



# MINUTES

## ORDINARY MEETING OF COUNCIL

Tuesday, 27 June 2017

Held at the Swan Hill Town Hall  
Council Chambers  
McCallum Street Swan Hill  
Commenced at 6pm

**COUNCIL:**

Cr LT McPhee – Mayor

Cr JN Katis  
Cr GW Norton  
Cr C Jeffery  
Cr L Johnson  
Cr B Moar  
Cr A Young

Confirmed 15 August 2017

Chairperson.....

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## **SECTION A – PROCEDURAL MATTERS**

- **Open**

Mayor, Cr Les McPhee assumed the chair and declared the meeting open at 6.01pm.

- **Acknowledgement of Country**

Mayor, Cr Les McPhee read the Acknowledgement of Country.

- **Prayer**

Cr Katis read the prayer.

- **Apologies**

Nil

### **Recommendation**

**That the apologies be accepted.**

- **Confirmation of Minutes**

- 1) Ordinary Meeting held on 16 May 2017
- 2) Extraordinary Council Meeting held on 23 June 2017

### **28/17 Motion**

**MOVED Cr Jeffery**

**That the minutes be confirmed.**

**SECONDED Cr Katis**

**The Motion was put and CARRIED**

- **Declarations of Conflict of Interest**

Nil

- **Receptions and Reading of Petitions, Memorials, Joint Letters and Deputations**

Nil

- **Public Question Time**

Nil

## **SECTION B – REPORTS**

### **B.17.54 2017 ROAD MANAGEMENT PLAN REVIEW**

**Responsible Officer:** Director Infrastructure  
**File Number:** S32-24-03  
**Attachments:** 1 Road Management Plan  
2 Schedule of Charges 14/06/17

#### **Declarations of Interest:**

Oliver McNulty - as the responsible officer, I declare that I have no disclosable interests in this matter.

#### **Summary**

This report seeks a Council resolution to adopt the reviewed Road Management Plan (RMP) after community consultation, as required by Section 54 of the Road Management Act 2004.

#### **Discussion**

Council is required to review its RMP under the Road Management Act 2004. The RMP is a plan that details the inspection regime, defect intervention levels and defect repair response times for all nominated road related assets under Council's management.

The plan ensures that the community is informed about how Council manages its road assets and enables the community to comment to Council about the level of service Council offers in terms of intervention associated with roads.

In conducting a review of its plan, Council must ensure that the standards in relation to, and the priorities to be given to, the inspection, maintenance and repair of the roads and classes of road to which the plan applies are appropriate.

Compliance with the plan limits Council's public liability to legal action from claims for damages for incidents with these assets.

The RMP was initially adopted by Council on 19 October 2004. It has subsequently been reviewed and amended by Council in 2007, 2009 & 2013.

The process of reviewing the RMP is as follows:

1. Seek Council resolution to approve the draft RMP for community consultation.

***(Received 18<sup>th</sup> April 2017 meeting)***

2. Advertise Council's intention to adopt the draft RMP and allow 28 days for the community to make submissions.

***(Advertised from the 27<sup>th</sup> April via Gazette, Council's Website, and social media outlets)***

3. Review and recommend revisions in line with submissions received relevant to the draft RMP.

***(No submissions received)***

4. Bring the amended RMP back to Council for adoption.

***(June Council meeting)***

5. Advertise the new RMP in the Government Gazette, Council's website and social media outlets.

## **Consultation**

Section 54 of the Road Management Act 2004 outlines the procedure for making or amending an RMP. As part of this process, Council must give a notice stating:

- The purpose and general purport of the proposed RMP
- Where a copy of the proposed RMP can be obtained or inspected
- That any person may make a submission on the proposed RMP to the road authority (in this case Council) within the period specified in the notice.

The draft Road Management Plan was made available to the community from Friday 28 May until Friday 26 May 2017 via Council's social media outlets and Council's service centres for review.

***No submissions were received during this time.***

## **Financial Implications**

As part of the review process of the RMP, Council and the community must be aware of the impacts that "setting the bar to high for intervention levels" would have on Council resources and operational budget.

As part of the review process Council officers consider firstly when an asset has reached a level where the defect would constitute a risk to the public well being. This would be considered the minimum standard for when intervention works should take place on roads and road related infrastructure.

Should Council decide to “raise the bar” and have a higher standard of intervention for defects identified as part of the RMP, this will have an impact on the Council resources available to do this work and to operational budgets to fund these repairs.

### **Social Implications**

Well maintained roads and road related infrastructure are critical for the benefit and enjoyment of all community members to enable them to access services that they rely on, on a daily basis.

### **Economic Implications**

Accessible roads are critical for industry and agriculture business. It is essential that food producers can access this market as efficiently and quickly as possible.

### **Environmental Implications**

Nil.

### **Risk Management Implications**

Amendments have been made to response times for certain defect intervention levels, where Council has been unable to meet its former response commitments, to limit the risk of litigation against Council in the future.

### **Council Plan Strategy Addressed**

***Built and Natural Environment*** - A strong focus on Asset Management systems and planning.

### **Options**

1. Adopt the RMP as attached
2. Request that the plan be further amended before adoption

### **Recommendations**

#### **That Council:**

1. **Adopt the Road Management Plan review (Schedule of Changes) and the Road Management Plan as set out in part 3 of the Road Management (General) Regulations 2005 part 3 Divisions 1 & 5 (Review of Road Management Plan).**
2. **Publish a notice of the amendment of the Road Management Plan in the Government Gazette and local newspapers stating the following as required by Section 55 of the Road Management Act 2004:**
  - a) **The Road Management Plan has been amended.**

- b) That the Road Management Plan may be inspected or obtained from Council offices or downloaded from Council's website.**
- 3. Distribute copies of the adopted Road Management Plan to all Council Service Centres and to publish the plan on Council's website.**

**29/17 Motion**

**MOVED Cr Jeffery**

**That Council:**

- 1. Adopt the Road Management Plan review (Schedule of Changes) and the Road Management Plan as set out in part 3 of the Road Management (General) Regulations 2005 part 3 Divisions 1 & 5 (Review of Road Management Plan).**
- 2. Publish a notice of the amendment of the Road Management Plan in the Government Gazette and local newspapers stating the following as required by Section 55 of the Road Management Act 2004:**
  - a) The Road Management Plan has been amended.**
  - b) That the Road Management Plan may be inspected or obtained from Council offices or downloaded from Council's website.**
- 3. Distribute copies of the adopted Road Management Plan to all Council Service Centres and to publish the plan on Council's website.**

**SECONDED Cr Norton**

**The Motion was put and CARRIED**



# Road Management Plan Version 5



Adopted:  
Gazetted:  
Commenced:





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## Version Control

Revision Number	Prepared by	Date	Checked By	Comment	Adopted
1	Assets Manager	13/08/2004	Executive Management Team	Plan prepared following public consultation	19 October 2004
2	Assets Manager	1/11/2007	Executive Management Team	Plan amended to divide current document into RMP and RAMP; alter standards for inspection and maintenance; changes relating to Council's policies and practices; and drought restrictions	18 December 2007
3	Assets Manager	2/07/2009	Executive Management Team	Plan reviewed as per RMA General Regulations requirements. The RMP was amended to alter standards for inspection and maintenance; alter road hierarchy for inspections and maintenance; and changes relating to Council's policies and practices.	20 October 2009
4	Assets Manager	01/05/2013	Assets Manager	Plan reviewed as per:- <ul style="list-style-type: none"> <li>• RMA General Regulations 2005 requirements</li> <li>• Liability Mutual insurance's Risk Assessment</li> <li>• Amendments relating to Council's policies and practices highlighted in review of plan</li> </ul>	28 May 2013
5	Assets Coordinator	24/02/2017	Director of Infrastructure	Each incoming municipal Council must review its Road Management Plan (RMP) during the same period as it is preparing its Council Plan under the Local Government Act 1989.	

Signed: \_\_\_\_\_ Mayor Date: \_\_\_\_\_

# 1. Introduction

## 1.1 Background Information

The Road Management Act 2004 (RMA) was introduced to improve the management and coordination of road infrastructure (including road-related infrastructure). The purpose of the Act is to establish a coordinated management system that will promote safe and efficient road networks at state and local level to enable the responsible use of road users.

The Road Management Plan (RMP) sets the management standards and the policy in relation to the discharge of Council's duties as the Road Authority; this relates to all municipal roads and roads related infrastructure covered by the Plan across the municipality. Implementation and management of the RMP is consistent with Council's strategies and policies. Compliance with the RMP is evidence that Council has discharged its statutory duty to inspect, repair and maintain public roads and any common-law duty of care owed to road users.

## 1.2 Purpose and effect of the plan

In accordance with Section 50 of the RMA, the purposes of a road management plan are:

- a. To establish a management system for the road management functions of a road authority (Council) which is based on policy and operational objectives and available resources; and
- b. To set the relevant standard in relation to the discharge of duties in the performance of those road management functions.

The Plan is, and remains, a stand-alone and all-encompassing policy document of Council (for the inspection, repair and maintenance of public roads, pathways and road infrastructure (and road-related infrastructure) within the municipality of the Rural City of Swan Hill) without recourse to another policy, practice or procedure of Council in relation to the performance of Council's road management functions.

To the extent of any other policy, practice or procedure of Council requires (or purports to require) any act, matter or thing to be done by or on behalf of Council in relation to the performance of Council's public road, pathway and road infrastructure (including road-related infrastructure) management functions by reference to a requirement or standard which is in conflict, or inconsistent, with the requirements or standards specified by or in this Plan (**other requirements or standards**), the requirements and standards specified by or in this Plan prevail over the other requirements or standards and the other requirements or standards are of no force or effect.

This Plan is otherwise (in relation to the construction, inspection, maintenance and repair of those public roads within the municipal district of the Rural City of Swan Hill for which the Council is the road authority (including in relation to suitable prioritisations for the maintenance and repair of road infrastructure (including road-related infrastructure on public roads)) a policy document of Council and is based substantially on financial, economic, political, social or environmental considerations.

Council formally records that the funding which it has provided to implement this Plan and its road management responsibilities under the RMA has been substantially influenced by decisions of Council which relate to (and Council has expressly taken into account) budgetary allocations and the constraints which those decisions have entailed in terms of the allocation of scarce Council resources.

The RMP is prepared in accordance with Division 5, Section 49-55 of the RMA.

### 1.3 Scope of this plan

The provisions of this Plan apply to Municipal roads and road infrastructure (including road-related infrastructure) for which Council is the responsible road authority.

Municipal roads that are not registered as Public Roads are still Council's discretionary responsibility under the Local Government Act 1989 but under the RMA Council has no obligation to inspect, repair or maintain them and they are not subject to this RMP.

Municipal roads that Council has deemed are "reasonably required for general public use" or declared to be a public highway under section 204(1) of the Local Government Act 1989 or a municipal road under section 14(1) of the RMA have been registered as Public Roads and are listed in Council's Register of Public Roads.

In determining Public Roads, Council considers a range of relevant matters, including the usage and construction standard of the roads. Public Roads and road infrastructure (including road-related infrastructure) identified in the Plan are inspected and maintained by Council under the RMA and in accordance with this RMP road classification, which will determine the inspection frequency and Council's response time has also been determined based on road usage and construction standard. The inspection frequency and response times take into account operational objectives and available resources as set out in Section 50 of the RMA.

This Plan also provides for the management of road related infrastructure (including road-related infrastructure) within Public Roads managed by Council, including:

- Footpaths
- Shared pathways
- Bicycle paths
- Road signs
- Line marking
- Traffic control devices
- Kerb and channel
- Bridges and major culverts

The RMP does not cover other Council non-road infrastructure that may be located within a Public Road, such as underground drainage, street trees, street furniture and buildings. Non-Council owned or controlled road infrastructure (including road-related infrastructure) such as bridges and culverts at channel crossings are not included in this Plan as they are the responsibility of the relevant Water Authority.

The Swan Hill Municipality has a total road length of more than 3400kms of which 2624km are registered as public roads. The municipality also has a total footpath length of 134km.

## 1.4 Exceptional circumstances

Council will make every effort to meet its commitments under its Road Management Plan.

There may be situations or circumstances that affect Council's business activities to the extent that it cannot deliver on the service levels of the RMP. These include, but are not limited to, natural disasters such as fires, floods, or storm; or a prolonged labour or resource shortage, due to a need to commit or redeploy council staff and/or equipment elsewhere.

In the event that Council's Chief Executive Officer (CEO) has considered the impact of such an event on the limited financial resources of Council and its other conflicting priorities, and determined that the RMP cannot be met, then pursuant to Section 83 of the Wrongs Act, the CEO will write to Council's Officer in charge of its Plan and inform them that some, or all, of the timeframes and responses in Council's RMP are to be suspended.

Once the scope of the event/s have been determined, and the resources committed to the event response have been identified, then there will be an ongoing consultation between Council's CEO and Council's officer responsible for the RMP, to determine which parts of council's Plan are to be reactivated and when.

## 1.5 Key stakeholders

Stake holders of this Plan including customers, other interested parties and responsible authorities and include:

1. Residents and businesses using the road network;
2. Pedestrians, including those with disabilities and the elderly with restricted mobility;
3. Users of a range of miscellaneous smaller, lightweight vehicles such as cyclists, mobility scooters, wheel chairs, prams, etc.;
4. Vehicle users such as trucks, buses, commercial vehicles, cars and motor cycles;
5. Emergency authorities (Police, Fire, Ambulance, SES);
6. Utility agencies that use the road reserve for their infrastructure (water, sewerage, gas, electricity, telecommunications);
7. Council as the responsible road authority;
8. VicRoads as Coordinating Road Authority for state arterial roads and standards compliance authority.
9. State and Federal Government that periodically provide support funding to assist with management of the network.

### 1.5.1 VicRoads

VicRoads is the manager of all **Arterial Roads** throughout the state. In Swan Hill, the arterial roads managed by VicRoads are:

- Murray Valley Highway
- Mallee Highway
- Sea Lake Swan Hill Road
- Donald Swan Hill Road
- Robinvale Sea Lake Road and
- Hattah Robinvale Road.
- Tooleybuc Road

In urban areas these roads may also be known by their local road name.

VicRoads is the coordinating road authority for all State Roads, classified in Section 2.1 as Freeways, Highways or Arterial Roads. These roads have the coordinating road authority designated as “VicRoads – Highway or Main Road” in Council’s Register for Public Roads.

