	110.00	4.8%	F	Certificate completed within 24 hours.
Community Tree	Public Liability Insurance	25.00	0.0%	T	If the hirer does not have their own insurance, this will be charged to provide the hirer mandatory cover. Fee determined by cost charged to Council by insurer. Proposed not to increase fee again until 2020/21.
Community Tree	Bond	105.00	0.0%	F	Bond level appropriate for Kiosk, given customer expectation.
Community Tree	Per Event	27.00	3.8%	T	Rounded down slightly to accommodate client expectation
Map Book of Municipality		20.00	5.3%	T	Available on Council Website.
Street Stall Holders / Performers / Artists	Public Liability Insurance Busing Permit	45.75	4.0%	T	Reflects actual cost of issuing the Permit
Engineering Services					
Road Closure - Temporary	Advertisement	Cost as invoiced from relevant publisher	-	T	Cost as invoiced from relevant publisher
Road Opening Application Fees	1 fee unit \$14.45 set by Legislation	14.45	-	F	1 fee unit (currently \$14.45) fee set by legislation (monetary Units Act 2004) Council fee currently at limit
Road Classification	Works, Other Than Minor Works				
Municipal road where max speed limit at any time is more than 50kmph	On, or partly on the roadway, shoulder or pathway. 43.1 fee units	622.80	-	F	43.1 fee units. Upper limit fee set by Vic Roads. Council fee currently at limit. TBA in July
Municipal road where max speed limit at any time is more than 50kmph	Not on the roadway, shoulder or pathway. 23.5 fee units	339.60	-	F	23.5 fee units. Upper limit fee set by Vic Roads. Council fee currently at limit. TBA in July
Municipal road where max speed limit at any time is 50kmph or less	On, or partly on the roadway, shoulder or pathway. 23.5 fee units	339.60	-	F	23.5 fee units. Upper limit fee set by Vic Roads. Council fee currently at limit. TBA in July
Municipal road where max speed limit at any time is 50kmph or less	Not on the roadway, shoulder or pathway. 6 fee units	86.70	-	F	6 fee units. Upper limit fee set by Vic Roads. Council fee currently at limit. TBA in July
Road Classification	Minor Works				
Municipal road where max speed limit at any time is more than 50kmph	On, or partly on the roadway, shoulder or pathway. 9.3 fee units	134.40	-	F	9.3 fee units. Upper limit fee set by Vic Roads. Council fee currently at limit. TBA in July
Municipal road where max speed limit at any time is more than 50kmph	Not on the roadway, shoulder or pathway. 6 fee units	86.70	-	F	6 fee units. Upper limit fee set by Vic Roads. Council fee currently at limit. TBA in July
Municipal road where max speed limit at any time is 50kmph or less	On, or partly on the roadway, shoulder or pathway. 9.3 fee units	134.40	-	F	9.3 fee units. Upper limit fee set by Vic Roads. Council fee currently at limit. TBA in July
Municipal road where max speed limit at any time is 50kmph or less	Not on the roadway, shoulder or pathway. 6 fee units	86.70	-	F	6 fee units. Upper limit fee set by Vic Roads. Council fee currently at limit. TBA in July
Traffic Management Plan Preparation	Flat rate \$416 (minimum of 3 hours)	416.00	4.0%	T	Hourly rate. Plus disbursements
Information Management					
Freedom of Information	Application Fee	28.90	-	F	Fee set by legislation. In May
Freedom of Information	Search Fee	21.70	-	F	Per hour. Fee set by legislation - In May
Freedom of Information	Photocopying - A4	0.20	-	F	Fee set by legislation.
Historic Information Request	Application Fee (Inc 1hr search)	40.00	-	T	Same as FOI application fee plus GST - May
Historic Information Request	Hourly Rate (after 1st hour)	46.80	4.0%	T	
Documents Copied to CD/USB		7.30	4.3%	T	

Sub Type	Service/Fee Type	Proposed 2018/19 Unit Fee \$	Change to Fee %	GST Status (F) Free (T) Taxable	Comments
	Kerbside Garbage				
120 Litre Bin		300.00	3.4%	F	
240 Litre Bin		450.00	2.3%	F	
Green Waste		100.00	0.0%	F	Keep optional green waste service the same as 2017/18.
	Landfill - Robinvale				Collected by Contractor
Garbage Bag		2.15	2.4%	T	Fees have been set by contract
120 Litre Wheelie Bin		3.80	2.7%	T	This applies to all Robinvale
Car Boot Only, 240ltr Wheelie Bin		6.45	2.4%	T	Landfill Fees
Station Wagon		6.45	2.4%	T	
Utility		9.75	2.6%	T	
Single Axle Trailer (6x4)	Level	10.75	2.4%	T	
Single Axle Trailer (6x4)	Heaped	13.95	2.6%	T	
Single Axle Trailer (6x4)	High Sided	15.05	2.4%	T	
Tandem Axle Trailer (8x5)	Level	17.20	2.4%	T	
Tandem Axle Trailer (8x5)	Heaped	23.70	2.6%	T	
Tandem Axle Trailer (8x5)	High Sided	32.30	2.5%	T	
Mattress (any size)		20.50	2.5%	T	
Tyres	Car & Motorcycle	7.60	2.7%	T	
Tyres	Light Commercial	10.75	2.4%	T	
Tyres	Truck - Standard & Forklift	19.35	2.4%	T	
Tyres	Truck - Wide Band Super Single	30.15	2.6%	T	
Tyres	Tractor	64.55	2.5%	T	
Tyres	Earth Mover (Small)	75.35	2.5%	T	
Tyres	Earth Mover (Medium)	107.60	2.5%	T	
Tyres	Earth Mover (Large)	139.90	2.5%	T	
Televisions & Computer Monitors (non commercial)	Cost for transport to Swan Hill	5.15	3.0%	F	Cost for transport to Swan Hill - to be implemented if a cost is required for transport to Melbourne
Commercial / Industrial (including concrete)		75.00	70.1%	T	Price increase to discourage interstate disposal of commercial loads of waste
Scrap metal		Free	-	F	
Small Rubble (bricks, crushed concrete etc.)		Free	-	F	
Uncontaminated Mulched Green		Free	-	F	
Clean Fill		Free	-	F	
Used Motor Oil		Free	-	F	
Gas Cylinders		Free	-	F	
Chemical Containers (Drum MUSTER)		Free	-	F	
White Goods		Free	-	F	
Domestic clean uncontaminated timber		Free	-	F	
Car Boot Only, 240ltr Wheelie Bin	Clean Green	3.25	3.2%	T	
Station Wagon	Clean Green	3.25	3.2%	T	
Utility	Clean Green	4.85	2.1%	T	
Single Axle Trailer (6x4)	Level Clean Green	5.40	2.9%	T	
Single Axle Trailer (6x4)	Heaped Clean Green	6.45	2.4%	T	
Single Axle Trailer (6x4)	High Sided Clean Green	7.55	2.7%	T	
Tandem Axle Trailer (8x5)	Level Clean Green	8.60	2.4%	T	
Tandem Axle Trailer (8x5)	Heaped Clean Green	11.85	2.6%	T	
Tandem Axle Trailer (8x5)	High Sided Clean Green	16.15	2.5%	T	
	Landfill - Swan Hill				Collected by Contractor
Car Boot		11.80	2.6%	T	
Station Wagon		24.10	2.6%	T	
Utility		25.10	2.4%	T	
Utility	High Sided	38.45	2.5%	T	
Single Axle Trailer (6x4)	Level	25.10	2.4%	T	
Single Axle Trailer (6x4)	Heaped	30.25	2.5%	T	
Single Axle Trailer (6x4)	High Sided	38.45	2.5%	T	
Tandem Axle Trailer (8x5)	Level	43.55	2.5%	T	
Tandem Axle Trailer (8x5)	Heaped	57.40	2.5%	T	
Tandem Axle Trailer (8x5)	High Sided	67.15	2.5%	T	
Mattress (any size)		20.00	0.0%	T	To help pay for actual recycling cost

Sub Type	Service/Fee Type	Proposed 2018/19 Unit Fee \$	Change to Fee %	GST Status (F) Free (T) Taxable	Comments
Tyres	Car & Motorcycle - Per tyre	9.75	2.6%	T	Per Tyre
Tyres	Light Commercial - Per tyre	13.85	2.6%	T	Per Tyre
Tyres	Truck - Standard & Forklift - Per tyre	25.10	2.4%	T	Per Tyre
Tyres	Truck - Wide Band Super Single - Per tyre	41.50	2.5%	T	Per Tyre
Tyres	Tractor - Per tyre	82.50	2.5%	T	Per Tyre
Tyres	Earth Mover (Small) - Per tyre	110.20	2.5%	T	Per Tyre
Tyres	Earth Mover (Medium) - Per tyre	165.00	2.5%	T	Per Tyre
Tyres	Earth Mover (Large) - Per tyre	247.55	2.5%	T	Per Tyre
Computer Monitors / Televisions (non-commercial)	Per item	5.15	3.0%	T	Per Item. To be implemented if a cost is required for transport to Melbourne
Commercial Industrial Waste	Per tonne	107.60	2.5%	T	Per Tonne.
Contaminated Soil	Low Level Contamination - Per tonne	144.00	2.5%	T	Per Tonne.
Asbestos	Per tonne	156.80	2.5%	T	Per Tonne. (minimum charge commercial 0.5 tonne)
Scrap Metal		Free	-	F	
Small Rubble		Free	-	F	Bricks, crushed concrete etc.
Mulched Green Waste	Uncontaminated	Free	-	F	
Clean Fill		Free	-	F	
Used Motor Oil		Free	-	F	
Gas Cylinders		Free	-	F	
Chemical Containers (Drum Musters)		Free	-	F	Drum Musters
Household Batteries	Detox Your Home Program	Free	-	F	Detox Your Home Program
Compact Fluorescent Tubes	Detox Your Home Program	Free	-	F	Detox Your Home Program
Paint	Detox Your Home Program	Free	-	F	Detox Your Home Program
White Goods		Free	-	F	
Car Boot	Clean Green	6.15	2.5%	T	
Station Wagon	Clean Green	12.30	2.5%	T	
Utility	Clean Green	12.80	2.4%	T	
Utility	High Sided Clean Green	19.45	2.4%	T	
Single Axle Trailer (6x4)	Level Clean Green	12.80	2.4%	T	
Single Axle Trailer (6x4)	Heaped Clean Green	15.35	2.3%	T	
Single Axle Trailer (6x4)	High Sided Clean Green	19.45	2.4%	T	
Tandem Axle Trailer (8x5)	Level Clean Green	21.50	2.4%	T	
Tandem Axle Trailer (8x5)	Heaped Clean Green	28.70	2.5%	T	
Tandem Axle Trailer (8x5)	High Sided Clean Green	33.30	2.5%	T	
	Leisure Centre - Robinvale				Collected by Contractor
Aquatics	Adult	3.50	2.9%	T	
Aquatics	Child	2.70	3.8%	T	
Aquatics	Spectator	1.70	6.3%	T	
Aquatics	Aqua Aerobics	3.00	0.0%	T	Per class Pricing kept at \$3 as no classes are currently being run
Aquatics	Concession	2.70	3.8%	T	
Aquatics	Family - 2 adults & 3 Children	15.50	3.3%	T	
Aquatics	Infants. 0-2 years	1.70	6.3%	T	
Aquatics	Lane Hire	5.50	3.8%	T	
Aquatics	Pool Hire	115.05	3.0%	T	
Aquatics	User Group - Pool entry fees	2.30	4.5%	T	
Aquatics	User group - Additional lifeguard	33.00	3.1%	T	
Season Ticket	Family	162.30	3.0%	T	
Season Ticket	Single	104.60	3.1%	T	
Season Ticket	Child	85.50	3.0%	T	
Season Ticket	Concession	85.50	3.0%	T	
Swimming Multi Passes - 10 Visits	Adult	32.50	3.2%	T	
Swimming Multi Passes - 10 Visits	Child	23.70	3.0%	T	
Swimming Multi Passes - 10 Visits	Concession	23.70	3.0%	T	
Gymnasium	Casual	6.50	22.6%	T	Price increase with new equipment installed, new carpets and paint job
Gymnasium	3 Month Membership	191.00	3.2%	T	
Gymnasium	6 Month Membership	318.00	3.2%	T	
Gymnasium	12 Month Membership	477.00	3.0%	T	
Gymnasium	Direct Debit 12 months membership - Cost Per week	8.80	3.5%	T	Cost Per week, min 12 months, lock in
Gymnasium	Direct Debit membership flexi 1 month minimum. Cost Per week	13.10	3.1%	T	Cost Per week, min 1 month, lock in
Gymnasium	Casual - concession	4.70	4.4%	T	
Gymnasium	Youth Hour	2.50	0.0%	T	Keep cost for youth low
Gymnasium	10 visit pass	49.50	3.1%	T	

