



**Swan Hill Rural
City Council**

SCHEDULED COUNCIL MEETING

Held on Tuesday 9 April 2024
at 2:00 PM
Council Chambers
Swan Hill Town Hall
53 – 57 McCallum Street, Swan Hill.
VIC 3585

MINUTES

PUBLIC ACCESS

Open to the public and
Live streaming from Council's
website: www.swanhill.vic.gov.au

Confirmed 21 May 2024

Chairperson.....

Vision Statement

Built on strong foundations that embrace our rich History and natural environment, our region will be a place of progressions and possibility. We are a community that is happy, healthy and harmonious - we are empowered, we are respectful and we are proud.

Our Mission

We will lead, advocate, partner and provide efficient services and opportunities for growth and the wellbeing of our community, environment and economy.

Our Values

Council values our residents and community and will be responsive to their needs. In pursuing our objectives, we believe in, and are committed to, the following values:

Community engagement - We will ensure that our communities are consulted, listened to and informed.

Leadership - We will be at the centre of our community and by actively engaging our community we will form the collective view on strategic issues and will then express our views through strong advocacy and action.

Fairness - We will value and embrace the diversity of our community and ensure that all people are treated equally.

Accountability- We will be transparent and efficient in our activities and we will always value feedback.

Trust - We will act with integrity and earn the community's trust by being a reliable partner in delivering services, projects and providing facilities.

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1 Procedural Matters

1.1 Welcome

Mayor, Councillor Cr King assumed the chair and declared the Scheduled Council Meeting - 9 April 2024 open at 2:01 pm

1.2 Acknowledgement Of Country

Mayor, Councillor Cr King read the Acknowledgement of Country.

"Swan Hill Rural City Council acknowledges the traditional custodians of the land on which we meet, and pays its respects to their elders, past and present."

1.3 Prayer

Cr Young read the prayer.

We beseech you Lord, that we may be granted wisdom, understanding and sincerity of purpose, in the decisions we are called on to make for the welfare of the people of the Rural City of Swan Hill.

1.4 Apologies / Leaves of Absence

CM 2024/40 Motion

That the apologies be accepted.

MOVED Cr Jeffery

That Council accept Cr Nicole McKay's apology and Cr Les McPhee's leave of absence.

SECONDED Cr Moar

The Motion was put and CARRIED 5 / 0

1.5 Directors / Officers Present

Scott Barber, Chief Executive Officer
Michelle Grainger, Director Development and Planning
Bruce Myers, Director of Community and Cultural Services
Bhan Pratap, Director of Corporate Services
Leah Johnston, Director of Infrastructure
Sharon Lindsay, Executive Assistant

1.6 Confirmation of Minutes

1.6.1 Confirmation of Minutes

Recommendation/s

That the minutes of the Schedule Council Meeting held on the 19 March 2024 be confirmed.

CM 2024/41 Motion

MOVED Cr Kelly

That the minutes of the Schedule Council Meeting held on the 19 March 2024 be confirmed.

SECONDED Cr Young

The Motion was put and CARRIED 5 / 0

1.7 Disclosures of Conflict of Interest

Nil.

1.8 Joint Letters and Reading of Petitions

Nil.

1.9 Public Questions Time

CM 2024/43 MOTION

MOVED Cr Jeffery

That standing orders be suspended at 2.02 pm.

SECONDED Cr Moar

The Motion was put and CARRIED 5 / 0

Name Chris Stacey

Question 1: Good afternoon Councillors,

Can you please advise the status of the Rural Residential Strategy being undertaken by Swan Hill Council.

It is my understanding that the strategy was to be completed by Christmas 2023 and presented to a Council meeting in the first 3 months of this year.

If it is not completed, please advise what the hold up is and when will it be completed?

Response: CEO

Thank you Mr Stacey for your question.

Council has received a draft strategy and an interim review by officers has been completed. The consultants are carrying out some additional work - this is expected to be completed this month.

Council is currently considering the process for future consultation.

CM 2024/44 MOTION

MOVED Cr Moar

That standing orders be resumed at 2.04 pm.

SECONDED Cr Jeffery

The Motion was put and CARRIED 5 / 0

1.10 Open Forum

Nil.

2 Officer Reports for Decision

2.1 Ken Harrison Reserve Advisory Committee

Directorate: Development and Planning
File Number: S11-20-11
Purpose: For Discussion

Council Plan Strategy Addressed

1. Liveability - We will be a healthy, connected, and growing community supported by a range of infrastructure and services.

1.3 Building Healthy Communities

1.3.1 Encourage active healthy lifestyles for people of all ages, abilities, and interests

1.3.2 Spaces where people of all ages, abilities and backgrounds can flourish

Current Strategic Documents

Council Plan
10 Year Major Project Plan
Recreation Reserves Masterplan Concepts

Declarations of Interest

Council Officers affirm that no general or material conflicts need to be declared in relation to the subject of this report.

Summary

The purpose of this report is to seek a Councillor representative to chair the Advisory Committee for the Ken Harrison Recreation Reserve, Yana Street, Swan Hill for the purpose of developing an up- to-date Strategic Direction/Masterplan.

Discussion

Council at its last Ordinary meeting, held on 19 March 2024 resolved to establish an Advisory Committee for the Ken Harrison Recreation Reserve. It deferred the appointment of a Councillor to chair the Committee.

The reserve is located 2.5km to the southwest of the Swan Hill Central Business District and is approximately 17.3 hectares, is surrounded by medium and low-density residential allotments including new housing development sites, two schools and a proposed secondary college.

With the continued residential development (145 hectares, equivalent to 1500 to 2000 residential lots, supporting approximately 5,000 people over the next 30 years),

consideration for the future development and potential infrastructure needs of the recreation reserve is timely.

The group's users provide a strong planning reference opportunity and an opportunity to gather diverse opinions and ideas. The formation of a committee also builds upon and feeds into the existing 10 Year Major Projects Plan allocation of \$80,000 that has been included in Year 1.



Ken Harrison Recreation Reserve Users

1. Swan Hill Lawn Tennis and Croquet Club
2. Swan Hill Little Athletics Club
3. Swan Hill Scouts
4. Swan Hill Band Group
5. St Mary's Tyntynder Cricket Club
6. Swan Hill Italian Club
7. Swan Hill Soccer Association

And various casual users.

Ken Harrison Reserve formed part of the overarching Recreation Reserve Masterplan 2018 process. The Ken Harrison Reserve Plan is reasonably comprehensive and includes a list of 27 identified projects.

Consultation

- The Advisory Group will comprise two representatives from each Club together with the Councillor appointed to Chair.
- It is suggested that the Advisory Committee membership comprises of the representatives nominated in the Terms of Reference.
- Broader engagement of the community will occur as milestones are identified by the Advisory Group

Financial Implications

- \$80,000 has been allocated in Year 1 of the 10 Year Major Projects plan (2024/25) to support a Masterplan for the reserve

Social Implications

- Fair access and equity must be considered in the context of Advisory Committee Governance along with any outcomes that are generated by the Committee
- Sport and recreation are a critical part of social fabric in a regional community

Economic Implications

- The Advisory Committee will be a voluntary body. No sitting fees will apply.
- Recommendations from the Advisory Committee and the development of a recreation reserve master plan will assist in grant funding opportunities from the State and Federal Governments for identified projects.

Environmental Implications

Nil

Risk Management Implications

- A lack of reasonable representation of stakeholders could result in a biased consensus

Attachments: Terms of Reference

Options

1. That Council appoint a Councillor to be the Chairperson of the Ken Harrison Recreation Reserve Committee.

Recommendation

That Council appoint a Councillor to be the Chairperson of the Ken Harrison Recreation Reserve Committee.

CM 2024/45 Motion

MOVED Cr Moar

That Council appoint Councillor Jeffery (delegate) and Cr Kelly (sub-delegate) to be the Chairperson of the Ken Harrison Recreation Reserve Committee.

SECONDED Cr Young

The Motion was put and CARRIED 5 / 0

Ken Harrison Reserve Advisory Committee Terms of Reference



Terms of Reference

Background

The Ken Harrison Reserve - Advisory Committee is being formed by Swan Hill Rural City Council to set clear and agreed directions in relation to future development and management of the Ken Harrison Recreation Reserve, Yana Street, Swan Hill.

The role of the Advisory Committee is to ensure that potential developments, specific to the site, reflect the desires and needs of all user groups of the reserve. This committee will focus on supporting the planning and development of infrastructure activities, including the potential development of significant sporting facilities.

The committee will also act as the link between Council and their associated sporting/community groups, to ensure a transparent communication process is achieved throughout the planning, design and management phases.

Purpose

The Advisory Committee is responsible for providing Council with direction and planning for developments at the Ken Harrison Recreation Reserve until 30 June 2026.

Objectives/ Roles

- To assist with the strategic development and planning for the Reserve
- Contribute to, review and provide comment on existing or draft masterplans and facility designs that eventuate from planning processes
- Information sharing with user groups of the Recreation Reserve

Membership

- The Advisory Committee will comprise of two (2) representative for each associated user group/sporting organisation.

Member Recreation Reserve Users

- Swan Hill Lawn Tennis and Croquet Club
 - Swan Hill Little Athletics Club
 - Swan Hill Scouts
 - Swan Hill Band Group
 - St Mary's Tyntynder Cricket Club
 - Swan Hill Italian Club
 - Sawn Hill Soccer Association
- Members representing the Swan Hill Rural City Council including a Councillor who will act as Chair
 - Guests, including consultants may be invited to meetings from time to time
 - Any new member users of the Ken Harrison Recreation Reserve who sign a formal user agreement for use of the reserve will be eligible to join the committee
 - A maximum of one vote per represented user group
 - In the event one of the represented group members is unavailable, upon prior notification to the Chair, a proxy member may attend a meeting in their place
 - The Councillor as Chair, will vote as part of routine committee matters. Where a voting tie is formed the Chair will also have the casting vote
 - Council Officers attending the meeting do not vote
 - The Council can seek applicants for the Advisory Committee through direct approach to the user groups / sporting organisations
 - Applicants will be appointed by Council
 - Subsequent applicants will be appointed by the Advisory Committee on a needs basis or as vacancies arise
 - Gender equity governance will considered in the formation of the committee

Quorum

- Quorum to be minimum of four user groups and the Chair. Council Staff do not make up the Quorum

Members Responsibilities

In order to fulfil the Advisory Committee's objectives, members are expected to:

- Attend and actively participate in organised Advisory Committee meetings
- Respond to requests for feedback on issues
- Maintain confidentiality

Meeting frequency

- A minimum of four meetings across a 12 month period (including options for online)
- A meeting can only proceed when a quorum is present consisting of a minimum of
- One Councillor representative
- One Council employee
- Four identified stakeholder representatives

Management of the group

- The Advisory Steering Committee is not a decision making body and does not require voting protocols or other decision making mechanisms
- Formal advice provided by the Advisory Committee to Council will be reached by consensus
- Council Officer attending will record minutes for the group and circulate the minutes prior to the next meeting

Conflict of Interest

In accordance with Section 79 of the Local Government Act 2020, members of the Committee are required to disclose all Conflicts of Interest.

Review, Amendment, Modification or Variation

This Terms of Reference may be amended, varied or modified in writing after consultation and agreement by the Council and the Committee.

2.2 S6 Delegations April 9 2024

Directorate: Chief Executive Officer
File Number: 74-00-23
Purpose: For Decision

Council Plan Strategy Addressed

4. Leadership - We will ensure accountable leadership, advocacy and transparent decision making.

4.1 Excellent management and administration

4.1.2 Provide robust governance and effective leadership

Current Strategic documents

Governance Rules

Declarations of Interest:

Council officers affirm that no general or material conflicts need to be declared in relation to the matter of this report.

Summary

In order to deliver services to the community and discharge obligations placed on Council by legislation in an efficient and effective manner, Council has in place a range of delegations to members of Council staff. Periodically these delegations need to be reviewed and, if appropriate, updated. This report has these updates of some delegations made by Council to members of Council staff.

The updates are the result of legislative changes to the relevant Acts, or changes to position titles or organisational structure.

Most of the delegations have not changed.

Some new Acts or Regulations have come into force. Delegations for these new Acts or Regulations are included in the attached S6 Instrument of Delegation, Council to other Members of Council staff (S6).

Discussion

Many Council decisions are made in formal Council meetings by way of resolution. However, for effective functioning of local government and to comply with the various legislative requirements, Council delegates a range of powers, duties and functions to appropriately qualified and experienced members of Council staff and/or the CEO

(who, in turn, subdelegates powers, duties and functions to members of Council staff). In some instances, individual staff within Council have powers, duties and functions under law, which can be delegated to other Council staff.

These delegations are made in accordance with section 11 of the Local Government Act 2020. A delegation may be made subject to limitations on these powers, such as the need to inform Council of a determination.

Delegated functions are mostly procedural in nature, allowing the delivery of services in accordance with Council policy, adopted strategies and plans, the approved budget, and discharging Council obligations in accordance with legislative requirements.

The delegation of powers and obligations to Council staff by Council is managed by the Maddocks 'delegations and authorisations service'. Maddocks monitors changes to State legislation, and every six months provides a listing of the sections of legislation that a municipality could delegate to enable efficient and effective delivery of services.

The six-monthly reviews of legislative changes have resulted in the attached document which are summarised in the attached letter from Maddocks.

Council delegations are made to positions in the organisation rather than to individual members of staff to avoid the need to change the delegation upon the departure of a staff member or the staff member taking up a different position in the Council.

Consultation

Community consultation is not appropriate for the subject of this report.

Financial Implications

Ensures staff have the appropriate delegation to implement the Council Plan.

Social Implications

Ensures staff have the appropriate delegation to implement the Council Plan.

Economic Implications

Ensures staff have the appropriate delegation to implement the Council Plan.

Environmental Implications

Ensures staff have the appropriate delegation to implement the Council Plan.

Risk Management Implications

Appropriate delegation ensures that the organisation can operate efficiently and effectively.

- Attachments:**
1. Email letter to subscribers_-_ January 2024 Update [2.2.1 - 2 pages]
 2. S 6 Instrument of Delegation_-_ Members of Staff Updates CM [2.2.2 - 140 pages]

Options

1. That Council adopts the delegations as presented.
2. That Council adopts the delegations with changes noting that the efficiency of Council operations would be affected.

Recommendation

That Council adopts the delegations as presented.

CM 2024/46 Motion

MOVED Cr Kelly

That Council adopts the delegations as presented

SECONDED Cr Moar

The Motion was put and CARRIED 4 / 0



Maddocks

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Email Letter

| | |
|----------------------------------|--|
| From Laura Dargan | Date 2 February 2024 |
| Direct 03 9258 3037 | Email Laura.Dargan@maddocks.com.au |
| Partner Melanie Olynyk | |

Our Ref MSB:628721

Dear subscriber

Delegations and Authorisations Service Update First Update for 2024

We are pleased to provide you with our first update to the Delegations and Authorisations Service for 2024. This takes into account legislative changes which were assented to, or made, on or before 31 December 2023 and some other miscellaneous changes, which affect councils' powers, duties and functions.

This update is contained on the Maddocks Digital platform, which can be accessed by clicking the following link: <https://indepth.maddocks.com.au/>.

As always, please carefully review this explanatory letter and refer to the updated instruments to ensure that you are aware of the recent legislative changes that affect your council's delegations and authorisations.

Changes made in this update

This update amends our S6, S7, S11 and S14 Instruments. We outline some of the changes to each Instrument below.

1. Changes to the S6 Instrument of Delegation, Council to other Members of Council staff (S6)

The following changes have been made to the S6:

- 1.1. Sections 125 and 149B of the *Planning and Environment Act 1987* have been inserted.

As previously advised, we recommend that the CEO be named as a delegate in this instrument (in addition to having a S7 instrument).

2. Changes to the S7 Instrument of Sub-delegation, from the CEO to Members of Council staff (S7)

The following changes have been made to the S7:

- 2.1. Section 112(1) of the *Local Government Act 2020* has been inserted to add to the powers in relation to land.
- 2.2. Section 22 of the *Fire Services Property Levy Act 2012* has been amended by virtue of section 390 (Schedule 1, item 40.4) of the *Local Government Act 2020*.

[628721:42355833_1]



Maddocks

- 2.3. Powers, duties and functions that Council has as a business under the *Unclaimed Money Act 2008* have been inserted.
- 2.4. The name of the *Ministerial Resources (Sustainable Development) Act 1990* has been amended by virtue of section 4 of the *Mineral Resources (Sustainable Development) Amendment Act 2023*.
- 2.5. Two conditions and limitations in the additional miscellaneous and administrative powers section (included in error in the last update) have been removed.

3. Changes to the S11 Instrument of Appointment and Authorisation

The following changes have been made to the S11:

- 3.1. Section 242(2A) of the *Environment Protection Act 2017* has been inserted by virtue of s 52(2) of the *Environment Legislation Amendment (Circular Economy and Other Matters) Act 2022*.
- 3.2. Sections 46K(1)(g) and 46(1)(h) of the *Child Wellbeing and Safety Act 2005* have been inserted. Therefore, should a Council's CEO execute the S13 and S11 instruments with the relevant wording from the S20A and S20B instruments, then the Council does not need to use the latter set of instruments.

4. Changes to the S14 Instrument of Delegation from CEO to Staff (VicSmart Applications (S14))

The S14 has been amended to include additional sections of the *Planning and Environment Act 1987* that are relevant to Future Home applications, in which the responsible authority is the CEO. Changes are by virtue of Amendment VC243, which introduces clause 53.24 of the Victorian Planning Scheme in respect of the Future Homes initiative

Local Laws

While this has been mentioned in our previous updates, we again remind councils of the importance of delegating not only the powers, duties and functions existing under legislation, but also any council powers, duties and functions existing in any local laws made by their council.

Our Delegations and Authorisations Service covers only the former and so it is up to each council to ensure that it reviews all of its local laws and, where appropriate, delegates relevant powers, duties and functions.

If you would like us to assist with your council's delegations under local laws, please get in touch.

Updating your instruments

As always, we recommend that you re-make all of your council delegations regularly to ensure that they remain up to date and cover all relevant provisions. This includes the S5 Instrument.

If you have any questions about this Update, please direct your queries to Laura Dargan (laura.dargan@maddocks.com.au) or myself (melanie.olynyk@maddocks.com.au).

Yours sincerely
Maddocks

Melanie Olynyk
Partner

RELIANSYS® DELEGATIONS - EXPORT FROM LIBRARY

S6 INSTRUMENT OF DELEGATION - MEMBERS OF STAFF

Note - Exported provisions are sorted by Delegation Source and Section.