The Code of Practice – Operational Responsibility for Public Roads, defines the boundary between roads managed by Council and roads managed by VicRoads or other State road authorities. The Code has delegated management responsibility from VicRoads to Council for nature strips and certain parking areas along arterial roads within urban areas.

State road authorities other than VicRoads also manage some roads within the municipality. These are roads located on crown land other than road reserves, such as the roads within national parks, state forests and river frontage.

Council is responsible for Council owned or controlled assets within road reserves where VicRoads is the Coordinating Road Authority, for example Council footpaths on a Vicroads arterial road. Likewise, VicRoads responsibility can extend into adjoining roads where Council is the coordinating road authority. The demarcation between Council and VicRoad’s responsibilities is detailed in “RMA 2004 Code of Practice-Operational Responsibility for Public Roads”.

### 1.5.2 Department Environment, Land, Water and Planning (DELWP) / Parks Victoria

A number of roads and tracks exist on Crown land (other than road reserves) where Council is not the Committee of Management, e.g. national and regional parks. DELWP and/or Parks Victoria have management responsibility of these roads. These roads have the coordinating road authority designated as “Non Council – Road or Track” in Council’s Register for Public Roads.

### 1.5.3 VicTrack

VicTrack is responsible for maintaining railway level crossings which include the area in the immediate vicinity of the railway line. Council is responsible for maintaining the approaches to the rail lane and approach signage on the municipal road network. VicTrack is also responsible for road and pedestrian bridges over rail and rail over road bridges within the municipality, unless there is an individual agreement stating otherwise.

## 2. Register of public roads

As a Road Authority, Council must keep a register of public roads in accordance with the RMA.

Schedule 1 of the RMA outlines the items that must, or may be, included in a register of public roads.

The register must include:

- The name of each public road or if unnamed a description to enable the road to be easily identifiable
- The date on which the road became a public road
- If a public road ceases to be a public road the date on which the road ceased to be a public road
- The classification if any of the public road
- The reference to any plan or instrument that fixes or varies the boundary of a public road
- Any ancillary area
- A reference to any arrangement under which road management functions are transferred to or from another road authority.

## 3. Road and footpath classification/hierarchy

At its June 2004 meeting, Council established its Register of Public Roads and adopted procedures that allow a Council Officer to add roads to the register but require a Council resolution to remove roads from the register. Under this procedure, Council officers routinely add to the register all new roads constructed by developers in new subdivisions, subject to the delegated officer being satisfied that the road is reasonably required for general public use or has been declared to be a public highway under section 204(1) of the Local Government Act 1989 or is a municipal road under section 14(1) of the RMA.

Council's Register of Public Roads as a public document is available via Council's web site or over the counter at any Council office.

For purposes of this Road Management Plan, Public Roads have been classified into 3 classes - **Collector** and **Access** and **Secondary** access.

- **Collector** roads provide the connection between Access roads and the state arterial road network, other collector roads or population centers. These roads will either have an identifiable origin and destination or have a high proportion of through traffic in conjunction with access for properties abutting the road.
- **Access** roads provide direct access for houses and connect properties to other roads in the network. These roads will normally have little to no through traffic.
- **Secondary access** roads are low use/low volume roads. Roads that will provide seasonal access to properties. Roads that provide a link to access roads.

All roads have been assessed and classified according to a range of relevant considerations as determined by Council including the type, road usage and volume of traffic using the road. This assessment includes consideration of the following items:

- Traffic volumes are measured as Average Annual Daily Traffic (AADT)
- Bus route – a road that carries a regular bus service
- Truck route – a road that carries at least 10% heavy vehicles. Heavy vehicle being a class 3 to class 12 vehicles as defined in the Austroads Vehicle Classification System.

Classifications on a 1 to 4 scale have been determined for each public road taking into account the above, and are used to define the level of inspection frequency and maintenance response times. In summary for all assets the classifications are:

1. Very High – High traffic volume collector roads and bus/truck routes
2. High – High traffic access roads or moderate traffic collector roads
3. Standard – Moderate traffic access roads or low traffic roads
4. Low – Secondary access roads

Road

Road assigned classification is based on the above mentioned criteria and is summarised in Table 1 below. Generally, where the road classification would vary along the length of a particular road, because of varying traffic conditions, the lowest numbered classification has been adopted for the whole length of the road.

Footpath

Footpath maintenance standards are based on levels of use where a very high maintenance standard coincides with high use of a footpath.

The same maintenance categories used for roads are also used for footpaths. Location of footpaths is used to identify level of use and hence maintenance category as listed in Table1.

Road Classification	Traffic Volume (Annual average daily traffic)		
	>1000	100 – 1000	0 - 100
All Collectors, and Access routes that are also Bus / Truck Routes	1	2	3
Access Routes	2	3	3
Secondary Access	N/A	N/A	4
Footpath Classification Hierarchy by Use (By Location)	Maintenance Categories		
Footpaths in the Central Business District (CBD) of Swan Hill and Robinvale,	1 (Very High)		
Footpaths in CBD of other towns and satellite business areas of Swan Hill, around schools hospitals and elderly accommodation.	2 (High)		
Residential areas and Industrial areas and all shared pathways	3 (Standard)		
Not applicable	4 (Low)		

**Table 1 – Road, Footpaths, Shared Pathways Classifications**

Shared footpaths are included within all other footpath Classification and are Maintenance Category Standard (3).



## 4. Inspections

### 4.1 Background

In compliance with Section 40 of the RMA 2004, Council will inspect all Public Roads in accordance with this Road Management Plan. To ensure that Public Roads are inspected at the appropriate frequencies, a formal inspection system has been adopted (refer to Tables 2 & 3). The system differentiates between road and footpath inspections, depending in frequency and extent. Response times commence from the date of the inspection.

### 4.2 Inspections

There are 3 types of inspections undertaken on Council's roads and footpaths. These are Reactive, Programmed and Asset Condition inspections.

#### 1. Programmed Inspections

Programmed inspections assess the road and footpath network to identify defects that have reached the intervention level as defined in Council's Road Management Plan. All defects identified are actioned in line with the timeframes as set out within the RMP.

#### 2. Reactive Inspections

Reactive inspections are undertaken following notification to Council of defects and safety issues by the community or stakeholders. The inspection involves an assessment of the reported defect to determine if it has reached intervention level to determine whether a maintenance response is required. Reactive inspections are completed within a maximum of 2 weeks of the notification of the defect. The defects are inspected in line with criteria set out within the RMP. Any defects at intervention are responded to within the timeframes as set out within the RMP.

#### 3. Asset Condition Inspections

Asset condition inspections are conducted to assess the life of the road, road related infrastructure (including road-related infrastructure) and all assets managed by Council.

Asset condition inspections identify the condition of the asset and are used to determine if works are required to renew the asset to ensure it meets its service requirements. These inspections are used to develop Councils Capital Renewal Program.

## 4.3 Inspection frequency

### Roads

Road Maintenance Category	Day proactive Inspection frequency	Night proactive Inspection frequency
1 – Very High	4 per calendar year	1 per calendar year
2 – High	2 per calendar year	1 per calendar year
3 – Standard	1 per calendar year	1 per 2 calendar years
4 – Low	1 per 2 calendar years	1 per 2 calendar years

**Table 2 – Periods between Inspections (Roads)**

### Footpaths

Day proactive inspection frequency		
Footpath Maintenance Category	Frequency of Inspections	Inspection Window (Between)
1 – Very High	2 per calendar year	No.1: 1 Jan – 30 June No.2: 1 July – 31 Dec
2 – High	1 per calendar year	No.1: 1 Jan – 30 June
3 – Standard	1 per calendar year	No.1: 1 July – 31 Dec

**Table 3 – Periods between Inspections (Footpaths)**

## 4.4 Inspection types

The type of defects to be observed and recorded by the inspector will vary depending on the type of inspection and the nature of the asset being inspected as detailed in Table 4 below:

Type of Inspection	Items to be included in inspections
Night inspection of sealed roads	Visibility of signage, line-marking, guideposts, and raised reflective pavement markers (RRPM's).
Night inspection of unsealed roads	Visibility of signage and guideposts.
Daytime inspection of sealed roads	Potholes, edge breaks, major cracks, shoulder drop-off, stripping of seals, excessive loose stones, signage, line-marking, guideposts, RRPM's, table drains, culverts, bridges, kerb and channel and vegetation clearance.
Daytime inspection of unsealed roads	Potholes, loose material, pavement failures, signage, guideposts, table drains culverts, bridges and vegetation clearance.
Footpaths	Trips defects, pit lids, mounds or depressions and vegetation clearance
Reactive Inspections	Defects as listed above but triggered via a notification of a defect

**Table 4 – Inspection Types**

## 5. Defect intervention levels and response time

Levels and response times for various types of defects, including sealed roads, footpaths, etc are listed in the table. The following table outlines the assets classifications that are being inspected.

For each asset classification it lists the defect type and when that defect is deemed to have reached a condition where it requires intervention. The maximum response time is outlined within the table for each asset class and relative classification and usage.

The defects that are inspected for each asset class listed is Table 5 are:

### Sealed Roads

- Pothole size
- Deformations either parallel or perpendicular to vehicle carriage way
- Loose debris
- Edge breaks
- Edge drop offs

### Unsealed Roads

- Corrugations
- Wheel ruts, shoves or potholes
- Drainage issues
- Site visibility obstructions to roads or carriageways

### Structures

- Damaged or missing drainage pit lids or surrounds to pedestrian areas
- Damage to bridge, major culverts or other structures creating safety issues.

### Road Furniture

- Missing, illegible or damage regulatory signage.
- Missing, illegible or damage warning signage.
- Damaged or defective guardrails at critical locations.
- Replacement of missing or damaged guideposts.

### Footpath

- Lips or step defects >30mm in height.
- Moulds or depressions >100mm under a 1.2m straightedge.

### Shared Footpath

- Footpath Lips and step defects >30mm in height.
- Moulds or depressions >100mm under a 1.2m straightedge.
- Longitudinal cracks greater than 20mm in width.
- Drop off from path edger greater than 50mm over 1m length.

### Kerb

- Kerb adjacent to traffic lane with horizontal deviation from alignment >250mm.

Intervention level	MAXIMUM - Response Time by Usage			
	1 - Very High (high level usage)	2 - High (high usage)	3 - Standard (standard usage)	4 - Low (low usage)
<b>Sealed roads</b>				
Potholes greater than 300mm diameter and 50mm deep	2 Weeks	1 Month	2 Months	4 Months
Deformations in the traffic lane greater than 100mm in depth and under a 3m straight edge	1 Month	2 Months	4 Months	6 Months
Edge break exceeds 150mm laterally over at least a 1m length from the nominal edge of seal	2 Weeks	1 Month	3 Months	6 Months
Drop off from edge of seal to unsealed shoulder greater than 100mm over >1m length	1 Month	2 Months	4 Months	6 Months
Line markings missing or illegible at a critical location*** rendering them substantially ineffective.	3 Months	6 Months	12 Months	12 Months
Accumulation of aggregate or sand in a traffic lane exceeding 50mm and > 5m long	2 Weeks	2 Months	4 Months	12 Months
<b>Unsealed roads</b>				
Corrugations greater than 25mm in depth for a length >500m or total road length	N/A	3 Months	6 Months	12 Months
Wheel ruts, shoves or potholes >500mm diameter and >150 mm depth measured with 3m straight edge, across the road	N/A	3 Months	6 Months	12 Months
<b>Traffic defects</b>				
Ponding of water >300mm in depth and/or across 50% of the traffic lane width	2 Days	3 Days	5 Days	1 week
Fallen tree or other obstruction blocking a traffic lane	2 Days	3 Days	1 week	1 month
Grass that is greater in height of 900mm that is obstructing visibility of regulatory or warning signs.	1 month	4 Months	When resources reasonably come available and subject to any policy direction from Council	When resources reasonably come available and subject to any policy direction from Council
<b>Structures</b>				
Drainage pit lid or surround missing or at a height differential >50mm in traffic lanes	2 Days	3 Days	1 week	1 month

Description of Defect	1 - Very High (high level usage)	2 - High (high usage)	3 - Standard (standard usage)	4 - Low (low usage)
Damage to a bridge or major culverts i.e. <ul style="list-style-type: none"> <li>Missing or damaged planks</li> <li>Structural damage (voids or holes)</li> <li>Missing or damaged railings</li> </ul>	2 Days	3 Days	1 week	1 month
Damage to smaller culverts i.e. <ul style="list-style-type: none"> <li>Structural damage (voids or holes)</li> </ul>	1 week	2 weeks	1 month	3 months
<b>Road furniture</b>				
Existing Regulatory signs missing, illegible or damaged, making them substantially ineffective.	1 Week	1 Month	2 Months	3 Months
Existing Warning and hazard signs missing, illegible or damaged, making them substantially ineffective.	1 Month	3 Months	4 Months	12 Months
Any damaged or defective guardrail at a critical location*** making them substantially ineffective.	1 Month	4 Months	6 Months	12 Months
Existing guideposts missing or damaged at a critical location*** making them substantially ineffective.	2 Months	3 Months	6 Months	12 Months
<b>Footpath</b>				
Footpath lip or step >30mm in height	1 Month	3 Months	6 Months	N/A
Footpath mounds or depressions >100mm under a 1.2m straightedge.	1 Month	4 Months	12 Months	N/A
<b>Shared footpath</b>				
Footpath lip or step >30mm in height	1 Month	3 Months	6 Months	N/A
Footpath mounds or depressions >100mm under a 1.2m straightedge.	1 Month	4 Months	12 Months	N/A
Longitudinal cracks greater than 20mm in width	1 Month	3 Months	6 Months	N/A
Drop off from edge of path greater than 75mm over 1m length	3 Months	6 Months	12 Months	N/A
<b>Kerb</b>				
Where a kerb adjacent to a traffic lane has a horizontal deviation from alignment >250mm	4 Months	6 Months	12 Months	When resources reasonably come available and subject to any policy direction from Council

Table 5 – Defect Intervention Levels

\*\*\* **Note** – a critical location is a location where the road alignment, pavement width and/or geometry are identified by additional markings, signage or guideposts to guide the travelling public.

Where because of the nature of the work required, level of resources or workload, it is not feasible to rectify the defect within the time shown in Table 5, **appropriate warning** of the defect is to be provided until a suitable repair or treatment can be completed.