Sub Type	Service/Fee Type	Proposed 2018/19 Unit Fee \$	Change to Fee %	GST Status (F) Free (T) Taxable	Comments
Gymnasium	20 visit pass	98.50	3.1%	T	
Gymnasium	50 visit pass	246.20	3.0%	T	
Stadium - Casual Use	Per hour - Peak and non-peak	4.30	4.9%	T	Per hour - peak and non-peak
Court Hire	Peak	47.20	3.1%	T	Per hour - Monday to Friday 4pm to close
Court Hire	Shoulder Sundays	47.20	3.1%	T	Per hour
Court Hire	Off Peak	28.60	3.2%	T	Per hour - Monday to Saturday open to 4 pm
Court Hire	Spectator for sporting events only	1.70	6.3%	T	For sporting events only
Court Hire	Out of hours staffing	33.00	3.1%	T	
	Leisure Centre - Swan Hill				Collected by Contractor
General Admission	Adult	6.10	3.4%	T	
General Admission	Child	4.30	2.4%	T	
General Admission	Concession	4.30	2.4%	T	
General Admission	Infant	1.90	5.6%	T	Under 4
General Admission	Spectator	2.70	3.8%	T	
General Admission	Family	17.50	2.9%	T	All immediate
General Admission	10 Visit passes	53.90	3.1%	T	Adult
General Admission	10 Visit passes	36.40	3.1%	T	Child / Concession
General Admission	Swim Club	6.80	3.0%	T	Per Person
General Admission	Schools	2.60	4.0%	T	
Learn to Swim	1st Child	13.30	3.1%	F	Per lesson
Learn to Swim	2nd Child	12.00	3.4%	F	Per lesson
Learn to Swim	1st Child < 3 years	11.60	(10.1%)	F	Per lesson
Learn to Swim	2 + Child < 3 years	10.40	(19.4%)	F	Per lesson
Learn to Swim	Private	31.70	2.9%	F	One on One
Platinum Membership	12 months - Up front	890.00	3.5%	T	Includes gym, pool and group fitness classes.
Platinum Membership	12 months concession - Up front	690.00	3.0%	T	Includes gym, pool and group fitness classes.
Platinum Membership	6 months - Up front	510.00	4.1%	T	Includes gym, pool and group fitness classes.
Platinum Membership	6 months concession - Up front	380.00	2.7%	T	Includes gym, pool and group fitness classes.
Platinum Membership	3 months - Up front	290.00	3.6%	T	Includes gym, pool and group fitness classes.
Platinum Membership	12 months - Direct Debit Per week + Joining fee \$60	16.70	3.1%	T	Includes gym, pool and group fitness classes.
Platinum Membership	12 month concession - Direct Debit Per week + joining fee \$60	13.80	3.0%	T	Includes gym, pool and group fitness classes.
Platinum Membership	Joining Fee	60.00	0.0%	T	Includes gym, pool and group fitness classes.
Premium Membership	12 months - up front	730.00	2.8%	T	Includes gym and pool.
Premium Membership	12 months concession - up front	570.00	3.6%	T	Includes gym and pool.
Premium Membership	6 months - up front	410.00	2.5%	T	Includes gym and pool.
Premium Membership	6 months concession - up front	330.00	3.1%	T	Includes gym and pool.
Premium Membership	3 months - Up front	250.00	4.2%	T	Includes gym and pool.
Premium Membership	12 months - Direct Debit Per week + Joining fee \$60	14.70	2.8%	T	Includes gym and pool.
Premium Membership	12 months concession Direct debit Per week + joining fee \$60	11.10	2.8%	T	Includes gym and pool.
Premium Membership	Joining Fee	60.00	0.0%	T	Includes gym and pool.
Health Club	Casual	13.60	3.0%	T	Gymnasium only.
Health Club	Concession	10.20	3.0%	T	Gymnasium only.
Health Club	Adult	113.20	3.0%	T	Gymnasium only.
Health Club	12-16 years	6.10	0.0%	T	New Fee
Group Fitness	Casual	9.30	3.3%	T	Classes
Group Fitness	Concession	6.90	3.0%	T	Classes
Crèche - Member	Member 1 Hour - Per child	6.00	3.4%	T	Per hour, Per child.
Crèche - Member	Member 2 Hours - Per child	12.00	3.4%	T	Per hour, Per child.
Crèche - Member	Member 3 Hours - Per child	18.00	3.4%	T	Per hour, Per child.
Crèche - Non member	Non Member 1 Hour - Per child	7.30	2.8%	T	Per hour, Per child.
Crèche - Non member	Non Member 2 Hours - Per child	14.60	2.8%	T	Per hour, Per child.
Crèche - Non member	Non Member 3 Hours - Per child	21.90	2.8%	T	Per hour, Per child.
Birthday Parties	Option 1 - Non-catered	11.20	2.8%	T	Per child
Birthday Parties	Option 2 - Catered	16.40	3.1%	T	Per child
Badminton		14.30	2.9%	T	Per court, Per hour
Stadium - Casual Use		4.90	4.3%	T	Per hour
Sports Hall Room Hire		48.90	2.9%	T	Per hour

Sub Type	Service/Fee Type	Proposed 2018/19 Unit Fee \$	Change to Fee %	GST Status (F) Free (T) Taxable	Comments
	Library Service				
Photocopying / Printing	A4 Single Black	0.30	20.0%	T	
Photocopying / Printing	A4 Single Colour	2.00	0.0%	T	
Photocopying / Printing	A4 Double sided Black	0.50	25.0%	T	
Photocopying / Printing	A4 Double sided Colour	4.00	0.0%	T	
Photocopying / Printing	A3 Single Black	0.50	0.0%	T	
Photocopying / Printing	A3 Single Colour	4.00	0.0%	T	
Photocopying / Printing	A3 Double sided Black	0.90	0.0%	T	
Photocopying / Printing	A3 Double sided Colour	8.00	0.0%	T	
Computer Bookings	Per hour	5.40	3.8%	T	
Internet Bookings	Per 15 minutes	1.40	7.7%	T	
Internet Bookings	Per half hour	2.70	3.8%	T	
Internet Bookings	Per hour	5.40	3.8%	T	
Fax (sending within Australia)	First page	4.90	4.3%	T	Only available to fax numbers within Australia
Fax (sending)	Subsequent pages	1.45	3.6%	T	Per page
Faxes Incoming	Each Page	1.45	3.6%	T	Per Page
Headphones	Per set	3.50	94.4%	T	
USB	Per USB stick purchased	6.25	4.2%	T	
Interlibrary Loans	From Public Libraries - Per item	4.50	2.3%	T	Per item
Interlibrary Loans	from Tertiary Institutions - Per item	20.50	2.5%	T	Per item
Intra Subject Search	Per request	7.60	1.3%	T	
Invigilator for exams	Per hour for Library staff member	44.00	4.8%	T	Library staff member to act as invigilator for exams
Library Bags	Per bag	2.00	11.1%	T	
Lost Books	Per Item	cost + \$6.00	-	T	Per Item
Lost Magazines	Per Item	cost + \$3.00	-	T	Per item
Meeting Room - Commercial	Per hour - Booking Required	12.50	4.2%	T	Booking required. Fee applies for bookings by Commercial and Government bodies
Meeting Room - Commercial	Per day - Booking Required	72.00	4.3%	T	Booking required. Fee applies for bookings by Commercial and Government bodies
Membership Cards	Replacement of lost library card	5.50	0.0%	F	
Overdue Fines	Adult - Per item Per day	0.25	0.0%	F	Per item Per day
Overdue Fines	Child - Per item Per day	0.10	0.0%	F	Per item Per day
	Livestock Exchange				
Sheep Holding Paddocks	Agisted - Per head, Per day in holding paddocks.	0.80	0.0%	T	Agisted - Per head, Per day in holding paddocks.
Cattle Weigh Fee	Per lot during sale. Cattle sold in prime market.	2.90	3.6%	T	Per lot during sale. Cattle sold in prime market.
Sheep Yard	Per head Per day. Stock not sold through yard	0.75	7.1%	T	Per head, Per day. Stock not sold through yard
Cattle Yard	Per head Per day. Stock not sold through yard	3.70	4.2%	T	Per head, Per day. Stock not sold through yard
Private Weigh	Cattle - Per head. Occurs when cattle are weighed but not in a sale.	6.05	4.3%	T	Per head. Occurs when cattle are weighed but not in a sale.
Yard Stock Sold	Sheep - for sheep sold through the yards on sale days.	0.01	0.0%	T	For sheep sold through the yards on sale days.
Yard Stock Sold	Cattle - for cattle sold through the yards on sale days.	0.01	0.0%	T	For cattle sold through the yards on sale days.
Truck Wash	Per minute	0.65	0.0%	T	Per minute
Access Key - Truck Wash	Per key	36.40	4.0%	T	Per key
Dead stock removal - Sheep	Stock destroyed and disposed from yards. Presented to yards in condition deemed not fit for sale	25.00	19.0%	T	Stock destroyed and disposed from yards. Presented to yards in condition deemed not fit for sale
Dead stock removal - Cattle	Stock destroyed and disposed from yards. Presented to yards in condition deemed not fit for sale	165.00	4.8%	T	Stock destroyed and disposed from yards. Presented to yards in condition deemed not fit for sale
Stock Feeding - Cattle & Sheep	Stock not sold through yards. Per bale fed out - staff and machinery resource only. Agent/Vendor to supply feed.	43.70	4.0%	T	Stock not sold through yards. Per bale fed out - staff and machinery resource only. Agent/Vendor to supply feed.
Stock Feeding - Cattle & Sheep	Post Sale. Per bale fed out - staff and machinery resource only. Agent/Vendor to supply feed.	21.85	4.0%	T	Post Sale. Per bale fed out - staff and machinery resource only. Agent/Vendor to supply feed.
NLIS Cattle Tag	Faulty / Non reader tag. Cattle assigned with transport number	3.85	4.1%	T	Faulty / Non reader tag. Cattle assigned with transport number
NLIS Cattle Tag	Untagged Cattle. Fee to Agent/Vendor	11.00	4.8%	T	Untagged Cattle. Fee to Agent/Vendor
Private Use of Yards - Sheep	Per Head	0.65	0.0%	T	Use of yards (scanning, draft, race, crush, ramps etc.) for the treatment or assembly of livestock into lots for distribution. Stock required to be scanned and/or transferred within the NLIS database. Applies to stock not immediately being or having been sold through a scheduled SHRLE sale.
Private Use of Yards - Cattle	Per Head	4.00	0.0%	T	Use of yards (scanning, draft, race, crush, ramps etc.) for the treatment or assembly of livestock into lots for distribution. Stock required to be scanned and/or transferred within the NLIS database. Applies to stock not immediately being or having been sold through a scheduled SHRLE sale.

Sub Type	Service/Fee Type	Proposed 2018/19 Unit Fee \$	Change to Fee %	GST Status (F) Free (T) Taxable	Comments
	Marketing & Tourism				
Whole room hire 1/2 day	Room 1 & 2 combined	150.00	-	T	New Fee
Whole room hire whole day	Room 1 & 2 combined	200.00	-	T	New Fee
Half room hire with projector 1/2 day	Room1	90.00	-	T	New Fee
Half room hire with projector whole day	Room 1	150.00	-	T	New Fee
Half room hire 1/2 day no projector	Room 2	80.00	-	T	New Fee
Half room hire whole day no projector	Room 2	130.00	-	T	New Fee
Upstairs room hire 1/2 day	Upstairs meeting room	20.00	-	T	New Fee
Upstairs room hire whole day	Upstairs meeting room	40.00	-	T	New Fee
Conference room Tea & Coffee	Charged Per head	2.00	-	T	New Fee
Booking Office Tickets	Non Profit Organisations - Per ticket	2.50	4.2%	T	Per ticket
Booking Office Tickets	Commercial Hirers - Per ticket	3.50	2.9%	T	Per ticket
Booking Office Tickets	Poster Distribution - Per hour	45.00	7.1%	T	Per hour
Booking Office Tickets	Pre Printed Tickets	0.50	0.0%	T	New Product
Faxing	Local - Per Page	2.20	4.8%	T	
Faxing	STD - Per Page	2.75	3.8%	T	
Guided Tour of Swan Hill (Mon - Fri)	Per 1 hour tour	90.00	5.9%	T	Per tour
Guided Tour of Swan Hill (Weekends)	Per 1 hour tour	130.00	8.3%	T	Per tour
Laminating	Per meter	9.90	4.2%	T	
Skilled Migration	Regional Certification	550.00	0.0%	T	
Banner	Per week	176.80	4.0%	T	Per week.
	Parking Control & School Crossings				
Parking Infringement Notices	Category A	65.00	0.0%	F	Set by Council
Parking Infringement Notices	Category B	97.00	-	F	Set by legislation, increases annually Apr/May. Monetary Units Act 2004.
Parking Infringement Notices	Category C	161.00	-	F	Set by legislation, increases annually Apr/May. Monetary Units Act 2004.
Parking Meters	One Hour Meters	1.20	0.0%	F	One hour
Parking Meters	Daily car park hire rate Per park in metered area	9.00	0.0%	F	For tradesman working in a metered area or raffles that require a park. (calculated on hourly fee)
	Photocopying				
Photocopying	A4 Single Black	0.60	0.0%	T	Photocopying fees have been consolidated across Council, except for Library.
Photocopying	A4 Single Colour	2.30	0.0%	T	
Photocopying	A4 Double sided Black	0.85	6.3%	T	
Photocopying	A4 Double sided Colour	4.60	0.0%	T	
Photocopying	A3 Single Black	1.05	5.0%	T	
Photocopying	A3 Single Colour	4.70	4.4%	T	
Photocopying	A3 Double sided Black	1.60	6.7%	T	
Photocopying	A3 Double sided Colour	9.40	4.4%	T	
Printing	A0 Black	8.50	3.7%	T	
Printing	A1 Black	6.20	5.1%	T	
Printing	A2 Black	3.70	4.2%	T	
Printing	A0 Colour	15.30	4.1%	T	
Printing	A1 Colour	13.00	3.2%	T	
Printing	A2 Colour	13.00	3.2%	T	