18 MARCH 2024

Delegation Sources

- Domestic Animals Act 1994
- Food Act 1984
- Heritage Act 2017
- Local Government Act 1989
- Planning and Environment Act 1987
- Residential Tenancies Act 1997
- Road Management Act 2004
- Cemeteries and Crematoria Regulations 2015
- Planning and Environment Regulations 2015
- Planning and Environment (Fees) Regulations 2016
- Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020
- Road Management (General) Regulations 2016
- Road Management (Works and Infrastructure) Regulations 2015

Positions

| Abbreviation | Position | Name |
|--------------|--|------|
| CEO | Chief Executive Officer | |
| CSRO | Customer Service & Revenue Officer | |
| DM | Development Manager | |
| DCS | Director Corporate Services | |
| DDP | Director Development & Planning | |
| DI | Director Infrastructure | |
| ESPM | Engineering and Strategic Projects Manager | |
| EAM | Enterprise Asset Manager | |
| EHO | Environmental Health Officer | |

| Abbreviation | Position | Name |
|--------------|--|---------------|
| FM | Finance Manager | |
| MBS | Municipal Building Surveyor | |
| MERO | Municipal Emergency Resource Officer | |
| MFPO | Municipal Fire Prevention Officer | |
| ND | Not Delegated | Not Delegated |
| OM | Operations Manager | |
| PO | Planning Officer | |
| PTL | Planning Team Leader | |
| PM | Project Manager | |
| PHRSC | Public Health & Regulatory Services Co-ordinator | |
| SRO | Senior Revenue Officer | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|---------------------------|------------|---|-----------------|---|
| 99540 | A* | Domestic Animals Act 1994 | s 41A(1) | Power to declare a dog to be a menacing dog | DDP, PHRSC | Council may delegate this power to a Council authorised officer |
| 99546 | A* | Food Act 1984 | s 19(2)(a) | Power to direct by written order that the food premises be put into a clean and sanitary condition | DDP, EHO, PHRSC | If s 19(1) applies |
| 99547 | A* | Food Act 1984 | s 19(2)(b) | Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable | DDP, EHO, PHRSC | If s 19(1) applies |
| 167023 | A* | Food Act 1984 | s 19(3) | Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process | DDP | If s 19(1) applies Only in relation to temporary food premises or mobile food premises |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-------------------|------------|--|-----------------------|---|
| 99548 | A* | Food Act 1984 | s 19(4)(a) | Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, and (ii) inform the public by notice in a published newspaper or otherwise | DDP, EHO, PHRSC | If s 19(1) applies |
| 99549 | A* | Food Act 1984 | s 19(6)(a) | Duty to revoke any order under section 19 if satisfied that an order has been complied with | EHO, PHRSC | If s 19(1) applies |
| 99550 | A* | Food Act 1984 | s 19(6)(b) | Duty to give written notice of revocation under section 19(6)(a) if satisfied that an order has been complied with | EHO, PHRSC | If s 19(1) applies |
| 99551 | A* | Food Act 1984 | s 19AA(2) | Power to direct, by written order, that a person must take any of the actions described in (a)-(c). | DDP, EHO, PHRSC | Where Council is the registration authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-------------------|--------------|--|-----------------------|--|
| 99552 | A* | Food Act 1984 | s 19AA(4)(c) | Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises | DDP, EHO, PHRSC | Note: the power to direct the matters under s 19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution |
| 99553 | A* | Food Act 1984 | s 19AA(7) | Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with | DDP, EHO, PHRSC | Where Council is the registration authority |
| 99554 | A* | Food Act 1984 | s 19CB(4)(b) | Power to request copy of records | EHO, PHRSC | Where Council is the registration authority |
| 99555 | A* | Food Act 1984 | s 19E(1)(d) | Power to request a copy of the food safety program | EHO, PHRSC | Where Council is the registration authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-------------------|-------------------|---|------------|---|
| 594411 | A* | Food Act 1984 | s 19EA(3) | Function of receiving copy of revised food safety program | EHO, PHRSC | Where Council is the registration authority |
| 99556 | A* | Food Act 1984 | s 19GB | Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor | EHO, PHRSC | Where Council is the registration authority |
| 594412 | A* | Food Act 1984 | s19IA(1) | Power to form opinion that the food safety requirements or program are non-compliant. | EHO, PHRSC | Where Council is the registration authority |
| 594413 | A* | Food Act 1984 | s 19IA(2) | Duty to give written notice to the proprietor of the premises | EHO, PHRSC | Where Council is the registration authority Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 19IA(3)) |
| 99557 | A* | Food Act 1984 | s 19M(4)(a) & (5) | Power to conduct a food safety audit and take actions where deficiencies are identified | DDP, EHO | Where Council is the registration authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-------------------|-----------|---|---------------|---|
| 594414 | A* | Food Act 1984 | s 19N(2) | Function of receiving notice from the auditor | EHO, PHRSC | Where Council is the registration authority |
| 99558 | A* | Food Act 1984 | s 19NA(1) | Power to request food safety audit reports | EHO, PHRSC | Where Council is the registration authority |
| 99559 | A* | Food Act 1984 | s 19U(3) | Power to waive and vary the costs of a food safety audit if there are special circumstances | EHO, PHRSC | |
| 99560 | A* | Food Act 1984 | s 19UA | Power to charge fees for conducting a food safety assessment or inspection | EHO, PHRSC | Except for an assessment required by a declaration under s 19C or an inspection under ss 38B(1)(c) or 39. |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-------------------|-------------|--|-----------------------|---|
| 99561 | A* | Food Act 1984 | s 19W | Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB | EHO, PHRSC | Where Council is the registration authority |
| 99562 | A* | Food Act 1984 | s 19W(3)(a) | Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction | DDP, EHO, PHRSC | Where Council is the registration authority |
| 99563 | A* | Food Act 1984 | s 19W(3)(b) | Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises | EHO, PHRSC | Where Council is the registration authority |
| 99564 | A* | Food Act 1984 | | Power to register or renew the registration of a food premises | DDP, EHO, PHRSC | Where Council is the registration authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-------------------|-----------|--|-----------------|---|
| | | | | | | Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2)) |
| 483006 | A* | Food Act 1984 | s 36A | Power to accept an application for registration or notification using online portal | DDP, EHO, PHRSC | Where Council is the registration authority |
| 483007 | A* | Food Act 1984 | s 36B | Duty to pay the charge for use of online portal | DDP, EHO, PHRSC | Where Council is the registration authority |
| 99565 | A* | Food Act 1984 | s 38AA(5) | Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt | EHO, PHRSC | Where Council is the registration authority |
| 99566 | A* | Food Act 1984 | s 38AB(4) | Power to fix a fee for the receipt of a notification under s 38AA in accordance | ND | Where Council is the registration authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-------------------|-------------|---|---------------|---|
| | | | | with a declaration under s 38AB(1) | | |
| 99567 | A* | Food Act 1984 | s 38A(4) | Power to request a copy of a completed food safety program template | EHO, PHRSC | Where Council is the registration authority |
| 99568 | A* | Food Act 1984 | s 38B(1)(a) | Duty to assess the application and determine which class of food premises under s 19C the food premises belongs | EHO, PHRSC | Where Council is the registration authority |
| 99569 | A* | Food Act 1984 | s 38B(1)(b) | Duty to ensure proprietor has complied with requirements of s 38A | EHO, PHRSC | Where Council is the registration authority |
| 99570 | A* | Food Act 1984 | s 38B(2) | Duty to be satisfied of the matters in s 38B(2)(a)-(b) | EHO, PHRSC | Where Council is the registration authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-------------------|-----------|--|-----------------------|---|
| 99571 | A* | Food Act 1984 | s 38D(1) | Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39 | EHO, PHRSC | Where Council is the registration authority |
| 99572 | A* | Food Act 1984 | s 38D(2) | Duty to be satisfied of the matters in s 38D(2)(a)-(d) | EHO, PHRSC | Where Council is the registration authority |
| 99573 | A* | Food Act 1984 | s 38D(3) | Power to request copies of any audit reports | EHO, PHRSC | Where Council is the registration authority |
| 99574 | A* | Food Act 1984 | s 38E(2) | Power to register the food premises on a conditional basis | DDP, EHO, PHRSC | Where Council is the registration authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-------------------|-------------|--|-----------------|--|
| | | | | | | not exceeding the prescribed time limit defined under s 38E(5) |
| 99575 | A* | Food Act 1984 | s 38E(4) | Duty to register the food premises when conditions are satisfied | EHO, PHRSC | Where Council is the registration authority |
| 99576 | A* | Food Act 1984 | s 38F(3)(b) | Power to require proprietor to comply with requirements of this Act | EHO, PHRSC | Where Council is the registration authority |
| 483008 | A* | Food Act 1984 | s 38G(1) | Power to require notification of change of the food safety program type used for the food premises | DDP, EHO, PHRSC | Where Council is the registration authority |
| 594415 | A* | Food Act 1984 | s 38G(2) | Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises | EHO, PHRSC | Where Council is the registration authority |
| 483009 | A* | Food Act 1984 | s 38G(4) | Power to require the proprietor of the food premises to comply with any requirement of the Act | DDP, EHO, PHRSC | Where Council is the registration authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-------------------|-----------|---|-----------------------|--|
| 594416 | A* | Food Act 1984 | s 39(2) | Duty to carry out an inspection of the premises during the period of registration before the registration of the food premises is renewed | EHO, PHRSC | |
| 99577 | A* | Food Act 1984 | s 39A | Power to register, or renew the registration of a food premises despite minor defects | DDP, EHO, PHRSC | Where Council is the registration authority Only if satisfied of matters in s 39A(2)(a)-(c) |
| 594417 | A* | Food Act 1984 | s 39A (6) | Duty to comply with a direction of the Secretary | EHO, PHRSC | |
| 594418 | A* | Food Act 1984 | s 40(1) | Duty to give the person in whose name the premises is to be registered a certificate of registration | EHO, PHRSC | Where Council is the registration authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-------------------|-----------|--|---------------|---|
| 99578 | A* | Food Act 1984 | s 40(2) | Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the Public Health and Wellbeing Act 2008 | EHO, PHRSC | |
| 99579 | A* | Food Act 1984 | s 40C(2) | Power to grant or renew the registration of food premises for a period of less than 1 year | EHO, PHRSC | Where Council is the registration authority |
| 99580 | A* | Food Act 1984 | s 40D(1) | Power to suspend or revoke the registration of food premises | ND | Where Council is the registration authority |
| 594419 | A* | Food Act 1984 | s 40E | Duty to comply with direction of the Secretary | EHO, PHRSC | |
| 483010 | A* | Food Act 1984 | s 40F | Power to cancel registration of food premises | DDP, PHRSC | Where Council is the registration authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-------------------|-----------|---|---------------|---|
| 594420 | A* | Food Act 1984 | s 43 | Duty to maintain records of registration | EHO, PHRSC | Where Council is the registration authority |
| 99581 | A* | Food Act 1984 | s 43F(6) | Duty to be satisfied that registration requirements under Division 3 have been met prior to registering or renewing registration of a component of a food business | EHO, PHRSC | Where Council is the registration authority |
| 99582 | A* | Food Act 1984 | s 43F(7) | Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements | DDP, PHRSC | Where Council is the registration authority |
| 594421 | A* | Food Act 1984 | s 45AC | Power to bring proceedings | EHO, PHRSC | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|-----------------|---|
| 99583 | A* | Food Act 1984 | s 46(5) | Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged | EHO, PHRSC | Where Council is the registration authority |
| 99584 | A* | Heritage Act 2017 | s 116 | Power to sub-delegate Executive Director's functions, duties or powers | CEO, DDP, DM | Must first obtain Executive Director's written consent Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation |
| 261526 | A* | Local Government Act 1989 | s 185L(4) | Power to declare and levy a cladding rectification charge | CEO | |
| 99585 | A* | Planning and Environment Act 1987 | s 4B | Power to prepare an amendment to the Victorian Planning Provisions | ND | If authorised by the Minister |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|--|------------------|--------------------------|
| 99586 | A* | Planning and Environment Act 1987 | s 4G | Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister | DDP, DM, PO, PTL | |
| 99587 | A* | Planning and Environment Act 1987 | s 4H | Duty to make amendment to Victoria Planning Provisions available in accordance with public availability requirements | DDP, DM | |
| 99588 | A* | Planning and Environment Act 1987 | s 4I(2) | Duty to make and copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements | DDP, DM, PO, PTL | |
| 99589 | A* | Planning and Environment Act 1987 | s 8A(2) | Power to prepare amendment to the planning scheme where the Minister has given consent under s 8A | DDP, DM, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|---|--------------|--------------------------|
| 99590 | A* | Planning and Environment Act 1987 | s 8A(3) | Power to apply to Minister to prepare an amendment to the planning scheme | ND | |
| 99591 | A* | Planning and Environment Act 1987 | s 8A(5) | Function of receiving notice of the Minister's decision | DDP, DM, PTL | |
| 99592 | A* | Planning and Environment Act 1987 | s 8A(7) | Power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days | DDP, DM | |
| 99593 | A* | Planning and Environment Act 1987 | s 8B(2) | Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district | DDP, DM, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|--|------------------|--------------------------|
| 99594 | A* | Planning and Environment Act 1987 | s 12(3) | Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons | DDP, DM, PO, PTL | |
| 99596 | A* | Planning and Environment Act 1987 | s 12B(1) | Duty to review planning scheme | ND | |
| 99597 | A* | Planning and Environment Act 1987 | s 12B(2) | Duty to review planning scheme at direction of Minister | ND | |
| 99598 | A* | Planning and Environment Act 1987 | s.12B(5) | duty to report findings of review of planning scheme to Minister without delay | ND | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|--|-----------------------|--|
| 99599 | A* | Planning and Environment Act 1987 | s 14 | Duties of a Responsible Authority as set out in s 14(a) to (d) | ND | |
| 99600 | A* | Planning and Environment Act 1987 | s 17(1) | Duty of giving copy amendment to the planning scheme | DDP, DM, PO, PTL | |
| 99601 | A* | Planning and Environment Act 1987 | s 17(2) | Duty of giving copy s 173 agreement | DDP, DM, PO, PTL | |
| 99602 | A* | Planning and Environment Act 1987 | s 17(3) | Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days | CEO, DDP, DM, PO, PTL | |
| 99603 | A* | Planning and Environment Act 1987 | s 18 | Duty to make amendment etc. available in accordance with public availability requirements | DDP, DM, PO, PTL | Until the proposed amendment is approved or lapsed |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|---|--------------|--|
| 99604 | A* | Planning and Environment Act 1987 | s 19 | Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme | DDP, DM, PTL | |
| 99605 | A* | Planning and Environment Act 1987 | s 19 | Function of receiving notice of preparation of an amendment to a planning scheme | DDP, DM, PTL | Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will amend the planning scheme to designate Council as an acquiring authority. |
| 99606 | A* | Planning and Environment Act 1987 | s 20(1) | Power to apply to Minister for exemption from the requirements of s 19 | CEO, DDP | Where Council is a planning authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|------------|--|------------------|--|
| 99607 | A* | Planning and Environment Act 1987 | s 21(2) | Duty to make submissions available in accordance with public availability requirements | DDP, DM, PO, PTL | Until the end of 2 months after the amendment comes into operation or lapses |
| 99608 | A* | Planning and Environment Act 1987 | s 21A(4) | Duty to publish notice | DDP, DM, PO, PTL | |
| 99609 | A* | Planning and Environment Act 1987 | s 22(1) | Duty to consider all submissions received before the date specified in the notice | CEO, DDP, DM | Except submissions which request a change to the items in s 22(5)(a) and (b) |
| 628510 | A* | Planning and Environment Act 1987 | s 22(2) | Power to consider a late submission Duty to consider a late submission, if directed by the Minister | DDP, DM | |
| 99610 | A* | Planning and Environment Act 1987 | s 23(1)(b) | Duty to refer submissions which request a change to the amendment to a panel | DDP, DM | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|--|-------------------|--------------------------|
| 99611 | A* | Planning and Environment Act 1987 | s 23(2) | Power to refer to a panel submissions which do not require a change to the amendment | CEO, DDP, DM, PTL | |
| 99612 | A* | Planning and Environment Act 1987 | s 24 | Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D) | DDP, DM, PO, PTL | |
| 99613 | A* | Planning and Environment Act 1987 | s 26(1) | Power to make report available for inspection in accordance with the requirements set out in s 197B of the Act | DDP, DM, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|--|------------------|--|
| 99614 | A* | Planning and Environment Act 1987 | s 26(2) | Duty to keep report of panel available in accordance with public availability requirements | DDP, DM, PO, PTL | During the inspection period |
| 99615 | A* | Planning and Environment Act 1987 | s 27(2) | Power to apply for exemption if panel's report not received | DDP, DM, PTL | |
| 99616 | A* | Planning and Environment Act 1987 | s 28(1) | Duty to notify the Minister if abandoning an amendment | DDP, DM, PTL | Note: the power to make a decision to abandon an amendment cannot be delegated |
| 546366 | A* | Planning and Environment Act 1987 | s 28(2) | Duty to publish notice of the decision on Internet site | DM, PO, PTL | |
| 546367 | A* | Planning and Environment Act 1987 | s 28(4) | Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months | DM, PO, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|------------|---|------------------|--------------------------|
| 99617 | A* | Planning and Environment Act 1987 | s 30(4)(a) | Duty to say if amendment has lapsed | DDP, DM, PO, PTL | |
| 99618 | A* | Planning and Environment Act 1987 | s 30(4)(b) | Duty to provide information in writing upon request | DDP, DM, PO, PTL | |
| 99619 | A* | Planning and Environment Act 1987 | s 32(2) | Duty to give more notice if required | DDP, DM, PO, PTL | |
| 99620 | A* | Planning and Environment Act 1987 | s 33(1) | Duty to give more notice of changes to an amendment | DDP, DM, PO, PTL | |
| 99621 | A* | Planning and Environment Act 1987 | s 36(2) | Duty to give notice of approval of amendment | DDP, DM, PO, PTL | |
| 99622 | A* | Planning and Environment Act 1987 | s 38(5) | Duty to give notice of revocation of an amendment | DDP, DM, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|------------------|--------------------------|
| 99623 | A* | Planning and Environment Act 1987 | s 39 | Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT | ND | |
| 99624 | A* | Planning and Environment Act 1987 | s 40(1) | Function of lodging copy of approved amendment | DDP, DM, PO, PTL | |
| 99625 | A* | Planning and Environment Act 1987 | s 41(1) | Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period | DDP, DM, PO, PTL | |
| 546368 | A* | Planning and Environment Act 1987 | s 41(2) | Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B | DM, PO, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|-----------------|--|
| | | | | of the Act after the inspection period ends | | |
| 99626 | A* | Planning and Environment Act 1987 | s 42(2) | Duty to make copy of planning scheme available in accordance with the public availability requirements | DDP, DM, PM, PO | |
| 180545 | A* | Planning and Environment Act 1987 | s 46AAA | Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity | ND | Where Council is a responsible public entity and is a planning authority Note: this provision is not yet in force, and will commence on the day on which the initial Yarra Strategic Plan comes into operation. It will affect a limited number of councils |
| 201809 | A* | Planning and Environment Act 1987 | s 46AW | Function of being consulted by the Minister | CEO, DDP | Where Council is a responsible public entity |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|------------|--|------------------|--|
| 201810 | A* | Planning and Environment Act 1987 | s 46AX | Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy Power to endorse the draft Statement of Planning Policy | DDP, DM | Where Council is a responsible public entity |
| 100014 | A* | Planning and Environment Act 1987 | s 46AZC(2) | Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity | DDP, DM, PO, PTL | Where Council is a responsible public entity |
| 100015 | A* | Planning and Environment Act 1987 | s 46AZK | Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area | DDP, DM, PO, PTL | Where Council is a responsible public entity |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------------|---|----------|---|
| 100016 | A* | Planning and Environment Act 1987 | s 46GI(2)(b)(i) | Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction | DDP, DM | Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency |
| 201811 | A* | Planning and Environment Act 1987 | s 46GJ(1) | Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans | DDP, DM | |
| 201812 | A* | Planning and Environment Act 1987 | s 46GK | Duty to comply with a Minister's direction that applies to Council as the planning authority | DDP, DM | |
| 201813 | A* | Planning and Environment Act 1987 | s 46GN(1) | Duty to arrange for estimates of values of inner public purpose land | DDP, DM | |
| 201814 | A* | Planning and Environment Act 1987 | s 46GO(1) | Duty to give notice to owners of certain inner public purpose land | DDP, DM | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|--|----------|--|
| 201815 | A* | Planning and Environment Act 1987 | s 46GP | Function of receiving a notice under s 46GO | DDP, DM | Where Council is the collecting agency |
| 201816 | A* | Planning and Environment Act 1987 | s 46GQ | Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land | DDP, DM | |
| 201817 | A* | Planning and Environment Act 1987 | s 46GR(1) | Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO | DDP, DM | |
| 201818 | A* | Planning and Environment Act 1987 | s 46GR(2) | Power to consider a late submission Duty to consider a late submission if directed to do so by the Minister | DDP, DM | |
| 201819 | A* | Planning and Environment Act 1987 | s 46GS(1) | Power to accept or reject the estimate of the value of the inner public purpose | ND | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|--|----------|--------------------------|
| | | | | land in a submission made under s 46GQ | | |
| 201820 | A* | Planning and Environment Act 1987 | s 46GS(2) | Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general | DDP | |
| 201821 | A* | Planning and Environment Act 1987 | s 46GT(2) | Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference | DDP | |
| 201822 | A* | Planning and Environment Act 1987 | s 46GT(4) | Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land | DDP, PM | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|--------------|---|----------|--|
| 201823 | A* | Planning and Environment Act 1987 | s 46GT(6) | Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5) | DDP, PM | |
| 201824 | A* | Planning and Environment Act 1987 | s 46GU | Duty not to adopt an amendment under s.29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) and (b) are met | DDP, PM | |
| 201825 | A* | Planning and Environment Act 1987 | s 46GV(3) | Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution Power to specify the manner in which the payment is to be made | DDP, PM | Where Council is the collecting agency |
| 201826 | A* | Planning and Environment Act 1987 | s 46GV(3)(b) | Power to enter into an agreement with the applicant | DDP, PM | Where Council is the collecting agency |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|--------------|---|----------|---|
| 201827 | A* | Planning and Environment Act 1987 | s 46GV(4)(a) | Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6) | DDP, PM | Where Council is the development agency |
| 201828 | A* | Planning and Environment Act 1987 | s 46GV(4)(b) | Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6) | DDP, PM | Where Council is the collecting agency |
| 201829 | A* | Planning and Environment Act 1987 | s 46GV(7) | Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area | DDP, DM | |
| 201830 | A* | Planning and Environment Act 1987 | s 46GV(9) | Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction | DDP, DM | Where Council is the collecting agency |
| 100017 | A* | Planning and Environment Act 1987 | s 46GX(1) | Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable | DDP, DM | Where Council is the collecting agency |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|--------------|--|----------|---|
| 201831 | A* | Planning and Environment Act 1987 | s 46GX(2) | Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions plan | DDP, DM | Where Council is the collecting agency |
| 201832 | A* | Planning and Environment Act 1987 | s 46GY(1) | Duty to keep proper and separate accounts and records | DDP, DCS | Where Council is the collecting agency |
| 201833 | A* | Planning and Environment Act 1987 | s 46GY(2) | Duty to keep the accounts and records in accordance with the Local Government Act 2020 | DDP, DCS | Where Council is the collecting agency |
| 201834 | A* | Planning and Environment Act 1987 | s 46GZ(2)(a) | Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs | DDP, DCS | Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is that planning authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|--------------|---|----------|---|
| 201835 | A* | Planning and Environment Act 1987 | s 46GZ(2)(a) | Function of receiving the monetary component | DDP, DCS | Where the Council is the planning authority This duty does not apply where Council is also the collecting agency |
| 100018 | A* | Planning and Environment Act 1987 | s 46GZ(2)(b) | Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan, as responsible for those works, services or facilities | DDP, DM | Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|--------------|---|-------------|---|
| 201836 | A* | Planning and Environment Act 1987 | s 46GZ(2)(b) | Function of receiving the monetary component | DDP, DM | Where Council is the development agency under an approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency |
| 201837 | A* | Planning and Environment Act 1987 | s 46GZ(4) | Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s 46GZ(5) | DDP | Where Council is the collecting agency under an approved infrastructure contributions plan |