Appropriate warning may include, but is not limited to, the following:

- Provision of warning signs
- Marking defects for higher visibility
- Traffic control action
- Divert traffic around defect
- Installation of temporary speed limits
- Road Closures

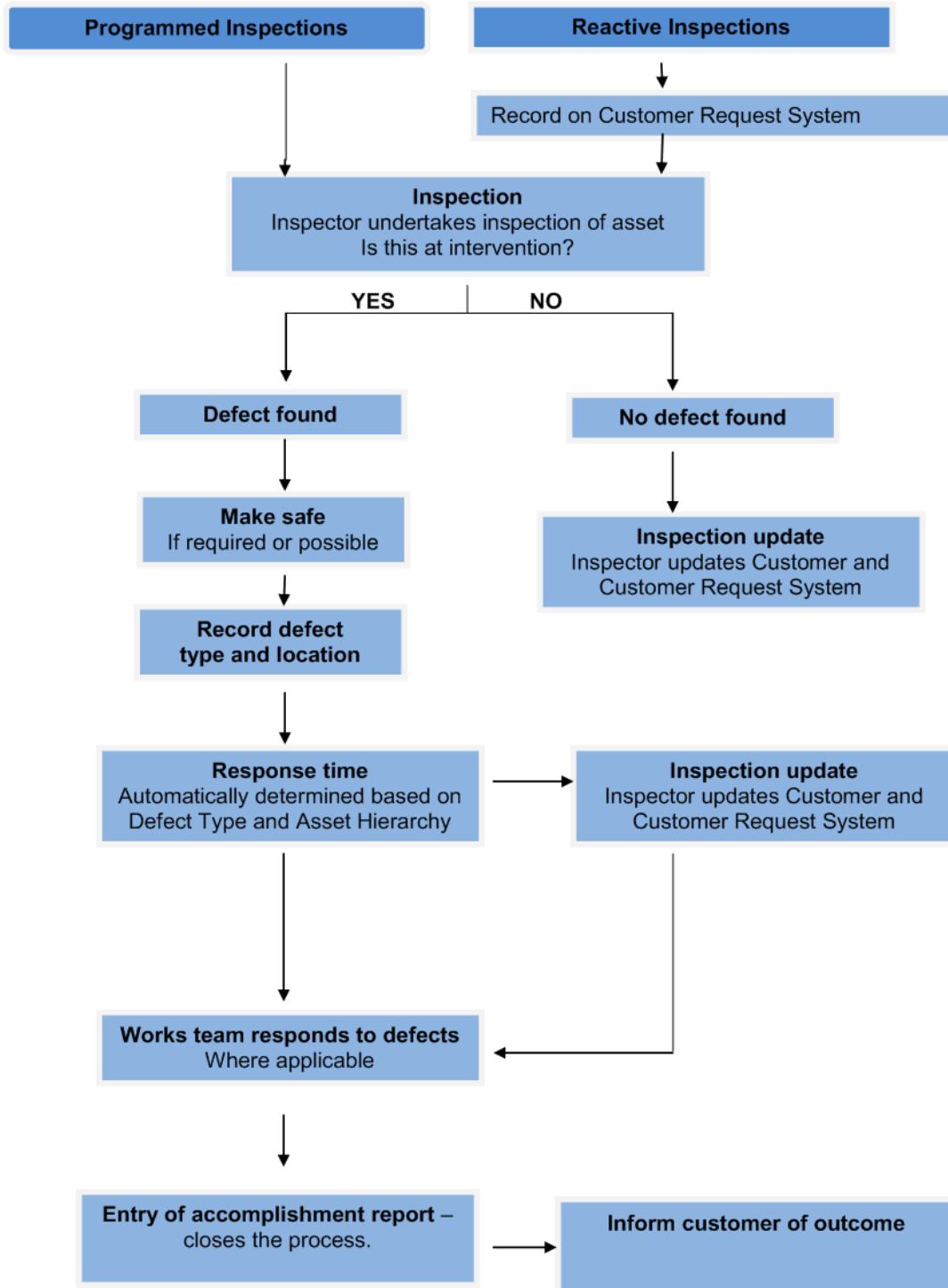
The municipality is one of the geographically largest in Victoria with a travelling time of 2 hours from North to South. With long travelling times for maintenance crews, it is cost effective and operationally efficient for Council to repair defects inside intervention levels whilst the maintenance crew is onsite for those outside intervention levels nearby. This philosophy has been taken into account when setting intervention levels.

With regard to footpaths, all defects that have been identified will be responded to within the timeframe as set out by the RMP.

Defects may be identified where it can be determined that they may deteriorate to an extent to reach intervention prior to the next programmed inspection. In these cases, a review will be carried out of this defect and if Councils schedule and resources enable some action this will be carried out and recorded as proactive maintenance works.

For the avoidance of doubt, the practice of (and the corresponding intention of Council of) repairing defects inside intervention levels whilst maintenance crews are on site for those outside intervention levels nearby (as set out above), is a practice forming a part of this RMP and is otherwise a practice which Council considers is consistent with the inspection, repair and maintenance requirements and standards specified by or in this Plan.

### 5.1 Reporting procedure



## 6. Obligations of road users

### General Usage

The RMA 2004 requires that:

- (1) A person who drives a motor vehicle on a highway must drive in a safe manner having regard to all the relevant factors, including (without limiting the generality) the:
  - physical characteristics of the road
  - prevailing weather conditions
  - level of visibility
  - condition of the motor vehicle
  - prevailing traffic conditions
  - relevant road laws and advisory signs; and
  - physical and mental condition of the driver.
- (2) A road user other than a person driving a motor vehicle must use a highway in a safe manner having regard to all the relevant factors.
- (3) A road user must:
  - have regard to the rights of other road users and take reasonable care to avoid any conduct that may endanger the safety or welfare of other road users
  - have regard to the rights of the community and infrastructure managers in relation to road infrastructure and non-road infrastructure on the road reserve and take reasonable care to avoid any conduct that may damage road infrastructure (including road-related infrastructure) and non-road infrastructure on the road reserve;
  - have regard to the rights of the community in relation to the road reserve and take reasonable care to avoid conduct that may harm the environment of the road reserve.

## 7. Landowners responsibilities - driveways

Driveways are the responsibility of the owner of the land for which the driveway provides access to and from the road. The landowner is responsible for that part of the driveway as shown in Figure 1, specifically:

- The in-fills between the kerb and channel and the footpath, and the footpath and property line, and
- The layback through the kerb (excluding the channel).
- The immediate surrounds impacted on by the driveway.

The footpath crossover is part of the footpath and is the responsibility of Council however Council may charge the landowner for the cost of repairs to damage to the footpath caused by vehicles using the driveway.

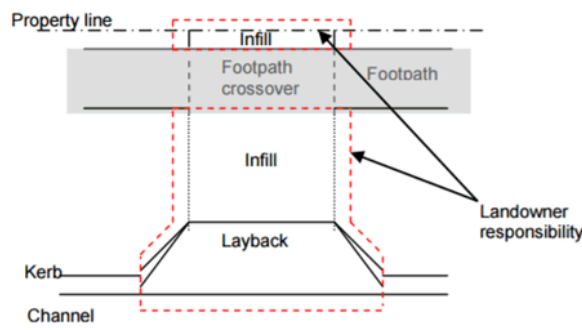


Figure 1. Driveway Responsibility



Arrangements are similar for culvert crossings over an open table drain where the owner's responsibilities are the:

- Culvert and endwalls.
- Driveway infill between the road edge and the property line excluding any footpath crossover.
- Maintenance of the road seal adjacent to the driveway to be free of loose material sourced from the property or the driveway.

Council retains the right to direct the standard of construction, materials and location of driveways within the road reserve. Landowners must obtain a 'Working within Road Reserve' Permits from Council prior to commencing any works or activities within the road reserve.

## 8. Works within road reserve

Unless an exemption applies under the Act a person must not conduct any works in, on, under or over a road without written consent of the Coordinating Road Authority.

This includes works on footpaths and nature strips, including the installation or modifications of driveways outside private property.

Application forms for a Works within the Road Reserve Permit can be obtained from Council's website or Council offices. Failure to seek consent for works within a road reserve is an offense under the Act. Fees and penalties can be applied.

## 9. Limits in relation to liability for property damages

Section 110 of the RMA details the liability and extent of claims for property damages.

### Incident Claims

In accordance with Section 115 of the Act, a person who intends to take court proceedings in relation to a claim for damages arising out of a condition of a public road or infrastructure must first lodge a written notice with the Council. This notice must be lodged with the Council within 30 days of the incident occurring.

## 10. Summary of non-road infrastructure

Asset Type	Responsible Authority / Infrastructure Manager
Street Lights	Powercor
Non-Standard Street Lights	Council
Traffic Signal Installations – VicRoads assets	VicRoads
Telecommunications infrastructure Assets	Telstra or Optus
Water infrastructure assets	Lower Murray (LMW), Goulburn Murray (GMW) or Grampians Wimmera Mallee (GWM) Water
Sewage infrastructure Assets	Lower Murray (LMW)
Bridge, Culvert, Guard Rail over infrastructure Assets	Owner of infrastructure asset
Electricity infrastructure assets	Powercor
Gas infrastructure assets	TasGas
Rail Crossings	VicTrack or VLine
Buildings	Asset Owner
Bus Stops/Shelters (Public Transport)	Department of Transport

**Table 6 – Non-Road Infrastructure not subject to this Plan**

## 11. Review of the response to defects

The review of Council's performance with regard to repairing defects listed in this report is a two step process. There is a monthly review as well as an internal audit of council's performance, carried out annually.

### Monthly Team Coordinator Meeting

At the monthly team coordinator meeting, the Officer in charge of Council's Works program reports to the meeting which includes the Director of Infrastructure. At these meeting the Works Department produce a report from the Defect Reporting system listing defects (if any) outside target response time.

### Annual Internal Audit

An annual internal audit of Council performance against this Plan will be conducted by Council. The results of this audit will be reported to the Executive Leadership Team.

## 12. Review of the Road Management Plan

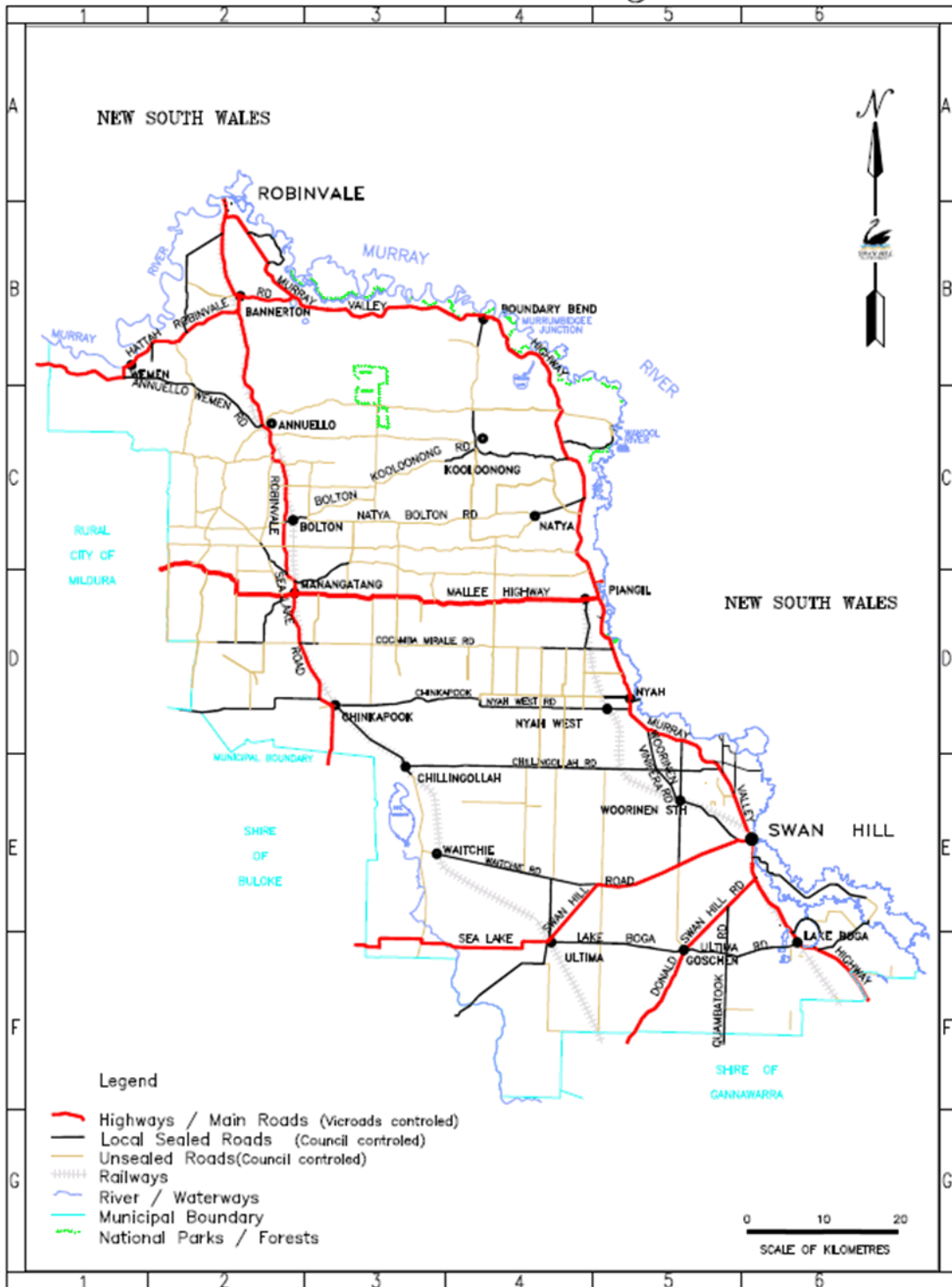
The Plan will be reviewed at least every four years in accordance with Sec 301(3) (b) of the Road Management (General) Regulations 2016 and Sec 125(1) (b) of Local Government Act 1989. Consequently this will correspond with the term of each Council.

It may also be reviewed by Council, within a particular Council's term, in the event that the review is necessary under Sec 54 RMA 2004.

Any review carried out, will be in accordance with relevant sections under the following acts:

- Sec 54 Road Management Act 2004.
- Sec 302 and 303 of the Road Management (General) Regulations 2005.

### Appendix A – Municipality map



Map available on Council's website: [www.swanhill.vic.gov.au](http://www.swanhill.vic.gov.au)

## Appendix B – Definitions

Unless the context or subject matter otherwise requires, terms used in the RMP have the following meanings:

**Arterial Roads** - freeways, highways & declared main roads which are managed by the State Government through VicRoads.