Sub Type	Service/Fee Type	Proposed 2018/19 Unit Fee \$	Change to Fee %	GST Status (F) Free (T) Taxable	Comments
	Pioneer Settlement				
General Admission	Adult	30.00	0.0%	T	
General Admission	Concession	26.50	0.0%	T	Pensioner, Student, Senior
General Admission	Child	22.00	0.0%	T	Child 5 to 16 years, children under 5 are free.
General Admission	Family	85.00	0.0%	T	Family - 2 adults and up to 2 children.
General Admission	Extra child on family ticket	16.00	0.0%	T	
General Admission	Local Residents	0.00	-	T	New Local ambassador program introduced in Dec 2017 Identification required showing address within municipality
Pyap Cruise	Adult	23.50	0.0%	T	
Pyap Cruise	Concession	20.00	8.1%	T	Pensioner, Student, Senior
Pyap Cruise	Child	16.00	0.0%	T	Child 5 to 16 years, children under 5 are free.
Pyap Cruise	Family	65.00	3.2%	T	Family - 2 adults and up to 2 children.
Pyap Cruise	Extra child on family ticket	15.50	0.0%	T	
Heartbeat (Laser Light Show)	Adult	28.00	0.0%	T	
Heartbeat (Laser Light Show)	Concession	25.50	0.0%	T	Pensioner, Student, Senior
Heartbeat (Laser Light Show)	Child	20.50	0.0%	T	Child 5 to 16 years, children under 5 are free.
Heartbeat (Laser Light Show)	Family	76.50	0.0%	T	Family - 2 adults and up to 2 children.
Heartbeat (Laser Light Show)	Extra child on family ticket	15.50	0.0%	T	
Admission, Pyap	Adult	48.00	3.2%	T	
Admission, Pyap	Concession	41.50	3.8%	T	Pensioner, Student, Senior
Admission, Pyap	Child	35.00	0.0%	T	Child 5 to 16 years, children under 5 are free.
Admission, Pyap	Family	130.00	4.0%	T	
Admission, Pyap	Extra child on family ticket	15.50	0.0%	T	
Admission and Heartbeat (Laser Show)	Adult	58.00	0.0%	T	
Admission and Heartbeat (Laser Show)	Concession	52.00	0.0%	T	Pensioner, Student, Senior
Admission and Heartbeat (Laser Show)	Child	42.50	0.0%	T	Child 5 to 16 years, children under 5 are free.
Admission and Heartbeat (Laser Show)	Family	158.50	0.0%	T	Family - 2 adults and up to 2 children.
Admission and Heartbeat (Laser Show)	Extra child on family ticket	15.50	0.0%	T	
Admission, Heartbeat (Laser Show), Pyap	Adult	75.00	0.0%	T	
Admission, Heartbeat (Laser Show), Pyap	Concession	67.00	0.0%	T	Pensioner, Student, Senior
Admission, Heartbeat (Laser Show), Pyap	Child	55.50	0.0%	T	Child 5 to 16 years, children under 5 are free.
Admission, Heartbeat (Laser Show), Pyap	Family	200.00	0.0%	T	Family - 2 adults and up to 2 children.
Admission, Heartbeat (Laser Show), Pyap	Extra child on family ticket	15.50	0.0%	T	
Heartbeat (Laser Show) & Pyap	Adult	51.50	0.0%	T	
Heartbeat (Laser Show) & Pyap	Concession	44.00	0.0%	T	Pensioner, Student, Senior
Heartbeat (Laser Show) & Pyap	Child	36.50	0.0%	T	Child 5 to 16 years, children under 5 are free.
Heartbeat (Laser Show) & Pyap	Family	139.50	0.0%	T	Family - 2 adults and up to 2 children.
Heartbeat (Laser Show) & Pyap	Extra child on family ticket	15.50	0.0%	T	
	Pioneer Settlement - Product purchased by Accommodation Providers and Other Groups				
Admission	Adult	22.50	0.0%	T	
Admission	Concession	16.50	0.0%	T	Pensioner, Student, Senior
Admission	Child	15.50	0.0%	T	Child 5 to 16 years, children under 5 are free.
Admission	Family	60.00	0.0%	T	Family - 2 adults and up to 2 children.
Pyap Cruise	Adult	18.50	5.7%	T	
Pyap Cruise	Concession	15.00	0.0%	T	Pensioner, Student, Senior
Pyap Cruise	Child	13.00	0.0%	T	Child 5 to 16 years, children under 5 are free.
Pyap Cruise	Family	49.50	0.0%	T	Family - 2 adults and up to 2 children.
Pyap Cruise	Extra child on family ticket	15.50	0.0%	T	
Heartbeat (Laser Show)	Adult	25.00	0.0%	T	
Heartbeat (Laser Show)	Concession	21.00	0.0%	T	Pensioner, Student, Senior
Heartbeat (Laser Show)	Child	15.50	0.0%	T	Child 5 to 16 years, children under 5 are free.
Heartbeat (Laser Show)	Family	72.00	0.0%	T	Family - 2 adults and up to 2 children.
Heartbeat (Laser Show)	Extra child on family ticket	15.50	0.0%	T	
Admission, Pyap	Adult	35.00	2.9%	T	
Admission, Pyap	Concession	27.00	1.9%	T	Pensioner, Student, Senior
Admission, Pyap	Child	23.00	2.2%	T	Child 5 to 16 years, children under 5 are free.
Admission, Pyap	Family	94.00	4.4%	T	Family - 2 adults and up to 2 children.
Admission, Pyap	Extra child on family ticket	15.50	0.0%	T	
Admission & Heartbeat (Laser Show)	Adult	47.00	0.0%	T	
Admission & Heartbeat (Laser Show)	Concession	37.00	0.0%	T	Pensioner, Student, Senior

Sub Type	Service/Fee Type	Proposed 2018/19 Unit Fee \$	Change to Fee %	GST Status (F) Free (T) Taxable	Comments
Admission & Heartbeat (Laser Show)	Child	31.00	0.0%	T	Child 5 to 16 years, children under 5 are free.
Admission & Heartbeat (Laser Show)	Family	125.00	0.0%	T	Family - 2 adults and up to 2 children.
Admission & Heartbeat (Laser Show)	Extra child on family ticket	15.50	0.0%	T	
Admission, Heartbeat (Laser Show) & Pyap	Adult	60.00	1.7%	T	
Admission, Heartbeat (Laser Show) & Pyap	Concession	47.00	1.1%	T	Pensioner, Student, Senior
Admission, Heartbeat (Laser Show) & Pyap	Child	42.00	2.4%	T	Child 5 to 16 years, children under 5 are free.
Admission, Heartbeat (Laser Show) & Pyap	Family	165.00	1.2%	T	Family - 2 adults and up to 2 children.
Admission, Heartbeat (Laser Show) & Pyap	Extra child on family ticket	15.50	0.0%	T	
Heartbeat (Laser Show) & Pyap	Adult	44.00	3.5%	T	
Heartbeat (Laser Show) & Pyap	Concession	37.50	4.2%	T	Pensioner, Student, Senior
Heartbeat (Laser Show) & Pyap	Child	29.50	3.5%	T	Child 5 to 16 years, children under 5 are free.
Heartbeat (Laser Show) & Pyap	Family	116.00	2.2%	T	Family - 2 adults and up to 2 children.
Heartbeat (Laser Show) & Pyap	Extra child on family ticket	15.50	0.0%	T	
	Pioneer Settlement - Education program				
Admission	Student	12.50	4.2%	T	Registered Education Facility
Pyap Cruise	Student	11.00	10.0%	T	Registered Education Facility
Heartbeat (Laser Show)	Student	19.00	0.0%	T	Registered Education Facility
Admission & Pyap	Student	20.00	5.3%	T	Registered Education Facility
Admission & Heartbeat (Laser Show)	Student	29.00	3.6%	T	Registered Education Facility
Admission, Pyap & Heartbeat (Laser Show)	Student	39.00	2.6%	T	Registered Education Facility
	Pioneer Settlement - Functions				
Hire Fees	Lower Murray Inn (6 hours) up to 110 people	780.00	4.0%	T	Increase from 4 to 6 hours hire, which is more practical.
Hire Fees	Lower Murray Inn - additional hour	120.00	0.0%	T	Additional one hour hire for every hour after initial 6
Hire Fees	Lower Murray Inn BBQ Area Daytime	750.00	0.0%	T	as Per night hire - 4 hours up to 110 people
Hire Fees	Lower Murray Inn Cleaning Bond	250.00	0.0%	T	50% Refundable Bond
Hire Fees	Site (4hrs)	750.00	0.0%	T	
Hire Fees	Site (additional hours)	110.00	0.0%	T	Additional one hour hire for every hour after initial 4
Hire Fees	Luncheon Cruise Per Head	70.00	0.0%	T	Available for group bookings only
Hire Fees	Cruise Private Hire	900.00	0.0%	T	1 Hour
Hire Fees	Cruise Private Hire - additional hour	450.00	0.0%	T	Additional one hour hire
Hire Fees	Wedding Hire - site	750.00	0.0%	T	For any ceremony held anywhere on site
Hire Fees	Grounds for Photos	150.00	0.0%	T	
Site & Pyap Hire Package	Pyap - 1 hour & site hire 4 hours	1,500.00	(6.3%)	T	<i>We need to offer discount when combining, 10% is what we would like.</i>
Site & Pyap Hire Package	Pyap - 2 hour & site hire 4 hours	1,900.00	(5.0%)	T	<i>We need to offer discount when combining, 10% is what we would like.</i>
Double Site Hire	Ceremony & Reception Package	1,350.00	0.7%	T	4 hours site hire for ceremony and 4 hours site hire for reception.
Double Site Hire & Pyap Charter Package	Ceremony & Reception Package plus 1 hour private Pyap Charter	2,250.00	0.0%	T	4 hours site hire for ceremony and 4 hours site hire for reception and 1 hour Pyap Charter.
Amphitheatre Hire	Amphitheatre day hire only	1,500.00	0.0%	T	2 hour hire between 9.30am and 5.00pm with use of fountains.
Amphitheatre Hire	Amphitheatre day hire only - additional hour	200.00	0.0%	T	For each additional hour after initial 2 hours hire.
Pyap holding fee at Murray Downs Wharf	Pyap	171.60	4.0%	T	Pyap holding fee at Murray Downs Homestead
	Pioneer Settlement - Lodges				
Accommodation	Student	30.00	0.0%	T	Per night
Continental Breakfast	Student	9.50	0.0%	T	Per Person
Lunch	Student	10.00	5.3%	T	Per Person
Morning / Afternoon Tea	Student	2.00	33.3%	T	Per Person
Dinner	Student	13.00	0.0%	T	Per Person
Supper	Student	2.00	33.3%	T	Per Person
Birthday Cake	Student	Cost	-	T	Cost to purchase cake
Accommodation	General	30.00	0.0%	T	Per Person
Continental Breakfast	General	9.50	0.0%	T	Per Person
Lunch	General	13.00	0.0%	T	Per Person
Morning / Afternoon Tea	General	6.00	0.0%	T	Per Person
Dinner	General	30.00	3.4%	T	Per Person
Supper	General	5.00	11.1%	T	Per Person
Linen Hire	General	15.00	25.0%	T	Per Person