| 100019 | A* | Planning and Environment Act 1987 | s 46GZ(5) | Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency | DI, DDP, FM | Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|-------------|--|
| 201838 | A* | Planning and Environment Act 1987 | s 46GZ(5) | Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land | DI, DDP, FM | Where Council is the development agency specified in the approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency |
| 201839 | A* | Planning and Environment Act 1987 | s 46GZ(7) | Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s 46GW | DI, DDP, FM | Where Council is the collecting agency under an approved infrastructure contributions plan |
| 100020 | A* | Planning and Environment Act 1987 | s 46GZ(9) | Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure | DDP | If any inner public purpose land is vested in Council under the Subdivision Act 1988 or acquired by |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|--|----------|--|
| | | | | contributions plan as responsible for the use and development of that land | | <p>Council before the time it is required to be provided to Council under s 46GV(4)</p> <p>Where Council is the collecting agency under an approved infrastructure contributions plan</p> <p>This duty does not apply where Council is also the development agency</p> |
| 201840 | A* | Planning and Environment Act 1987 | s 46GZ(9) | Function of receiving the fee simple in the land | DDP | <p>Where Council is the development agency under an approved infrastructure contributions plan</p> <p>This duty does not apply where Council is also the collecting agency</p> |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|------------|--|----------|--|
| 201841 | A* | Planning and Environment Act 1987 | s 46GZA(1) | Duty to keep proper and separate accounts and records | DDP | Where Council is the development agency under an approved infrastructure contributions plan |
| 100021 | A* | Planning and Environment Act 1987 | s 46GZA(2) | Duty to keep the accounts and records in accordance with the Local Government Act 2020 | DDP | Where Council is a development agency under an approved infrastructure contributions plan |
| 201842 | A* | Planning and Environment Act 1987 | s 46GZB(3) | Duty to follow the steps set out in s 46GZB(3)(a) – (c) | DDP | Where Council is a development agency under an approved infrastructure contributions plan |
| 100022 | A* | Planning and Environment Act 1987 | s 46GZB(4) | Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA | DDP | If the VPA is the collecting agency under an approved infrastructure contributions plan Where Council is a development agency under an approved infrastructure contributions plan |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|------------|---|----------|---|
| 201843 | A* | Planning and Environment Act 1987 | s 46GZD(2) | Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b) | DDP | Where Council is the development agency under an approved infrastructure contributions plan |
| 201844 | A* | Planning and Environment Act 1987 | s 46GZD(3) | Duty to follow the steps set out in s 46GZD(3)(a) and (b) | DDP | Where Council is the collecting agency under an approved infrastructure contributions plan |
| 100023 | A* | Planning and Environment Act 1987 | s 46GZD(5) | Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b) | DDP | Where Council is the collecting agency under an approved infrastructure contributions plan |
| 100024 | A* | Planning and Environment Act 1987 | s 46GZE(2) | Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires | DDP | Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|------------|---|----------|---|
| 201845 | A* | Planning and Environment Act 1987 | s 46GZE(2) | Function of receiving the unexpended land equalisation amount | DDP, DM | Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency |
| 201846 | A* | Planning and Environment Act 1987 | s 46GZE(3) | Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) and (b) | DDP, DM | Where Council is the collecting agency under an approved infrastructure contributions plan |
| 201847 | A* | Planning and Environment Act 1987 | s 46GZF(2) | Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land | DDP, DM | Where Council is the development agency under an approved infrastructure contributions plan |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|------------|--|----------|--|
| 201848 | A* | Planning and Environment Act 1987 | s.46GZF(3) | Duty, if land is sold under s.46GZF(2)(b), to follow the steps in s.46GZF(3)(a) and (b) | DDP, DM | Where Council is the development agency under an approved infrastructure contributions plan |
| 201849 | A* | Planning and Environment Act 1987 | s 46GZF(3) | Function of receiving proceeds of sale | DDP, DM | Where Council is the collection agency under an approved infrastructure contributions plan This provision does not apply where Council is also the development agency |
| 201850 | A* | Planning and Environment Act 1987 | s 46GZF(4) | Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5) | DDP, DCS | Where Council is the collecting agency under an approved infrastructure contributions plan |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|------------|---|----------|--|
| 201851 | A* | Planning and Environment Act 1987 | s 46GZF(6) | Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b) | DDP, DCS | Where Council is the collecting agency under an approved infrastructure contributions plan |
| 201852 | A* | Planning and Environment Act 1987 | s 46GZH | Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction | DDP, DCS | Where Council is the collecting agency under an approved infrastructure contributions plan |
| 100025 | A* | Planning and Environment Act 1987 | s 46GZI | Duty to prepare and give a report to the Minister at the times required by the Minister | DDP | Where Council is a collecting agency or development agency |
| 201853 | A* | Planning and Environment Act 1987 | s 46GZK | Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council | DDP | Where Council is a collecting agency or development agency |
| 201854 | A* | Planning and Environment Act 1987 | s 46LB(3) | Duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each | DDP, DCS | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|----------------------|--|------------------|--------------------------|
| | | | | financial year for which the amount is adjusted under s 46LB (2) | | |
| 99628 | A* | Planning and Environment Act 1987 | s 46N(1) | Duty to include condition in permit regarding payment of development infrastructure levy | DDP, DM, PO, PTL | |
| 99629 | A* | Planning and Environment Act 1987 | s 46N(2)(c) | Function of determining time and manner for receipt of development contributions levy | DDP, DM, PO, PTL | |
| 99630 | A* | Planning and Environment Act 1987 | s 46N(2)(d) | Power to enter into an agreement with the applicant regarding payment of development infrastructure levy | DDP, DM, PTL | |
| 99631 | A* | Planning and Environment Act 1987 | s 46O(1)(a) & (2)(a) | Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit | DDP, DM, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|----------------------|--|-----------------------|--------------------------|
| 99632 | A* | Planning and Environment Act 1987 | s 46O(1)(d) & (2)(d) | Power to enter into agreement with the applicant regarding payment of community infrastructure levy | DDP, DM, PTL | |
| 99633 | A* | Planning and Environment Act 1987 | s 46P(1) | Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured | DDP, DM, PTL | |
| 99634 | A* | Planning and Environment Act 1987 | s 46P(2) | Power to accept provision of land, works, services or facilities in part or full payment of levy payable | DDP, DM, PTL | |
| 99635 | A* | Planning and Environment Act 1987 | s 46Q(1) | Duty to keep proper accounts of levies paid | DM, PO, SRO, PTL, DCS | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-------------|---|--------------|---|
| 99636 | A* | Planning and Environment Act 1987 | s 46Q(1A) | Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency | DDP, DM, PTL | |
| 99637 | A* | Planning and Environment Act 1987 | s 46Q(2) | Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc | DDP, DM, PTL | |
| 99638 | A* | Planning and Environment Act 1987 | s 46Q(3) | Power to refund any amount of levy paid if it is satisfied the development is not to proceed | DDP, DM, PTL | Only applies when levy is paid to Council as a 'development agency' |
| 99639 | A* | Planning and Environment Act 1987 | s 46Q(4)(c) | Duty to pay amount to current owners of land in the area if an amount of levy has | DDP, DM, PTL | Must be done within six months of the end of the period required by the |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-------------|---|--------------|---|
| | | | | been paid to a municipal council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a) | | development contributions plan and with the consent of, and in the manner approved by, the Minister |
| 99640 | A* | Planning and Environment Act 1987 | s 46Q(4)(d) | Duty to submit to the Minister an amendment to the approved development contributions plan | DDP, DM, PTL | Must be done in accordance with Part 3 |
| 99641 | A* | Planning and Environment Act 1987 | s46Q(4)(e) | Duty to expend that amount on other works etc. | DDP, DM, PTL | With the consent of, and in the manner approved by, the Minister |
| 99642 | A* | Planning and Environment Act 1987 | s 46QC | Power to recover any amount of levy payable under Part 3B | DDP, DM, PTL | |
| 100026 | A* | Planning and Environment Act 1987 | s 46QD | Duty to prepare report and give a report to the Minister | DDP | Where Council is a collecting agency or development agency |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|--|-------------------|--------------------------|
| 99644 | A* | Planning and Environment Act 1987 | s 46Y | Duty to carry out works in conformity with the approved strategy plan | ND | |
| 99645 | A* | Planning and Environment Act 1987 | s 47 | Power to decide that an application for a planning permit does not comply with that Act | CEO, DDP, DM, PTL | |
| 99646 | A* | Planning and Environment Act 1987 | s 49(1) | Duty to keep a register of all applications for permits and determinations relating to permits | DDP, DM, PO, PTL | |
| 99647 | A* | Planning and Environment Act 1987 | s 49(2) | Duty to make register available for inspection in accordance with the public availability requirements | DDP, DM, PO, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|--|------------------|--------------------------|
| 99648 | A* | Planning and Environment Act 1987 | s 50(4) | Duty to amend application | DDP, DM, PO, PTL | |
| 99649 | A* | Planning and Environment Act 1987 | s 50(5) | Power to refuse to amend application | DDP, DM, PTL | |
| 236512 | A* | Planning and Environment Act 1987 | s 50(6) | Duty to make note of amendment to application in register | DM, PO, PTL | |
| 99651 | A* | Planning and Environment Act 1987 | s 50A(1) | Power to make amendment to application | DDP, DM, PO, PTL | |
| 99652 | A* | Planning and Environment Act 1987 | s 50A(3) | Power to require applicant to notify owner and make a declaration that notice has been given | DDP, DM, PO, PTL | |
| 99653 | A* | Planning and Environment Act 1987 | s 50A(4) | Duty to note amendment to application in register | DDP, DM, PO, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|------------|---|------------------|--------------------------|
| 99654 | A* | Planning and Environment Act 1987 | s 51 | Duty to make copy of application available for inspection in accordance with the public availability requirements | DDP, DM, PO, PTL | |
| 99655 | A* | Planning and Environment Act 1987 | s 52(1)(a) | Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person | DDP, DM, PO, PTL | |
| 99656 | A* | Planning and Environment Act 1987 | s 52(1)(b) | Duty to give notice of the application to other municipal council where appropriate | DDP, DM, PO, PTL | |
| 99657 | A* | Planning and Environment Act 1987 | s 52(1)(c) | Duty to give notice of the application to all persons required by the planning scheme | DDP, DM, PO, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-------------|--|------------------|--------------------------|
| 99658 | A* | Planning and Environment Act 1987 | s 52(1)(ca) | Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant | DDP, DM, PO, PTL | |
| 99659 | A* | Planning and Environment Act 1987 | s 52(1)(cb) | Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant | DDP, DM, PO, PTL | |
| 99660 | A* | Planning and Environment Act 1987 | s 52(1)(d) | Duty to give notice of the application to other persons who may be detrimentally effected | DDP, DM, PO, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|---|------------------|--------------------------|
| 99661 | A* | Planning and Environment Act 1987 | s.52(1AA) | Duty to give notice of an application to remove or vary a registered restrictive covenant | DDP, DM, PO, PTL | |
| 99662 | A* | Planning and Environment Act 1987 | s 52(3) | Power to give any further notice of an application where appropriate | DDP, DM, PO, PTL | |
| 99663 | A* | Planning and Environment Act 1987 | s 53(1) | Power to require the applicant to give notice under s 52(1) to persons specified by it | DDP, DM, PO, PTL | |
| 99664 | A* | Planning and Environment Act 1987 | s 53(1A) | Power to require the applicant to give the notice under s 52(1AA) | DDP, DM, PO, PTL | |
| 99665 | A* | Planning and Environment Act 1987 | s 54(1) | Power to require the applicant to provide more information | DDP, DM, PO, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|---|------------------|--------------------------|
| 99666 | A* | Planning and Environment Act 1987 | s 54(1A) | Duty to give notice in writing of information required under s 54(1) | DDP, DM, PO, PTL | |
| 99667 | A* | Planning and Environment Act 1987 | s 54(1B) | Duty to specify the lapse date for an application | DDP, DM, PO, PTL | |
| 99668 | A* | Planning and Environment Act 1987 | s 54A(3) | Power to decide to extend time or refuse to extend time to give required information | DDP, DM, PO, PTL | |
| 99669 | A* | Planning and Environment Act 1987 | s 54A(4) | Duty to give written notice of decision to extend or refuse to extend time under s 54A(3) | DDP, DM, PO, PTL | |
| 99670 | A* | Planning and Environment Act 1987 | s 55(1) | Duty to give copy application, together with the prescribed information, to every | DDP, DM, PM, PO | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|---|-------------------|--------------------------|
| | | | | referral authority specified in the planning scheme | | |
| 99671 | A* | Planning and Environment Act 1987 | s 57(2A) | Power to reject objections considered made primarily for commercial advantage for the objector | CEO, DDP, DM, PTL | |
| 99672 | A* | Planning and Environment Act 1987 | s 57(3) | Function of receiving name and address of persons to whom notice of decision is to go | DDP, DM, PO, PTL | |
| 99673 | A* | Planning and Environment Act 1987 | s 57(5) | Duty to make a copy of all objections available in accordance with the public availability requirements | DDP, DM, PO, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|---|------------------|--------------------------|
| 99674 | A* | Planning and Environment Act 1987 | s 57A(4) | Duty to amend application in accordance with applicant's request, subject to s 57A(5) | DDP, DM, PO, PTL | |
| 99675 | A* | Planning and Environment Act 1987 | s 57A(5) | Power to refuse to amend application | DDP, DM, PTL | |
| 99676 | A* | Planning and Environment Act 1987 | s 57A(6) | Duty to note amendments to application in register | DDP, DM, PO, PTL | |
| 99677 | A* | Planning and Environment Act 1987 | s 57B(1) | Duty to determine whether and to whom notice should be given | DDP, DM, PO, PTL | |
| 99678 | A* | Planning and Environment Act 1987 | s 57B(2) | Duty to consider certain matters in determining whether notice should be given | DDP, DM, PO, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|------------------|--------------------------|
| 99679 | A* | Planning and Environment Act 1987 | s 57C(1) | Duty to give copy of amended application to referral authority | DDP, DM, PO, PTL | |
| 99680 | A* | Planning and Environment Act 1987 | s 58 | Duty to consider every application for a permit | DDP, DM, PO, PTL | |
| 99681 | A* | Planning and Environment Act 1987 | s 58A | Power to request advice from the Planning Application Committee | DDP, DM, PO, PTL | |
| 99682 | A* | Planning and Environment Act 1987 | s 60 | Duty to consider certain matters | DDP, DM, PO, PTL | |
| 99683 | A* | Planning and Environment Act 1987 | s 60(1A) | Duty to consider certain matters | DDP, DM, PO, PTL | |
| 100027 | A* | Planning and Environment Act 1987 | s 60(1B) | Duty to consider number of objectors in considering whether use or development may have significant social effect | DDP, DM, PO, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|------------|--|-----------------------|---|
| 99684 | A* | Planning and Environment Act 1987 | s 61(1) | Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application | DDP, DM, PTL | The permit must not be inconsistent with a cultural heritage management plan under the Aboriginal Heritage Act 2006 This Notice of Refusal would follow Councils resolution to refuse the application. |
| 99685 | A* | Planning and Environment Act 1987 | s 61(2) | Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit | CEO, DDP, DM, PTL | |
| 273388 | A* | Planning and Environment Act 1987 | s 61(2A) | Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit | CEO, DDP, DM, PTL | |
| 99687 | A* | Planning and Environment Act 1987 | s 61(3)(a) | Duty not to decide to grant a permit to use coastal Crown land without Minister's consent | CEO, DDP, DM, PO, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|------------|---|-----------------------|--------------------------|
| 99688 | A* | Planning and Environment Act 1987 | s 61(3)(b) | Duty to refuse to grant the permit without the Minister's consent | CEO, DDP, DM, PO, PTL | |
| 99689 | A* | Planning and Environment Act 1987 | s 61(4) | Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant | DDP, DM, PTL | |
| 99690 | A* | Planning and Environment Act 1987 | s 62(1) | Duty to include certain conditions in deciding to grant a permit | DDP, DM, PO, PTL | |
| 99691 | A* | Planning and Environment Act 1987 | s 62(2) | Power to include other conditions | DDP, DM, PO, PTL | |
| 99692 | A* | Planning and Environment Act 1987 | s 62(4) | Duty to ensure conditions are consistent with paragraphs (a),(b) and (c) | DDP, DM, PM, PO | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|------------|---|------------------|--------------------------|
| 99693 | A* | Planning and Environment Act 1987 | s 62(5)(a) | Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan | DDP, DM, PO, PTL | |
| 99694 | A* | Planning and Environment Act 1987 | s 62(5)(b) | Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement | DDP, DM, PO, PTL | |
| 99695 | A* | Planning and Environment Act 1987 | s 62(5)(c) | Power to include a permit condition that specified works be provided or paid for by the applicant | DDP, DM, PO, PTL | |
| 99696 | A* | Planning and Environment Act 1987 | s 62(6)(a) | Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5) | DDP, DM, PO, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|------------|--|------------------|--|
| 99697 | A* | Planning and Environment Act 1987 | s 62(6)(b) | Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a) | DDP, DM, PO, PTL | |
| 99698 | A* | Planning and Environment Act 1987 | s 63 | Duty to issue the permit where made a decision in favour of the application (if no one has objected) | DDP, DM, PO, PTL | |
| 99699 | A* | Planning and Environment Act 1987 | s 64(1) | Duty to give notice of decision to grant a permit to applicant and objectors | DDP, DM, PO, PTL | This provision applies also to a decision to grant an amendment to a permit - see s 75 |
| 99700 | A* | Planning and Environment Act 1987 | s 64(3) | Duty not to issue a permit until after the specified period | DDP, DM, PM, PO | This provision applies also to a decision to grant an amendment to a permit - see s 75 |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|---|------------------|--|
| 99701 | A* | Planning and Environment Act 1987 | s 64(5) | Duty to give each objector a copy of an exempt decision | DDP, DM, PM, PO | This provision applies also to a decision to grant an amendment to a permit - see s 75 |
| 99702 | A* | Planning and Environment Act 1987 | s 64A | Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit | DDP, DM, PO, PTL | This provision applies also to a decision to grant an amendment to a permit - see s 75A |
| 99703 | A* | Planning and Environment Act 1987 | s 65(1) | Duty to give notice of refusal to grant permit to applicant and person who objected under s 57 | DDP, DM, PM, PO | <hr/> This Notice of Refusal would follow Councils resolution to refuse the application. |
| 99704 | A* | Planning and Environment Act 1987 | s 66(1) | Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities | DDP, DM, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|--|------------------|---|
| 99705 | A* | Planning and Environment Act 1987 | s 66(2) | Duty to give a recommending referral authority notice of its decision to grant a permit | DDP, DM, PO, PTL | If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority |
| 99706 | A* | Planning and Environment Act 1987 | s 66(4) | Duty to give a recommending referral authority notice of its decision to refuse a permit | DDP, DM, PM, PO | If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit |
| 99707 | A* | Planning and Environment Act 1987 | s 66(6) | Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65 | DDP, DM, PO, PTL | If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit |
| 99708 | A* | Planning and Environment Act 1987 | s 69(1) | Function of receiving application for extension of time of permit | DDP, DM, PM, PO | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|---|------------------|--------------------------|
| 99709 | A* | Planning and Environment Act 1987 | s 69(1A) | Function of receiving application for extension of time to complete development | DDP, DM, PTL | |
| 99710 | A* | Planning and Environment Act 1987 | s 69(2) | Power to extend time | DDP, DM, PO, PTL | |
| 99711 | A* | Planning and Environment Act 1987 | s 70 | Duty to make copy permit available for inspection in accordance with the public availability requirements | DDP, DM, PO, PTL | |
| 99712 | A* | Planning and Environment Act 1987 | s 71(1) | Power to correct certain mistakes | DDP, DM, PTL | |
| 99713 | A* | Planning and Environment Act 1987 | s 71(2) | Duty to note corrections in register | DDP, DM, PO, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|--|------------------|--------------------------|
| 99714 | A* | Planning and Environment Act 1987 | s 73 | Power to decide to grant amendment subject to conditions | DDP, DM, PO, PTL | |
| 99715 | A* | Planning and Environment Act 1987 | s 74 | Duty to issue amended permit to applicant if no objectors | DDP, DM, PO, PTL | |
| 99716 | A* | Planning and Environment Act 1987 | s 76 | Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit | DDP, DM, PTL | |
| 99717 | A* | Planning and Environment Act 1987 | s 76A(1) | Duty to give relevant determining referral authorities copy of amended permit and copy of notice | DDP, DM, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|--|------------------|---|
| 99718 | A* | Planning and Environment Act 1987 | s 76A(2) | Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit | DDP, DM, PO, PTL | If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority |
| 99719 | A* | Planning and Environment Act 1987 | s 76A(4) | Duty to give a recommending referral authority notice of its decision to refuse a permit | DDP, DM, PM, PO | If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit |
| 99720 | A* | Planning and Environment Act 1987 | s 76A(6) | Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76 | DDP, DM, PO, PTL | If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|---|-------------------|--------------------------|
| 99721 | A* | Planning and Environment Act 1987 | s 76D | Duty to comply with direction of Minister to issue amended permit | DDP, DM, PO, PTL | |
| 99722 | A* | Planning and Environment Act 1987 | s 83 | Function of being respondent to an appeal | DDP, DM, PTL | |
| 99723 | A* | Planning and Environment Act 1987 | s 83B | Duty to give or publish notice of application for review | CEO, DDP, DM, PTL | |
| 99724 | A* | Planning and Environment Act 1987 | s 84(1) | Power to decide on an application at any time after an appeal is lodged against failure to grant a permit | CEO, DDP, DM, PTL | |
| 99725 | A* | Planning and Environment Act 1987 | s 84(2) | Duty not to issue a permit or notice of decision or refusal after an application is | DDP, DM, PO, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|------------------|--------------------------|
| | | | | made for review of a failure to grant a permit | | |
| 99726 | A* | Planning and Environment Act 1987 | s 84(3) | Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit | DDP, DM, PTL | |
| 99727 | A* | Planning and Environment Act 1987 | s 84(6) | Duty to issue permit on receipt of advice within 3 business days | DDP, DM, PTL | |
| 201855 | A* | Planning and Environment Act 1987 | s 84AB | Power to agree to confining a review by the Tribunal | DDP, DM, PO, PTL | |
| 99728 | A* | Planning and Environment Act 1987 | s 86 | Duty to issue a permit at order of Tribunal within 3 business days | DDP, DM, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|--|-------------------|--------------------------|
| 99729 | A* | Planning and Environment Act 1987 | s 87(3) | Power to apply to VCAT for the cancellation or amendment of a permit | DDP, DM, PTL | |
| 99730 | A* | Planning and Environment Act 1987 | s 90(1) | Function of being heard at hearing of request for cancellation or amendment of a permit | DDP, DM, PTL | |
| 99731 | A* | Planning and Environment Act 1987 | s 91(2) | Duty to comply with the directions of VCAT | CEO, DDP, DM, PTL | |
| 99732 | A* | Planning and Environment Act 1987 | s 91(2A) | Duty to issue amended permit to owner if Tribunal so directs | DDP, DM, PTL | |
| 99733 | A* | Planning and Environment Act 1987 | s 92 | Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90 | DDP, DM, PO, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|---|-----------------------|--------------------------|
| 99734 | A* | Planning and Environment Act 1987 | s 93(2) | Duty to give notice of VCAT order to stop development | DDP, DM, PO, PTL | |
| 99735 | A* | Planning and Environment Act 1987 | s 95(3) | Function of referring certain applications to the Minister | DDP, DM, PO, PTL | |
| 99736 | A* | Planning and Environment Act 1987 | s 95(4) | Duty to comply with an order or direction | DDP, DM, PO, PTL | |
| 99737 | A* | Planning and Environment Act 1987 | s 96(1) | Duty to obtain a permit from the Minister to use and develop its land | CEO, DDP, DM, PO, PTL | |
| 99738 | A* | Planning and Environment Act 1987 | s 96(2) | Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land | DDP, DM, PO, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|---|-----------------------|--------------------------|
| 99739 | A* | Planning and Environment Act 1987 | s 96A(2) | Power to agree to consider an application for permit concurrently with preparation of proposed amendment | CEO, DDP, DM, PO, PTL | |
| 99740 | A* | Planning and Environment Act 1987 | s 96C | Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C | CEO, DDP, DM, PO, PTL | |
| 99741 | A* | Planning and Environment Act 1987 | s 96F | Duty to consider the panel's report under s 96E | DDP, DM, PTL | |
| 99742 | A* | Planning and Environment Act 1987 | s 96G(1) | Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the Planning and | DDP, DM, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|--|------------------|--------------------------|