**Code of Practice** - Code of Practice for Road Management Plans (13 September 2004).

**Critical Location** - is a location where the road alignment, pavement width and/or geometry are identified by additional markings, signage or guideposts to guide the travelling public.

**Defect/Hazard** - Refers to a change to the road or footpath surface that introduces a hazard to public safety. Common terminology includes: pothole, lift, shove, lip, depression, etc.

**Inspection Frequency** – is the frequency of inspections of the road to identify hazards.

*Where the required frequency would result in the inspection falling on a day other than a Weekday, the inspection may be undertaken on the following Weekday.*

**Intersection** - An intersection is a junction where two or more **roads** meet or cross.

**Intervention level** - the size of the defect at which the road authority has determined that the defect will be rectified.

**Major Culvert** - A major culvert is a culvert (or more commonly multiple culverts laid side by side) of large enough size to be treated more like a bridge over a water course than a pipe under a road. In a number of Australian states culverts with cross section area of 6sqm or greater are considered to be major culverts.

**Municipal Road** – Roads for which the Council is the responsible Road Authority.

**Non road infrastructure** - includes infrastructure in, on, under, or over a road, which is not road infrastructure.

*The RMA provides examples of non-road infrastructure that includes: gas pipes, water and sewerage pipes, cables, electricity poles, bus shelters, rail infrastructure, public telephones, mail boxes, road side furniture and fences erected by utilities or providers of public transport.*

**Pathways** - the definition of pathway provided in the RMA captures both 'footpaths' and 'shared pathways' as outlined below:

A footpath, bicycle path or other area constructed or developed by a responsible road authority for use by members of the public other than with a motor vehicle but does not include any path:

(a) which has not been constructed by a responsible road authority;

**Pathways (Shared)** - while the RMA does not specifically apply the term 'shared' in relation to pathways it is of course necessary to differentiate between those that are designed for shared-use as opposed to just one type of user group (e.g. cyclists). The below definition of 'shared pathways' has been extracted from Reg. 242(2) of the Australian Road Rules:

*“An area open to the public (except a separated footpath) that is designated for, or has as one of its main uses, use by both the riders of bicycles and pedestrians, and includes a length of path for use by both bicycles and pedestrians beginning at a shared path sign or shared path road marking and ending at the nearest of the following:*

*(a) an end shared path sign or end shared path road marking;*

*(b) a no bicycles sign or no bicycles road marking;*

**Proactive inspections** - inspections performed as part of a scheduled program, according to the classification of roads, which is based on the road classification, volume of traffic etc., for the purpose of identifying defects above intervention and to provide a record that the road has been inspected

**Public Highway** means any area of land that is a public highway for the purposes of the common law;

**Public road** means a road declared to be a public road by the relevant road authority

**Public Road Register** - list of roads within a municipality that a council is responsible for. Council is required to keep a register under s.19 of the RMA.

**Reactive inspections** - inspections performed in response to a customer request or notification about the condition of the road/path, in order to assess whether the road contains a RMP defect that has reached the relevant intervention level.

**Repair** means the taking of any action to remove or reduce a risk arising from a defect in a roadway, pathway or road-related infrastructure, including but not limited to:

- (a) reinstating a road/path to its former standard following works to install any infrastructure;
- (b) reinstating a road/path to a safe standard following deterioration or damage;
- (c) providing a warning to road users of a defect in a roadway, pathway or road (including road-related infrastructure) - but does not include the upgrading of a roadway, pathway or road-related infrastructure

*Examples:* Filling in a pothole in a roadway, resurfacing the roadway and erecting a warning sign would be actions to repair the road.

**Response Time** – is the time allowable to respond to a defect, which is based on consideration of the defect type and severity. Response time is measured from the time the defect is identified by, or notified to, Swan Hill Rural City Council.

**Responsible Road Authority** - the organisation responsible for the management of the road, as determined under s.37 of the RMA

**Road** - includes a street; right of way; cul de sac; by-pass; bridge or ford; footpath; bicycle path or other land or works forming part of the road. Including:

- (a) any public highway;
- (b) any ancillary area;
- (c) any land declared to be a or forming part of a public highway or ancillary area.

**Road Infrastructure** means:

Infrastructure which is installed by the relevant road authority for road related purposes to —

- (a) Facilitate the operation or use of the roadway or pathway; or
- (b) Support or protect the roadway or pathway.

*Examples:* Traffic islands, traffic management signage, traffic control sign, traffic light, kerb and channel, a bridge, culvert or ford, road drain or embankment, gate, post or board installed on the road reserve.

**Road Management Act 2004 (RMA)** - the Act provides a statutory framework for the management of the road network in Victoria.

**Road Management Plan (RMP)** - a document developed by Council to assist in the management of their road related duties and responsibilities, as defined in the RMA.

**Roads other than Municipal roads and Arterial roads** - include roads in State reserves, and roads on private property. Council is not responsible for the care and maintenance of these roads.

**Road Reserve** - all of the area of land that is within the boundaries of a road.

**Roadside** - any land that is within the boundaries of a road (other than the shoulders of the road) which is not a roadway or a pathway and includes the land on which any vehicle crossing or pathway which connects from a roadway or pathway on a road to other land has been constructed.

**Weekday** – any day other than a Saturday or Sunday or any public holiday recognised in Victoria where the inspections are to be undertaken.

SECTION	OLD	NEW	DETAILS	DISCUSSION
Schedule of Revisions & Adoption		Contents Combined Schedule of Revisions & Adoption amalgamated	Initials removed and role titles added.	
Introduction	Introduction Key Stakeholders	<ul style="list-style-type: none"> <li>• Purpose</li> <li>• Scope</li> <li>• Exceptional Circumstances</li> <li>• VicRoads</li> <li>• DELWP &amp; Parks Victoria</li> <li>• VicTrack</li> </ul>		Council officers have reviewed RMP's completed by other councils to identify current industry practice.
		Register of Public Roads		Council officers have reviewed RMP's completed by other councils to identify current industry practice.
Road & Footpaths Classification / Hierarchy			<ul style="list-style-type: none"> <li>• Link to website removed</li> <li>• More detail added to the 1-4 classifications</li> <li>• Table 1 and 2 joined together</li> </ul>	
	Footpath & Shared Footpath Classification Hierarchy	Deleted	Joined with Road Classification Hierarchy	
Inspections			<ul style="list-style-type: none"> <li>• Background &amp; Types of Inspections added</li> <li>• Frequency of inspections added</li> <li>• Table 3 separated into two tables (Roads &amp; Footpaths)</li> </ul>	Council officers have reviewed RMP's completed by other councils to identify current industry practice.
Defect Intervention Levels & Response Times	Table 5 & 6	Table 5 & 6 amalgamated and updated	Table is simpler and easier to understand. The word hazard removed and replaced with the word Defect throughout the whole document.  Vegetation intervention levels removed from plan, as per legal advice. Vegetation will be included in Council's service agreements and will be reviewed on a case-by-case basis.	Availability of resources taken into consideration.  Legal advice received

SECTION	OLD	NEW	DETAILS	DISCUSSION
Reflect Reporting Procedure Flow Chart			Flow chart replaced with simpler version and added after Table 5	Easier to understand. Broken up into Programmed Inspections & Reactive Inspections (i.e. Customer Requests)
		Obligations of Road Users	Obligations under the Road Management Act 2004	Council officers have reviewed RMP's completed by other councils to identify current industry practice.
		Works within Road Reserve	Any works conducted in, under or over a road must have written consent from the Coordinating Road Authority	Council officers have reviewed RMP's completed by other councils to identify current industry practice.
		Limits in Relation to Liability for Property Damages	Section 110 of the Road Management Act details the liability and extent of claims for property damages	Council officers have reviewed RMP's completed by other councils to identify current industry practice.
		Summary of Non-Road (Council) Related Infrastructure	List of asset types and who is responsible	Council officers have reviewed RMP's completed by other councils to identify current industry practice.
		Appendix A Municipality Map		Council officers have reviewed RMP's completed by other councils to identify current industry practice
		Appendix B Definitions		Council officers have reviewed RMP's completed by other councils to identify current industry practice

TIMELINES				
Council staff	RMP Working Group			15 February 2017
Council staff	RMP Working Group			20 February 2017
Council staff	RMP Working Group			17 March 2017
ELT	RMP draft discussion			20 March 2017
Council Assembly	RMP draft discussion			28 March 2017
Macquarie Local Government Lawyers	RMP Legal Review			7 April 2017
Council Staff	RMP draft discussion after legal review			11 April 2017
Ordinary Meeting	Seek Council resolution to adopt the draft RMP for community consultation			18 April 2017
Community Consultation	No feedback received			27 April – 26 May 2017
Ordinary Meeting	Seek Council resolution to adopt the review and draft RMP, publish a notice in Government Gazette & local newspapers and make copies available at Council offices & website.			27 June 2017

## **B.17.55      PRESCRIBED AREAS FOR THE CONSUMPTION OF ALCOHOL**

**Responsible Officer:** Chief Executive Officer  
**File Number:** S16-06P-01  
**Attachments:** 1 Prescribed areas - Local Law 2

### **Declarations of Interest:**

John McLinden - as the responsible officer, I declare that I have no disclosable interests in this matter.

### **Summary**

Council may by resolution specify an area of the municipal district to be a prescribed area as per clause 41(2) of the Community Local Law No.2 2017. The prescribed areas and times are detailed in Schedules 1 to 11 in the Community Local Law No.2 2017.

### **Discussion**

The Community Local Law No.2 2017 specifies in the maps contained in the schedules the areas marked in red to be the prescribed areas where the consumption of alcohol is prohibited.

Pursuant to clause 41(4) Council may, at the time of specifying an area as a prescribed area, specify in relation to that area periods of the year, periods of the week or periods of the day during which the consumption is prohibited in those specified areas.

Each of the Schedules prescribes both:

- an area in which the consumption of alcohol is prohibited, which is marked in red; and
- the times at which the consumption of alcohol is prohibited in those areas.

Please see the attached Schedules for further detail.

### **Consultation**

The Schedules have been made available for submissions from the public as part of the review process for Community Local Law No.2. Council has also consulted with Victoria Police on the matter.

### **Financial Implications**

New 'alcohol free' signs will be installed in the prescribed area.



### **Social Implications**

The intention of the prescribed areas is to promote community safety and good order of the municipality.

### **Economic Implications**

It is not anticipated the prescribed areas will adversely affect the local economy.

### **Environmental Implications**

Not applicable.

### **Risk Management Implications**

Council specifying these areas as prescribed areas will assist Council in enforcing peace, order and good governance of the municipal district.

### **Council Plan Strategy Addressed**

***Community Wellbeing*** - A sense of belonging, ensuring that all people have a place in our community.

### **Options**

1. Council may specify the areas detailed in this report as prescribed areas for the purpose of Local Law No.2 2017.

Or

2. Council may choose to not specify some or all of the areas.

### **Recommendation**

**That Council, pursuant to clause 41 of Community Local Law No.2 2017, Council prescribes the areas coloured red in each of the attached Schedules 1 to 11 as areas in which the consumption of alcohol is prohibited, at the times specified in each of Schedules 1 to 11.**

**30/17 Motion**

**MOVED Cr Katis**

**That Council, pursuant to clause 41 of Community Local Law No.2 2017, Council prescribes the areas coloured red in each of the attached Schedules 1 to 11 as areas in which the consumption of alcohol is prohibited, at the times specified in each of Schedules 1 to 11.**

**SECONDED Cr Jeffery**

**The Motion was put and CARRIED**

## 40. Council land management signs

- (1) Council may by a notice or sign prohibit or regulate the use of any Council land or the conduct of a person on that land.
- (2) A person must not erect or remove, interfere or deface any notice or sign except with the authority of Council.
- (3) A person must not act contrary to any notice or sign referred to in sub-clause (1).

**Penalty: 3 penalty units**

## 41. Consumption and possession of liquor in a public place

- (1) A person must not, on a road, footpath or public reserve, or in a motor vehicle parked on a road, footpath or public reserve, in a prescribed area during a prescribed period:
  - a) consume any liquor; or
  - b) have in his or her possession or control any liquor other than liquor in a sealed container.

**Penalty: 10 penalty units**

**Infringement Notice: 3 penalty units**

- (2) Council may by resolution specify an area of the municipal district to be a prescribed area.
- (3) If Council prescribes an area to be a prescribed area, it must:
  - a) publish a notice in a newspaper generally circulating within the municipal district;
  - b) erect signage signifying the prescribed area; and
  - c) ensure that a description of the area is available for inspection at Council's offices during business hours.
- (4) Council may at the time of specifying an area to be a prescribed area specify in relation to that area:
  - a) periods of the year;
  - b) periods of the week; or
  - c) periods of the day, or of specified days; that are to be 'no alcohol' periods.
- (5) If no period is specified in relation to an area, the 'no alcohol' period for that area is all day every day.
- (6) For the purpose of this part, a 'no alcohol' period is a prescribed period.
- (7) This clause does not apply to:
  - a) 'authorised premises' or 'licensed premises' within the meaning of the Liquor Control Reform Act 1998;
  - b) circumstances to which the Liquor Control Reform Act 1998 does not apply by virtue of section 7 of that Act; or
  - c) consumption of liquor at an organised event for which a permit has been granted.

## Schedule 1 – Beverford prescribed area

**In the township of Beverford the consumption of alcohol is prohibited between the hours of 9pm to 10am.**

The areas of land (including the whole road reserve and any crown land of which Swan Hill Rural City Council is the committee of management) or any public reserve within the land bounded by the intersection of Murray Valley Highway and School Road.

Continue heading in a westerly direction parallel to the northern side of School Road to the first channel reserve.

Continue heading in a southerly direction parallel to the western side of the channel reserve to the Murray Valley Highway.

Continue heading in southerly direction parallel to the western side of the Murray Valley Highway to the southern boundary of 1370 Murray Valley Highway, Beverford.

Continue heading in a northerly direction parallel to the eastern side of the Murray Valley Highway to School Road.



## Schedule 2 - Lake Boga prescribed area

**In the township of Lake Boga the consumption of alcohol is prohibited between the hours of 9pm and 10am.**

The areas of land (including the whole road reserve and any crown land of which Swan Hill Rural City Council is the committee of management) or any public reserve within the land bounded by the intersection of Murray Valley Highway and Lakeside Drive.