Sub Type	Service/Fee Type	Proposed 2018/19 Unit Fee \$	Change to Fee %	GST Status (F) Free (T) Taxable	Comments
Planning Department					
Fees for amendment to planning scheme (regulation 6)					
Stage	Stage of Amendment				2018/19 Fees effective as of May 2018 Unit fee \$14.45
Stage 1	For: a) considering a request to amend a planning scheme; and b) taking action required by Division 1 of Part 3 of the Act; and c) considering any submissions which do not seek a change to the amendment; and d) if applicable, abandoning the amendment	2,976.70		F	206 fee units
Stage 2	For: a) considering				
	(i) up to and including 10 submissions which seek a change to an amendment and where necessary referring the submissions to a panel; or	14,753.50		F	1021 fee units; or
	(ii) 11 to (and including) 20 submissions which seek a change to an amendment and where necessary referring the submissions to a panel; or	29,478.00		F	2040 fee units; or
	(iii) Submissions that exceed 20 submissions which seek a change to an amendment, and where necessary referring the submissions to a panel; and	39,405.20		F	2727 fee units
	b) providing assistance to a panel in accordance with section 158 of the Act; and c) making a submission to a panel appointed under Part 8 of the Act at a hearing referred to in section 24(b) of the Act; and d) considering the panel's report in accordance with section 27 of the Act; and e) after considering submissions and the panel's report, abandoning the amendment.	N/A			Part of the above Stage 1 & 2
Class 3	For: a) adopting the amendment or part of the amendment in accordance with section 29 of the Act; and b) submitting the amendment for approval by the Minister in accordance with section 31 of the Act; and c) giving the notice of the approval of the amendment required by section 36(2) of the Act.	469.70			32.5 fee units if the Minister is not the planning authority or nil fee if the Minister is the planning authority
Class 4	For: a) consideration by the Minister of a request to approve the amendment in accordance with section 35 of the Act; and b) giving notice of approval of the amendment in accordance with section 36(1) of the Act.	469.70		F	32.5 fee units if the Minister is not the planning authority or nil fee if the Minister is the planning authority
Fees for applications for Permits under section 47 of the Planning and Environment Act 1987 (regulation 9)					
Class	Type of Application				2018/19 Fees effective as of May 2018
Class 1	Use only	1,286.10		F	89 fee units
Class 2	To develop land for a single dwelling Per lot or use and develop land for a single dwelling Per lot and undertake development ancillary to the use of land for a single dwelling Per lot included in the application (other than a class 7 Permit or a Permit to subdivide or consolidate land) if the estimated cost of development is \$10,000 or less.	195.10		F	13.5 fee units
Class 3	To develop land for a single dwelling Per lot or use and develop land for a single dwelling Per lot and undertake development ancillary to the use of land for a single dwelling Per lot included in the application (other than a class 8 Permit or a Permit to subdivide or consolidate land) if the estimated cost of development is more than \$10,000 but not more than \$100,000.	614.20		F	42.5 fee units
Class 4	To develop land for a single dwelling Per lot or use and develop land for a single dwelling Per lot and undertake development ancillary to the use of land for a single dwelling Per lot included in the application (other than a class 8 Permit or a Permit to subdivide or consolidate land) if the estimated cost of development is more than \$100,000 but not more than \$500,000.	1,257.20		F	87 fee units
Class 5	To develop land for a single dwelling Per lot or use and develop land for a single dwelling Per lot and undertake development ancillary to the use of land for a single dwelling Per lot included in the application (other than a class 8 Permit or a Permit to subdivide or consolidate land) if the estimated cost of development is more than \$500,000 but not more than \$1,000,000.	1,358.30		F	94 fee units

Sub Type	Service/Fee Type	Proposed 2018/19 Unit Fee \$	Change to Fee %	GST Status (F) Free (T) Taxable	Comments
Class 6	To develop land for a single dwelling Per lot or use and develop land for a single dwelling Per lot and undertake development ancillary to the use of land for a single dwelling Per lot included in the application (other than a class 8 Permit or a Permit to subdivide or consolidate land) if the estimated cost of development is more than \$1,000,000 but not more than \$2,000,000.	1,459.50		F	101 fee units
Class 7	VicSmart application if the estimated cost of development is \$10,000 or less.	195.10		F	13.5 fee units
Class 8	VicSmart application if the estimated cost of development is more than \$10,000.	419.10		F	29 fee units
Class 9	VicSmart application to subdivide or consolidate land.	195.10		F	13.5 fee units
Class 10	To develop land (other than a class 2, class 3, class 7 or class 8 or a Permit to subdivide or consolidate land) if the estimated cost of development is less than \$100,000.	1,119.90		F	77.5 fee units
Class 11	To develop land (other than a class 4, class 5, or class 8 or a Permit to subdivide or consolidate land) if the estimated cost of development is more than \$100,000 and not more than \$1,000,000.	1,510.10		F	104.5 fee units
Class 12	To develop land (other than a class 6 or class 8 or a Permit to subdivide or consolidate land) if the estimated cost of development is more than \$1,000,000 and not more than \$5,000,000.	3,330.80		F	230.5 fee units
Class 13	To develop land (other than a class 8 or a Permit to subdivide or consolidate land) if the estimated cost of development is more than \$5,000,000 and not more than \$15,000,000.	8,489.40		F	587.5 fee units
Class 14	To develop land (other than a class 8 or a Permit to subdivide or consolidate land) if the estimated cost of development is more than \$15,000,000 and not more than \$50,000,000.	25,034.63		F	1732.5 fee units
Class 15	To develop land (other than a class 8 or a Permit to subdivide or consolidate land) if the estimated cost of development is more than \$50,000,000*	56,268.30		F	3894 fee units
Class 16	To subdivide an existing building (other than a class 9 Permit)	1,286.10		F	89 fee units
Class 17	To subdivide land into 2 lots (other than a class 9 or class 16 Permit).	1,286.10		F	89 fee units
Class 18	To effect a realignment of a common boundary between lots or consolidate 2 or more lots (other than a class 9 Permit).	1,286.10		F	89 fee units
Class 19	Subdivide land (other than a class 9, class 16, class 17 or class 18 Permit).	1,286.10		F	Per 100 lots created (89 fee units Per 100 lots created)
	Fees for applications to amend Permits under section 72 of the Planning and Environment Act 1987 (Regulation 11)				
Class	Type of Application				2018/19 Fees effective as of May 2018
Class 20	To: a) create, vary or remove a restriction within the meaning of the Subdivision Act 1988; or b) create or remove a right of way; or c) create, vary or remove an easement other than a right of way; or d) vary or remove a condition in the nature of an easement (other than right of way) in a Crown grant.	1,286.10		F	89 fee units
Class 21	A Permit not otherwise provided for in the regulation	1,286.10		F	89 fee units
Class 1	Amendment to a Permit to change the use of land allowed by the Permit or allow a new use of land	1,286.10		F	89 fee units
Class 2	Amendment to a Permit (other than a Permit to develop land for a single dwelling Per lot or to use and develop land for a single dwelling Per lot or to undertake development ancillary to the use of land for a single dwelling Per lot) to change the statement of what the Permit allows or to change any or all of the conditions which apply to the Permit.	1,286.10		F	89 fee units
Class 3	Amendment to a class 2 Permit	195.10		F	13.5 fee units
Class 4	Amendment to a class 3 Permit	614.20		F	42.5 fee units
Class 5	Amendment to a class 4 Permit	1,257.20		F	87 fee units
Class 6	Amendment to a class 5 or class 6 Permit	1,358.30		F	94 fee units
Class 7	Amendment to a class 7 Permit	195.10		F	13.5 fee units
Class 8	Amendment to a class 8 Permit	419.10		F	29 fee units
Class 9	Amendment to a class 9 Permit	195.10		F	13.5 fee units
Class 10	Amendment to a class 10 Permit	1,119.90		F	77.5 fee units
Class 11	Amendment to a class 11 Permit	1,510.10		F	104.5 fee units
Class 12	Amendment to a class 12, 13, 14 or 15 Permit	3,330.80		F	230.5 fee units
Class 13	Amendment to a class 16 Permit	1,286.10		F	89 fee units
Class 14	Amendment to a class 17 Permit	1,286.10		F	89 fee units

Sub Type	Service/Fee Type	Proposed 2018/19 Unit Fee \$	Change to Fee %	GST Status (F) Free (T) Taxable	Comments
Class 15	Amendment to a class 18 Permit	1,286.10		F	89 fee units
Class 16	Amendment to a class 19 Permit	1,286.10		F	Per 100 lots created (89 fee units Per 100 lots created)
Class 17	Amendment to a class 20 Permit	1,286.10		F	89 fee units
Class 18	Amendment to a class 21 Permit	1,286.10		F	89 fee units
	Other fees				
Regulation	Type of Application				2018/19 Fees affective as of May 2018
Regulation 7	For requesting the Minister to prepare an amendment to a planning scheme exempted from the requirements referred to in section 20(4) of the Act.	390.20		F	270 fee units
Regulation 8	For requesting the Minister to prepare an amendment to a planning scheme	939.30		F	65 fee units
Regulation 10	For combined Permit applications	N/A		F	Sum of the highest of the fees which would have applied if separate applications were made and 50% of each of the other fees which would have applied if separate applications were made
Regulation 12	Amend an application for a Permit or an application to amend a Permit	% of cost		F	a) Under section 57A(3)(a) of the Act the fee to amend an application for a Permit after notice is given is 40% of the application fee for that class of Permit set out in the Table at regulation 9 b) Under section 57A(3)(a) of the Act the fee to amend an application to amend a Permit after notice is given is 40% of the application fee for that class of Permit set out in the Table at regulation 11 and any additional fee under c) below c) If an application to amend an application for a Permit or amend an application to amend a Permit has the effect of changing the class of that Permit to a new class, having a higher application fee set out in the Table at regulation 9, the applicant must pay an additional fee being the difference the original class of application and the amended class of Permit
Regulation 13	For a combined application to amend Permit	% of cost			The sum of the highest of the fees which would have applied if separate applications were made and 50% of each of the other fees which would have applied if separate applications were made
Regulation 14	For a combined Permit and planning scheme amendment	% of cost			Under section 96A(4)(a) of the Act: The sum of the highest of the fees which would have applied if separate applications were made and 50% of each of the other fees which would have applied if separate applications were made
Regulation 15	For a certificate of compliance	317.90		F	22 fee units
Regulation 16	For an agreement to a proposal to amend or end an agreement under section 173 of the Act	643.10		F	44.5 fee units
Regulation 18	Where a planning scheme specifies that a matter must be done to the satisfaction of a responsible authority, Minister, public authority or municipal council	317.90		F	22 fee units
	New fees as Per the Subdivision (Fees) Regulations 2016				2018/19 Fees affective as of May 2018
Regulation	Purpose				
Regulation 6	For certification of a plan of subdivision	170.60	-	F	11.8 fee units
Regulation 7	Alteration of plan under section 10(2) of the Act	108.40	-	F	7.5 fee units
Regulation 8	Amendment of certified plan under section 11(1) of the Act	137.30	-	F	9.5 fee units
Regulation 9	Checking of engineering plans	% of cost	-	F	
Regulation 10	Engineering plan prepared by council	% of cost	-	F	3.5% of the cost of works proposed in the engineering plan (maximum fee)
Regulation 11	Supervision of works	% of cost	-	F	2.5% of the estimated cost of construction of the works (maximum fee)
Planning Permit Applications	Applications for extension of time - 1st extension	125.00	4.2%	T	
Planning Permit Applications	2nd extension	190.00	5.6%	T	
Planning Permit Applications	3rd extension	250.00	4.2%	T	
Amend Planning Permits	Secondary consent of time	125.00	4.2%	T	
Re-certification of Subdivision Plan		115.00	4.5%	T	
Written advice letter	Provision of letter	65.00	8.3%	T	
Planning Notification	Per notice letter	6.15	4.2%	T	Per letter
Planning Notification	Per A3 printing and cover for sign on site	24.00	3.9%	T	Per site
Planning Notification	Notification in paper	260.00 includes advert and staff	-	T	
Plan of Subdivision	Provision of copy of plan	55.00	10.0%	T	
Planning Permit	Provision of copy of Planning Permit	55.00	10.0%	T	
Exhibition of Planning Scheme Amendments	Public notice letter by mail, Per letter	8.55	4.3%	T	Per letter
Exhibition of Planning Scheme Amendments	Public notice by newspaper, Per advert	Set by publisher	-	T	Per letter
Exhibition of Planning Scheme Amendments	Public notice by Government Gazette	Set by publisher	-	T	Per letter