| | | | | Environment (Planning Schemes) Act 1996 | | |
| 99743 | A* | Planning and Environment Act 1987 | s 96H(3) | Power to give notice in compliance with Minister's direction | CEO, ND, DDP | |
| 99744 | A* | Planning and Environment Act 1987 | s 96J | Duty to issue permit as directed by the Minister | DDP, DM, PTL | |
| 99745 | A* | Planning and Environment Act 1987 | s 96K | Duty to comply with direction of the Minister to give notice of refusal | DDP, DM, PO, PTL | |
| 99998 | A* | Planning and Environment Act 1987 | s 96Z | Duty to keep levy certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate | DDP, DM, PO, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|---|-------------------|--------------------------|
| 99746 | A* | Planning and Environment Act 1987 | s 97C | Power to request Minister to decide the application | CEO, ND | |
| 99747 | A* | Planning and Environment Act 1987 | s 97D(1) | Duty to comply with directions of Minister to supply any document or assistance relating to application | CEO, DDP, DM, PTL | |
| 99748 | A* | Planning and Environment Act 1987 | s 97G(3) | Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister | CEO, DDP, DM, PTL | |
| 99749 | A* | Planning and Environment Act 1987 | s 97G(6) | Duty to make a copy of permits issued under s 97F available in accordance with the public availability requirements | CEO, DDP, DM, PTL | |
| 99750 | A* | Planning and Environment Act 1987 | s 97L | Duty to include Ministerial decisions in a register kept under s 49 | CEO, DDP, DM, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|---|-------------------|--------------------------|
| 99751 | A* | Planning and Environment Act 1987 | s 97MH | Duty to provide information or assistance to the Planning Application Committee | DDP, DM, PTL | |
| 99752 | A* | Planning and Environment Act 1987 | s 97MI | Duty to contribute to the costs of the Planning Application Committee or subcommittee | DDP, DM, PTL | |
| 99753 | A* | Planning and Environment Act 1987 | s 97O | Duty to consider application and issue or refuse to issue certificate of compliance | DDP, DM, PTL | |
| 99754 | A* | Planning and Environment Act 1987 | s 97P(3) | Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate | CEO, DDP, DM, PTL | |
| 99755 | A* | Planning and Environment Act 1987 | s 97Q(2) | Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate | CEO, DDP, DM, PTL | |
| 99756 | A* | Planning and Environment Act 1987 | s 97Q(4) | Duty to comply with directions of VCAT | CEO, DDP, DM, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-------------|---|-------------------|--------------------------|
| 99757 | A* | Planning and Environment Act 1987 | s 97R | Duty to keep register of all applications for certificate of compliance and related decisions | CEO, DDP, DM, PTL | |
| 99758 | A* | Planning and Environment Act 1987 | s 98(1)&(2) | Function of receiving claim for compensation in certain circumstances | CEO, DDP, DM, PTL | |
| 99759 | A* | Planning and Environment Act 1987 | s 98(4) | Duty to inform any person of the name of the person from whom compensation can be claimed | CEO, DDP, DM, PTL | |
| 99760 | A* | Planning and Environment Act 1987 | s 101 | Function of receiving claim for expenses in conjunction with claim | CEO, DDP, DM, PTL | |
| 99761 | A* | Planning and Environment Act 1987 | s 103 | Power to reject a claim for compensation in certain circumstances | CEO, DDP, DM, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-------------|---|-----------------------|--------------------------|
| 99762 | A* | Planning and Environment Act 1987 | s.107(1) | Function of receiving claim for compensation | CEO, DDP, DM, PTL | |
| 99763 | A* | Planning and Environment Act 1987 | s 107(3) | Power to agree to extend time for making claim | CEO, DDP, DM, PTL | |
| 594422 | A* | Planning and Environment Act 1987 | s 113(2) | Power to request a declaration for land to be proposed to be reserved for public purposes | ND | |
| 99764 | A* | Planning and Environment Act 1987 | s 114(1) | Power to apply to the VCAT for an enforcement order | CEO, DDP, DM, PTL | |
| 99765 | A* | Planning and Environment Act 1987 | s 117(1)(a) | Function of making a submission to the VCAT where objections are received | CEO, DDP, DM, PO, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|-----------------------|--|
| 99766 | A* | Planning and Environment Act 1987 | s 120(1) | Power to apply for an interim enforcement order where s 114 application has been made | CEO, DDP, DM, PO, PTL | |
| 99767 | A* | Planning and Environment Act 1987 | s 123(1) | Power to carry out work required by enforcement order and recover costs | DDP, DM, PTL | |
| 99768 | A* | Planning and Environment Act 1987 | s 123(2) | Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1) | CEO, DDP, DM, PTL | Except Crown Land |
| 703063 | C | Planning and Environment Act 1987 | s 125(1) | Power to apply to any court of competent jurisdiction or to the tribunal for an injunction restraining any person from contravening an enforcement order or an interim enforcement order. | CEO | Section 123 of the Victorian Civil and Administrative Tribunal Act 1998 applies on an application to the Tribunal. |
| 99769 | A* | Planning and Environment Act 1987 | s 129 | Function of recovering penalties | DDP, DM, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|------------|---|-------------------|--|
| 99770 | A* | Planning and Environment Act 1987 | s 130(5) | Power to allow person served with an infringement notice further time | CEO, DDP, DM, PTL | |
| 99771 | A* | Planning and Environment Act 1987 | s 149A(1) | Power to refer a matter to the VCAT for determination | CEO, DDP | |
| 99772 | A* | Planning and Environment Act 1987 | s 149A(1A) | Power to apply to VCAT for the determination of a matter relating to the interpretation of a s.173 agreement | DDP, DM, PTL | |
| 703064 | C | Planning and Environment Act 1987 | s 148B | Power to apply to the Tribunal for a declaration. | CEO | |
| 99773 | A* | Planning and Environment Act 1987 | s 156 | Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B)power to ask for contribution | CEO, DDP, DM, PTL | Where Council is the relevant planning authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-------------|---|--------------|--|
| | | | | under s 156(3) and power to abandon amendment or part of it under s 156(4) | | |
| 99774 | A* | Planning and Environment Act 1987 | s 171(2)(f) | Power to carry out studies and commission reports | CEO, ND, DDP | |
| 236513 | A* | Planning and Environment Act 1987 | s 171(2)(g) | Power to grant and reserve easements | CEO, DDP | |
| 201856 | A* | Planning and Environment Act 1987 | s 172C | Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan | DDP | Where Council is a development agency specified in an approved infrastructure contributions plan |
| 201857 | A* | Planning and Environment Act 1987 | s 172D(1) | Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4) | DDP | Where Council is a collecting agency specified in an approved infrastructure contributions plan |
| 201858 | A* | Planning and Environment Act 1987 | s 172D(2) | Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the | DDP | Where Council is the development agency specified in an approved infrastructure contributions plan |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|--|------------------------|---|
| | | | | responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4) | | |
| 99776 | A* | Planning and Environment Act 1987 | s 173(1) | Power to enter into agreement covering matters set out in s 174 | ESPM, DI, DDP, DM, PTL | |
| 180546 | A* | Planning and Environment Act 1987 | s 173(1A) | Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing | CEO | Where Council is the relevant responsible authority |
| 99777 | A* | Planning and Environment Act 1987 | | Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires something to be to the satisfaction of Council or Responsible Authority | ESPM, DI, DDP, DM, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|--|------------------|--------------------------|
| 99778 | A* | Planning and Environment Act 1987 | | Power to give consent on behalf of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires that something may not be done without the consent of Council or Responsible Authority | CEO, ND, DDP, DM | |
| 99779 | A* | Planning and Environment Act 1987 | s 177(2) | Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9 | ND, DDP, DM | |
| 99780 | A* | Planning and Environment Act 1987 | s 178 | power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9 | ND, DDP, DM | |
| 99781 | A* | Planning and Environment Act 1987 | s 178A(1) | Function of receiving application to amend or end an agreement | CEO, DDP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|--|--------------|--------------------------|
| 99782 | A* | Planning and Environment Act 1987 | s 178A(3) | Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1) | DDP | |
| 99783 | A* | Planning and Environment Act 1987 | s 178A(4) | Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal | CEO, DDP | |
| 99784 | A* | Planning and Environment Act 1987 | s 178A(5) | Power to propose to amend or end an agreement | CEO, DDP | |
| 99785 | A* | Planning and Environment Act 1987 | s 178B(1) | Duty to consider certain matters when considering proposal to amend an agreement | DDP, DM, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|---|--------------|--------------------------|
| 99786 | A* | Planning and Environment Act 1987 | s 178B(2) | Duty to consider certain matters when considering proposal to end an agreement | DDP, DM, PTL | |
| 99787 | A* | Planning and Environment Act 1987 | s 178C(2) | Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end | DDP, DM, PTL | |
| 99788 | A* | Planning and Environment Act 1987 | s 178C(4) | Function of determining how to give notice under s 178C(2) | DDP, DM, PTL | |
| 99789 | A* | Planning and Environment Act 1987 | s 178E(1) | Duty not to make decision until after 14 days after notice has been given | CEO, DDP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|--------------|---|----------|---|
| 99790 | A* | Planning and Environment Act 1987 | s.178E(2)(a) | Power to amend or end the agreement in accordance with the proposal | CEO, DDP | If no objections are made under s 178D Must consider matters in s 178B |
| 99791 | A* | Planning and Environment Act 1987 | s 178E(2)(b) | Power to amend or end the agreement in a manner that is not substantively different from the proposal | CEO, DDP | If no objections are made under s 178D Must consider matters in s 178B |
| 99792 | A* | Planning and Environment Act 1987 | s 178E(2)(c) | Power to refuse to amend or end the agreement | CEO, DDP | If no objections are made under s 178D Must consider matters in s 178B |
| 99793 | A* | Planning and Environment Act 1987 | s 178E(3)(a) | Power to amend or end the agreement in accordance with the proposal | CEO, DDP | After considering objections, submissions and matters in s 178B |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|--------------|---|----------|---|
| 99794 | A* | Planning and Environment Act 1987 | s 178E(3)(b) | Power to amend or end the agreement in a manner that is not substantively different from the proposal | CEO, DDP | After considering objections, submissions and matters in s 178B |
| 99795 | A* | Planning and Environment Act 1987 | s.178E(3)(c) | power to amend or end the agreement in a manner that is substantively different from the proposal | CEO, DDP | After considering objections, submissions and matters in s.178B |
| 99796 | A* | Planning and Environment Act 1987 | s 178E(3)(d) | Power to refuse to amend or end the agreement | CEO | After considering objections, submissions and matters in s 178B |
| 99797 | A* | Planning and Environment Act 1987 | s 178F(1) | Duty to give notice of its decision under s 178E(3)(a) or (b) | CEO, DDP | |
| 99798 | A* | Planning and Environment Act 1987 | s 178F(2) | Duty to give notice of its decision under s 178E(2)(c) or (3)(d) | CEO, DDP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|--|----------|--------------------------|
| 99799 | A* | Planning and Environment Act 1987 | s 178F(4) | Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn | CEO, DDP | |
| 99800 | A* | Planning and Environment Act 1987 | s 178G | Duty to sign amended agreement and give copy to each other party to the agreement | CEO | |
| 99801 | A* | Planning and Environment Act 1987 | s 178H | Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement | CEO, DDP | |
| 99802 | A* | Planning and Environment Act 1987 | s 178I(3) | Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land | CEO, DDP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|--------------|---|------------------|--------------------------|
| 99803 | A* | Planning and Environment Act 1987 | s 179(2) | Duty to make copy of each agreement available in accordance with the public availability requirements | DDP, DM, PO, PTL | |
| 99804 | A* | Planning and Environment Act 1987 | s 181 | Duty to apply to the Registrar of Titles to record the agreement | DDP, DM, PTL | |
| 99805 | A* | Planning and Environment Act 1987 | s 181(1A)(a) | Power to apply to the Registrar of Titles to record the agreement | DDP, DM, PTL | |
| 99806 | A* | Planning and Environment Act 1987 | s 181(1A)(b) | Duty to apply to the Registrar of Titles, without delay, to record the agreement | DDP, DM, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|---|-------------------|--------------------------|
| 99807 | A* | Planning and Environment Act 1987 | s 182 | Power to enforce an agreement | CEO, DDP, DM, PTL | |
| 99808 | A* | Planning and Environment Act 1987 | s 183 | Duty to tell Registrar of Titles of ending/amendment of agreement | DDP, DM, PO, PTL | |
| 99809 | A* | Planning and Environment Act 1987 | s 184F(1) | Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision | CEO, DDP | |
| 99810 | A* | Planning and Environment Act 1987 | s 184F(2) | Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement | CEO, DDP | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|---|--------------|--------------------------|
| 99811 | A* | Planning and Environment Act 1987 | s 184F(3) | Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement | DDP, DM, PTL | |
| 99812 | A* | Planning and Environment Act 1987 | s 184F(5) | Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision | DDP, DM, PTL | |
| 99813 | A* | Planning and Environment Act 1987 | s 184G(2) | Duty to comply with a direction of the Tribunal | DDP, DM, PTL | |
| 99814 | A* | Planning and Environment Act 1987 | s 184G(3) | Duty to give notice as directed by the Tribunal | DDP, DM, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|-----------------------------------|-----------|---|------------------|--------------------------|
| 628514 | A* | Planning and Environment Act 1987 | s 185B(1) | Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice | DDP, DM, PTL | |
| 99815 | A* | Planning and Environment Act 1987 | s 198(1) | Function to receive application for planning certificate | DDP, DM, PO, PTL | |
| 99816 | A* | Planning and Environment Act 1987 | s 199(1) | Duty to give planning certificate to applicant | DDP, DM, PO, PTL | |
| 99817 | A* | Planning and Environment Act 1987 | s 201(1) | Function of receiving application for declaration of underlying zoning | DDP, DM, PO, PTL | |
| 99818 | A* | Planning and Environment Act 1987 | s 201(3) | Duty to make declaration | DDP, DM, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-----------|--|------------------|--------------------------|
| 99819 | A* | Planning and Environment Act 1987 | | Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council | DDP, DM, PO, PTL | |
| 99820 | A* | Planning and Environment Act 1987 | | Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council | DDP, DM, PO, PTL | |
| 99821 | A* | Planning and Environment Act 1987 | | Power to approve any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit | DDP, DM, PO, PTL | |
| 99822 | A* | Planning and Environment Act 1987 | | Power to give written authorisation in accordance with a provision of a planning scheme | DDP, DM, PO, PTL | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|-----------------------------------|-------------|---|------------------|--------------------------|
| 99823 | A* | Planning and Environment Act 1987 | s 201UAB(1) | Function of providing the Victoria Planning Authority with information relating to any land within municipal district | DDP, DM, PO, PTL | |
| 99824 | A* | Planning and Environment Act 1987 | s 201UAB(2) | Duty to provide the Victoria Planning Authority with information requested under s 201UAB(1) as soon as possible | ND, DDP, DM | |
| 99850 | A* | Residential Tenancies Act 1997 | s 518F | Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements | DDP, MBS, PHRSC | |
| 99851 | A* | Residential Tenancies Act 1997 | s 522(1) | Power to give a compliance notice to a person | EHO, MBS, PHRSC | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|--------------------------------|-----------|--|-----------------------|--------------------------|
| 99852 | A* | Residential Tenancies Act 1997 | s 525(2) | Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case) | CEO | |
| 99853 | A* | Residential Tenancies Act 1997 | s 525(4) | Duty to issue identity card to authorised officers | CEO | |
| 99854 | A* | Residential Tenancies Act 1997 | s 526(5) | Duty to keep record of entry by authorised officer under s 526 | CEO | |
| 99855 | A* | Residential Tenancies Act 1997 | s 526A(3) | Function of receiving report of inspection | EHO, MBS, PHRSC | |
| 99856 | A* | Residential Tenancies Act 1997 | s 527 | Power to authorise a person to institute proceedings (either generally or in a particular case) | EHO, MBS, PHRSC | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|--------------------------|------------|---|---------------|--|
| 99857 | A* | Road Management Act 2004 | s 11(1) | Power to declare a road by publishing a notice in the Government Gazette | ND | Obtain consent in circumstances specified in s 11(2) |
| 99858 | A* | Road Management Act 2004 | s 11(8) | Power to name a road or change the name of a road by publishing notice in Government Gazette | ND | |
| 99859 | A* | Road Management Act 2004 | s 11(9)(b) | Duty to advise Registrar | ESPM, DI, EAM | |
| 99860 | A* | Road Management Act 2004 | s 11(10) | Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc. | ESPM, DI, EAM | Subject to s 11(10A) |
| 99861 | A* | Road Management Act 2004 | s 11(10A) | Duty to inform Secretary to Department of Environment, Land, Water and | ESPM, DI, EAM | Where Council is the coordinating road authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|--------------------------|-----------|--|---------------|--|
| | | | | Planning or nominated person | | |
| 99862 | A* | Road Management Act 2004 | s 12(2) | Power to discontinue road or part of a road | ESPM, DI, EAM | Where Council is the coordinating road authority |
| 99863 | A* | Road Management Act 2004 | s 12(4) | Duty to publish, and provide copy, notice of proposed discontinuance | ND | Power of coordinating road authority where it is the discontinuing body Unless s 12(11) applies |
| 99864 | A* | Road Management Act 2004 | s 12(5) | Duty to consider written submissions received within 28 days of notice | ESPM, DI, EAM | Duty of coordinating road authority where it is the discontinuing body Unless s 12(11) applies |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|--------------------------|-----------|--|---------------|--|
| 99865 | A* | Road Management Act 2004 | s 12(6) | Function of hearing a person in support of their written submission | ESPM, DI, EAM | Function of coordinating road authority where it is the discontinuing body Unless s 12(11) applies |
| 99866 | A* | Road Management Act 2004 | s 12(7) | Duty to fix day, time and place of meeting under s 12(6) and to give notice | ESPM, DI, EAM | Duty of coordinating road authority where it is the discontinuing body Unless s 12(11) applies |
| 99867 | A* | Road Management Act 2004 | s 12(10) | Duty to notify of decision made | ESPM, DI, EAM | Duty of coordinating road authority where it is the discontinuing body Does not apply where an exemption is specified by the regulations or given by the Minister |
| 99868 | A* | Road Management Act 2004 | s 13(1) | Power to fix a boundary of a road by publishing notice in Government Gazette | ESPM, DI, EAM | Power of coordinating road authority and obtain consent under s 13(3) and s 13(4) as appropriate |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|--------------------------|-----------|--|---------------|--------------------------|
| 99869 | A* | Road Management Act 2004 | s 14(4) | Function of receiving notice from the Head, Transport for Victoria | CEO, DI | |
| 99870 | A* | Road Management Act 2004 | s 14(7) | Power to appeal against decision of the Head, Transport for Victoria | ESPM, DI, EAM | |
| 99871 | A* | Road Management Act 2004 | s 15(1) | Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport | ESPM, CEO, DI | |
| 99872 | A* | Road Management Act 2004 | s 15(1A) | Power to enter into arrangement with a utility to transfer a road management | ESPM, CEO, DI | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|--------------------------|-----------|---|---------------|--|
| | | | | function of the utility to the road authority | | |
| 99873 | A* | Road Management Act 2004 | s 15(2) | Duty to include details of arrangement in public roads register | ESPM, DI, EAM | |
| 99874 | A* | Road Management Act 2004 | s 16(7) | Power to enter into an arrangement under s 15 | ESPM, CEO, DI | |
| 99875 | A* | Road Management Act 2004 | s 16(8) | Duty to enter details of determination in public roads register | ESPM, DI, EAM | |
| 99876 | A* | Road Management Act 2004 | s 17(2) | Duty to register public road in public roads register | ESPM, DI, EAM | Where Council is the coordinating road authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|--------------------------|-----------|---|---------------|--|
| 99877 | A* | Road Management Act 2004 | s 17(3) | Power to decide that a road is reasonably required for general public use | ESPM, DI | Where Council is the coordinating road authority |
| 99878 | A* | Road Management Act 2004 | s 17(3) | Duty to register a road reasonably required for general public use in public roads register | ESPM, DI, EAM | Where Council is the coordinating road authority |
| 99879 | A* | Road Management Act 2004 | s 17(4) | Power to decide that a road is no longer reasonably required for general public use | ND | Where Council is the coordinating road authority |
| 99880 | A* | Road Management Act 2004 | s 17(4) | Duty to remove road no longer reasonably required for general public use from public roads register | ESPM, EAM | Where Council is the coordinating road authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|--------------------------|-----------|---|---------------|--|
| 99881 | A* | Road Management Act 2004 | s 18(1) | Power to designate ancillary area | ESPM, DI, EAM | Where Council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2) |
| 99882 | A* | Road Management Act 2004 | s 18(3) | Duty to record designation in public roads register | ESPM, DI, EAM | Where Council is the coordinating road authority |
| 99883 | A* | Road Management Act 2004 | s 19(1) | Duty to keep register of public roads in respect of which it is the coordinating road authority | ESPM, DI, EAM | |
| 99884 | A* | Road Management Act 2004 | s 19(4) | Duty to specify details of discontinuance in public roads register | ESPM, DI, EAM | |
| 99885 | A* | Road Management Act 2004 | s 19(5) | Duty to ensure public roads register is available for public inspection | ESPM, DI, EAM | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|--------------------------|-----------|--|--------------------|--|
| 99886 | A* | Road Management Act 2004 | s 21 | Function of replying to request for information or advice | ESPM, CEO, DI, EAM | Obtain consent in circumstances specified in s 11(2) |
| 99887 | A* | Road Management Act 2004 | s 22(2) | Function of commenting on proposed direction | ESPM, CEO, DI, EAM | |
| 99888 | A* | Road Management Act 2004 | s 22(4) | Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report. | ESPM, CEO, DI, EAM | |
| 99889 | A* | Road Management Act 2004 | s 22(5) | Duty to give effect to a direction under s 22 | ESPM, DI | |
| 99890 | A* | Road Management Act 2004 | s 40(1) | Duty to inspect, maintain and repair a public road. | ESPM, DI, OM | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|--------------------------|-----------|---|--------------|---|
| 99891 | A* | Road Management Act 2004 | s 40(5) | Power to inspect, maintain and repair a road which is not a public road | ESPM, DI, OM | |
| 99892 | A* | Road Management Act 2004 | s 41(1) | Power to determine the standard of construction, inspection, maintenance and repair | ESPM, EAM | |
| 99893 | A* | Road Management Act 2004 | s 42(1) | Power to declare a public road as a controlled access road | ESPM, DI | Power of coordinating road authority and sch 2 also applies |
| 99894 | A* | Road Management Act 2004 | s 42(2) | Power to amend or revoke declaration by notice published in Government Gazette | ESPM, DI | Power of coordinating road authority and sch 2 also applies |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|--------------------------|-----------|--|---------------|--|
| 99895 | A* | Road Management Act 2004 | s 42A(3) | Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified | ESPM, DI, EAM | Where Council is the coordinating road authority If road is a municipal road or part thereof |
| 99896 | A* | Road Management Act 2004 | s 42A(4) | Power to approve Minister's decision to specify a road as a specified freight road | ESPM, DI | Where Council is the coordinating road authority If road is a municipal road or part thereof and where road is to be specified a freight road |
| 99897 | A* | Road Management Act 2004 | s 48EA | Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport) | ESPM, DI, EAM | Where Council is the responsible road authority, infrastructure manager or works manager |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|--------------------------|-----------|--|---------------|--------------------------|
| 99898 | A* | Road Management Act 2004 | s 48M(3) | Function of consulting with the relevant authority for purposes of developing guidelines under s 48M | ESPM, DI, EAM | |
| 99900 | A* | Road Management Act 2004 | s 49 | Power to develop and publish a road management plan | ESPM, DI, EAM | |
| 99901 | A* | Road Management Act 2004 | s 51 | Power to determine standards by incorporating the standards in a road management plan | ESPM, DI, EAM | |
| 99902 | A* | Road Management Act 2004 | s 53(2) | Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan | ND | |
| 99903 | A* | Road Management Act 2004 | s 54(2) | Duty to give notice of proposal to make a road management plan | ESPM, DI, EAM | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|--------------------------|-----------|--|---------------|--------------------------|
| 99904 | A* | Road Management Act 2004 | s 54(5) | Duty to conduct a review of road management plan at prescribed intervals | ESPM, DI, EAM | |
| 99905 | A* | Road Management Act 2004 | s 54(6) | Power to amend road management plan | ESPM, DI, EAM | |
| 99906 | A* | Road Management Act 2004 | s 54(7) | Duty to incorporate the amendments into the road management plan | ESPM, DI, EAM | |
| 99907 | A* | Road Management Act 2004 | s 55(1) | Duty to cause notice of road management plan to be published in Government Gazette and newspaper | ESPM, DI, EAM | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|--------------------------|------------|--|---------------|--|
| 99908 | A* | Road Management Act 2004 | s 63(1) | Power to consent to conduct of works on road | ESPM, DI | Where Council is the coordinating road authority |
