

Permit application to conduct intersection collections and/or doorknocking

Community Local Law No. 2

Many major roads are controlled by Vic Roads, and Council is unable to issue permits for those areas. For further information please Council's Customer Service Centre on (03) 5036 2333.

Organisation Name (Must be a charity or non-for-profit) *Proof required		
Person responsible	Name:	
	Address:	
	Phone:	Mobile:
	Email:	
Purpose of door knocking/intersection collection		

Type of permit required

<input type="checkbox"/> Door knocking
Dates and times:
Location/s:
<input type="checkbox"/> Intersection collections
Dates and times:
Location/s:

Conditions for doorknocking permit

1. Before a permit is granted, you must provide a Certificate of Currency issued to you by your insurance provider. The Certificate must include public liability coverage of at least \$20 million.
2. Doorknocking is restricted to residential areas only and not permitted in commercial, industrial or shopping areas.
3. Doorknocking is only permitted during 9.00am and 6.00pm.
4. All volunteers must wear uniforms and/or identification badges.
5. The collection of money is for the sole purpose of fundraising for the charity or organisation named above.

Conditions for intersection collections

1. Before a permit is granted, you must provide a Certificate of Currency issued to you by your insurance provider. The Certificate must include public liability coverage of at least \$20 million.
2. Access to public roads and walkways must not be obstructed.
3. Signage must be utilised to warn motorists of intersection collections.
4. All volunteers must wear uniforms and/or identification badges.
5. The collection of money is for the sole purpose of fundraising for the charity or organisation named above.

Checklist – have you checked the following?

- Provided a copy of your Certificate of Currency
- Submitted proof that your organisation is a charity and/or non-for-profit

Declaration and signature

I understand and agree to abide by the conditions as set out by Swan Hill Rural City Council and that permission will be subject to compliance with those conditions as stated above.

Signature of Applicant: _____ **Date:** _____