Continue heading in an easterly direction parallel to the northern side of Lakeside Drive to Willakool Drive.

Continue heading in a southerly direction parallel to the eastern side of Willakool Drive to the property known as 19 Murray Valley Highway, Lake Boga.

Continue heading in a southerly direction parallel to the western boundary line of above property to Jacaranda Crescent.

Continue heading in a southerly direction parallel to the eastern side of Jacaranda Crescent to Murray Valley Highway.

Continue heading in a southerly direction to the property known as 170 Murray Valley Highway, Lake Boga.

Continue heading in a westerly direction parallel to the southern boundary of the above property, over the railway reserve to Cumnock Road.

Continue heading in a northerly direction parallel to the western side of Cumnock Road to the unnamed road.

Continue heading in a westerly direction parallel to the southern side of the unnamed road to the property known as 2-12 Cemetery Road, Lake Boga.

Continue heading parallel to the boundary perimeter of above property to Lalbert Road.

Continue heading in a westerly direction parallel to the southern side of Lalbert Road to Dallas Street.

Continue heading in a northerly direction parallel to the western side of Dallas Street to Marraboor Street.

Continue heading in an easterly direction parallel to the northern side of Marraboor Street to Soudan Street.

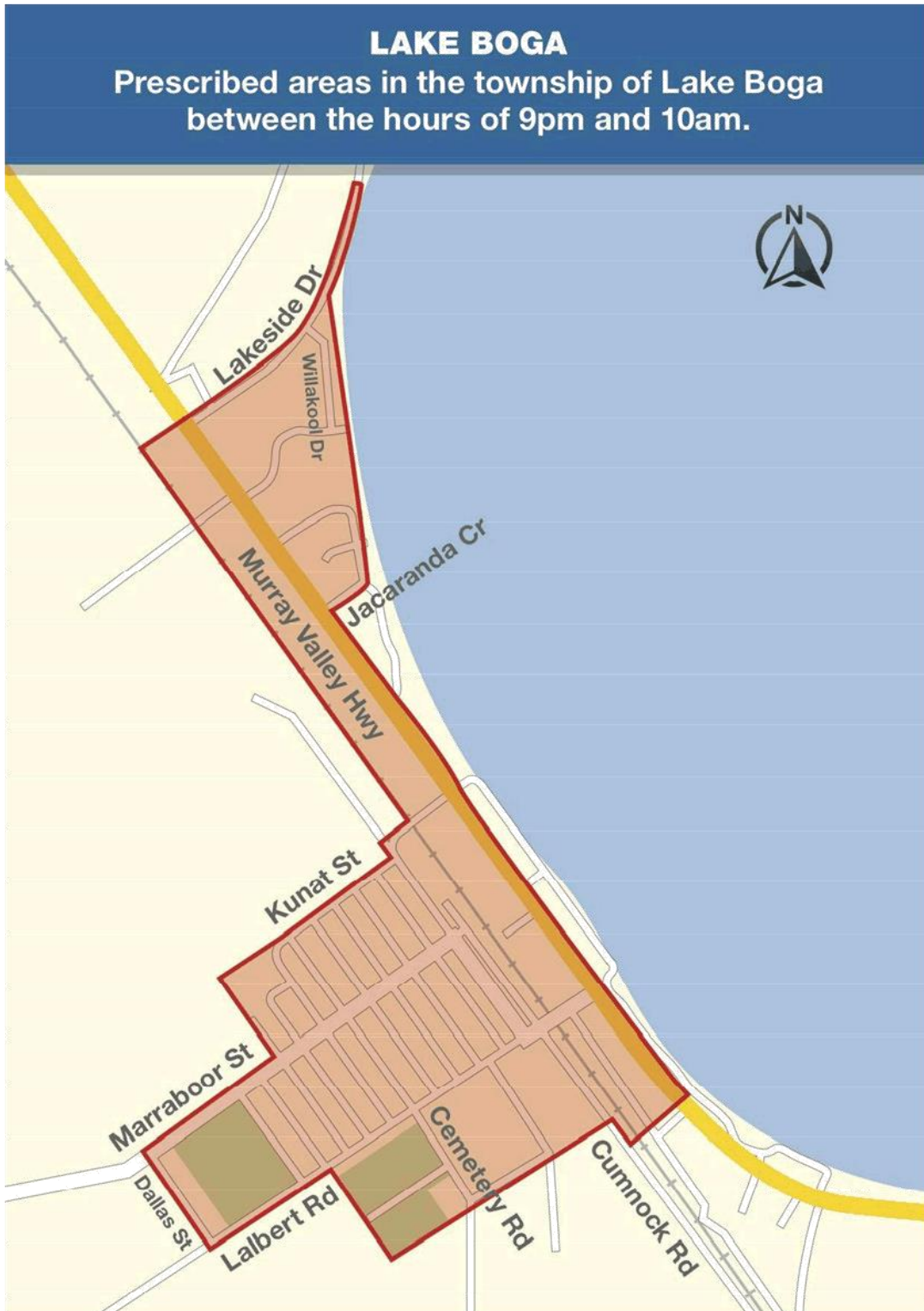
Continue heading in a northerly direction parallel to the western side of Soudan Street to Kunat Street.

Continue heading in an easterly direction parallel to the northern side of Kunat Street to Station Street.

Continue heading in a northerly direction parallel to the western side of Station Street to Kunat Street.

Continue heading in an easterly direction parallel to the northern side of Kunat Street to Murray Valley Highway.

Continue heading in a northerly direction parallel to the western side of Murray Valley Highway to Lakeside Drive.



## Schedule 3 - Manangatang prescribed area

**In the township of Manangatang the consumption of alcohol is prohibited 24 hours per day.**

The areas of land (including the whole road reserve and any crown land of which Swan Hill Rural City Council is the committee of management) or any public reserve within the land bounded by the intersection of Wattle Street and Excelsior Street.

Continue heading in a westerly direction parallel to northern side of Excelsior Street to the intersection of Sutton Lane and the unnamed road.

Continue heading in a southerly direction parallel to the western side of the unnamed road to the Larundel Street.

Continue heading in an easterly direction parallel to the southern side of Larundel Street and around the perimeter of 19-21 Larundel Street (Manangatang Outdoor Pool) to Hope Street.

Continue heading in a southerly direction parallel to the western side of Hope Street to Wharton Street.

Continue heading in a northerly direction to the southern boundary of 1 Wattle Street (Manangatang Community Centre).

Continue along the southern boundary of the Community Centre to Wattle Street.

Continue in a northerly direction parallel to the western side of Wattle Street, cross over the railway reserve in an easterly direction and around the perimeter of 4105 Mallee Highway (Manangatang P-12 College) to Mallee Highway.

Continue heading in a westerly direction parallel to southern side of Mallee Highway to Sport Street.

Continue heading in a northerly direction parallel to eastern side of Sport Street to the unnamed road.

Continue heading in a northerly direction parallel to eastern side of the unnamed road to the intersection of Wattle Street and Excelsior Street.





## Schedule 4 - Nyah prescribed area

**In the township of Nyah the consumption of alcohol is prohibited between the hours of 9pm to 10am.**

The areas of land (including the whole road reserve and any crown land of which Swan Hill Rural City Council is the committee of management) or any public reserve within the land bounded by the intersection of Stradbroke Avenue and Church Road.

Continue heading in an easterly direction parallel to the southern side of Church Road to River Street.

Continue heading in a northerly direction parallel to the eastern side of River Street to Stradbroke Avenue.

Continue heading in a northerly direction parallel to the eastern side of Stradbroke Avenue to where the Murray Valley Highway commences.

Cross over Stradbroke Avenue and continue heading in a southerly direction parallel to the western side of Stradbroke Avenue to Church Road.



## Schedule 5 - Nyah West prescribed area

**In the township of Nyah West the consumption of alcohol is prohibited between the hours of 9pm to 10am.**

The areas of land (including the whole road reserve and any crown land of which Swan Hill Rural City Council is the committee of management) or any public reserve within the land bounded by the intersection of Monash Avenue and Bodinnar Road.

Continue heading in a southerly direction parallel to the southern side of Bodinnar Road to Donald Street.

Continue heading in an easterly direction parallel to the southern side of Donald Street to Mary Street.

Continue in a southerly direction along the eastern boundary of Lot 1 TP865805 to Lot 1 PS342018.

Continue along the northern boundary of Lot 1 PS342018 to Station Street.

Continue heading in a south easterly direction parallel to the western side of Station Street to Birdwood Avenue.

Continue heading in a northerly direction parallel to the eastern side of Birdwood Avenue to Limon Street.

Continue heading in an easterly direction parallel to the southern side of Limon Street to the unnamed road.

Continue heading in a northerly direction on the eastern side of unnamed road to Railway Avenue.

Continue heading in an easterly direction on the southern side of Railway Avenue to Lauer Crescent.

Continue heading in an easterly direction on the southern side of Lauer Crescent to Monash Avenue.

Continue heading in a westerly direction parallel to the northern side of Monash Avenue to the Hansen Lane.

Continue heading in a north westerly direction parallel to the northern side of Hansen Lane which becomes an unnamed road.

Continue heading in a north westerly direction parallel to the northern side of the unnamed road to Leigh Street.

Continue heading in a southerly direction parallel to the western side of Leigh Street to the unnamed road.

Continue heading in a south westerly direction parallel to the western side of unnamed road to the Monash Avenue.

Continue heading in a westerly direction parallel on the northern side of Monash Avenue to Bodinnar Road.



## Schedule 6 - Piangil prescribed area

**In the township of Piangil the consumption of alcohol is prohibited between the hours of 9pm to 10am.**

The areas of land (including the whole road reserve and any crown land of which Swan Hill Rural City Council is the committee of management) or any public reserve within the land bounded by the intersection of Murray Street and Hayward Road.

Continue heading in a southerly direction parallel to the western side of Hayward Road to the unnamed road.

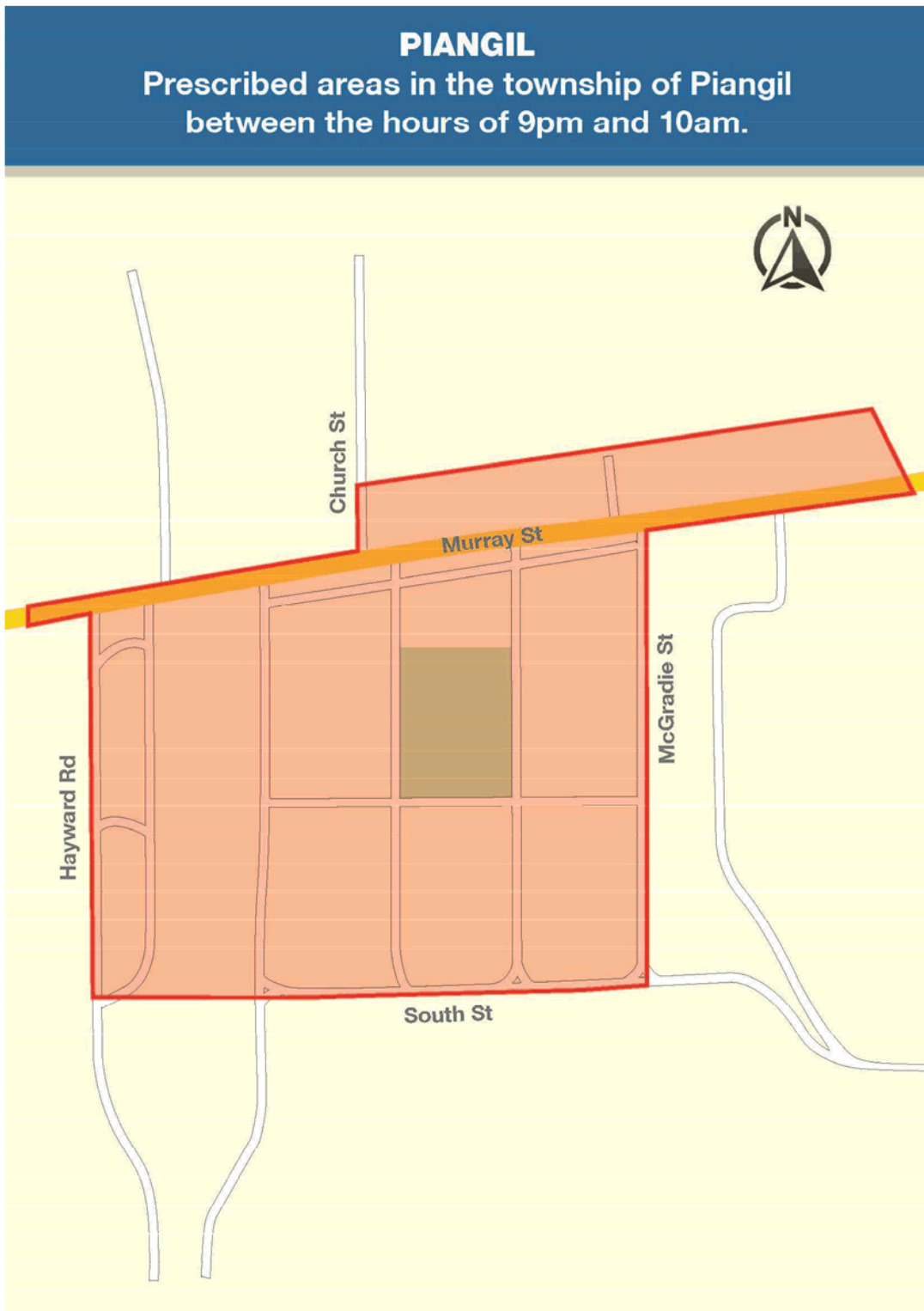
Continue heading in an easterly direction over the railway reserve to South Street.

Continue heading in an easterly direction parallel to the southern side of South Street to McGradie Street.

Continue heading in a northerly direction parallel to the eastern side of McGradie Street to Murray Street.

Continue heading in an easterly direction parallel to the southern side of Murray Street to the intersecting point opposite 26 Murray Street, Piangil.

Cross over Murray Street to the southern boundary of the above property and continue in an easterly direction back to where Murray Street becomes the Mallee Highway.



## Schedule 7 - Robinvale prescribed area

**In the township of Robinvale the consumption of alcohol is prohibited 24 hours per day.**

The areas of land (including the whole road reserve and any crown land of which Swan Hill Rural City Council is the committee of management) or any public reserve within the land bounded by the intersection of McLennan Drive and Murray Valley Highway

Continue heading in southerly direction parallel to the western side of Murray Valley Highway to Bromley Road.