Sub Type	Service/Fee Type	Proposed 2018/19 Unit Fee \$	Change to Fee %	GST Status (F) Free (T) Taxable	Comments
	Public Health				Fee unit \$14.45
	NOTE: Caravan Park Registrations are now 3 yearly rather than annually.				
Caravan Parks	Sites not exceeding 25 (17 fee units)	245.65	-	F	Set by legislation -(excludes camp sites) Annually May
Caravan Parks	Sites exceeding 25 but not exceeding 50 (34 fee units)	491.30	-	F	Set by legislation -(excludes camp sites) Annually May
Caravan Parks	Sites exceeding 50 but not exceeding 100 (68 fee units)	982.60	-	F	Set by legislation -(excludes camp sites) Annually May
Caravan Parks	Sites exceeding 100 but not exceeding 150 (103 fee units)	1,488.35	-	F	Set by legislation -(excludes camp sites) Annually May
Caravan Parks	Sites exceeding 150 but not exceeding 200 (137 fee units)	1,979.65	-	F	Set by legislation -(excludes camp sites) Annually May
Caravan Parks	Sites exceeding 200 but not exceeding 250 (171 fee units)	2,470.95	-	F	Set by legislation -(excludes camp sites) Annually May
Caravan Parks	Transfer of Registration (5 fee units)	72.25	-	F	Set by legislation -(excludes camp sites) Annually May
New Premises Assessment/Application	New Premises or Vehicle plus the applicable registration fee	188.00	0.0%	F	No increase to encourage small business growth and for businesses to register
Public Health and Wellbeing Registration (Prescribed Accommodation, Beauty, Skin Pen)	Registration (New Business)	300.00	0.0%	F	Fee based on the risk of procedure (skin pen. Tattooing)
Public Health and Wellbeing Registration (Hairdressers Only)	Registration (Renewal)	172.00	0.0%	F	One off registration fee for hair dressers/makeup application only
Temporary Food Premises - Class 3	Registration - 1-2 day events only	40.00	0.0%	F	Fee applied to 1-2 day events only. Fee should be kept to a minimum to encourage people to register events
Temporary Food Premises - Class 2	Registration - 1-2 day events only	60.00	0.0%	F	Fee applied to 1-2 day events only. Fee should be kept to a minimum to encourage people to register events
Temporary/ Mobile Food Trade associated Fixed Food Premises	Registration	182.00	0.0%	F	Bench marking exercise conducted on 7 Loddon Mallee Councils. SHRCC fee's are ones of the highest. Want to encourage small business growth. Fees reviewed based on risk= likelihood (trading hours) x consequence (food types/variety + potential food borne illness)
Class 3A Food Premises	Registration	278.00	0.0%	F	Bench marking exercise conducted on 7 Loddon Mallee Councils. SHRCC fee's are ones of the highest. Want to encourage small business growth. Fees reviewed based on risk= likelihood (trading hours) x consequence (food types/variety + potential food borne illness)
Class 3B Food Premises	Registration - low risk	210.00	0.0%	F	Bench marking exercise conducted on 7 Loddon Mallee Councils. SHRCC fee's are ones of the highest. Want to encourage small business growth. Fees reviewed based on risk= likelihood (trading hours) x consequence (food types/variety + potential food borne illness)
Class 2a Food Premises	Registration- Higher risk and/or larger premises that prepare and sell a significant variety of preparation methods	786.00	0.0%	F	Bench marking exercise conducted on 7 Loddon Mallee Councils. SHRCC fee's are ones of the highest. Want to encourage small business growth. Fees reviewed based on risk= likelihood (trading hours) x consequence (food types/variety + potential food borne illness)
Class 2b Food Premises	Registration- Premises that prepare and sell a variety of low and high risk ready to eat foods	526.00	0.0%	F	Bench marking exercise conducted on 7 Loddon Mallee Councils. SHRCC fee's are ones of the highest. Want to encourage small business growth. Fees reviewed based on risk= likelihood (trading hours) x consequence (food types/variety + potential food borne illness)
Class 2c Food Premises	Registration- Premises that prepare and sell a variety of low and high risk ready to eat foods	395.00	0.0%	F	Bench marking exercise conducted on 7 Loddon Mallee Councils. SHRCC fee's are ones of the highest. Want to encourage small business growth. Fees reviewed based on risk= likelihood (trading hours) x consequence (food types/variety + potential food borne illness)
Class 1 Food Premises	Registration - External Audits	356.00	0.0%	F	Bench marking exercise conducted on 7 Loddon Mallee Councils. SHRCC fee's are ones of the highest. Want to encourage small business growth. Fees reviewed based on risk= likelihood (trading hours) x consequence (food types/variety + potential food borne illness)
Failed subsequent sample		155.00	3.3%	F	Cover cost of sampling, officer time and administration
Additional non-mandatory / requested inspection fee		278.00	0.0%	F	Officer and administration cost
Septic Tanks New installation / major alteration	Permit Fee	338.00	0.0%	F	Officer and administration cost
Septic Tanks alteration minor	Permit Fee	170.00	0.0%	F	Officer and administration cost
Septic Tank Permit Extension fee	Permit Fee	66.00	0.0%	F	Rarely used fee. No Change
Additional Septic Tank Application Inspections		170.00	0.0%	F	Officer and administration cost
Late Registrations		50% of Regn Fee	-	F	Officer and administration cost
Transfer of Registration		50% of Regn Fee	-	F	
Pro Rata Registration Fee	From February to April	75% of Regn Fee	-	F	
Pro Rata Registration Fee	From May to July	50% of Regn Fee	-	F	
Pro Rata Registration Fee	From August to October	25% of Regn Fee	-	F	
	NOTE: Vaccine prices have remained the same as cost price has reduced due to mass production to meet demand. Vaccines to businesses registered for GST must pay GST amount, individuals are not charged GST.				
Vaccinations	Twinrix Hep A+B Junior Dose. 1-15 years - 3 doses	180.00	0.0%	F	1-15 years - 3 doses
Vaccinations	Twinrix Hep A+B Senior Dose. 16 years+ - 3 doses	280.00	16.7%	F	16 years+ - 3 doses Price of vaccine has increased
Vaccinations	Hepatitis A Vaqta - Junior. 17 years - 2 doses	120.00	0.0%	F	2-17 years - 2 doses
Vaccinations	Hepatitis A Vaqta - 18 years+ - 2 doses	150.00	0.0%	F	18 years+ - 2 doses
Vaccinations	Fluvax 4 strain	25.00	0.0%	F	Cost of influenza Per dose is \$13. Need to remain competitive with chemists who are now able to provide flu vaccines

Sub Type	Service/Fee Type	Proposed 2018/19 Unit Fee \$	Change to Fee %	GST Status (F) Free (T) Taxable	Comments
Vaccinations	IPOL	60.00	0.0%	F	No change in price
Vaccinations	Boostrix	45.00	25.0%	F	\$39 cost price. Increase to cover costs
Vaccinations	Hepatitis B Pediatric. 0-19 years - 3 doses	60.00	(50.0%)	F	0-19 years - 3 doses cost price \$30 price has been reduced
Vaccinations	Hepatitis B Adult. 20 years+ - 3 doses	90.00	(25.0%)	F	20 years+ - 3 doses cost price \$60 price has been reduced
Vaccinations	Chicken Pox Varicella	80.00	0.0%	F	No change in price
Vaccinations	Students who were previously eligible for HPV/Chickenpox/Hep B/Boostrix	50% of cost	-	F	
Regulatory Services					
Local Laws	Release fee for impounded vehicles	420.00	0.0%	F	Administration, towing fee and officers time. No increase as customers already finding it difficult to afford.
Local Laws	Release fee for impounded thing	100.00	0.0%	F	In line with Local Law Penalty Fee of \$100
Local Laws	Busking Permit Application	10.00	0.0%	F	Administration cost
Local Laws	Busking fee Per day	5.00	0.0%	F	Administration cost
Local Laws	Itinerant Trading 1 day only	32.00	0.0%	F	
Local Laws	Itinerant Trading <12 days Per year	54.00	0.0%	F	
Local Laws	Itinerant Trading >12 days Per year	165.00	0.0%	F	
Local Laws	50% discount of set fee for charitable organisations	27.00	0.0%	F	
Local Laws	Miscellaneous Local Law Permit fee	54.00	0.0%	F	
Local Laws	Miscellaneous Local Law Permit fee - Major Event	105.00	0.0%	F	Fee to be added to offset increasing administrative and inspection costs for major events
Local Laws	Excess animal Permit fee	32.00	0.0%	F	For more than 2 cats or 2 dogs
Local Laws	Administration fee to engage contractors	180.00	0.0%	T	Fee to offset increasing administrative and inspection costs associated with clean up requirements for unsightly properties that pose a fire risk
Use of Council Land (Footpath Trading)	Permit fee for outdoor eating facility	165.00	0.0%	F	Pro-rata fee will apply
Use of Council Land (Footpath Trading)	Permit fee for advertising sign on footpath	65.00	0.0%	F	Maximum allowed is 2 signs. Pro-rata fee will apply
Use of Council Land (Footpath Trading)	Permit fee to display goods for sale on footpath	65.00	0.0%	F	Pro-rata fee will apply
Use of Council Land (Footpath Trading)	Permit to consume liquor on Council Land	165.00	0.0%	F	Same as fee for outdoor eating to be consistent. Permit for licensed premises to serve alcohol on footpath. Pro-rata fee will apply
Use of Council Land (Trading on roadside)	Permit to trade from roadside	165.00	0.0%	F	i.e. Mobile food vans. Pro-rata fee will apply
Late payment fee (Footpath Trading)	Late payment fee for all footpath trading Permit renewals	30.00	0.0%	T	A late payment penalty has been introduced to all footpath trading activity to off set administrative duties. A set fee has been introduced rather than the previous 50% calculation.
Pro rata fee (Footpath Trading)	75% (Sept-Dec)	75% (Sept-Dec)	-	F	
Pro rata fee (Footpath Trading)	50% (Jan - Mar)	50% (Jan - Mar)	-	F	
Pro rata fee (Footpath Trading)	25% (Mar-Jun)	25% (Mar-Jun)	-	F	
Dog / Cat Registration	Dangerous or Menacing dog, Restricted Breed Dog	220.00	0.0%	F	More officer time required to monitor and inspect the premises where these dogs are kept.
Dog / Cat Registration	Entire dog or cat	132.00	0.0%	F	Bench marking exercise conducted on 7 Loddon Mallee Councils. SHRCC fee's are ones of the highest. Want to encourage people to register their animals
Dog / Cat Registration	Pensioner - Maximum fee (50% discount)	66.00	0.0%	F	50% discount for eligible concession cardholders
Dog / Cat Registration	Desexed and microchip implant	44.00	0.0%	F	Bench marking exercise conducted on 7 Loddon Mallee Councils. SHRCC fee's are ones of the highest. Want to encourage people to desex and microchip their pets
Dog / Cat Registration	Pensioner - Desexed and microchip implant (50% discount)	22.00	0.0%	F	50% discount for eligible concession cardholders
Dog / Cat Registration	Working dog	22.00	0.0%	F	Bench marking exercise conducted on 7 Loddon Mallee Councils. SHRCC fee's are ones of the highest. Want to encourage people to register their animals
Dog / Cat Registration	Animal registration renewal late payment fee	24.00	0.0%	F	Officer and administration cost
Dog / Cat Registration	Registration tag replacement	5.00	0.0%	F	No longer use metal tags, now use plastic tags which cost 30 cents Per tag. Cost of labour
Dog / Cat Registration	New Registration from 1 Oct each year - 31 Dec	50% of applicable fee	-	F	
Domestic Animal Business	Registration fee for Domestic Animal Business	178.00	0.0%	F	i.e. Boarding/Breeding establishments
Domestic Animal Business	Late fee for Domestic Animal Business registration	89.00	0.0%	F	50% of registration fee
Animal Control	Pound release fee for dogs & cats - 1st offence	75.00	0.0%	F	No increase as reclaim rate is 21% for animals impounded. We want to encourage people to collect animal and register and microchip
Animal Control	Pound release fee for dogs & cats - 2nd offence	190.00	0.0%	F	No increase as reclaim rate is 21% for animals impounded. We want to encourage people to collect animal and register and microchip
Animal Control	Pound release fee for dogs & cats - 3rd offence	320.00	0.0%	F	No increase as reclaim rate is 21% for animals impounded. We want to encourage people to collect animal and register and microchip
Animal Control	Pound release fee for sheep. Per head plus expenses incurred	12.00	0.0%	F	Per head, plus expenses incurred in impounding the animal
Animal Control	Pound release fee for livestock (other than sheep) Per head plus expenses incurred	65.00	0.0%	F	Per head, plus expenses incurred in impounding the animal
Animal Control	Daily sustenance fee for impounded dogs and cats	11.00	10.0%	F	Feed and officer time caring for animal/pound duties
Animal Control	Daily sustenance fee for impounded sheep	6.00	0.0%	F	Feed and officer time caring for animals.
Animal Control	Daily sustenance fee for impounded livestock (other than sheep)	10.00	0.0%	F	Feed and officer time caring for animals.
Animal Control	Surrender fee for dogs and cats (collection/relocation)	55.00	0.0%	F	Rarely used fee