| 99909 | A* | Road Management Act 2004 | s 63(2)(e) | Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency | ESPM, DI | Where Council is the infrastructure manager |
| 99910 | A* | Road Management Act 2004 | s 64(1) | Duty to comply with cl 13 of sch 7 | ESPM, DI | Where Council is the infrastructure manager or works manager |
| 99911 | A* | Road Management Act 2004 | s 66(1) | Power to consent to structure etc | ESPM, DI | Where Council is the coordinating road authority |
| 99912 | A* | Road Management Act 2004 | s 67(2) | Function of receiving the name & address of the person responsible for distributing the sign or bill | ESPM, DI, EAM | Where Council is the coordinating road authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|--------------------------|-----------|---|---------------|--|
| 99913 | A* | Road Management Act 2004 | s 67(3) | Power to request information | ESPM, DI, EAM | Where Council is the coordinating road authority |
| 99914 | A* | Road Management Act 2004 | s 68(2) | Power to request information | ESPM, DI, EAM | Where Council is the coordinating road authority |
| 99915 | A* | Road Management Act 2004 | s 71(3) | Power to appoint an authorised officer | ESPM, CEO, DI | |
| 99916 | A* | Road Management Act 2004 | s 72 | Duty to issue an identity card to each authorised officer | CEO | |
| 99917 | A* | Road Management Act 2004 | s 85 | Function of receiving report from authorised officer | ESPM, DI | |
| 99918 | A* | Road Management Act 2004 | s 86 | Duty to keep register re s 85 matters | ESPM, DI | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--------------------------|-----------|--|--------------------|--------------------------|
| 99919 | A* | Road Management Act 2004 | s 87(1) | Function of receiving complaints | ESPM, DI | |
| 99920 | A* | Road Management Act 2004 | s 87(2) | Duty to investigate complaint and provide report | ESPM, CEO, DI, EAM | |
| 594423 | A* | Road Management Act 2004 | s 96 | Power to authorise a person for the purpose of instituting legal proceedings | CEO, DDP | |
| 99921 | A* | Road Management Act 2004 | s 112(2) | Power to recover damages in court | ESPM, CEO, DI, EAM | |
| 99922 | A* | Road Management Act 2004 | s 116 | Power to cause or carry out inspection | ESPM, DI, EAM | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|--------------------------|-----------|--|---------------|--------------------------|
| 99923 | A* | Road Management Act 2004 | s 119(2) | Function of consulting with the Head, Transport for Victoria | ESPM, DI, EAM | |
| 99924 | A* | Road Management Act 2004 | s 120(1) | Power to exercise road management functions on an arterial road (with the consent of the Head, Transport for Victoria) | ESPM, DI | |
| 99925 | A* | Road Management Act 2004 | s 120(2) | Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s 120(1) | ESPM, DI, EAM | |
| 99926 | A* | Road Management Act 2004 | s 121(1) | Power to enter into an agreement in respect of works | ESPM, DI | |
| 99927 | A* | Road Management Act 2004 | s 122(1) | Power to charge and recover fees | ESPM, DI | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|--------------------------|---------------|---|----------|--------------------------|
| 99928 | A* | Road Management Act 2004 | s 123(1) | Power to charge for any service | ESPM, DI | |
| 99929 | A* | Road Management Act 2004 | sch 2 cl 2(1) | Power to make a decision in respect of controlled access roads | ND | |
| 99930 | A* | Road Management Act 2004 | sch 2 cl 3(1) | Duty to make policy about controlled access roads | ND | |
| 99931 | A* | Road Management Act 2004 | sch 2 cl 3(2) | Power to amend, revoke or substitute policy about controlled access roads | ND | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|--------------------------|---------------|--|---------------|--|
| 99932 | A* | Road Management Act 2004 | sch 2 cl 4 | Function of receiving details of proposal from the Head, Transport for Victoria | ESPM, DI | |
| 99933 | A* | Road Management Act 2004 | sch 2 cl 5 | Duty to publish notice of declaration | ESPM, DI, EAM | |
| 99934 | A* | Road Management Act 2004 | sch 7 cl 7(1) | Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve | ESPM, DI, OM | Where Council is the infrastructure manager or works manager |
| 99935 | A* | Road Management Act 2004 | sch 7 cl 8(1) | Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of | ESPM, DI, OM | Where Council is the infrastructure manager or works manager |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|--------------------------|---------------|--|-------------------|--|
| | | | | infrastructure or related works on a road or road reserve of any road | | |
| 99936 | A* | Road Management Act 2004 | sch 7 cl 9(1) | Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works | ESPM, DI, EAM, OM | Where Council is the infrastructure manager or works manager responsible for non-road infrastructure |
| 99937 | A* | Road Management Act 2004 | sch 7 cl 9(2) | Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance | ESPM, DI, EAM | Where Council is the infrastructure manager or works manager |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|--------------------------|----------------|--|--------------|--|
| 99938 | A* | Road Management Act 2004 | sch 7 cl 10(2) | Where Sch 7 cl 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected | ESPM, DI | Where Council is the infrastructure manager or works manager |
| 99939 | A* | Road Management Act 2004 | sch 7 cl 12(2) | Power to direct infrastructure manager or works manager to conduct reinstatement works | ESPM, DI, OM | Where Council is the coordinating road authority |
| 99940 | A* | Road Management Act 2004 | sch 7 cl 12(3) | Power to take measures to ensure reinstatement works are completed | ESPM, DI, OM | Where Council is the coordinating road authority |
| 99941 | A* | Road Management Act 2004 | sch 7 cl 12(4) | Duty to ensure that works are conducted by an appropriately qualified person | ESPM, DI, OM | Where Council is the coordinating road authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|--------------------------|----------------|---|-------------------|--|
| 99942 | A* | Road Management Act 2004 | sch 7 cl 12(5) | Power to recover costs | ESPM, DI, OM | Where Council is the coordinating road authority |
| 99943 | A* | Road Management Act 2004 | sch 7 cl 13(1) | Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch 7 cl 13(2) | ESPM, DI, EAM, OM | Where Council is the works manager |
| 99944 | A* | Road Management Act 2004 | sch 7 cl 13(2) | Power to vary notice period | ESPM, DI, EAM | Where Council is the coordinating road authority |
| 99945 | A* | Road Management Act 2004 | sch 7 cl 13(3) | Duty to ensure works manager has complied with obligation to give notice under sch 7 cl 13(1) | ESPM, DI, EAM | Where Council is the infrastructure manager |
| 99946 | A* | Road Management Act 2004 | sch 7 cl 16(1) | Power to consent to proposed works | ESPM, DI, OM | Where Council is the coordinating road authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|--------------------------|----------------|--|---------------|---|
| 99947 | A* | Road Management Act 2004 | sch 7 cl 16(4) | Duty to consult | ESPM, DI, EAM | Where Council is the coordinating road authority, responsible authority or infrastructure manager |
| 99948 | A* | Road Management Act 2004 | sch 7 cl 16(5) | Power to consent to proposed works | ESPM, DI, EAM | Where Council is the coordinating road authority |
| 99949 | A* | Road Management Act 2004 | sch 7 cl 16(6) | Power to set reasonable conditions on consent | ESPM, DI, EAM | Where Council is the coordinating road authority |
| 99950 | A* | Road Management Act 2004 | sch 7 cl 16(8) | Power to include consents and conditions | ESPM, DI, EAM | Where Council is the coordinating road authority |
| 99951 | A* | Road Management Act 2004 | sch 7 cl 17(2) | Power to refuse to give consent and duty to give reasons for refusal | ESPM, DI, EAM | Where Council is the coordinating road authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|--------------------------|----------------------|--|-------------------|---|
| 99952 | A* | Road Management Act 2004 | sch 7 cl18(1) | Power to enter into an agreement | ESPM, DI | Where Council is the coordinating road authority |
| 99953 | A* | Road Management Act 2004 | sch7 cl 19(1) | Power to give notice requiring rectification of works | ESPM, DI, EAM, OM | Where Council is the coordinating road authority |
| 99954 | A* | Road Management Act 2004 | sch 7 cl 19(2) & (3) | Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred | ESPM, DI, OM | Where Council is the coordinating road authority |
| 99955 | A* | Road Management Act 2004 | sch 7 cl 20(1) | Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure | ESPM, DI, OM | Where Council is the coordinating road authority |
| 99956 | A* | Road Management Act 2004 | sch 7A cl 2 | Power to cause street lights to be installed on roads | ESPM, DI | Power of responsible road authority where it is the coordinating road |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|--------------------------|---------------------|---|---------------|---|
| | | | | | | authority or responsible road authority in respect of the road |
| 99957 | A* | Road Management Act 2004 | sch 7 cl 3(1)(d) | Duty to pay installation and operation costs of street lighting - where road is not an arterial road | ESPM, DI | Where Council is the responsible road authority |
| 99958 | A* | Road Management Act 2004 | sch 7A cl 3(1)(e) | Duty to pay installation and operation costs of street lighting - where road is a service road on an arterial road and adjacent areas | ESPM, DI, EAM | Where Council is the responsible road authority |
| 99959 | A* | Road Management Act 2004 | sch 7A cl (3)(1)(f) | Duty to pay installation and percentage of operation costs of street lighting - for arterial roads in accordance with cls 3(2) and 4 | ESPM, DI | Duty of Council as responsible road authority that installed the light (re: installation costs) and where Council is relevant municipal council (re: operating costs) |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--|-----------|---|----------|--------------------------|
| 100028 | A* | Cemeteries and Crematoria Regulations 2015 | r 24 | Duty to ensure that cemetery complies with depth of burial requirements | ND | |
| 100029 | A* | Cemeteries and Crematoria Regulations 2015 | r 25 | Duty to ensure that the cemetery complies with the requirements for interment in concrete-lined graves | ND | |
| 100030 | A* | Cemeteries and Crematoria Regulations 2015 | r 27 | Power to inspect any coffin, container or other receptacle if satisfied of the matters in paragraphs (a) and (b) | ND | |
| 100065 | A* | Cemeteries and Crematoria Regulations 2015 | r 28(1) | Power to remove any fittings on any coffin, container or other receptacle if the fittings may impede the cremation process or damage the cremator | ND | |
| 100031 | A* | Cemeteries and Crematoria Regulations 2015 | r 28(2) | Duty to ensure any fittings removed of are disposed in an appropriate manner | ND | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--|-----------|---|----------|---------------------------------|
| 100032 | A* | Cemeteries and Crematoria Regulations 2015 | r 29 | Power to dispose of any metal substance or non-human substance recovered from a cremator | ND | |
| 100033 | A* | Cemeteries and Crematoria Regulations 2015 | r 30(2) | Power to release cremated human remains to certain persons | ND | Subject to any order of a court |
| 100034 | A* | Cemeteries and Crematoria Regulations 2015 | r 31(1) | Duty to make cremated human remains available for collection within 2 working days after the cremation | ND | |
| 100035 | A* | Cemeteries and Crematoria Regulations 2015 | r 31(2) | Duty to hold cremated human remains for at least 12 months from the date of cremation | ND | |
| 100036 | A* | Cemeteries and Crematoria Regulations 2015 | r 31(3) | Power to dispose of cremated human remains if no person gives a direction within 12 months of the date of cremation | ND | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--|-----------|--|----------|--------------------------|
| 100037 | A* | Cemeteries and Crematoria Regulations 2015 | r 31(4) | Duty to take reasonable steps notify relevant people of intention to dispose of remains at expiry of 12 month period | ND | |
| 100038 | A* | Cemeteries and Crematoria Regulations 2015 | r 32 | Duty to ensure a mausoleum is constructed in accordance with paragraphs (a)-(d) | ND | |
| 100039 | A* | Cemeteries and Crematoria Regulations 2015 | r 33(1) | Duty to ensure that remains are interred in a coffin, container or receptacle in accordance with paragraphs (a)-(c) | ND | |
| 100040 | A* | Cemeteries and Crematoria Regulations 2015 | r 33(2) | Duty to ensure that remains are interred in accordance with paragraphs (a)-(b) | ND | |
| 100041 | A* | Cemeteries and Crematoria Regulations 2015 | r 34 | Duty to ensure that a crypt space in a mausolea is sealed in accordance with paragraphs (a)-(b) | ND | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--|-----------|---|----------|--------------------------|
| 100042 | A* | Cemeteries and Crematoria Regulations 2015 | r 36 | Duty to provide statement that alternative vendors or supplier of monuments exist | ND | |
| 100043 | A* | Cemeteries and Crematoria Regulations 2015 | r 40 | Power to approve a person to play sport within a public cemetery | ND | |
| 100044 | A* | Cemeteries and Crematoria Regulations 2015 | r 41(1) | Power to approve fishing and bathing within a public cemetery | ND | |
| 100045 | A* | Cemeteries and Crematoria Regulations 2015 | r 42(1) | Power to approve hunting within a public cemetery | ND | |
| 100046 | A* | Cemeteries and Crematoria Regulations 2015 | r 43 | Power to approve camping within a public cemetery | ND | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--|-----------|---|----------|--------------------------|
| 100047 | A* | Cemeteries and Crematoria Regulations 2015 | r 45(1) | Power to approve the removal of plants within a public cemetery | ND | |
| 100048 | A* | Cemeteries and Crematoria Regulations 2015 | r 46 | Power to approve certain activities under the Regulations if satisfied of regulation (1)(a)-(c) | ND | |
| 100049 | A* | Cemeteries and Crematoria Regulations 2015 | r 47(3) | Power to approve the use of fire in a public cemetery | ND | |
| 100050 | A* | Cemeteries and Crematoria Regulations 2015 | r 48(2) | Power to approve a person to drive, ride or use a vehicle on any surface other than a road, track or parking area | ND | |
| 100051 | A* | Cemeteries and Crematoria Regulations 2015 | | Note: Schedule 2 contains Model Rules – only applicable if the cemetery trust has not made its own cemetery trust rules | ND | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--|---------------|--|----------|--------------------------------------|
| 100052 | A* | Cemeteries and Crematoria Regulations 2015 | sch 2 cl 4 | Power to approve the carrying out of an activity referred to in rules 8, 16, 17 and 18 of sch 2 | ND | See note above regarding model rules |
| 100053 | A* | Cemeteries and Crematoria Regulations 2015 | sch 2 cl 5(1) | Duty to display the hours during which pedestrian access is available to the cemetery | ND | See note above regarding model rules |
| 100054 | A* | Cemeteries and Crematoria Regulations 2015 | sch 2 cl 5(2) | Duty to notify the Secretary of, (a) the hours during which pedestrian access is available to the cemetery; and (b) any changes to those hours | ND | See note above regarding model rules |
| 100055 | A* | Cemeteries and Crematoria Regulations 2015 | sch 2 cl 6(1) | Power to give directions regarding the manner in which a funeral is to be conducted | ND | See note above regarding model rules |
| 100056 | A* | Cemeteries and Crematoria Regulations 2015 | sch 2 cl 7(1) | Power to give directions regarding the dressing of places of interment and memorials | ND | See note above regarding model rules |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--|----------------|--|----------|--------------------------------------|
| 100057 | A* | Cemeteries and Crematoria Regulations 2015 | sch 2 cl 8 | Power to approve certain mementos on a memorial | ND | See note above regarding model rules |
| 100058 | A* | Cemeteries and Crematoria Regulations 2015 | sch 2 cl 11(1) | Power to remove objects from a memorial or place of interment | ND | See note above regarding model rules |
| 100059 | A* | Cemeteries and Crematoria Regulations 2015 | sch 2 cl 11(2) | Duty to ensure objects removed under sub rule (1) are disposed of in an appropriate manner | ND | See note above regarding model rules |
| 100060 | A* | Cemeteries and Crematoria Regulations 2015 | sch 2 cl 12 | Power to inspect any work being carried out on memorials, places of interment and buildings for ceremonies | ND | See note above regarding model rules |
| 100061 | A* | Cemeteries and Crematoria Regulations 2015 | sch 2 cl 14 | Power to approve an animal to enter into or remain in a cemetery | ND | See note above regarding model rules |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--|----------------|--|----------|--|
| 100062 | A* | Cemeteries and Crematoria Regulations 2015 | sch 2 cl 16(1) | Power to approve construction and building within a cemetery | ND | See note above regarding model rules |
| 100063 | A* | Cemeteries and Crematoria Regulations 2015 | sch 2 cl 17(1) | Power to approve action to disturb or demolish property of the cemetery trust | ND | See note above regarding model rules |
| 100064 | A* | Cemeteries and Crematoria Regulations 2015 | sch 2 cl 18(1) | Power to approve digging or planting within a cemetery | ND | See note above regarding model rules |
| 99960 | A* | Planning and Environment Regulations 2015 | r.6 | function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme | DDP, DM | where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority. |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|---|-----------|---|-------------------|---|
| 99961 | A* | Planning and Environment Regulations 2015 | r.21 | power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under section 54 of the Act | CEO, DDP, DM, PTL | |
| 100010 | A* | Planning and Environment Regulations 2015 | r.25(a) | Duty to make copy of matter considered under section 60(1A)(g) in accordance with the public availability requirements | DDP | Where Council is the responsible authority |
| 100011 | A* | Planning and Environment Regulations 2015 | r.25(b) | Function of receiving a copy of any document considered under section 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements | DDP | Where Council is not the responsible authority but the relevant land is within Council's municipal district |
| 99962 | A* | Planning and Environment Regulations 2015 | r.42 | function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment | DDP, DM | where Council is not the planning authority and the amendment affects |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--|-----------|--|----------|--|
| | | | | to a planning scheme and notice of a permit application | | land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority. |
| 100000 | A* | Planning and Environment (Fees) Regulations 2016 | r 19 | Power to waive or rebate a fee relating to an amendment of a planning scheme | CEO, DDP | |
| 129973 | A* | Planning and Environment (Fees) Regulations 2016 | r 20 | Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme | CEO, DDP | |
| 100001 | A* | Planning and Environment (Fees) Regulations 2016 | r 21 | Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r 19 or 20 | DM | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|---|-----------|---|------------|--------------------------|
| 99963 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 7 | Function of entering into a written agreement with a caravan park owner | DDP, PHRSC | |
| 99964 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 10 | Function of receiving application for registration | EHO, PHRSC | |
| 393009 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 11 | Function of receiving application for renewal of registration | DDP, PHRSC | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|---|-----------|--|-----------------|--------------------------|
| 99965 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 12(1) | Duty to grant the registration if satisfied that the caravan park complies with these regulations | DDP, EHO, PHRSC | |
| 100002 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 12(1) | Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations | DDP, EHO, PHRSC | |
| 99966 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 12(2) | Duty to renew the registration if satisfied that the caravan park complies with these regulations | EHO, PHRSC | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|---|---------------|---|------------|--------------------------|
| 393010 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 12(2) | Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations | DDP, PHRSC | |
| 393011 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 12(3) | Duty to have regard to matters in determining an application for registration or an application for renewal of registration | DDP, PHRSC | |
| 99967 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 12(4) & (5) | Duty to issue certificate of registration | EHO, PHRSC | |
| 99968 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings | r 14(1) | Function of receiving notice of transfer of ownership | EHO, PHRSC | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|---|-----------|--|------------|--------------------------|
| | | Registration and Standards) Regulations 2020 | | | | |
| 99969 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 14(3) | Power to determine where notice of transfer is displayed | EHO, PHRSC | |
| 99970 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 15(1) | Duty to transfer registration to new caravan park owner | EHO, PHRSC | |
| 99971 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 15(2) | Duty to issue a certificate of transfer of registration | EHO, PHRSC | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|---|-----------|---|------------|--------------------------|
| 699062 | C | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 15(3) | Power to determine where certificate of transfer of registration is displayed | EHO, PHRSC | |
| 99972 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 16(1) | Power to determine the fee to accompany applications for registration or applications for renewal of registration | EHO, PHRSC | |
| 99973 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 17 | Duty to keep register of caravan parks | EHO, PHRSC | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|---|-----------|--|-----------------------|--------------------------|
| 99974 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 18(4) | Power to determine where the emergency contact person's details are displayed | DDP, EHO, PHRSC | |
| 99975 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 18(6) | Power to determine where certain information is displayed | DDP, EHO, PHRSC | |
| 99976 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 22(1) | Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner | DDP, EHO, PHRSC, CSRO | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|---|-----------|--|-----------------------|--------------------------|
| 99977 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 22(2) | Duty to consult with relevant emergency services agencies | DDP, MERO, MFPO | |
| 99978 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 23 | Power to determine places in which caravan park owner must display a copy of emergency procedures | DDP, EHO, PHRSC | |
| 99979 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 24 | Power to determine places in which caravan park owner must display copy of public emergency warnings | ESPM, DDP, EHO, PHRSC | |
| 99980 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings | r 25(3) | Duty to consult with relevant floodplain management authority | DDP, EHO, | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|---|-----------|--|----------------------------|--------------------------|
| | | Registration and Standards) Regulations 2020 | | | PHRSC, PTL | |
| 99981 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 26 | Duty to have regard to any report of the relevant fire authority | ESPM, DDP, EHO, MBS, PHRSC | |
| 99982 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 28(c) | Power to approve system for the collection, removal and disposal of sewage and waste water from a movable dwelling | DDP, EHO, PHRSC | |
| 99983 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 40 | Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe | DDP, EHO, MBS, PHRSC | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|-------|-------------|---|-----------|---|----------------------|--------------------------|
| 99984 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 40(b) | Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe | DDP, EHO, MBS, PHRSC | |
| 99985 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 41(4) | Function of receiving installation certificate | DDP, EHO, PHRSC | |
| 99986 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | r 43 | Power to approve use of a non-habitable structure as a dwelling or part of a dwelling | DDP, EHO, MBS, PHRSC | |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|---|---------------|--|----------------------|--|
| 99987 | A* | Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2020 | sch 3 cl 4(3) | Power to approve the removal of wheels and axles from unregistrable movable dwelling | DDP, EHO, MBS, PHRSC | |
| 99988 | A* | Road Management (General) Regulations 2016 | r 8(1) | Duty to conduct reviews of road management plan | ESPM, DI, EAM | |
| 99989 | A* | Road Management (General) Regulations 2016 | r 9(2) | Duty to produce written report of review of road management plan and make report available | ESPM, DI, EAM | |
| 100068 | A* | Road Management (General) Regulations 2016 | r 9(3) | Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required) | ESPM, DI, EAM | Where Council is the coordinating road authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--|-----------|---|-------------------|--|
| 99990 | A* | Road Management (General) Regulations 2016 | r.10 | Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act | ESPM, DI, EAM | |
| 100069 | A* | Road Management (General) Regulations 2016 | r 13(1) | Duty to publish notice of amendments to road management plan | ESPM, DI, EAM | where Council is the coordinating road authority |
| 99991 | A* | Road Management (General) Regulations 2016 | r 13(3) | Duty to record on road management plan the substance and date of effect of amendment | ESPM, DI, EAM | |
| 99992 | A* | Road Management (General) Regulations 2016 | r 16(3) | Power to issue permit | ESPM, DI, EAM, OM | Where Council is the coordinating road authority |
| 99993 | A* | Road Management (General) Regulations 2016 | r 18(1) | Power to give written consent re damage to road | ESPM, DI, EAM | Where Council is the coordinating road authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|--|-----------|--|-------------------|--|
| 99994 | A* | Road Management (General) Regulations 2016 | r 23(2) | Power to make submission to Tribunal | ESPM, DI, OM | Where Council is the coordinating road authority |
| 100070 | A* | Road Management (General) Regulations 2016 | r 23(4) | Power to charge a fee for application under s 66(1) Road Management Act | ESPM, DI, EAM, OM | Where Council is the coordinating road authority |
| 99995 | A* | Road Management (General) Regulations 2016 | r 25(1) | Power to remove objects, refuse, rubbish or other material deposited or left on road | ESPM, DI, OM | Where Council is the responsible road authority |
| 99996 | A* | Road Management (General) Regulations 2016 | r 25(2) | Power to sell or dispose of things removed from road or part of road (after first complying with regulation 25(3)) | ESPM, DI, OM | Where Council is the responsible road authority |