Continue heading in a southerly direction parallel to the western side of Bromley Road to Moore Street.

Continue heading in a southerly direction parallel to the western side of Moore Street to the unnamed road.

Continue in an easterly direction parallel to the southern side of the unnamed road, over the railway reserve to the Murray Valley Highway.

Continue heading in a southerly direction parallel to the western side of the Murray Valley Highway to Robinvale-Sea Lake Road.

Continue heading in an easterly direction parallel to the southern side of the Murray Valley Highway to Smythe Road.

Continue heading in an easterly direction parallel to the southern side of Smythe Road to the unnamed road.

Continue heading a north easterly direction parallel to the eastern side of the unnamed road to the edge of the southern bank of the Murray River.

Continue heading in a north easterly direction on the southern side of the Murray River, then heading in a westerly direction to the bridge on the Murray Valley Highway.

Continue heading in a southerly direction parallel to the western side of the Murray Valley Highway to McLennan Drive.





## Schedule 8 - Swan Hill prescribed area

**In the township of Swan Hill the consumption of alcohol is prohibited between the hours 9pm to 10am.**

The areas of land (including the whole road reserve and any crown land of which Swan Hill Rural City Council is the committee of management) or any public reserve within the land bounded by the intersection of Karinie Street and Nyah Road.

Continue heading in a westerly direction parallel to the northern side of Karinie Street to Bish Road.

Continue heading in a southerly direction parallel to the western side of Bish Road to Woorinen Road.

Continue heading in a southerly direction parallel to southern side of Woorinen Road to Memorial Drive.

Continue heading in a southerly direction parallel to the western side of Memorial Drive to the intersection of Memorial Drive, Dead Horse Lane and Sea Lake–Swan Hill Road.

Continue heading in a southerly direction parallel to the western side of Dead Horse Lane to Werril Street.

Continue heading in an easterly direction parallel to the southern side of Werril Street to Murray Valley Highway.

Continue heading in a southerly direction parallel to the western side of Murray Valley Highway to the northern boundary of 5563 Murray Valley Highway, Swan Hill

Cross the Murray Valley Highway and over the railway reserve to the northern boundary of 5536B Murray Valley Highway, Swan Hill.

Continue heading in an easterly direction parallel to the southern boundary of the above property, to the western bank of the Little Murray River.

Continue heading in a northerly direction along the western bank of the Little Murray River to the junction of the Little Murray River and the Murray River.

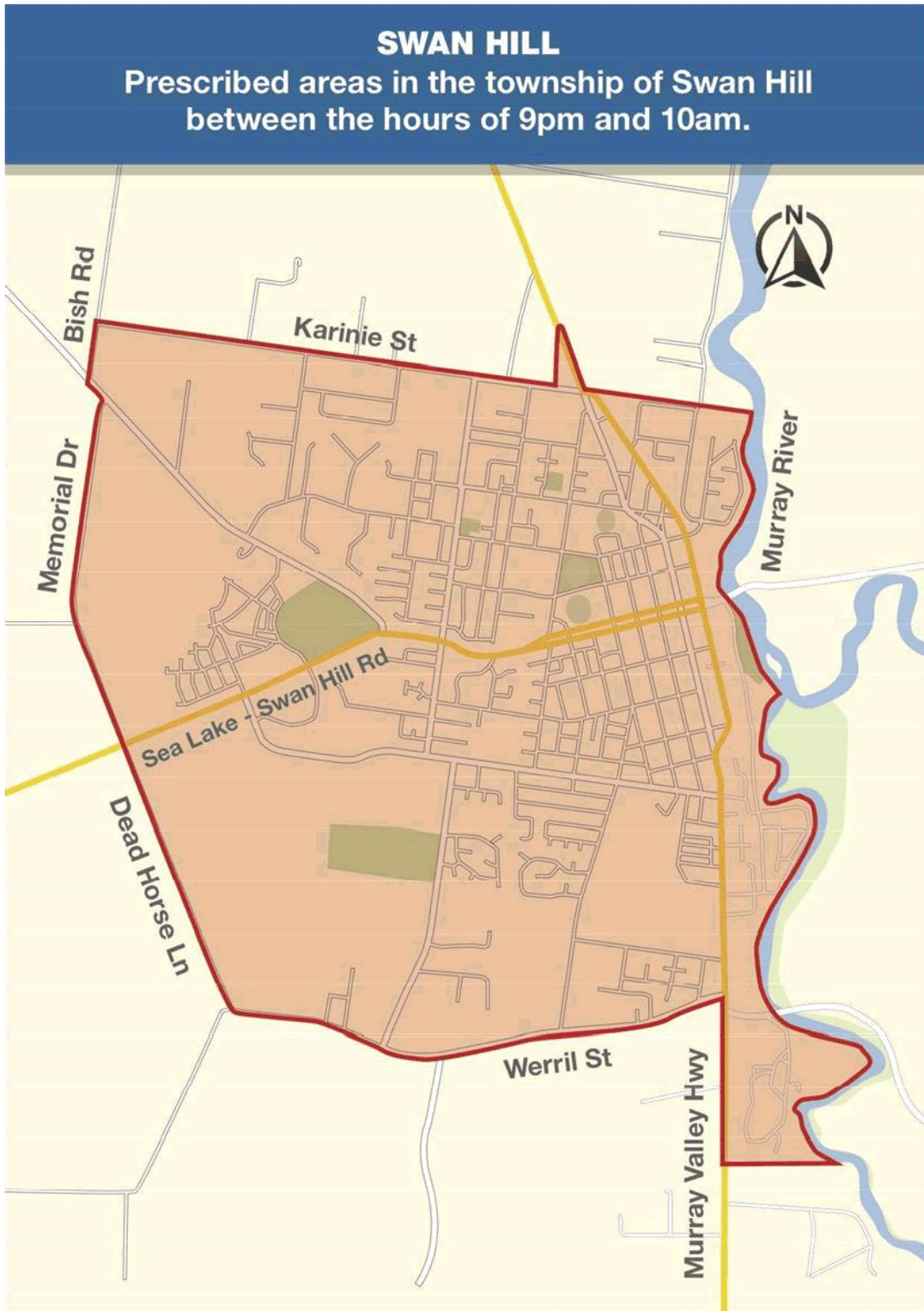
Continue heading in a northerly direction parallel to the western bank of the Murray River to the intersection of Milloo Street and the unnamed road.

Continue heading in a westerly direction parallel to the northern side of the unnamed road to the intersection of River Road and Arnoldt Street.

Continue heading in a westerly direction parallel to the northern side of Arnoldt Street and along the rear boundary of 2-8 King Street (the Grain Shed) to Curlewis Street.

Continue heading in a northerly direction around the roundabout and along the Murray Valley Highway to Saleyards Road.

Continue heading in a southerly direction parallel to the western side of Salesyards Road to the intersecting point of commencement Karinie Street and Nyah Road.



## Schedule 9 - Swan Hill Central Business District prescribed area

**In the township of Swan Hill CBD the consumption of alcohol is prohibited 24 hours per day.**

The areas of land (including the whole road reserve and any crown land of which Swan Hill Rural City Council is the committee of management) or any public reserve within the land bounded by the intersection of Curlewis Street and Nyah Road.

Continue heading in a southerly direction parallel to the western side of Nyah Road to Stradbroke Avenue.

Continue heading in a southerly direction parallel to the western side of Stradbroke Avenue to Chapman Street.

Continue heading in an easterly direction parallel to the southern side of Chapman Street to Nyah Road.

Continue heading in a southerly direction parallel to the western side of Nyah Road to Pye Street.

Continue heading in an easterly direction parallel to the southern side of Pye Street to Splatt Street.

Continue heading in a southerly direction parallel to the western side of Splatt Street to Rutherford Street.

Continue heading in an easterly direction parallel to the southern side of Rutherford Street to Beveridge Street.

Continue heading in a southerly direction parallel to the western side of Beveridge Street to Gray Street.

Continue heading in an easterly direction parallel to the southern side of Gray Street over Campbell Street and the railway reserve to Monash Drive.

Continue heading in a northerly direction parallel to the western side of Monash Drive to McCallum Street.

Continue heading in a westerly direction parallel to the southern side of McCallum Street to Curlewis Street.

Continue heading on a northerly direction parallel to the eastern side of Curlewis Street to Nyah Road.



## Schedule 10 - Ultima prescribed area

**In the township of Ultima the consumption of alcohol is prohibited between the hours of 9pm to 10am.**

The areas of land (including the whole road reserve and any crown land of which Swan Hill Rural City Council is the committee of management) or any public reserve within the land bounded by the intersection of Sea Lake-Swan Hill Road and David Street.

Continue heading in a southerly direction down to Culgoa–Ultima Road.

Continue heading along Culgoa-Ultima Road in a southerly direction to the Ultima Recreation Reserve and continue around the whole perimeter of the Recreation Reserve and back to Culgoa-Ultima Road.

Continue heading in a southerly direction along Culgoa-Ultima Road to Taverner Street.

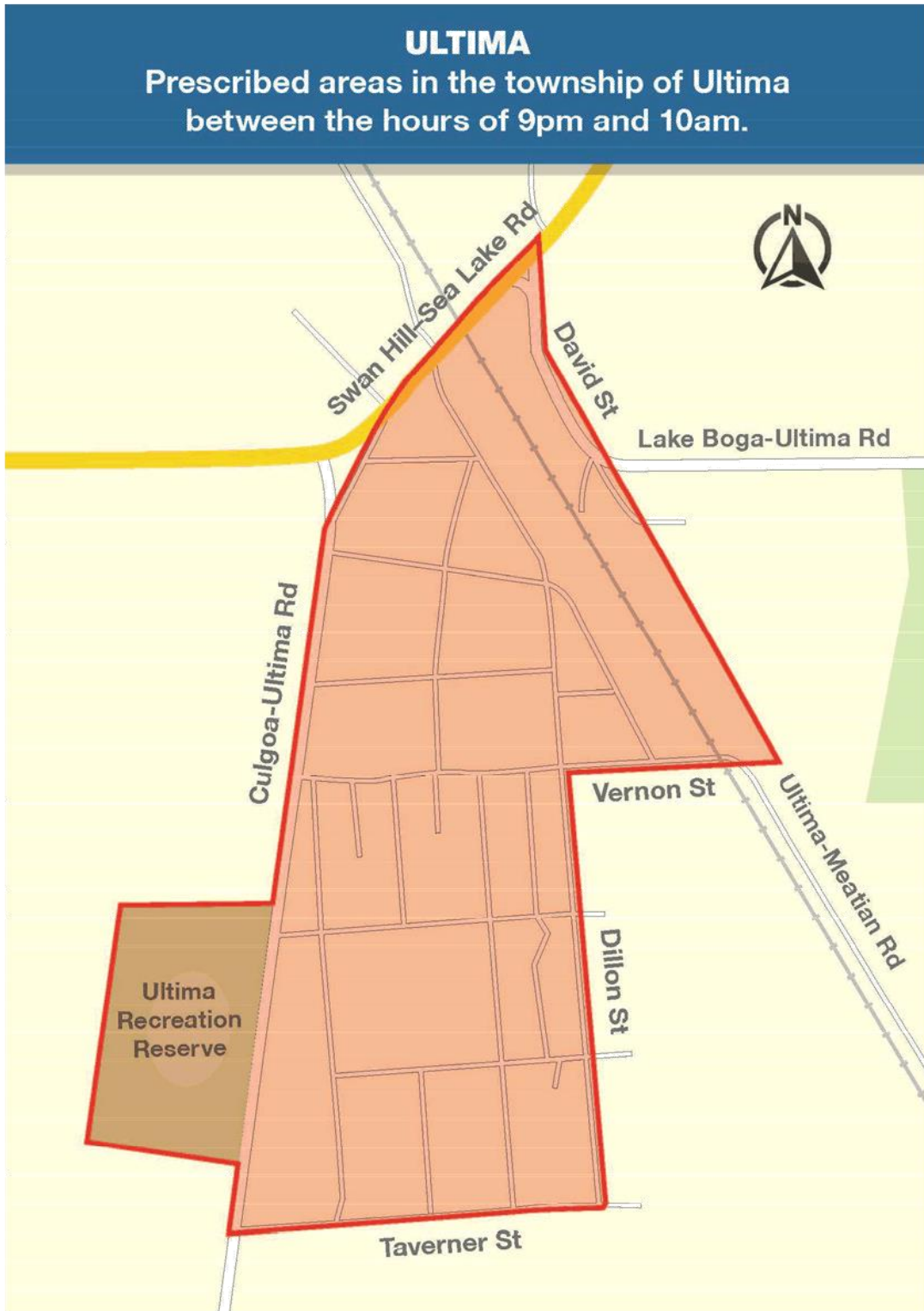
Continue heading in an easterly direction along Taverner Street to Dillon Street.

Continue heading in a northerly direction along the eastern side of Dillon Street to Vernon Street.

Continue in an easterly direction along Vernon Street until it becomes Ultima-Meatian Road and then over the railway reserve.

Stop at Ultima-Meatian Road before the bend and then head north along the eastern side of the railway reserve to the intersection of Lake Boga-Ultima Road and David Street.

Continue along David Street and back to Sea Lake-Swan Hill Road.



## Schedule 11 – Woorinen South prescribed area

**In the township of Woorinen South the consumption of alcohol is prohibited between the hours of 9pm to 10am.**

The areas of land (including the whole road reserve and any crown land of which Swan Hill Rural City Council is the committee of management) or any public reserve within the land bounded by the intersection of Palmer Street and Harvey Road.

Continue heading in a westerly direction parallel to the northern side of Harvey Road to Woorinen-Vinifera Road.

Continue heading in a southerly direction parallel to the western side of Woorinen-Vinifera Road to the unnamed road.

Continue heading in a southerly direction along the unnamed road and over the railway reserve.

Continue in an easterly direction parallel to the southern side of the unnamed road to Woorinen-Goschen Road.

Continue heading in a northerly direction parallel to the eastern side of Woorinen-Goschen Road to Woorinen Road.