Sub Type	Service/Fee Type	Proposed 2018/19 Unit Fee \$	Change to Fee %	GST Status (F) Free (T) Taxable	Comments
Animal Control	Cat trap hire is free however bond is required	\$50 Bond	-	F	Cat Trap hire is free however \$50 bond required to ensure trap return and to contribute to replacement if lost or damaged.
Animal Control	After hours call out fee for livestock on roads - Per hour	300.00	3.4%	F	Contractor charges Council \$285 Per call out
	Reserves - User Fees & Casual Hire				
	Sportsfield Ground Rental & Pavilion Rental				Levied on basis of marginal cost recovery. Calculations based on size of sports ground and insured value of pavilion.
Lake Boga Football Netball Club	Lake Boga Reserve	965.00	4.0%	T	
Robinvale Football Club	Robinvale Riverside Park	2,202.00	4.0%	T	
Swan Hill Football Netball Club	Swan Hill Showgrounds	3,932.00	4.0%	T	
Swan Hill Football Netball Club - Juniors	Alan Garden Reserve	778.00	4.0%	T	
Swan Hill Soccer Association	Ken Harrison	889.00	3.9%	T	
Tyntynder Football Netball Club	Alan Garden Reserve	1,489.00	4.0%	T	
Tyntynder Football Netball Club - Juniors	Swan Hill Showgrounds	814.00	4.0%	T	
Nyah / Nyah West United Football Netball Club	Nyah Recreation Reserve - includes building charge	2,443.00	4.0%	T	User fee includes building charge
Nyah / Nyah West United Football Netball Club - Juniors	Nyah Recreation Reserve Junior oval	496.00	3.9%	T	
Mallee Eagles Football Netball Club	Gurnett Oval	508.00	3.9%	T	Junior Football Training
Mallee Eagles Football Netball Club	Gurnett Oval	397.00	4.0%	T	Senior Football Training
Robinvale Storm Rugby League Club	Riverside park Robinvale	516.00	4.0%	T	
Central Murray Umpires Assoc	Ken Harrison	261.00	4.1%	T	
Ultima Football Netball Club	Ken Harrison	only 6 week term at moment	-	T	No charge as they fully maintain grounds
Lakers Cricket Club	Lake Boga Reserve	1,144.00	4.0%	T	
Nyah District Cricket Club	Nyah Recreation Reserve - includes building charge	3,007.00	4.0%	T	User fee includes building charge
Robinvale & District Cricket Club	Robinvale Recreation Reserve	349.00	3.9%	T	
RSL Cricket Club	Gurnett Oval	966.00	4.0%	T	
St Mary's Tyntynder Cricket Club	Ken Harrison	1,501.00	4.0%	T	
Swan Hill Cricket Club	Swan Hill Showgrounds	1,547.00	4.0%	T	
Tyntynder United Football Cricket Club	Alan Garden Reserve	1,479.00	4.0%	T	
MacKillop College	Various	421.00	4.1%	T	
Swan Hill Little Athletics Centre	Ken Harrison	413.00	4.0%	T	
Swan Hill Secondary College	Various	1,158.00	4.0%	T	
Swan Hill Fire Brigade	Fire Track, Swan Hill Showgrounds	166.00	3.7%	T	
Circus Fee	Swan Hill Reserve	1,248.00	4.0%	T	
Circus Bond	Swan Hill Reserve	822.00	4.1%	F	
	Robinvale Resource Centre & Network House				
Casual Office Space	Per Day	52.00	4.0%	T	Per day
Conference Room Hire	Per Day	75.00	2.0%	T	Per day
Permanent Office Space	Vacant - Per week	130.00	4.0%	T	Per week
Hire Fee	Open Area - Per day	97.50	3.2%	T	Per day
	Senior Citizens Centre Robinvale				
Bond (with alcohol)		600.00	0.0%	F	Bond is adequate for current needs
Bond (without alcohol)		300.00	0.0%	F	Bond is adequate for current needs
Meeting / Gathering (First 2 Hours)		42.00	5.0%	T	
Meeting / Gathering (Every hour thereafter)		18.00	4.0%	T	
Half Day		48.00	3.9%	T	
Full Day		90.00	3.9%	T	
Party / Large Function		145.00	4.2%	T	
Public Liability Insurance	If the user does not have their own insurance	25.00	0.0%	T	If the user does not have their own insurance, this will be charged to provide the hirer their mandatory cover. Proposed not to increase fee again until 2020/2021
	Swan Hill Indoor Sports & Recreation Centre				Collected by Committee of Management
Regular Competitions					Revised by COM in Oct 2017
Basketball, Badminton, Futsal & Netball	Peak Per hour	35.00	-	T	To be determined by COM in July 2018
Basketball, Badminton, Futsal & Netball	Off peak Per hour (not regular competition)	30.00	-	T	To be determined by COM in July 2018
Training					
Basketball, Badminton, Futsal & Netball	Per hour	30.00	-	T	To be determined by COM in July 2018
Organised Private / Elite	less than 5 players Per hour	5.00	-	T	To be determined by COM in July 2018
Schools	Per hour	30.00	-	T	To be determined by COM in July 2018
Ladies Tennis	Per hour	8.00	-	T	To be determined by COM in July 2018

Sub Type	Service/Fee Type	Proposed 2018/19 Unit Fee \$	Change to Fee %	GST Status (F) Free (T) Taxable	Comments
Squash					
Club Competitions & Casual Hire	Per hour	20.00	-	T	To be determined by COM in July 2018
Swan Hill Riverside Park					
Sound Shell	Price Per session	17.00	4.3%	T	
Public Address System	Price Per session	100.00	5.3%	T	
Commercial Function	Price Per day	275.00	3.8%	T	
Public Liability Insurance	If user does not have their own insurance	25.00	0.0%	T	If the user does not have their own insurance, this will be charged to provide the hirer their mandatory cover. Proposed not to increase fee until 2020/21
Swan Hill Senior Citizens Centre					
Bond (with alcohol)		600.00	0.0%	F	Bond is adequate for current needs
Bond (without alcohol)		300.00	0.0%	F	Bond is adequate for current needs
Meeting / Gathering (First 2 Hours)		41.00	2.5%	T	
Meeting / Gathering (Every hour thereafter)		18.00	4.0%	T	
Half Day		52.00	4.0%	T	
Full Day		92.50	2.8%	T	
Party / Large Function		150.00	7.1%	T	
Public Liability Insurance	If user does not have their own insurance	25.00	0.0%	T	If the user does not have their own insurance, this will be charged to provide the hirer their mandatory cover. Proposed not to increase fee until 2020/21
Swan Hill Town Hall					
Bonds					
Entire Complex (with alcohol)		600.00	9.1%	F	
Entire Complex (without alcohol)		350.00	6.1%	F	
Auditorium & Stage (with alcohol)		450.00	-	F	
Auditorium & Stage (without alcohol)		220.00	-	F	
Cafe area (with alcohol)		150.00	(54.5%)	F	
Cafe area (without alcohol)		0.00	(100.0%)	F	No bond required
Meeting Room - Small - Community		0.00	(100.0%)	F	No bond required
Meeting Room - Small - Commercial		0.00	(100.0%)	F	No bond required
Meeting Room - Large		0.00	(100.0%)	F	No bond required
Fees Venue Hire					
Post event cleaning	Whole Complex	555.00	-	T	Per hire/Per day New Fee
Post event cleaning	Auditorium, Stage & Foyer	153.00	-	T	Per hire/Per day New Fee
Post event cleaning	Cafe Area & Foyer	109.00	-	T	Per hire/Per day New Fee
Post event cleaning	Bar & Kitchen	88.00	-	T	Per hire/Per day New Fee
Post event cleaning	Meeting room & Mezzanine Floor	98.00	-	T	Per hire/Per day New Fee
Post event cleaning	Dressing Rooms	87.00	-	T	Per hire/Per day New Fee
Post event cleaning	Mezzanine Seating & Toilets	142.00	-	T	Per hire/Per day New Fee
Hire of total Complex	Not for Profit - Local	85.00	-	T	Per hour (includes a dedicated Duty Officer, a FOH manager and a Stage manager). Standard layout is a empty room
Hire of total Complex	Local Commercial Business OR Not for Profit - Outside SHRCC	150.00	-	T	Per hour (includes a dedicated Duty Officer, a FOH manager and a Stage manager). Standard layout is a empty room
Hire of total Complex	Commercial - Outside SHRCC	300.00	-	T	Per hour (includes a dedicated Duty Officer, a FOH manager and a Stage manager). Standard layout is a empty room
Auditorium & Stage (Downstairs only)	Not for Profit - Local	65.00	-	T	Per hour (includes a Duty Officer and a Stage Manager). Includes access to Foyer & Toilets. Standard layout is empty room.
Auditorium & Stage (Downstairs only)	Local Commercial Business OR Not for Profit - Outside SHRCC	110.00	-	T	Per hour (includes a Duty Officer and a Stage Manager). Includes access to Foyer & Toilets. Standard layout is empty room.
Auditorium & Stage (Downstairs only)	Commercial - Outside SHRCC	220.00	-	T	Per hour (includes a Duty Officer and a Stage Manager). Includes access to Foyer & Toilets. Standard layout is empty room.
Cafe area (stand alone hire)	Not for Profit - Local	25.00	-	T	Per hour (includes a dedicated Duty Officer). Standard Layout is empty room.
Cafe area (stand alone hire)	Local Commercial Business OR Not for Profit - Outside SHRCC	45.00	-	T	Per hour (includes a dedicated Duty Officer). Standard Layout is empty room.
Cafe area (stand alone hire)	Commercial - Outside SHRCC	89.00	-	T	Per hour (includes a dedicated Duty Officer). Standard Layout is empty room.
Kitchen & Bar (stand alone hire)	Not for Profit - Local	30.00	-	T	Per hour (includes a dedicated Duty Officer).
Kitchen & Bar (stand alone hire)	Local Commercial Business OR Not for Profit - Outside SHRCC	50.00	-	T	Per hour (includes a dedicated Duty Officer).
Kitchen & Bar (stand alone hire)	Commercial - Outside SHRCC	100.00	-	T	Per hour (includes a dedicated Duty Officer).
Single Meeting Room (includes access to Mezzanine Foyer)	Not for Profit - Local	20.00	-	T	Per hour (includes a dedicated Duty Officer and 30 stacked chairs).
Single Meeting Room (includes access to Mezzanine Foyer)	Local Commercial Business OR Not for Profit - Outside SHRCC	35.00	-	T	Per hour (includes a dedicated Duty Officer and 30 stacked chairs).
Single Meeting Room (includes access to Mezzanine Foyer)	Commercial - Outside SHRCC	75.00	-	T	Per hour (includes a dedicated Duty Officer and 30 stacked chairs).
Double Meeting / Function Room (Incl access to mezzanine Foyer)	Not for Profit - Local	35.00	-	T	Per hour (includes a dedicated Duty Officer and 80 stacked chairs).