| ID | Status Code | Delegation Source | Provision | Item Delegated | Delegate | Conditions & Limitations |
|--------|-------------|---|-----------|---|----------|---|
| 99997 | A* | Road Management (General) Regulations 2016 | r 25(5) | Power to recover in the Magistrates' Court, expenses from person responsible | DI, DDP | |
| 100066 | A* | Road Management (Works and Infrastructure) Regulations 2015 | r 15 | Power to exempt a person from requirement under cl 13(1) of sch 7 of the Act to give notice as to the completion of those works | DI | Where Council is the coordinating road authority and where consent given under s 63(1) of the Act |
| 100067 | A* | Road Management (Works and Infrastructure) Regulations 2015 | r 22(2) | Power to waive whole or part of fee in certain circumstances | DI | Where Council is the coordinating road authority |

2.3 Asset Protection Policy

Directorate: Infrastructure
File Number: S32-05-002
Purpose: For Decision

Council Plan Strategy Addressed

1. Liveability - We will be a healthy, connected and growing community supported by a range of infrastructure and services.

1.1 A modern municipality: Vibrant, connected and resilient

1.1.1 Attractive urban areas and regional townships

4. Leadership - We will ensure accountable leadership, advocacy and transparent decision making.

4.1 Excellent management and administration

4.1.1 Well managed resources for a sustainable future

Current Strategic Documents

Asset Management Plans
Strategic Asset Management Plan

Declarations of Interest

Council Officers affirm that no general or material conflicts need to be declared in relation to the subject of this report.

Summary

This report seeks a Council resolution to adopt the reviewed Asset Protection Policy (previously named Control of Damage to Council Infrastructure at Building Site Policy).

Discussion

The Asset Protection policy and associated procedure were last reviewed in December 2018. The Policy has been renamed from “Control of Damage to Council Infrastructure at Building Site Policy” to “Asset Protection Policy” to be consistent with naming within other local government areas to assist private building surveyors to locate Council’s policy and requirements.

The Asset Protection Policy applies to all building and development works carried out within the municipality that may have an impact of Council’s physical infrastructure and covers the protection of all Council assets within the road reserve or Council easement.

The policy and procedure have also been amended to accommodate the reduction of Municipal Building Services at Council with references to the MBS amended to read “Building Surveyor” or “Building and Planning Department” where relevant.

Other amendments include:

- Relevant legislation has been added to the policy (previously nil)
- Public liability insurance increased from \$10 million to \$20 million
- Reporting from Planning and Building department amended from weekly to monthly
- Time for Assets to inspect amended from within 7 days to “soon as practicably possible after receiving notice of the issue of a Certificate of Occupancy”
- A table outlining types of issues that may be identified for rectification has been included

Consultation

The Building, Engineering and Operations Departments were consulted to ensure the policy and procedure are relevant and accurately describe our current practices.

The approved policy and procedure will be forwarded to private building surveyors in our region to assist with compliance and reduction of damage to Council assets in the future.

Financial Implications

The policy and procedure allow Council to recover costs associated with damage to Council assets by a builder, developer, owner or any other party.

Social Implications

Nil.

Economic Implications

Nil.

Environmental Implications

The policy and procedure include provision for Council to protect street trees, nature strips and landscaping from damage due to construction.

Risk Management Implications

The policy and procedure allow Council to recover costs associated with damage to Council assets by a builder, developer, owner or any other party.

- Attachments:**
1. Asset Protection POLINFRA509 V 202401 [2.3.1 - 5 pages]
 2. Prior Damage Report [2.3.2 - 1 page]

Options

1. That Council adopt the Asset Protection Policy POL/INFRA509 and Procedure as presented

2. That Council adopt the Asset Protection Policy POL/INFRA509 and Procedure with amendments

Recommendation/s

That Council:

1. That Council adopt the Asset Protection Policy POL/INFRA509 and Procedure as presented

CM 2024/47 Motion

MOVED Cr Jeffery

That Council adopt the Asset Protection Policy POL/INFRA509 and Procedure as presented.

SECONDED Cr Kelly

The Motion was put and CARRIED 5 / 0

Date adopted December 2001
 Last review January 2024
 Next review January 2024
 Responsible Officer Asset Manager

Fully compliant with Victorian
 Charter of Human Rights and
 Responsibilities Act 2006



POLICY TITLE ASSET PROTECTION POLICY

POLICY NUMBER POL/INFRA509

1. PURPOSE

To provide a policy that clearly informs builders, developers, municipal and private building surveyors, contractors, demolition crews and landowners about the responsibilities associated with the protection and reinstatement of assets vested in Council. This is to ensure the safety of persons on, adjacent to, opposite or passing a building site and to protect Council infrastructure. This policy allows Council to recover costs where damage is caused to Council infrastructure by a builder, developer, owner, or any other party.

2. SCOPE

This policy applies to all building and development works carried out within the municipality that may have an impact of Council’s physical infrastructure and covers the protection of all Council assets within the road reserve or Council easement.

This policy does not cover damage to private assets within the road reserve (e.g., private drainage connection to the Council stormwater system).

This policy does not cover Council assets located other than on the road reserve or easement. The protection of those assets within parks, sports reserves, buildings, and other Council owned properties, is covered under separate processes (e.g., license agreements etc.).

3. POLICY

Council has an obligation and right to ensure that any private works or developments are not carried out at the cost of its infrastructure assets. Where it is likely that building works on any land will involve vehicles leaving a road and entering the land, the person responsible for the building works must obtain a permit.

It is Council policy to allow building works in the vicinity of Council assets only where the person in charge of building work, owner, builder, or appointed agent will take reasonable precautions to prevent damage to these assets. Where damage to Council assets has occurred as a result of building works, it is Council policy for the person in charge of the building work, owner, builder or appointed agent to repair these assets, and/or for Council to recover the costs of repairing these assets from the person in charge of building work, owner, builder or appointed agent.

Infrastructure that may need monitoring includes, but is not limited to:

| | | |
|-------------------------------------|--|-------------|
| Asset Protection Policy POL/INFR509 | | |
| Version: | This document is uncontrolled when printed | Page 1 of 2 |

- Stormwater channels
- Kerb and guttering
- Vehicle crossings
- Footpaths (paved/unpaved)
- Trees
- Nature strips
- Drainage pits
- Roads
- Signs
- Balustrade
- Street furniture (seats, bins, etc)

It is expected that any person responsible for undertaking work on or around Council infrastructure undertake their own inspections to verify condition.

4. RELATED POLICIES/PROCEDURES/DOCUMENTS

- PRO/INFRA509 Asset Protection Procedure
- Conditions for Works in Roads

5. RELATED LEGISLATION

- Building Act 1993 (Vic)
- Building Regulations 2006 (Vic)
- Road Management Act 2004 (Vic)
- Local Government Act 2020 (Vic)
- Community Local Law No.2

6. DOCUMENT HISTORY

| Version Number | Issue Date | Description of Change |
|----------------|------------|-----------------------|
| | | |
| | | |
| | | |

Signed: _____ **Mayor** **Date:** _____

Date adopted
 Last review
 Next review
 Responsible Officer

Fully compliant with Victorian
 Charter of Human Rights and
 Responsibilities Act 2006



PROCEDURE TITLE ASSET PROTECTION PROCEDURE

PROCEDURE NUMBER PRO/INFRA509

1. ENABLING POLICY

Asset Protection Policy – POL/INFRA509

2. ENABLING LEGISLATION

Building Act 1993 (Vic)
 Building Regulations 2006 (Vic)
 Road Management Act 2004 (Vic)
 Community Local Law No.2

3. PURPOSE

The purpose of this procedure is to provide direction to Council employees allowing for the efficient and effective implementation of Council’s enabling policy.

The effective application of this procedure will ensure that any private building works carried out within the municipality will not impact adversely on Council’s assets.

4. SCOPE

This procedure applies to any person/s carrying out works within the municipality.

This may include, but is not limited to, Council employees, private contractors, or other public agencies.

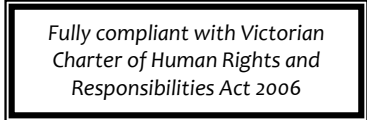
5. PROCEDURE

5.1. The Building Surveyor shall include a standard condition of the building permit expressly stating that: If any damage is caused to Council assets during the permit period, the permit holder will be held accountable for reasonable costs for the reinstatements of the assets to an as new condition.

5.2. Within seven days of being issued with a building permit, the holder of the permit shall give notice to Council’s Building and Planning department, of what, if any, damage already exists to any footpath, kerb and gutter, vehicle crossing, nature strip, drainage pits or

| | | |
|-------------------------------------|--|-------------|
| Asset Protection Policy POL/INFR509 | | |
| Version: | This document is uncontrolled when printed | Page 3 of 2 |

Date adopted
 Last review
 Next review
 Responsible Officer



roadways, signs, or trees adjacent to the land to which the building permit relates or is likely to be affected by the works authorised by the building permit. This must be supported by relevant evidence that includes the date and photos.

5.3. If 'Prior Damage' is notified by the holder of the building permit, an inspection shall be made by the Infrastructure Services Assets Department within seven (7) days. The damage will be marked and noted on the 'Report of Prior Damage' form which is then to be filed until the Certificate of Occupancy is issued.

5.4. If the Enterprise Assets Manager assesses the risk of the works to be carried out as significant, further requirements may be sought such as, but not restricted to the following

- i. Public Liability Insurance for no less than \$20,000,000.00
- ii. Bank Guarantee to a value deemed necessary to cover the cost of potential loss or damage to Council's infrastructure as a result of the building works.

5.5. If the holder of the building permit does not give notice to the Council, in accordance with Clause 5.2, it will be deemed for the purpose of Clause 5.9, that there was no existing damage to any of Council's assets that are adjacent to the land to which the building permit relates, or is likely to be affected by the building works authorised by the building permit.

5.6. The Building department will supply a list of Certificate of Occupancies issued by the Building Unit or private building surveyors on a monthly basis to the Enterprise Assets Manager.

5.7. The Enterprise Assets Manager must as soon as practicably possible after receiving notice of the issue of a Certificate of Occupancy, arrange an inspection to be carried out of, but not limited to, the footpath, kerb and gutter, vehicle crossing, nature strip, drainage pits, signs and trees and roadway which is adjacent to the land to which the building permit relates or is likely to be affected by the building works authorised by the building permit.