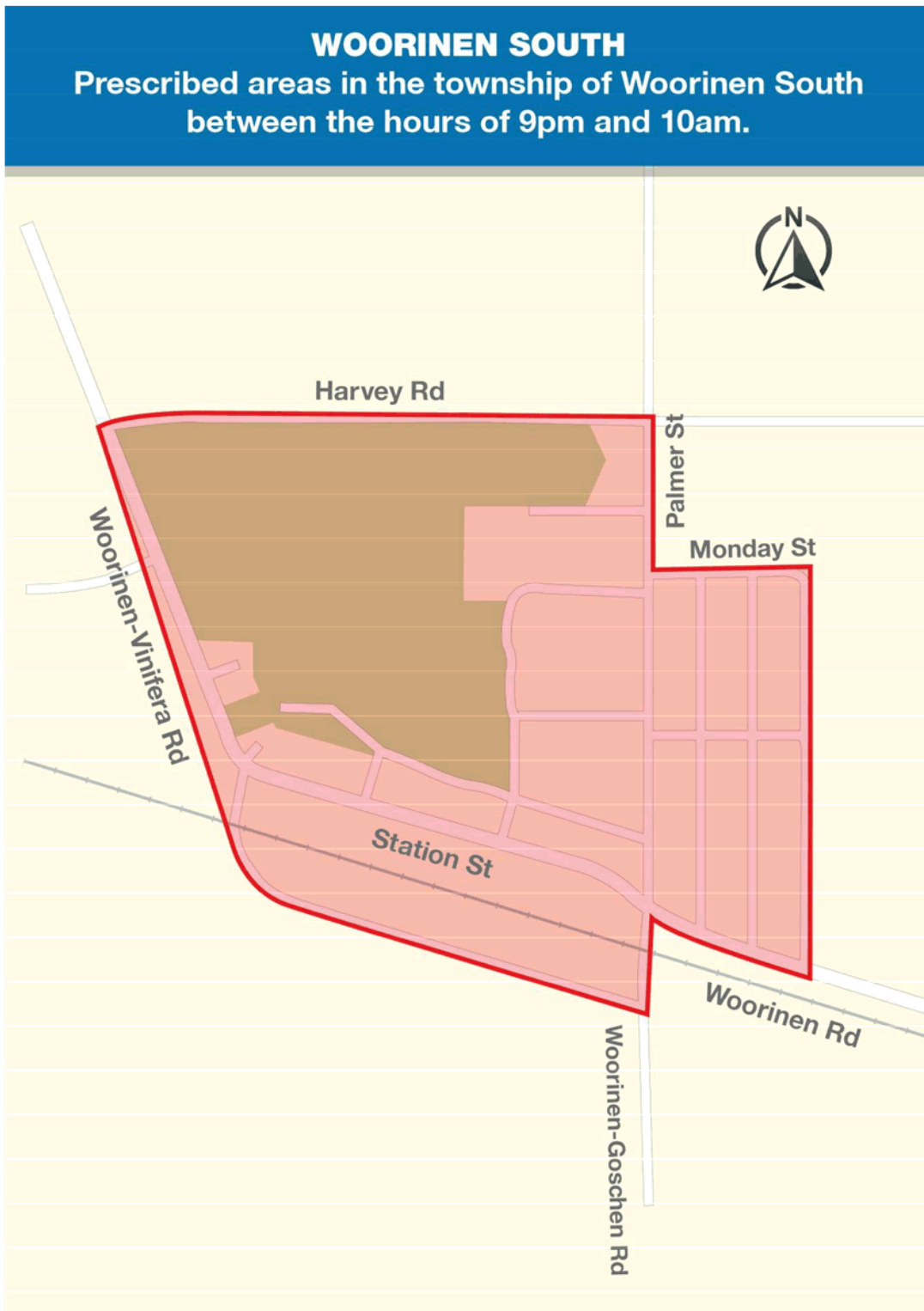
Continue heading in an easterly direction parallel to the southern side of Woorinen Road to the unnamed laneway.

Continue in a northerly direction parallel to the eastern side of the unnamed laneway to Monday Street.

Continue in a westerly direction parallel to the northern side of Monday Street to Palmer Street.

Continue in a northerly direction parallel to the eastern side of Palmer Street to Harvey Road.





## **B.17.56 SUSTAINABLE LIVING STRATEGY 2017-2027**

**Responsible Officer:** Chief Executive Officer  
**File Number:** S14-04-03-01  
**Attachments:** 1 Placeholder - Sustainable Living Strategy

### **Declarations of Interest:**

John McLinden - as the responsible officer, I declare that I have no disclosable interests in this matter.

### **Summary**

This report is for the adoption of the Sustainable Living Strategy 2017-2027 (hereafter referred to as the Strategy).

### **Discussion**

The purpose of the Strategy is to define and communicate Council's role in environmental stewardship, which ultimately underpins the municipality's prosperity, social richness and diversity.

The Strategy has undergone a public consultation process and has been to a number of Council Assembly meetings through which a number of amendments were requested and that have now been incorporated within the Strategy.

### **Consultation**

Council determined to place the Sustainable Living Strategy (SLS) 2017-2017 on public exhibition at its March 2017 Assembly Council meeting for a minimum period of 30 days.

The Draft Sustainable Living Strategy was formally on exhibition for the month of April. Letters and accompanying SLS documentation were sent to each of the community representative groups, totaling ten across the municipality. Notice of the SLS was placed in the Swan Hill Guardian and Robinvale Sentinel. All information was made available on Council's website and at the Swan Hill and Robinvale Council offices. In addition on the Council website 'Have Your Say' was made available to the community to facilitate community feedback.

Offers were made to the ten community representative groups for the presentation and discussion of the SLS by Council Officers but no requests for this service were received.

Through Council Assembly meetings, subsequent to the public consultation process, minor changes and improvements were recommended for the strategy. These have now been incorporated within the Strategy.

### **Financial Implications**

The adoption of the SLS will have ongoing costs in the form of Council Officer's time to implement the actions identified within the action plan. Projects to address actions identified that attract external grant funding may also require matched funding or in-kind contributions from Council.

### **Social Implications**

The SLS has been developed to guide the future of certain elements of sustainability within the municipality. One of the aims of the strategy is to improve the natural environment that supports the quality of life for community members such as providing a setting for social and recreational opportunities.

### **Economic Implications**

The natural environment supports a diverse range of agricultural industries within the municipality. The SLS seeks to support the economy of the region by addressing pest and weeds on Council managed roadsides. The strategy also seeks to take advantage of the region's high sunlight hours and flat topography to encourage economic development within the region in renewable energy sources such as solar PV. Composting and energy to waste are other economic opportunities providing positive inputs into the local economy.

### **Environmental Implications**

The SLS seeks to support the protection of the natural environment. The strategy addresses in some small measure climate impacts on the environment and impacts posed by invasive species on natural ecosystems.

### **Risk Management Implications**

Failure to implement robust sustainability strategies leaves Council vulnerable to the progressive degradation of the natural environment which the municipality relies upon for economic and social health and wellbeing.

### **Council Plan Strategy Addressed**

***Built and Natural Environment*** - Sound policies and practices that protect and enhance our natural and built environment.

### **Options**

1. Adopt the Sustainable Living Strategy 2017-2027, or
2. Request further changes to the Sustainable Living Strategy 2017-2027.

**Recommendation**

**That Council adopt the Sustainable Living Strategy 2017-2027.**

**31/17 Motion**

**MOVED Cr Jeffery**

**That Council adopt the Sustainable Living Strategy 2017-2027.**

**SECONDED Cr Young**

**The Motion was put and CARRIED**

# **Attachment**

- Sustainable Living Strategy

## **B.17.57 PLANNING SCHEME AMENDMENT REQUEST- C65- REZONE LAND - PLANNING SCHEME ANOMALIES**

**Responsible Officer:** Chief Executive Officer  
**File Number:** S22-03-01-07  
**Attachments:** 1 Explanatory Report, Instruction Sheet and Zoning maps

### **Declarations of Interest:**

John McLinden - as the responsible officer, I declare that I have no disclosable interests in this matter.

### **Summary**

The purpose of this report is to request Council to seek authorisation from the Minister for Planning to undertake Amendment C65 to the Swan Hill Planning Scheme. The amendment is procedural in nature as it will correct a number of mapping anomalies throughout the municipal area.

### **Discussion**

The Amendment has been made at the request of Swan Hill Rural City Council and in part by the Department of Environment, Land, Water and Planning.

#### *Land affected by the amendment*

The Amendment applies to the following parcels of land throughout the municipality:

- Crown Allotment 23G, Parish of Woorinen.
- Karinie Street, Swan Hill (Lot 2, PS740467)
- 15 Gray Street, Swan Hill (CA 1B, Section 12A, Parish of Castle Donnington).
- River Road, Swan Hill (Lot 1, TP666310F).
- 330 River Road, Swan Hill (Lot 1, PS121308).
- Crown Allotments 21B, 20B 18A of Section 3 and Crown Allotments 9A, 10A, 11A, 12A, 13A, 14A, and 15A of Section 1, All Parish of Tyntynder North.
- Part of Crown Land adjacent to Nyah-Vinifera Park Government Road adjoining Crown Allotments 9 and 9A, Section 1, Parish of Tyntynder North.
- Part of Crown Allotment 2026, Parish of Tyntynder North.
- Crown Allotment 2005, Parish of Tyntynder North.
- Part of Crown Allotment 2019, Parish of Piangil.
- Crown Allotments 92A and 89A, Section B, Parish of Bumbang.
- Crown Allotment 75, Parish of Bumbang.
- Crown Allotment 24, Section B, Parish of Bumbang.
- Crown Allotment 23D, Section B Parish of Bumbang.

*What the amendment does*

The Amendment would correct a number of zoning anomalies primarily with regards to rezoning freehold land from a public use zone to Farming Zone and vice versa.

Specifically, the Amendment would result in the following changes to the Swan Hill Planning Scheme:

- Rezones Crown Allotment 23G, Parish of Woorinen from Public Use Zone 6 – Local Government to Public Park and Recreation Zone.
- Rezones a property along Karinie Street, Swan Hill (Lot2, PS740467) from Commercial 2 Zone to Public Use Zone 1.
- Deletes the Design and Development Overlay, Schedule 7 from a property along Karinie Street, Swan Hill (Lot2, PS740467).
- Rezones 15 Gray Street, Swan Hill (CA 1B, Section 12A, Parish of Castle Donnington) from General Residential Zone to Public Park and Recreation Zone.
- Rezones River Road, Swan Hill (Lot 1, TP666310F) from Public Conservation and Resource Zone to Farming Zone.
- Rezones 330 River Road, Swan Hill (Lot 1, PS121308) from Special Use Zone 1 to Farming Zone.
- Rezones allotments 21B, 20B 18A of Section 3 and 9A, 10A, 11A, 12A, 13A, 14A, and 15A of Section 1, All Parish of Tyntynder North from Public Conservation and Resource Zone to Farming Zone.
- Rezones part of Crown Land adjacent to Nyah-Vinifera Park Government Road adjoining Allotments 9 and 9A, Section 1, Parish of Tyntynder North from Public Conservation and Resource Zone to Farming Zone.
- Rezones part of Crown Allotment 2026, Parish of Tyntynder North from Public Conservation and Resource Zone to Farming Zone.
- Rezones Crown Allotment 2005, Parish of Tyntynder North from Public Conservation and Resource Zone to Farming Zone.
- Rezones part of Crown Allotment 2019, Parish of Piangil from Farming Zone to Public Conservation and Resource Zone.
- Rezones Crown Allotment 92A and 89A, Section B, Parish of Bumbang from Farming Zone to the Public Conservation and Resource Zone.
- Rezones Crown Allotment 75, Parish of Bumbang from Farming Zone to the Public Conservation and Resource Zone.
- Rezones Crown Allotment 24, Section B, Parish of Bumbang from Farming Zone to the Public Conservation and Resource Zone.
- Rezones Crown Allotment 23D, Section B Parish of Bumbang from Farming Zone to the Public Use Zone 5 – Cemetery/Crematorium.

### Issues

The current zoning anomalies applied to the subject parcels of land places limitations and complications on the future use and development of the land.

This amendment seeks to correct the mapping anomalies.

### Conclusion

The current situation (land zoned incorrectly) does not facilitate orderly planning and poses difficulties in administering the Swan Hill Planning Scheme. Supporting the rezoning will facilitate an orderly planning outcome for the subject land parcels and the Swan Hill Planning Scheme.

Council, by endorsing the request to seek authorisation for the amendment, is not approving the amendment.

At this stage it is considered appropriate to seek Ministerial authorisation for the preparation of the amendment.

### **Consultation**

The proposed amendment is procedural in nature and is therefore exempt from public notification.

### **Financial Implications**

Financial implications associated with this amendment mainly include officer time and minor administration fees to the Minister for Planning.

### **Social Implications**

Nil

### **Economic Implications**

Nil

### **Environmental Implications**

Nil

### **Risk Management Implications**

Nil

### **Council Plan Strategy Addressed**

***Built and Natural Environment*** - Sound policies and practices that protect and enhance our natural and built environment.



**Options**

Council has the following options to consider:

**Option 1**

Support the amendment request in principle and resolve to request the Minister for Planning to authorise the preparation of the amendment;

Or

**Option 2**

Not support the amendment request with reasons outlined in the Council resolution.

**Recommendation**

**That Council support the amendment request in principle and resolve to request the Minister for Planning to authorise the preparation of the amendment.**

**32/17 Motion**

**MOVED Cr Norton**

**That Council support the amendment request in principle and resolve to request the Minister for Planning to authorise the preparation of the amendment.**

**SECONDED Cr Moar**

**The Motion was put and CARRIED**

*Planning and Environment Act 1987*

## **SWAN HILL PLANNING SCHEME**

### **AMENDMENT C65**

#### **EXPLANATORY REPORT**

##### **Who is the planning authority?**

This amendment has been prepared by the Swan Hill Rural City Council, is the planning authority for this amendment.

The Amendment has been made at the request of Swan Hill Rural City Council and in part by the Department of Environment, Land, Water and Planning.