Sub Type	Service/Fee Type	Proposed 2018/19 Unit Fee \$	Change to Fee %	GST Status (F) Free (T) Taxable	Comments
Double Meeting / Function Room (Incl access to mezzanine Foyer)	Local Commercial Business OR Not for Profit - Outside SHRCC	60.00	-	T	Per hour (includes a dedicated Duty Officer and 80 stacked chairs).
Double Meeting / Function Room (Incl access to mezzanine Foyer)	Commercial - Outside SHRCC	115.00	-	T	Per hour (includes a dedicated Duty Officer and 80 stacked chairs).
Fees - Equipment and Staff					
Tea / Coffee	Per Person	1.00	0.0%	T	Per Person
Venue - Event Set-up / Pack Down staff	Not for Profit - Local	15.00	-	T	Per Person Per hour - required for any set up outside of standard layouts.
Venue - Event Set-up / Pack Down staff	Local Commercial Business OR Not for Profit - Outside SHRCC	30.00	-	T	Per Person Per hour - required for any set up outside of standard layouts.
Venue - Event Set-up / Pack Down staff	Commercial - Outside SHRCC	60.00	-	T	Per Person Per hour - required for any set up outside of standard layouts.
Technician (Lighting or Audio)	Not for Profit - Local	15.00	-	T	Per Person per hour.
Technician (Lighting or Audio)	Local Commercial Business OR Not for Profit - Outside SHRCC	30.00	-	T	Per Person per hour.
Technician (Lighting or Audio)	Commercial - Outside SHRCC	60.00	-	T	Per Person per hour.
Bar Staff		40.00	(20.0%)	T	Per Person per hour - must have valid RSA
Front of House Manager		40.00	-		Per Person per hour - required for any event with over 100 people
Ushers / FOH staff		40.00	(13.0%)	T	Per hour - required for any ticketed seated event
Box Office / Ticket Check Staff		40.00	(13.0%)	T	Per Person per hour
Table Cloths		12.00	-	T	Per Cloth (includes dry cleaning)
Baby Grand Piano	Not for Profit - Local	33.00	-	T	Per day.
Baby Grand Piano	Local Commercial Business OR Not for Profit - Outside SHRCC	55.00	-	T	Per day.
Baby Grand Piano	Commercial - Outside SHRCC	110.00	-	T	Per day.
Piano Tuning Services		160.00	6.7%	T	Per tuning
Microphone	Not for Profit - Local	5.00	-	T	Per day
Microphone	Local Commercial Business OR Not for Profit - Outside SHRCC	7.50	-	T	Per day
Microphone	Commercial - Outside SHRCC	15.00	-	T	Per day
Video & Projection Equipment (Auditorium rear projection)	Not for Profit - Local	12.00	(52.0%)	T	Per day
Video & Projection Equipment (Auditorium rear projection)	Local Commercial Business OR Not for Profit - Outside SHRCC	20.00	-	T	Per day
Video & Projection Equipment (Auditorium rear projection)	Commercial - Outside SHRCC	40.00	-	T	Per day
Data Projector (meeting rooms / cafe)	Not for Profit - Local	5.00	-	T	Per day
Data Projector (meeting rooms / cafe)	Local Commercial Business OR Not for Profit - Outside SHRCC	7.00	-	T	Per day
Data Projector (meeting rooms / cafe)	Commercial - Outside SHRCC	15.00	50.0%	T	Per day
Computer / Laptop	Not for Profit - Local	5.00	0.0%	T	Per day
Computer / Laptop	Local Commercial Business OR Not for Profit - Outside SHRCC	7.50	-	T	Per day
Computer / Laptop	Commercial - Outside SHRCC	15.00	200.0%	T	Per day
Hazer Machine	Not for Profit - Local	7.50	-	T	Per day (includes liquid for machine)
Hazer Machine	Local Commercial Business OR Not for Profit - Outside SHRCC	12.50	-	T	Per day (includes liquid for machine)
Hazer Machine	Commercial - Outside SHRCC	25.00	150.0%	T	Per day (includes liquid for machine)
Smoke Machine	Not for Profit - Local	10.50	-	T	Per hour (includes liquid for machine)
Smoke Machine	Local Commercial Business OR Not for Profit - Outside SHRCC	17.50	-	T	Per hour (includes liquid for machine)
Smoke Machine	Commercial - Outside SHRCC	35.00	133.3%	T	Per hour (includes liquid for machine)
Lectern	Not for Profit - Local	5.00	-	T	Per day
Lectern	Local Commercial Business OR Not for Profit - Outside SHRCC	7.50	-	T	Per day
Lectern	Commercial - Outside SHRCC	15.00	200.0%	T	Per day
Whiteboard	Not for Profit - Local	5.00	-	T	Per day
Whiteboard	Local Commercial Business OR Not for Profit - Outside SHRCC	7.50	-	T	Per day
Whiteboard	Commercial - Outside SHRCC	15.00	200.0%	T	Per day
Butchers Paper & Stand	Not for Profit - Local	7.50	-	T	Per day
Butchers Paper & Stand	Local Commercial Business OR Not for Profit - Outside SHRCC	12.50	150.0%	T	Per day
Butchers Paper & Stand	Commercial - Outside SHRCC	25.00	-	T	Per day
In-Ear Audio systems	Not for Profit - Local	10.50	(47.5%)	T	Per day
In-Ear Audio systems	Local Commercial Business OR Not for Profit - Outside SHRCC	17.50	-	T	Per day
In-Ear Audio systems	Commercial - Outside SHRCC	35.00	-	T	Per day
Follow Spotlight	Not for Profit - Local	19.50	(56.7%)	T	Per hour (requires qualified operator - included in hire fee)
Follow Spotlight	Local Commercial Business OR Not for Profit - Outside SHRCC	32.50	-	T	Per hour (requires qualified operator - included in hire fee)
Follow Spotlight	Commercial - Outside SHRCC	65.00	-	T	Per hour (requires qualified operator - included in hire fee)
Counter Weight Fly System and Lighting Rig	Not for Profit - Local	37.50	(25.0%)	T	Per hour (requires 2 qualified rigging operators - included in hire fee)
Counter Weight Fly System and Lighting Rig	Local Commercial Business OR Not for Profit - Outside SHRCC	62.50	-	T	Per hour (requires 2 qualified rigging operators - included in hire fee)

Sub Type	Service/Fee Type	Proposed 2018/19 Unit Fee \$	Change to Fee %	GST Status (F) Free (T) Taxable	Comments
Counter Weight Fly System and Lighting Rig	Commercial - Outside SHRCC	125.00	-	T	Per hour (requires 2 qualified rigging operators - included in hire fee)
In-House PA, Sound Desk & Foldbacks	Not for Profit - Local	19.50	(56.7%)	T	Per hour (requires qualified operator - included in hire fee)
In-House PA, Sound Desk & Foldbacks	Local Commercial Business OR Not for Profit - Outside SHRCC	32.50	-	T	Per hour (requires qualified operator - included in hire fee)
In-House PA, Sound Desk & Foldbacks	Commercial - Outside SHRCC	65.00	-	T	Per hour (requires qualified operator - included in hire fee)
Crockery & Cutlery	Not for Profit- Local - 70% off	0.30	(70.0%)	T	Per Person - includes plates, bowls, spoons, knives and forks
Crockery & Cutlery	Local Business/Individual OR Not For Profit - Outside SHRCC - 50% off	0.50	-	T	Per Person - includes plates, bowls, spoons, knives and forks
Crockery & Cutlery	Commercial - Outside SHRCC	1.00	-	T	Per Person - includes plates, bowls, spoons, knives and forks
Glassware	Not For Profit - Local	0.15	-	T	Per Person - includes wine, beer, spirit and water glasses
Glassware	Local Business/Individual OR Not For Profit - Outside SHRCC	0.25	-	T	Per Person - includes wine, beer, spirit and water glasses
Glassware	Commercial - Outside SHRCC	0.50	0.0%	T	Per Person - includes wine, beer, spirit and water glasses
Storage (including cool room storage or back stage storage)	Not for Profit - Local	7.50	-	T	Per hour
Storage (including cool room storage or back stage storage)	Local Commercial Business OR Not for Profit - Outside SHRCC	12.50	-	T	Per hour
Storage (including cool room storage or back stage storage)	Commercial - Outside SHRCC	25.00	-	T	Per hour
Pipe and Drape	Not for Profit - Local	10.50	-	T	Per day (does not include set up/pack down)
Pipe and Drape	Local Commercial Business OR Not for Profit - Outside SHRCC	17.50	-	T	Per day (does not include set up/pack down)
Pipe and Drape	Commercial - Outside SHRCC	35.00	-	T	Per day (does not include set up/pack down)
Table Cloths		10.00	0.0%	T	Per item (includes dry cleaning)
Table Skirts		10.00	100.0%	T	Per item (includes dry cleaning)
Fees - Packages					
Debutante Ball Package	Not for Profit - Local - 70% off	2,390.00	-	T	Contact Town Hall Bookings Officer for full package inclusions
Debutante Ball Package	Local Business/Individual OR Not For Profit - Outside SHRCC - 50% off	3,400.00	-	T	Contact Town Hall Bookings Officer for full package inclusions
Dance/Theatre Concert Package	Not for Profit - Local - 70% off	2,450.00	-	T	Contact Town Hall Bookings Officer for full package inclusions
Dance/Theatre Concert Package	Local Business/Individual OR Not For Profit - Outside SHRCC - 50% off	3,500.00	-	T	Contact Town Hall Bookings Officer for full package inclusions
Wedding Package	Local Individual	3,000.00	-	T	Contact Town Hall Bookings Officer for full package inclusions
Awards Ceremony Package (no bar)	Not for Profit - Local - 70% off	780.00	-	T	Contact Town Hall Bookings Officer for full package inclusions
Awards Ceremony Package (no bar)	Local Business/Individual OR Not For Profit - Outside SHRCC - 50% off	1,180.00	-	T	Contact Town Hall Bookings Officer for full package inclusions
Fees - Miscellaneous					
Public Liability Insurance Surcharge	Per booking	25.00	16.3%	T	If do not have own insurance, this will be charged to provide the hirer their mandatory cover.
Merchandise Commission	10% of Commercial Sales	10%	0.0%	T	Standard Industry Practice
Promotion of External Event by Town Hall	Commercial	150.00	50.0%	T	Posters placed on the front doors and within the venue, 1 Facebook post, 1 Instagram post, 1 e-newsletter mention. Links, images and posters to be provided by the hirer
Promotion of External Event by Town Hall	Community	75.00	(11.8%)	T	Posters placed on the front doors and within the venue, 1 Facebook post, 1 Instagram post, 1 e-newsletter mention. Links, images and posters to be provided by the hirer
Swimming Pool - Manangatang					
Collected by Committee of Management					
Admission	Adult	4.00	8.1%	T	Fees set by Management Committee at Annual General Meeting
Admission - Child	Child U16	3.00	13.2%	T	Fees set by Management Committee at Annual General Meeting
Membership	Family - 2 adult & 3 children, additional children \$5.70 each	147.00	0.0%	T	Fees set by Management Committee at Annual General Meeting. 2 adults & 4 children. \$20 for additional children
Membership	Adult	63.00	0.0%	T	
Membership	Junior (under 18)	52.50	0.0%	T	Fees set by Management Committee at Annual General Meeting
Swimming Pool - Nyah					
Collected by Committee of Management					
Admission	Adult	4.20	0.0%	T	Fees set by Management Committee at Annual General Meeting
Admission	Child	3.15	0.0%	T	Fees set by Management Committee at Annual General Meeting
Admission	Concession	3.00	9.1%	T	Fees set by Management Committee at Annual General Meeting
Admission	Infant	Free	-	T	Fees set by Management Committee at Annual General Meeting
Membership	Family - 2 adults & 3 children, additional children \$5.00 each	147.00	0.0%	T	Fees set by Management Committee at Annual General Meeting
Membership	Adult	78.75	0.0%	T	Fees set by Management Committee at Annual General Meeting
Membership	Concession (student)	63.00	0.0%	T	Fees set by Management Committee at Annual General Meeting
Swimming Pool - Swan Hill					
Collected by Contractor					
Waterslide	8 Rides	5.20	4.0%	T	Fees set by Contract Management
Private Water Slide Hire	Per half hour	50.00	0.0%	T	Per half hour plus entry to Pool Fees set by Contract Management
Private Water Slide Hire	Per hour	80.00	-	T	Per hour new
Admission	Adult	4.00	2.6%	T	Fees set by Contract Management
Admission	Child 3 - 15 years	3.00	3.4%	T	Age 3 - 15 Fees set by Contract Management
Admission	Spectator	3.00	3.4%	T	Fees set by Contract Management
Admission	Concession	3.00	3.4%	T	Fees set by Contract Management

Sub Type	Service/Fee Type	Proposed 2018/19 Unit Fee \$	Change to Fee %	GST Status (F) Free (T) Taxable	Comments
Admission	Family - 2 adults & 3 children	15.50	3.3%	T	Fees set by Contract Management
Admission	Infant < 2 years	1.70	6.3%	T	Fees set by Contract Management
Admission - School Group	Swim - Per head	2.90	3.6%	T	Fees set by Contract Management
Admission - School Group	Swim & Slide - Per head	5.20	4.0%	T	Fees set by Contract Management
Season Pass	Family - 2 adult & 3 children, additional children \$6.00 each	190.00	5.6%	T	Includes 2 adults, 3 children, additional children \$6.00 each. Fees set by Contract Management
Season Pass	Adult	125.00	4.2%	T	Fees set by Contract Management
Season Pass	Child & Concession Card	105.00	5.0%	T	Fees set by Contract Management
Fitness Classes	Aqua Aerobics	8.10	2.5%	T	Fees set by Contract Management
Fitness Classes	Deep Water Running	8.10	2.5%	T	Fees set by Contract Management
Centre Hire	50mt Pool only	280.00	3.7%	T	Fees set by Contract Management
Centre Hire	Whole complex	465.00	3.3%	T	Fees set by Contract Management
Lane Hire	Per hour	17.00	1.2%	T	Fees set by Contract Management
Squad Club		6.90	3.0%	T	
	Youth Support Services				
Youth Inc Building Rental	Weekly	150.00	0.0%	T	Rental fee Per office

Appendix B - Major projects (non-capitalised operating projects)

Strategic Objective	Project Name	Summary of funding sources			
		Project cost \$'000	Grants \$'000	Contributions \$'000	Council cash \$'000
Economic growth					
	Economic development initiatives	105	(25)	-	(80)
	Planning studies - Swan Hill Bridge	40	-	-	(40)
	Pioneer Settlement day product upgrade	150	-	-	(150)
	Purchase building and planning software	40	-	-	(40)
		335	(25)	-	(310)
Community enrichment					
	Swan Hill L2P Program	60	(55)	(5)	-
	Robinvale L2P Program	9	-	-	(9)
	Rural Access Coordinator	164	(140)	(1)	(23)
	War memorial and interpretive walks (Robinvale)	72	-	-	(72)
	Harmony Day	16	(2)	-	(14)
	Communities for Children (Children's Advocate)	72	(54)	-	(18)
	Youth strategy - Freeza activities	42	(25)	-	(17)
	Seniors Week	7	(2)	(3)	(2)
	Healthy By Design	20	-	-	(20)
	Navigating Our Future Project	9	-	-	(9)
	Bike rack installation - municipal towns	6	-	-	(6)
	Purchase Christmas decorations	10	-	-	(10)
	Sport and recreation grants	143	(100)	-	(43)
	Lake Boga Preschool project - design	40	-	-	(40)
	Fairfax Festival	116	(45)	(3)	(68)
		786	(423)	(12)	(351)
Infrastructure					
	Pit lid replacement program	40	-	-	(40)
	Upgrade street lighting	34	-	-	(34)
	McCallum Street Black Length project	1,604	(1,604)	-	-
	Aquatics Masterplan	32	-	-	(32)
	Building inspection and recommended schedule of works for the Swan Hill Stadium	30	-	-	(30)
	Asset condition survey	75	-	-	(75)
		1,815	(1,604)	-	(211)
Governance and leadership					
	Implementation of project management system	30	-	-	(30)
	Yamagata student exchange	3	-	-	(3)
	Scanning of building and planning files	38	-	-	(38)
	General revaluation	14	-	(6)	(8)
	Upgrade asset management systems	60	-	-	(60)
	IT software replacement	64	-	-	(64)
		209	-	(6)	(203)
Environment					
	Internal native vegetation offset program	20	-	-	(20)
	Roadside weeds and pests management program	75	(75)	-	-
	GMW decommissioned No. 9 channel improvements	150	-	-	(150)
	Tree planting program	15	-	-	(15)
	Waste management strategy projects	200	-	-	(200)
	Robinvale Landfill - service roads and stormwater management	11	-	-	(11)
	Swan Hill Landfill - service roads and stormwater management	27	-	(27)	-
	Waste management - operational daily cover	39	-	-	(39)
		537	(75)	(27)	(435)
Total Major Projects		3,682	(2,127)	(45)	(1,510)