5.8. If, as a result of the inspection, the Enterprise Assets Manager considers that the building works authorised by the building permit have caused damage to a Council asset, a *Notice* will be issued to the holder of the building permit requiring that person to repair or arrange for the repair of the asset, within 28 days of the notice being given.

A written quotation for reinstatement works will be provided with the notice outlining costs if Council are required to carry the reinstatement works. These costs will include a 15 per cent administration charge to cover the cost for Council to administer the reinstatement works.

Types of damage to Council assets within the road reserve or easement that may be identified include but are not limited to:

| Asset Type | Potential Damage |
|--------------|--|
| Street Trees | <ul style="list-style-type: none"> • compaction of soil around roots • infiltration of chemicals in soil |

| | |
|-------------------------------------|--|
| Right-of-ways | <ul style="list-style-type: none"> • Damage to drain and swales • Damage and dislodgement to surface |
| Underground drainage | <ul style="list-style-type: none"> • Damage caused by heavy loads during demolition, construction, delivery etc. • Blockage from spoil, sediment, and concrete |
| Footpaths | <ul style="list-style-type: none"> • Damage by vehicles and machinery • Uneven or slippery surface from spoil and dirt |
| Roads (pavement, kerb, and channel) | <ul style="list-style-type: none"> • Uneven or slippery surface from spoil and dirt • Damage and dislodgement to surface |
| Stormwater pits | <ul style="list-style-type: none"> • Damage to lids and frame from excessive loads • Blockage from spoil, sediment, and concrete |
| Nature strips and landscaping | <ul style="list-style-type: none"> • Damage caused by vehicle traffic • Infiltration of chemicals/sediment from site |
| Signage | <ul style="list-style-type: none"> • Impact from vehicles or machinery • Removal without replacement |

5.9. An inspection will be undertaken after 28 days by the Infrastructure Services Assets Department to see if the necessary works have been undertaken and if so, whether the standard of repair is satisfactory.

5.10. If the works have not been carried out or are of an unsatisfactory standard, Council will carry out or arrange to be carried out the necessary repair works and an invoice for the reinstatement works will, at the cost specified in the notice, will be forwarded to the holder of the building permit.

4. RELATED POLICIES/PROCEDURES/DOCUMENTS

Report of Prior Damage Form

5. DOCUMENT HISTORY

| Version Number | Issue Date | Description of Change |
|----------------|------------|-----------------------|
| | | |
| | | |
| | | |

Signed: _____ **CEO** **Date:** _____



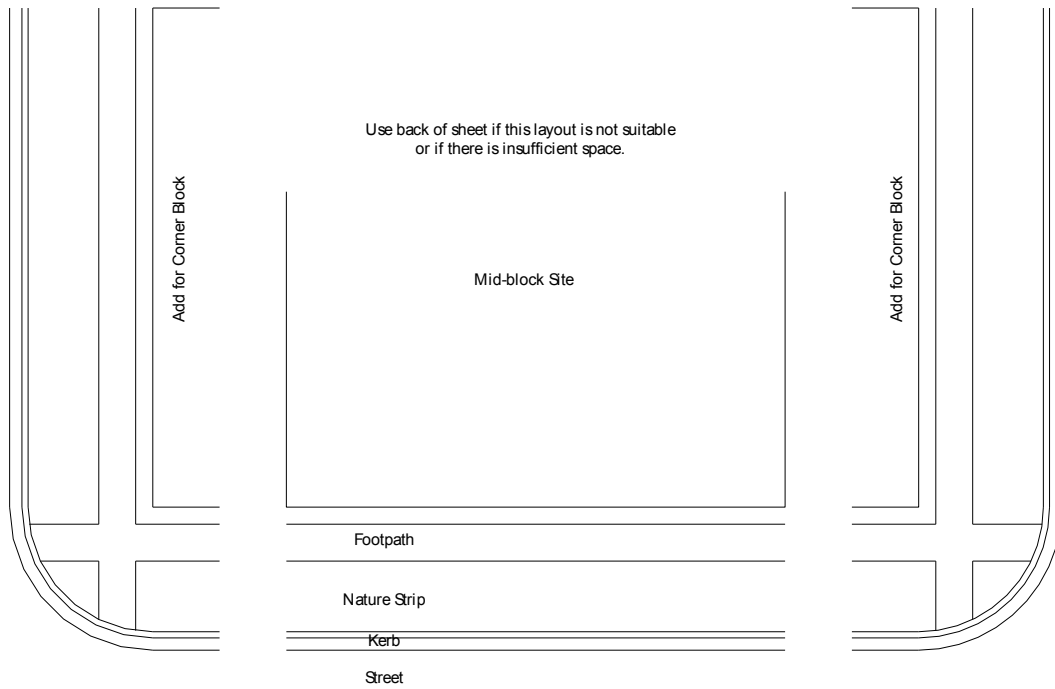
Please return this completed form to:
 PO Box 488, Swan Hill VIC 3585 | DX 30166
 45 Splatt Street, Swan Hill VIC 3585
 68-72 Herbert Street, Robinvale VIC 3549
 Tel: 03 5036 2396 | Fax: 03 5036 2340
 Email: building@swanhill.vic.gov.au

Prior Damage Report For Council infrastructure adjacent to building sites

This report is required for New Dwellings, Demolitions, Relocations and New Commercial Buildings. This report should be provided when your Building Permit is lodged.

| | |
|------------------------------|--|
| Building site address | |
| Builders name | |
| Builders email | |

Mark all pre-existing defects below, noting location, extent, and any other relevant details. If the site configuration does not match the diagrams below, details may be noted on the reverse of this sheet:



This report is to be completed for all work requiring a building permit, and is to show any defects in Council's infrastructure assets (that is: footpath, kerbing, nature strip, roadway, pits, street signs and furniture, etc) that existed prior to the commencement of the work. On completion of works, builders will be deemed responsible for all damage evident at the site, except for that which is reported on this form.

Report completed by:

Name: _____

Signature: _____ Date: _____

2.4 Asset Naming - Heirloom Way

Directorate: Infrastructure
File Number: S11-01-01
Purpose: For Decision

Council Plan Strategy Addressed

1. Liveability - We will be a healthy, connected and growing community supported by a range of infrastructure and services.

1.1 A modern municipality: Vibrant, connected and resilient

1.1.1 Attractive urban areas and regional townships

2. Prosperity - We will continue to build and strengthen a prosperous local economy, through sustainable growth and education. We will focus on creating jobs and wealth through adding value to existing strengths in all areas of our economy.

2.2 A thriving diverse economy

2.2.1 Encourage the growth and development of our economy

Current Strategic Documents

No strategic documents applicable.

Declarations of Interest

Council officers affirm that no general or material conflicts need to be declared in relation to the subject of this report.

Summary

Heirloom Estate has submitted a Plan of Subdivision for planning approval. The subdivision includes a through-road which adjoins another potential development.

Discussion

The Asset Naming Guidelines, approved in December 2023, were created to simplify and streamline asset naming procedures for developers and the community. The Guidelines introduced pre-approved themes that could be used by developers to reduce requirements for public consultation and Council approvals when naming roads within a development.

Private developments do not need Council approval or public consultation for non-commemorative street names that follow the following themes:

- Local/native flora and fauna;
- Historic paddle steamers of the Murray;
- Forgotten trades of the Murray/Mallee;
- Local Historic events;

- ANZAC Battles;
- Local Agriculture and Horticulture products.

The following names have been selected by the developer to reflect the horticultural history of the site, specifically to the cultivation of tomatoes:

- Heirloom Way
- Roma Drive

Both of these road names are compliant with the pre-approved themes, however Heirloom Way is a through road and requires Council approval to proceed.

There is a potential that Geographic Names Victoria may consider “Heirloom Way” as not compliant with Principal ‘J’ of the Naming Rules:

Principal ‘J’: Using commercial and business names - New names should not be named after commercial businesses, trade names, estate names or not-for-profit organisations

The developer has been informed that this may happen, but they would like to proceed on the basis that the name Heirloom is not suggested for the commerciality basis, but because Heirloom is a type of tomato that was grown on the property by both the previous owners Lenton & Rosaia's.

Consultation

Consultation is a key component in the process of naming roads and features. Naming authorities typically consult the public on any naming proposal and must comply with the minimum requirements under the Naming Rules for Places in Victoria 2022.

In relation to non-commemorative road naming on a development, there is no requirement under the Naming Rules for public consultation, however Council has made a commitment to consult with concerned or effected parties.

The adjoining landholder has been contacted and has shown support for the naming of “Heirloom Way”, refer to attachment “Adjoining neighbour approval”.

Financial Implications

Nil.

Social Implications

Nil.

Economic Implications

Nil.

Environmental Implications

Nil.

Risk Management Implications

There may be a risk that the name is rejected by Geographic Names Victoria as being non-compliant with Principal 'J' of the Naming Rules. This would result in the road requiring a new name proposal for consideration.

- Attachments:**
1. S 1067 Plan of Subdivision S 1 V 10 [2.4.1 - 6 pages]
 2. Adjoining Neighbour approval [2.4.2 - 1 page]

Options

1. That Council approves the name "Heirloom Way"
2. That Council seeks further public consultation regarding the usage of the name "Heirloom Way"
3. That Council rejects the name "Heirloom Way"

Recommendation/s

That Council:

1. That Council approves the name "Heirloom Way"


CM 2024/48 Motion

MOVED Cr Jeffery

That Council approves the name "Heirloom Way".

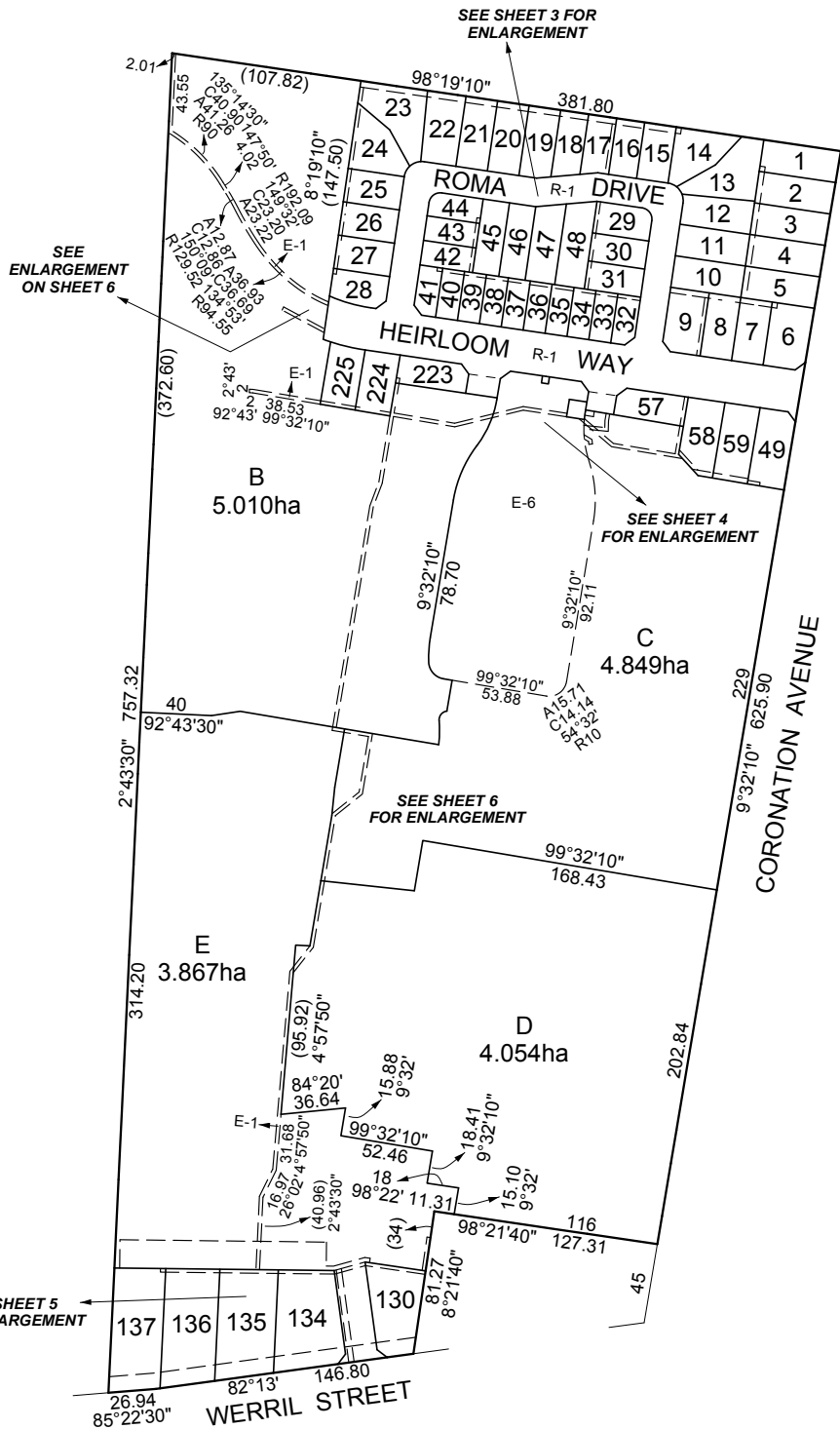
SECONDED Cr Moar

The Motion was put and CARRIED 4 / 1

| | | | | |
|--|--|--|--|---|
| PLAN OF SUBDIVISION | | EDITION 1 | PS905936U | |
| LOCATION OF LAND PARISH: CASTLE DONNINGTON TOWNSHIP: SECTION: A CROWN ALLOTMENT: 7 (PART) CROWN PORTION: TITLE REFERENCE: VOL 12381 FOL 063, VOL 12298 FOL 211 VOL 12298 FOL 212 LAST PLAN REFERENCE: LP14827 (LOT 18, 19), LP205853 (LOT 2) POSTAL ADDRESS: 112 CORONATION AVENUE (At time of subdivision) SWAN HILL VIC 3585 MGA2020 Co-ordinates (of approx. centre of land in plan) E 731720 Zone: 54 N 6084390 GDA2020 | | Council Name: SWAN HILL RURAL CITY COUNCIL | | |
| VESTING OF ROADS AND/OR RESERVES | | NOTATIONS | | |
| IDENTIFIER | COUNCIL/BODY/PERSON | | | |
| ROAD R-1 | SWAN HILL RURAL CITY COUNCIL | | | |
| ROAD R-2 | SWAN HILL RURAL CITY COUNCIL | | | |
| RESERVE No 1 | POWERCOR AUSTRALIA LTD | | | |
| RESERVE No 2 | LOWER MURRAY URBAN AND RURAL WATER CORPORATION | | | |
| NOTATIONS | | | | |
| ROAD R-2 ROAD TO BE NAMED IN FUTURE DEVELOPMENT | | | | |
| DEPTH LIMITATION DOES NOT APPLY | | | | |
| SURVEY: This plan is based on survey To be completed where applicable. This survey has been connected to permanent marks no(s) 38, 63, 64, In Proclaimed Survey Area No. 65, 38 STAGING: This is not a staged subdivision. Planning Permit No. PLN2022051 | | | | |
| EASEMENT INFORMATION | | | | |
| LEGEND: A-Appurtenant Easement E-Encumbering Easement R-Encumbering Easement (Road) | | | | |
| Easement Reference | Purpose | Width (Metres) | Origin | Land Benefited/In Favour Of |
| E-1, E-7, E-5 E-15 | PIPELINE OR ANCILLARY PURPOSES | 2 | THIS PLAN, SEC 136 WATER ACT 1989 | LOWER MURRAY URBAN & RURAL WATER CORPORATION |
| E-2, E-8, E-9 E-12 | PIPELINE OR ANCILLARY PURPOSES | 3 | THIS PLAN, SEC 136 WATER ACT 1989 | LOWER MURRAY URBAN & RURAL WATER CORPORATION |
| E-2, E-13, E14 E-15 | DRAINAGE | 3 | THIS PLAN | SWAN HILL RURAL CITY COUNCIL |
| E-3, E-14 E-3, E-14 | CHANNEL EASEMENT WATER SUPPLY | 9 9 | LP14827 LP14258 INSTRUMENTS 1735304, 1770330 1733603 | LOTS IN LP14827 LOTS IN LP14258, VOL 6228 FOL 482, VOL 6194 FOL 694, STATE RIVERS AND WATER SUPPLY COMMISSION |
| E-4 | DRAINAGE | 16 | THIS PLAN | LOTS 130, 134, 135, 136, 137 IN THIS PLAN |
| E-6, E-7, E-8 | DRAINAGE | VARIABLE | THIS PLAN | SWAN HILL RURAL CITY COUNCIL |
| E-10 | PIPELINE OR ANCILLARY PURPOSES | 3.5 | THIS PLAN, SEC 136 WATER ACT 1989 | LOWER MURRAY URBAN & RURAL WATER CORPORATION |
| E-11, E-12 | DRAINAGE | 2 | THIS PLAN | SWAN HILL RURAL CITY COUNCIL |
|  M: PO BOX 1172 SWAN HILL 3585 P: (03) 5032 3685 E: pmash@pricemerrett.com.au F: (03) 5032 2472 | | SURVEYORS FILE REF: S1067 | | ORIGINAL SHEET SIZE: A3 SHEET 1 OF 6 |
| | | SURVEYORS NAME ANDREW R MERRETT | | VERSION 10 |