Glossary of Terms

Act	Local Government Act 1989.
Accounting standards	Australian accounting standards are set by the Australian Accounting Standards Board (AASB) and have the force of law for Corporations law entities under section 296 of the Corporations Act 2001. They must also be applied to all other general purpose financial reports of reporting entities in the public and private sectors.
Adjusted underlying revenue	The adjusted underlying revenue means total income other than non-recurrent grants used to fund capital expenditure, non-monetary asset contributions and contributions to fund capital expenditure from sources other than grants and non-monetary contributions.
Adjusted underlying surplus (or deficit)	The adjusted underlying surplus (or deficit) means adjusted underlying revenue less total expenditure. It is a measure of financial sustainability of the Council which can be masked in the net surplus (or deficit) by capital-related items.
Annual budget	This document is framed within the Council's long-term financial plan and sets out the short-term goals and objectives as part of the overall strategic planning framework.
Annual report	The annual report prepared by Council under sections 131, 132 and 133 of the Act. The annual report to the community contains a report of operations and audited financial and performance statements.
Annual reporting requirements	Annual reporting requirements include the financial reporting requirements of the Act, accounting standards and other mandatory professional reporting requirements.
Asset expansion expenditure	Expenditure that extends the capacity of an existing asset to provide benefits to new users at the same standard as is provided to existing beneficiaries.
Asset renewal expenditure	Expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability.
Asset upgrade expenditure	Expenditure that: (a) enhances an existing asset to provide a higher level of service; or (b) increases the life of the asset beyond its original life.
AVPC Code	Australian Valuation Property Code
Balance sheet	<p>The budgeted statement of financial position shows the expected net current asset, net non-current asset and net asset positions in the forthcoming year compared to the forecast actual in the current year.</p> <p>The budgeted balance sheet is prepared in accordance with the requirements of AASB 1040 – Balance Sheet.</p>

Comprehensive income statement	The budgeted comprehensive income statement shows the expected operating result in the forthcoming year compared to the forecast actual result in the current year. The budgeted income statement should be prepared in accordance with the requirements of AASB101 Presentation of Financial Statements and the Local Government Model Financial Report.
Financial statements	Financial statements and notes prepared in accordance with the Local Government Model Financial Report, Australian Accounting Standards and other applicable standards as they apply to the general purpose financial reports and statement of capital works, included in the annual report
Statement of capital works	The budgeted statement of capital works shows the expected internal and external funding for capital works expenditure and the total proposed capital works expenditure for the forthcoming year with a comparison with forecast actual for the current year. The budgeted statement of capital works should be prepared in accordance with Regulation 9.
Statement of cash flows	The budgeted statement of cash flows shows the expected net cash inflows and outflows in the forthcoming year in the form of reconciliation between opening and closing balances of total cash and investments for the year. Comparison is made to the current year's expected inflows and outflows. The budgeted cash flow statement should be prepared in accordance with the requirements of AASB 107 – Statement of cash flows and the Local Government Model Financial Report.
Statement of changes in equity	The budgeted statement of changes in equity shows the expected movement in accumulated surplus and reserves for the year. The budgeted statement of changes in equity should be prepared in accordance with the requirements of AASB 101 – Presentation of financial statements and the Local Government Model Financial Report.
Budget preparation requirement	Under the Act, a Council is required to prepare and adopt the annual budget by 30 June each year.
Capital expenditure	Capital expenditure is relatively large (material) expenditure which produces economic benefits expected to last for more than 12 months. A pre-determined 'threshold' may be used which indicates the level of expenditure deemed to be material in accordance with Council's policy. Capital expenditure includes new, renewal, expansion and upgrade. Where capital projects involve a combination of renewal, expansion and upgrade expenditures, the total project cost needs to be allocated accordingly.
Capital works program	A detailed list of capital works expenditure that will be undertaken during the financial year. Regulation 10 requires that the budget contains a detailed list of capital works expenditure and sets out how that information is to be disclosed by reference to asset categories, asset expenditure type and funding sources.
Carry forward capital works	Carry forward capital works are those that that are incomplete in the current budget year and will be completed in the following budget year.

Council Plan	<p>This document sets out the medium-term goals and objectives as part of the overall strategic planning framework and strategic resource plan.</p> <p>Prepared under Section 125 of the Act, the Council Plan is part of the overall strategic planning framework. The strategic planning framework includes:</p> <ul style="list-style-type: none"> • The rates and charges strategy • Asset management plan, and; • Other strategic documents <p>While each of these detailed strategic planning documents are specific to their own purposes and can have different timeframes, the Council Plan brings together information from each of these documents to report to the community in a concise form.</p> <p>The resources required to achieve the Council Plan are detailed in the Strategic Resource Plan. As a minimum a Council Plan must include:</p> <ul style="list-style-type: none"> • The strategic objective of the Council • Strategies for achieving those objectives for at least the next four years • Strategic indicators for monitoring the achievement of those objectives • Strategic Resource Plan
Discretionary reserves	Discretionary reserves are funds earmarked by Council for various purposes. Councils can by resolution change the purpose of these reserves.
External funding sources (analysis of capital budget)	External funding sources relate to grants or contributions, which will be received from parties external to the Council. It also includes the proceeds of assets sold to fund the capital works program.
Financial sustainability	A key outcome of the strategic resource plan. Longer term planning is essential in ensuring that a Council remains financially sustainable in the long term.
Financing activities	Financing activities means those activities which relate to changing the size and composition of the financial structure of the entity, including equity and borrowings not falling within the definition of cash.
Infrastructure	Physical assets of the entity or of another entity that contribute to meeting the public's need for access to major economic and social facilities and services.
Investing activities	Investing activities means those activities which relate to acquisition and disposal of non-current assets, including property, plant and equipment and other productive assets, and investments not falling within the definition of cash.
Key assumptions	When preparing a budgeted balance sheet of financial position, key assumptions upon which the statement has been based should be disclosed in the budget to assist the reader when comparing movements in assets, liabilities and equity between budget years.
Key budget outcomes	The key activities and initiatives that will be achieved in line with the Council Plan.
Legislative framework	The Act, Regulations and other laws and statutes under which Council governance and reporting requirements are set.
Local Government Model Financial Report	Local Government Model Financial Report published by the Department from time to time including on the Department's Internet website.

Local Government (Planning and Reporting) Regulations 2014	The objective of these Regulations, made under section 243 of the Local Government Act 1989 and which came into operation on 18 April 2014, is to prescribe: <ul style="list-style-type: none"> a. The content and preparation of the financial statements of a Council. b. The performance indicators and measures to be included in a budget, revised budget and annual report of a Council. c. The information to be included in a Council Plan, Strategic Resource Plan, budget, revised budget and annual report. d. Other matters required to be prescribed under Parts 6 and 7 of the Act.
New asset expenditure	Expenditure that creates a new asset that provides a service that does not currently exist.
Non-financial resources	Resources of a non-financial nature (such as human resources, information systems and processes, asset management systems) which are consumed by a Council in the achievement of its strategic resource plan goals.
Non-recurrent grant	A grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a Council's Strategic Resource Plan.
New capital expenditure	New capital expenditure does not have any element of upgrade to existing assets. New capital expenditure may or may not result in additional revenue for Council and will result in an additional burden for future operation, maintenance and capital renewal.
Operating activities	Operating activities means those activities that relate to the provision of goods and services.
Operating expenditure	Operating expenditure is defined as consumptions or losses of future economic benefits, in the form of reductions in assets or increases in liabilities and that result in a decrease in equity during the reporting period.
Operating revenue	Operating revenue is defined as inflows or other enhancements, or savings in outflows of future economic benefits, in the form of increases in assets or reductions in liabilities and that result in an increase in equity during the reporting period.
Own-source revenue	Adjusted underlying revenue other than revenue that is not under the control of Council (including government grants).
Performance statement	Performance statement prepared by a Council under section 131 of the Act. A performance statement must be included in the annual report of a Council and include the results of the prescribed service outcome indicators, financial performance indicators and sustainable capacity indicators for the financial year.
Rate structure (rating strategy)	Site value (SV) and capital improved value (CIV) or net annual value (NAV) are the main bases upon which rates will be levied. These should be detailed in the budget statement.

Rates determination statement	The rates determination statement is used to determine the surplus/deficit based on the level of rates and charges raised. It does not include profit/loss on sale of assets or depreciation, which are both non-cash items. It shows both the income and expenses for capital projects and net monies from reserve transfers.
Rating strategy	A rating strategy is the process by which the Council's rate structure is established and how the quantum of rate changes has been determined, taking into consideration longer term philosophy issues and framework.
Recurrent grant	A grant other than a non-recurrent grant.
Regulations	Local Government (Planning and Reporting) Regulations 2014.
Reserve investments	Monies set aside for statutory and discretionary reserves.
Restricted cash	Cash and cash equivalents, within the meaning of the AAS, that are not available for use other than a purpose for which it is restricted and include cash to be used to fund capital works expenditure from the previous financial year.
Services, initiatives and major initiatives	<p>Section 127 of the Act requires a budget to contain a description of the services and initiatives to be funded by the budget, along with a statement as to how they will contribute to the achievement of the Council's strategic objectives as specified in the Council Plan.</p> <p>The budget must also include major initiatives, being initiatives identified by the Council as priorities to be undertaken during the financial year. The services delivered by Council means assistance, support, advice and other actions undertaken by a council for the benefit of the local community.</p> <p>Initiatives mean actions that are once-off in nature and/or lead to improvements in service.</p> <p>Major initiatives mean significant initiatives that will directly contribute to the achievement of the Council Plan during the current year and have a major focus in the budget.</p>
Statement of capital works	Means a statement of capital works prepared in accordance with the Local Government Model Financial Report. Refer also Commentary Budgeted Statements section 3.5.
Statement of human resources	Means a statement which shows all Council staff expenditure and the number of full time equivalent Council staff. Refer also Commentary Budgeted Statements section 3.6.

Strategic Resource Plan (SRP)	<p>Means the Strategic Resource Plan prepared by a Council under Section 126 of the Act.</p> <p>Section 125(2)(d) of the Act requires that a Council must prepare and approve a Council Plan that must include a Strategic Resource Plan containing the matters specified in Section 126. Section 126 of the Act states that:</p> <ul style="list-style-type: none"> • The Strategic Resource Plan is a plan of the resources required to achieve the council plan strategic objectives. • The Strategic Resource Plan must include the financial statements describing the financial resources in respect of at least the next four financial years. • The Strategic Resource Plan must include statements describing the non-financial resources including human resources in respect of at least the next four financial years. • The Strategic Resource Plan must take into account services and initiatives contained in any plan adopted by Council and if the Council proposes to adopt a plan to provide services or take initiatives, the resources required must be consistent with the Strategic Resource Plan. • Council must review their Strategic Resource Plan during the preparation of the Council Plan. • Council must adopt the Strategic Resource Plan not later than 30 June each year and a copy must be available for public inspection at the council office and internet website. • In preparing the Strategic Resource Plan, councils should comply with the principles of sound financial management as prescribed in the Act being to: <ul style="list-style-type: none"> - Prudently manage financial risks relating to debt, assets and liabilities. - Provide reasonable stability in the level of rate burden. - Consider the financial effects of Council decisions on future generations. - Provide full, accurate and timely disclosure of financial information. In addition to section 126 of the Act, parts 2 and 3 of the Regulations also prescribe further details in relation to the preparation of a Strategic Resource Plan.
Statutory reserves	<p>Statutory reserves are funds set aside for special statutory purposes in accordance with various legislative and contractual requirements. These reserves are not available for other purposes.</p>
Strategic planning framework	<p>A 'community owned' document or process which identifies the long term needs and aspirations of the Council, and the medium and short term goals and objectives which are framed within the long term plan.</p>
Unrestricted cash	<p>Unrestricted cash represents all cash and cash equivalents other than restricted cash.</p>
VCAT	<p>Victorian Civil and Administrative Tribunal.</p>
Working capital	<p>Working capital is the balance of cash and investments not set aside for statutory and discretionary reserves.</p>