PS905936U

MGA2020
ZONE 54

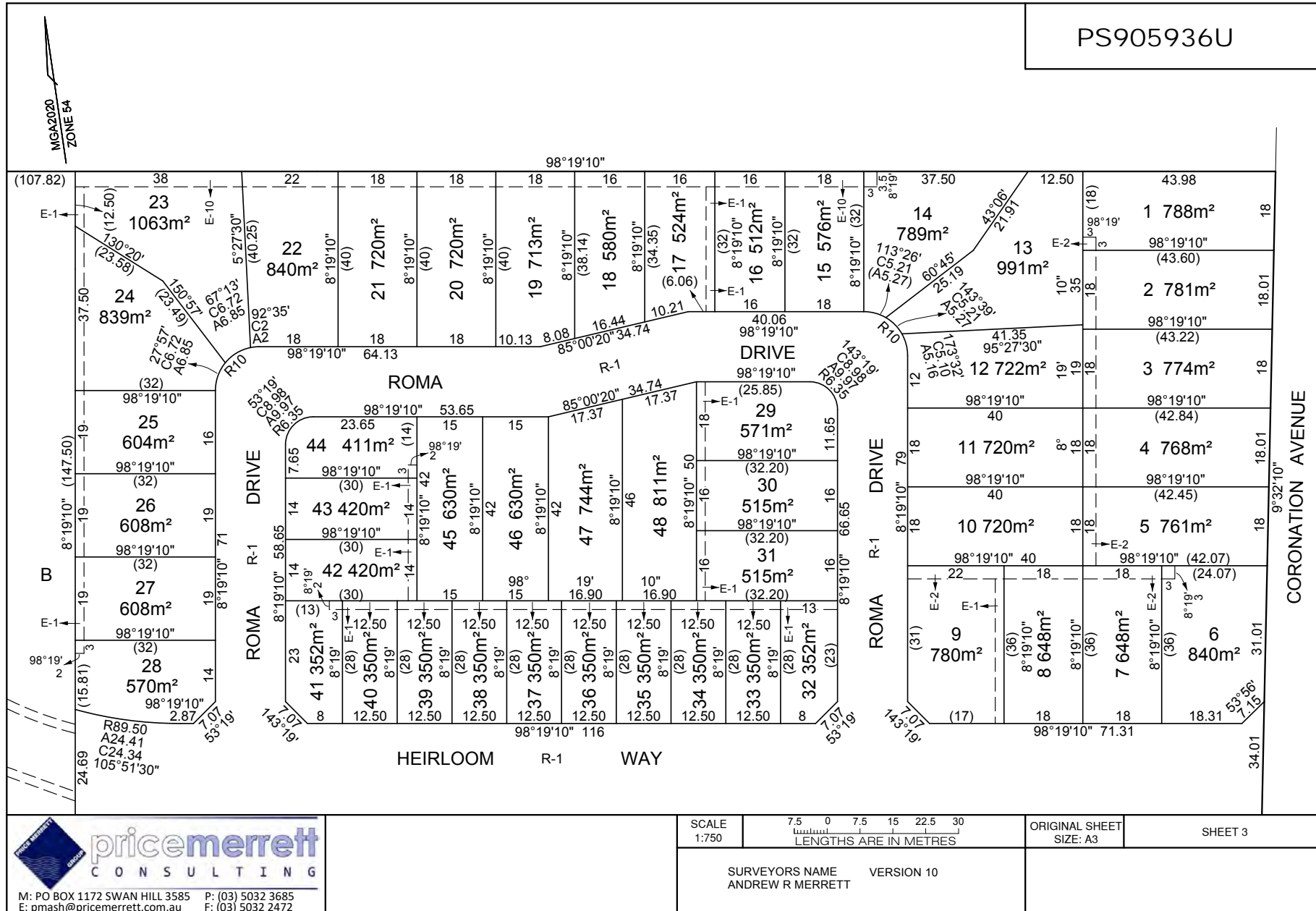


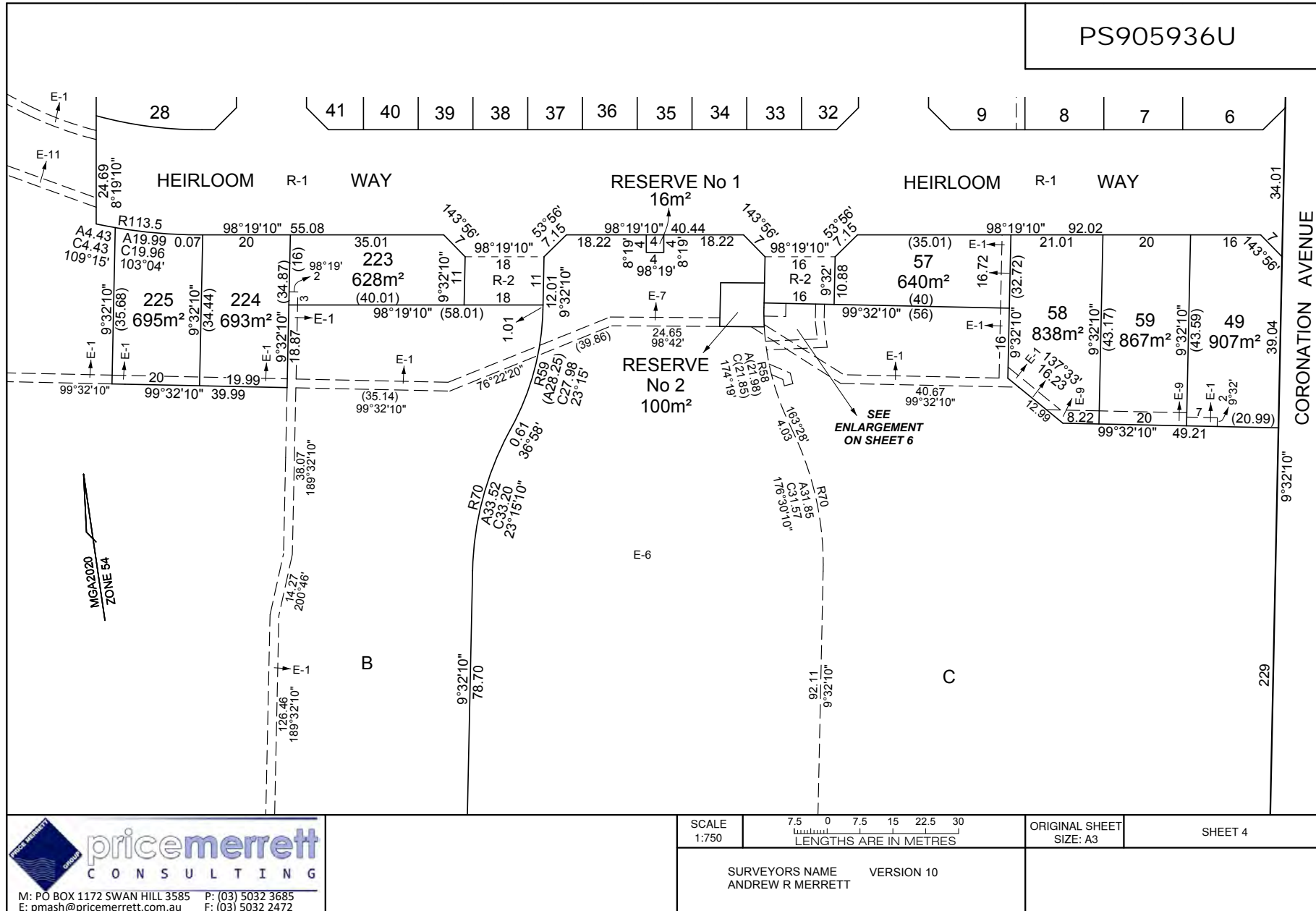
PRICEMERRETT CONSULTING
 M: PO BOX 1172 SWAN HILL 3585 P: (03) 5032 3685
 E: pmash@pricemerrett.com.au F: (03) 5032 2472

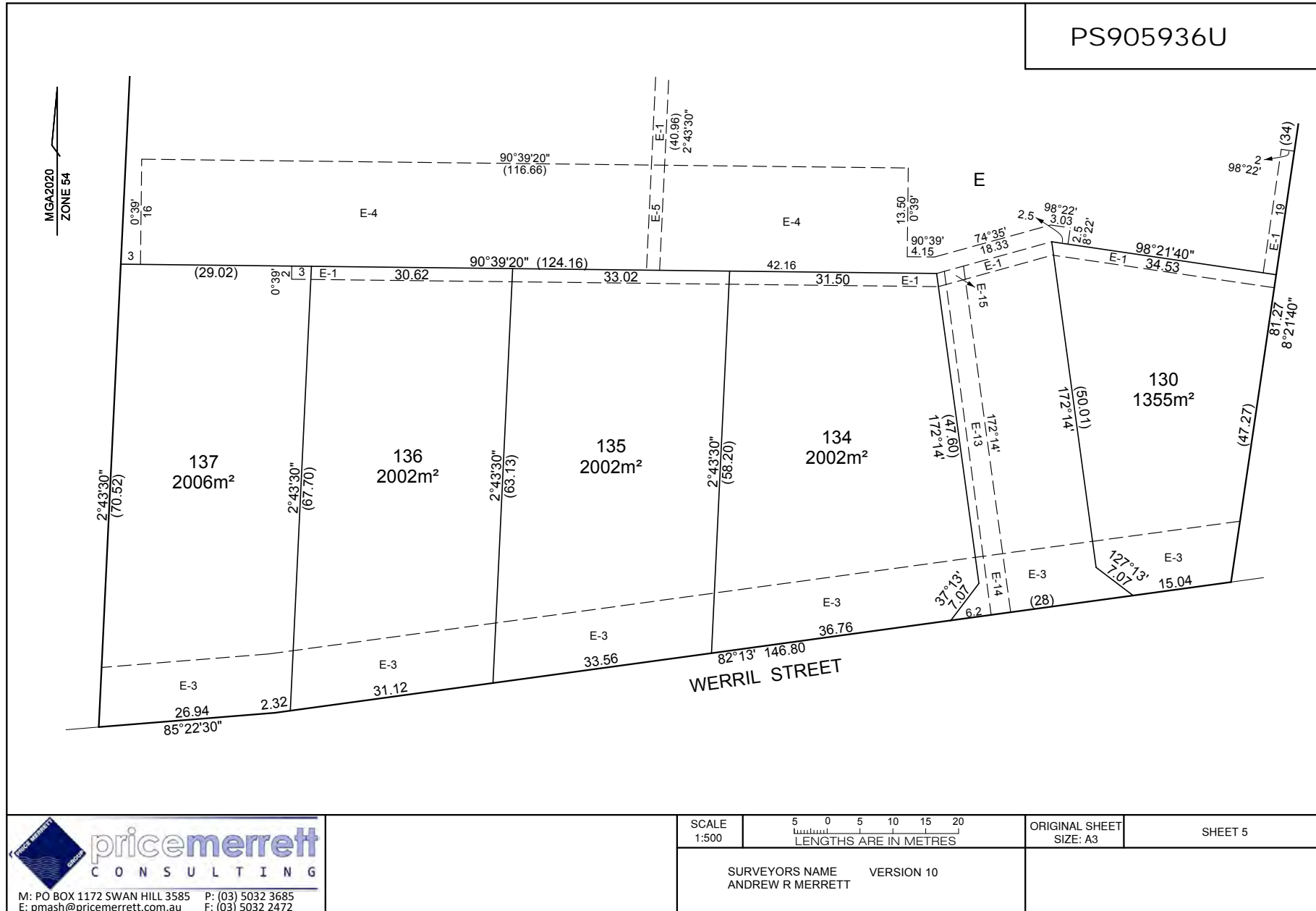
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| ORIGINAL SHEET SIZE: A3 | SHEET 2 |
|-------------------------|---------|

| | |
|------------------|------------|
| SURVEYORS NAME | VERSION 10 |
| ANDREW R MERRETT | |

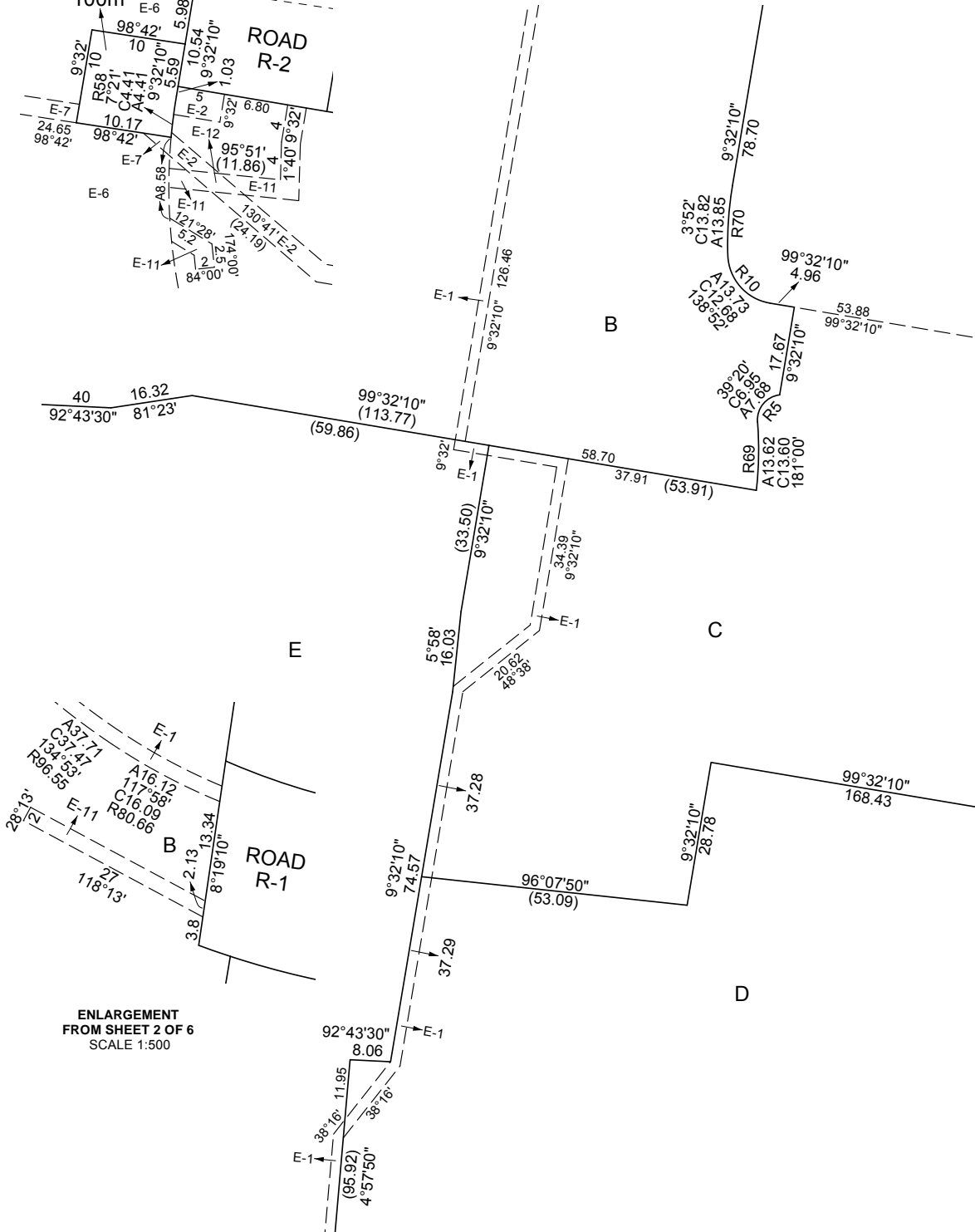
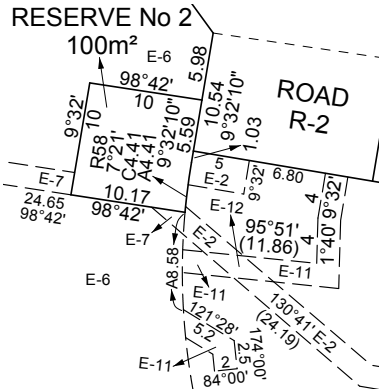




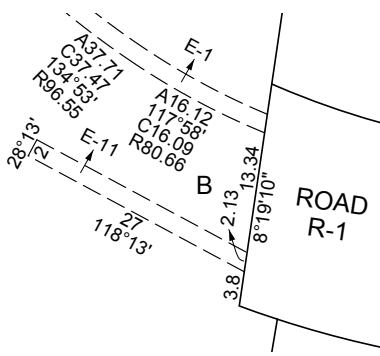


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ENLARGEMENT
FROM SHEET 4 OF 6
SCALE 1:400



ENLARGEMENT
FROM SHEET 2 OF 6
SCALE 1:500



M: PO BOX 1172 SWAN HILL 3585 P: (03) 5032 3685
E: pmash@pricemerrett.com.au F: (03) 5032 2472

| | | | |
|---------------------------------|---|----------------------------|---------|
| SCALE 1:750 | 7.5 0 7.5 15 22.5 30 LENGTHS ARE IN METRES | ORIGINAL SHEET SIZE: A3 | SHEET 6 |
| SURVEYORS NAME ANDREW R MERRETT | | VERSION 10 | |

Sent: Friday, 8 March 2024 12:49 PM
To: Laura O'Dwyer <laura.odwyer@swanhill.vic.gov.au>
Subject: Re: Road Naming - Heirloom Way

Thank you for contacting me regarding the naming of a road in the development adjoining my property. I have discussed the proposal with my son and we have no objections to the name "Heirloom Way " for a road that may connect to any potential future development on my property.

Yours Sincerely

From: Laura O'Dwyer <laura.odwyer@swanhill.vic.gov.au>
Sent: Thursday, 7 March 2024 2:12 PM

Cc: Assets | Swan Hill Rural City Council <assets@swanhill.vic.gov.au>
Subject: Road Naming - Heirloom Way

Dear

Thank you for your time today on the phone. Following our discussion, I would like to formally request your feedback for a road name on a sub-division adjacent to your property at

As per Council's Asset Naming Guidelines, I am seeking to obtain your agreement for the use of the name "Heirloom Way" for a road connecting to potential future developments on your property. This name has been selected by the Developer to reflect the horticultural history of site, specifically to the cultivation of tomatoes.

I have attached a draft copy of the plan of subdivision so that you may see how the road may integrate with any future development on your land.

To ensure that your input is considered, if you could please respond to this email with any feedback regarding the proposal to name the road "Heirloom Way" and specify whether you support or object to this naming proposal.

Please contact me if you have any further questions. Thank you for your consideration in this matter, I look forward to receiving your response.

Regards

Laura O'Dwyer (She/Her)
Enterprise Assets Manager
Swan Hill Rural City Council
p: (03) 5036 2326 | f: (03) 5036 2340
m: 0436 807 562
w: www.swanhill.vic.gov.au

2.5 Leave of Absence

Directorate: Chief Executive Officer
File Number: S16-04-05-01
Purpose: For Decision

Council Plan Strategy Addressed

4. Leadership - We will ensure accountable leadership, advocacy and transparent decision making.

4.1 Excellent management and administration

4.1.2 Provide robust governance and effective leadership

Declarations of Interest

Council Officers affirm that no general or material conflicts need to be declared in relation to the subject of this report.

Summary

Mayor Cr Stuart King has received a written request from Cr Les McPhee for an extension to his leave of absence from Council for the period 13 April 2024 to the 30 April 2024.

Attachments: Nil

Options

Council may approve or not approve the recommendation.

Recommendation/s

That Council approve Cr Les McPhee extension for leave of absence for the period of 13 April 2024 to the 30 April 2024.

CM 2024/49 Motion

MOVED Cr Kelly

That Council approve Cr Les McPhee extension for leave of absence for the period of 13 April 2024 to the 30 April 2024.

SECONDED Cr Jeffery

The Motion was put and CARRIED 5 / 0

3 Decisions Which Need Action / Ratification

3.1 Councillor Assemblies - Record of Attendance and Agenda Items

Directorate: Chief Executive Officer
File Number: S15-05-06
Purpose: For Noting

Declarations of Interest:

Council officers affirm that no general or material conflicts need to be declared in relation to the matter of this report.

Summary

The following report provides attendance details of Councillor Assemblies on a monthly basis.

Discussion

Whilst Minutes have not been recorded, Agenda items and those in attendance are reported and presented to Council.

An assembly of Councillors is defined as a meeting that is planned or scheduled at which at least half of the Council and one Officer are in attendance, and where the matters being considered that are intended or likely to be the subject of a Council decision.

No formal decisions can be made at an assembly but rather direction can be given that is likely to lead to a formal decision of Council.

Details of the most recent assemblies of Council are attached.

Council Plan Strategy Addressed

4. Leadership - We will ensure accountable leadership, advocacy and transparent decision making.

4.1 Excellent management and administration

4.1.1 Well managed resources for a sustainable future

4.1.2 Provide robust governance and effective leadership

4.1.3 Sound, sustainable:

- Financial management • Excellence in service delivery • Strategic planning

Current Strategic documents

No strategic documents applicable.

Key Legislation

There is no key legislation applicable

Attachments: 1. COUNCILLOR ASSEMBLIES ATTENDANCE AND AGENDA
April [3.1.1 - 1 page]

Options

Council Assemblies are reported to ensure good governance and transparency.

Recommendation

That Council note the contents of the report.

CM 2024/50 Motion

MOVED Cr Jeffery

That Council note the contents of the report.

SECONDED Cr Young

The Motion was put and CARRIED 5 / 0

COUNCILLOR ASSEMBLIES ATTENDANCE AND AGENDA
26 March 2024 at 1.00pm, Swan Hill Town Hall – Council Chambers

AGENDA ITEMS

- Rating Options 2024-25 Budget
- Dump Point
- Housing Action Plan
- Establishment of committee
- Heirloom Estate Road Naming
- Asset Protection Policy
- Human Rights Complaint – Prayer
- Community Engagement Report Impact
- Instrument of Delegation

ADDITIONAL ITEMS DISCUSSED

- Nil

ATTENDANCE

Councillors

- Cr Jacquie Kelly
- Cr Stuart King
- Cr Chris Jeffery
- Cr Nicole McKay
- Cr Bill Moar
- Cr Ann Young

Apologies / Leave of Absence

- Cr Les McPhee

OFFICERS

- Scott Barber, Chief Executive Officer
- Bruce Myers, Director Community and Cultural Services
- Leah Johnston, Director Infrastructure
- Michelle Grainger, Director Development and Planning
- Bhan Pratap, Director Corporate Services
- Ash Free, Finance Manager
- Nathan Keighran, Economic Development Coordinator
- Anthony Duffin, Information Coordinator
- Helen Morris, Organisation Development Manager
- Brooke O'Connor, Community Engagement & Communications Coordinator

Other

- Nil

CONFLICT OF INTEREST

- Nil

4 Notices of Motion

Nil.

5 Foreshadowed Items

Nil.

6 Urgent Items Not Included In Agenda

Nil.

7 To Consider and Order on Councillor Reports

7.1 Cr Chris Jeffery

Nothing to report.

7.2 Cr Bill Moar

List events / meetings attended

| Date | Organisation / Group | Details (if relevant) |
|------------|----------------------|-----------------------|
| 21/03/2024 | One Basin CRC | Mildura presentation |

7.3 Cr Ann Young

Nothing to report.

7.4 Cr Jacquie Kelly

List events / meetings attended

| Date | Organisation / Group | Details (if relevant) |
|---------|-------------------------------------|-----------------------|
| 20/3/24 | Coffee with a Councillor at Piangil | Andrew Peace wines |

| Date | Organisation / Group | Details (if relevant) |
|---------|--|-----------------------|
| 21/3/24 | Meet with CWA community issues committee | |
| 23/3/24 | Sustainable Living in the Murray- strategic planning | |
| 24/3/24 | Swan Hill Tennis and Croquet courts- Final of the women's comp | |
| 26/3/24 | Council Assembly | |
| 2/4/24 | Meet with Exec support about joining Audit and Risk Committee | |
| 4/4/24 | Audit and Risk Committee | 10.30am |
| 7/4/24 | RDA, McGowan Family fundraiser | 1pm, bbq |

7.5 Cr Stuart King

List events / meetings attended

| Date | Organisation / Group | Details (if relevant) |
|------------|---|--|
| 20/03/2024 | Coffee with a Councillor | Piangil community |
| 21/03/2024 | Tennis Australia / Tennis Victoria | Strategic planning for Swan Hill |
| 21/03/2024 | Hon Gabrielle Williams MP, Minister for Transport | Pedestrian crossing over railway line CBD to Riverside Park & train stabling |
| 27/03/2024 | Swan Hill Yamagata Club | Trip prep meeting |
| 22/03/2024 | Citizenship Ceremony - Swan Hill | |
| 28/03/2024 | SH District Health | Management Quarterly catch up |
| 28/03/2024 | Friends of the Pioneer Settlement | AGM |

7.6 Cr Nicole McKay

Apology for this meeting.

7.7 Cr Les McPhee

On leave of absence for this meeting.

8 In-Camera Items

Nil.

9 Close of Meeting

There been no further business the Mayor, Councillor Cr King closed the meeting at 2:25 pm