##### **Land affected by the Amendment**

The Amendment applies to the following parcels of land throughout the municipality:

- Crown Allotment 23G, Parish of Woorinen.
- Karinie Street, Swan Hill (Lot 2, PS740467)
- 15 Gray Street, Swan Hill (CA 1B, Section 12A, Parish of Castle Donnington).
- River Road, Swan Hill (Lot 1, TP666310F).
- 330 River Road, Swan Hill (Lot 1, PS121308).
- Crown Allotments 21B, 20B 18A of Section 3 and Crown Allotments 9A, 10A, 11A, 12A, 13A, 14A, and 15A of Section 1, All Parish of Tyntynder North.
- Part of Crown Land adjacent to Nyah-Vinifera Park Government Road adjoining Crown Allotments 9 and 9A, Section 1, Parish of Tyntynder North.
- Part of Crown Allotment 2026, Parish of Tyntynder North.
- Crown Allotment 2005, Parish of Tyntynder North.
- Part of Crown Allotment 2019, Parish of Piangil.
- Crown Allotments 92A and 89A, Section B, Parish of Bumbang.
- Crown Allotment 75, Parish of Bumbang.
- Crown Allotment 24, Section B, Parish of Bumbang.
- Crown Allotment 23D, Section B Parish of Bumbang.

##### **What the amendment does**

The Amendment would correct a number of zoning anomalies primarily with regards to rezoning freehold land from a public use zone to Farming Zone and vice versa.

Specifically, the Amendment would result in the following changes to the Swan Hill Planning Scheme:

- Rezones Crown Allotment 23G, Parish of Woorinen from Public Use Zone 6 – Local Government to Public Park and Recreation Zone.
- Rezones a property along Karinie Street, Swan Hill (Lot2, PS740467) from Commercial 2 Zone to Public Use Zone 1.
- Deletes the Design and Development Overlay, Schedule 7 from a property along Karinie Street, Swan Hill (Lot2, PS740467).

- Rezones 15 Gray Street, Swan Hill (CA 1B, Section 12A, Parish of Castle Donnington) from General Residential Zone to Public Park and Recreation Zone.
- Rezones River Road, Swan Hill (Lot 1, TP666310F) from Public Conservation and Resource Zone to Farming Zone.
- Rezones 330 River Road, Swan Hill (Lot 1, PS121308) from Special Use Zone 1 to Farming Zone.
- Rezones allotments 21B, 20B 18A of Section 3 and 9A, 10A, 11A, 12A, 13A, 14A, and 15A of Section 1, All Parish of Tyntynder North from Public Conservation and Resource Zone to Farming Zone.
- Rezones part of Crown Land adjacent to Nyah-Vinifera Park Government Road adjoining Allotments 9 and 9A, Section 1, Parish of Tyntynder North from Public Conservation and Resource Zone to Farming Zone.
- Rezones part of Crown Allotment 2026, Parish of Tyntynder North from Public Conservation and Resource Zone to Farming Zone.
- Rezones Crown Allotment 2005, Parish of Tyntynder North from Public Conservation and Resource Zone to Farming Zone.
- Rezones part of Crown Allotment 2019, Parish of Piangil from Farming Zone to Public Conservation and Resource Zone.
- Rezones Crown Allotment 92A and 89A, Section B, Parish of Bumbang from Farming Zone to the Public Conservation and Resource Zone.
- Rezones Crown Allotment 75, Parish of Bumbang from Farming Zone to the Public Conservation and Resource Zone.
- Rezones Crown Allotment 24, Section B, Parish of Bumbang from Farming Zone to the Public Conservation and Resource Zone.
- Rezones Crown Allotment 23D, Section B Parish of Bumbang from Farming Zone to the Public Use Zone 5 – Cemetery/Crematorium.

### Strategic assessment of the Amendment

#### Why is the Amendment required?

The Amendment is required to correct a number of minor zoning anomalies in the Swan Hill Planning Scheme.

- Crown Allotment 23G, Parish of Woorinen from Public Use Zone 6 – Local Government.

The request has been made by the Department of Environment, Land, Water and Planning as the land is Crown Land reserved for Public Recreation and held under a locally appointed Committee of Management.

- Rezones a property along Karinie Street, Swan Hill (Lot2, PS740467) from Commercial 2 Zone to Public Use Zone 1 and deleting the Design and Development Overlay, Schedule 7.

This narrow strip of land is part of the existing Swan Hill Sales Yard and is used as a stock route. The subject land is to be consolidated with rest of the Swan Hill Sales Yard property being Lot 3, PS740467 located immediately to the west. The Design and Development Overlay, Schedule 7 that is to be deleted refers to the Commercial 2 Zone Highway Entrances, which is not applicable to the subject land as it is used in conjunction with the Sales Yard property.

- 15 Gray Street, Swan Hill (CA 1B, Section 12A, Parish of Castle Donnington)

Department of Environment, Land, Water and Planning own the land and Swan Hill rural City Council are the Committee of Management. The land is currently used as

indoor recreation centre. The site is part of a larger area zones Public Park and Recreation Zone and used by the Swan Hill Jockey Club amongst other public recreation uses.

- Part of River Road, Swan Hill (Lot 1, TP666310F)  
Part of the land is currently used as a road and the rest as freehold land. Farming Zone would most accurately reflect the current use of the land.
- 330 River Road, Swan Hill (Lot 1, PS121308)  
The land is not used by the Swan Hill Abattoirs. It is owned by Mr and Mrs S A & K A Hoare, who is residing on the land and using it as a rural residential property. Farming Zone would most accurately reflect the current use of the land given its location.
- Crown Allotments 21B, 20B 18A of Section 3 and Crown Allotments 9A, 10A, 11A, 12A, 13A, 14A, and 15A of Section 1, All Parish of Tyntynder North.  
The request has been made by the Department of Environment and Primary Industries – Loddon Mallee Region to recognise the freehold status of the former Crown Land that was sold to respective landowners in 1974.
- Part of Crown Land adjacent to Nyah-Vinifera Park Government Road adjoining Crown Allotments 9 and 9A, Section 1, Parish of Tyntynder North.  
The rezone is supported by the Department of Environment, Land, Water and Planning.
- Part of Crown Allotment 2026, Parish of Tyntynder North.  
The rezoning is supported by the Department of Environment, Land, Water and Planning.
- Crown Allotment 2005, Parish of Tyntynder North.  
The request has been made by the Department of Environment and Primary Industries – Loddon Mallee Region to allow for sale of the land to the adjoining landowner under the provisions of the Land Act 1958, once sold it will come under the transfer of Land Act. The site was identified in the Nyah-Vinifera Park Country of Tatchera Plan 2009 as “not park” and surplus to Government requirements.
- Part of Crown Allotment 2019, Parish of Piangil.  
The request has been made by the Department of Environment, Land, Water and Planning as the land is Crown Land reserved for Public purposes as part of the Murray River Permanent Public Purposes Reserve.
- Crown Allotments 92A and 89A, Section B, Parish of Bumbang.  
The request has been made by the Department of Environment, Land, Water and Planning as the land is Crown Land with a VEAC River Red Gum recommendation of Murray Rover Park and is managed by Parks Victoria.
- Crown Allotment 75, Parish of Bumbang.  
The request has been made by the Department of Environment, Land, Water and Planning as the land is Crown Land and a VEAC River Red Gum recommendation of Murray River Park and is managed by Parks Victoria.
- Crown Allotment 24, Section B, Parish of Bumbang.  
The request has been made by the Department of Environment, Land, Water and Planning as the land is Crown Land.
- Crown Allotment 23D, Section B, Parish of Bumbang.  
The request has been made by the Department of Environment, Land, Water and Planning as the land is Crown Land reserved for cemetery purposes.

### **How does the Amendment implement the objectives of planning in Victoria?**

The amendment corrects a number of minor zoning anomalies ensuring the planning scheme provisions are correctly applied, and implements the objectives of planning in Victoria as identified in Section 4 of the Planning and Environment Act 1987 as follows:

- To provide for the fair, orderly, economic and sustainable use, and development of land
- To secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria
- to provide for the protection of natural and man-made resources and the maintenance of ecological processes and genetic diversity;
- to conserve and enhance those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value;
- To balanced the present and future interests of all Victorians

### **How does the Amendment address any environmental, social and economic effects?**

The amendment is not expected to have any environmental effects. The amendment is expected to have positive economic and social benefits for the Rural City of Swan Hill by correcting a number of anomalies in the Swan Hill Planning Scheme.

### **Does the Amendment address relevant bushfire risk?**

The land identified in the amendment is not affected by bushfire risk. As such this amendment does not address bushfire risks.

### **Does the Amendment comply with the requirements of any Minister's Direction applicable to the amendment?**

The amendment is consistent with the Ministerial Direction on the Form and Content of Planning Schemes under Section 7(5) of the *Planning and Environment Act 1987*. The amendment is consistent with the Ministerial Direction No. 11 – Strategic Assessment of Amendments.

### **How does the Amendment support or implement the State Planning Policy Framework and any adopted State policy?**

The amendment is consistent with the State Planning Policy Framework with particular regard to its objectives for Settlement (Clause 11), Environmental and Landscape Values (Clause 12), Built Environment and Heritage (Clause 15), Housing (Clause 16) and Infrastructure (Clause 19).

### **How does the Amendment support or implement the Local Planning Policy Framework, and specifically the Municipal Strategic Statement?**

The amendment corrects a number of zoning anomalies that have been identified. By correcting these anomalies, the amendment assists in the efficient administration of the Swan Hill Planning Scheme and provides for orderly planning and development. In doing so, the amendment supports the implementation of the Swan Hill Municipal Strategic Statement.

### **Does the Amendment make proper use of the Victoria Planning Provisions?**

The amendment makes proper use of the Victoria Planning Provisions.

### **How does the Amendment address the views of any relevant agency?**

The amendment addresses the views of those agencies consulted during the preparation of the amendment.

### **Does the Amendment address relevant requirements of the Transport Integration Act 2010?**

The amendment is not expected to have any impact on the transport system.

**Resource and administrative costs**

- **What impact will the new planning provisions have on the resource and administrative costs of the responsible authority?**

The amendment will have very little impact on the resource and administrative costs of the Responsible Authority. The amendment will improve administration by removing anomalies in the Planning Scheme.

**Where you may inspect this Amendment**

The Amendment is available for public inspection, free of charge, during office hours at the following places:

Swan Hill Rural City Council

45 Splatt Street

Swan Hill VIC 3585

The Amendment can also be inspected free of charge at the Department of Environment, Land, Water and Planning website at [www.delwp.vic.gov.au/public-inspection](http://www.delwp.vic.gov.au/public-inspection).

*Planning and Environment Act 1987*

**SWAN HILL PLANNING SCHEME**

**AMENDMENT C65**

**INSTRUCTION SHEET**

The planning authority for this amendment is the Swan Hill Rural City Council.

The Swan Hill Planning Scheme is amended as follows:

**Planning Scheme Maps**

The Planning Scheme Maps are amended by a total of 10 attached map sheets.

**Zoning Maps**

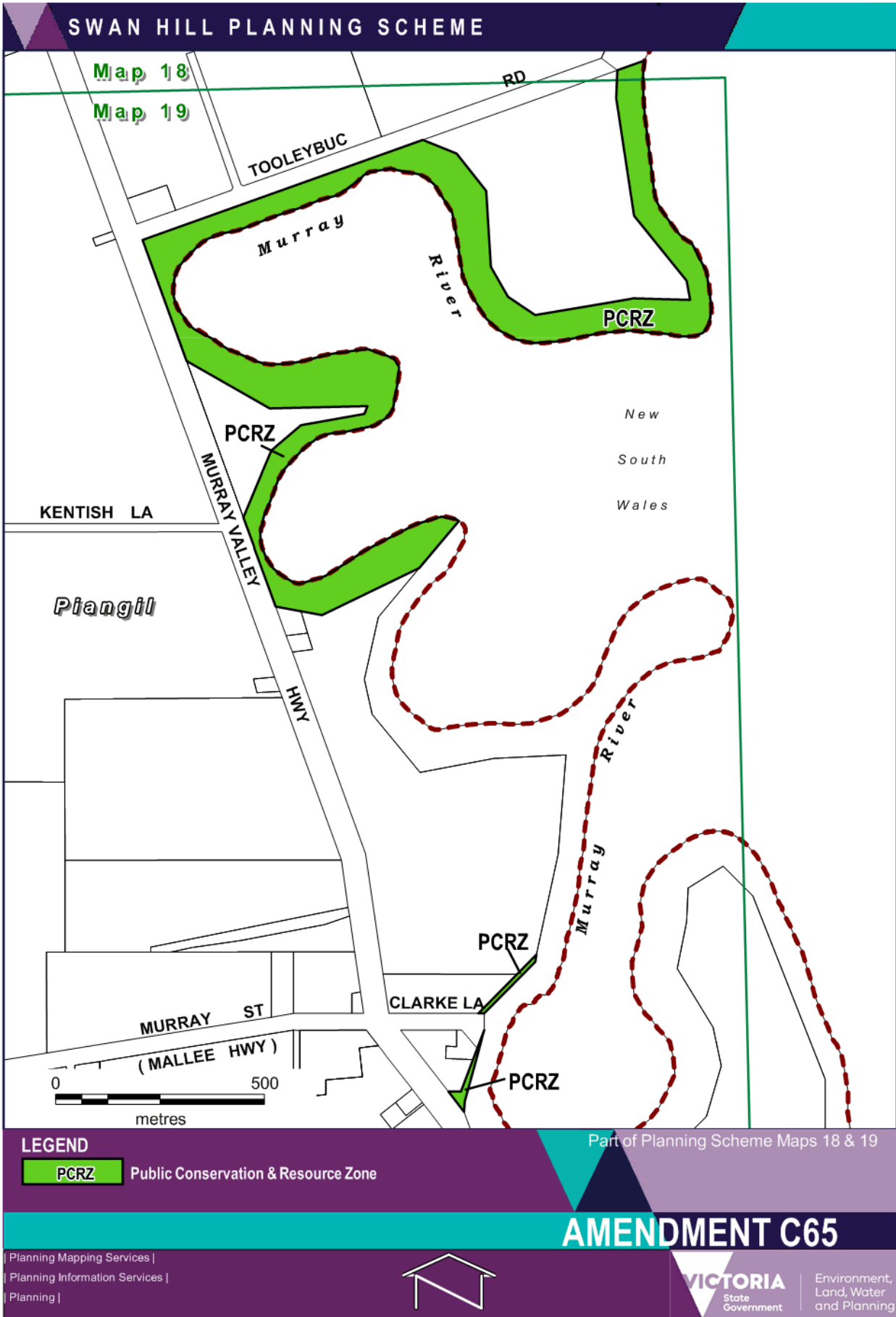
1. Amend Part of Planning Scheme Map Nos. 2, 3, 18, 19, 26, 29, 30, 38 and 40 in the manner shown on the attached maps marked "Swan Hill Planning Scheme, Amendment C65".

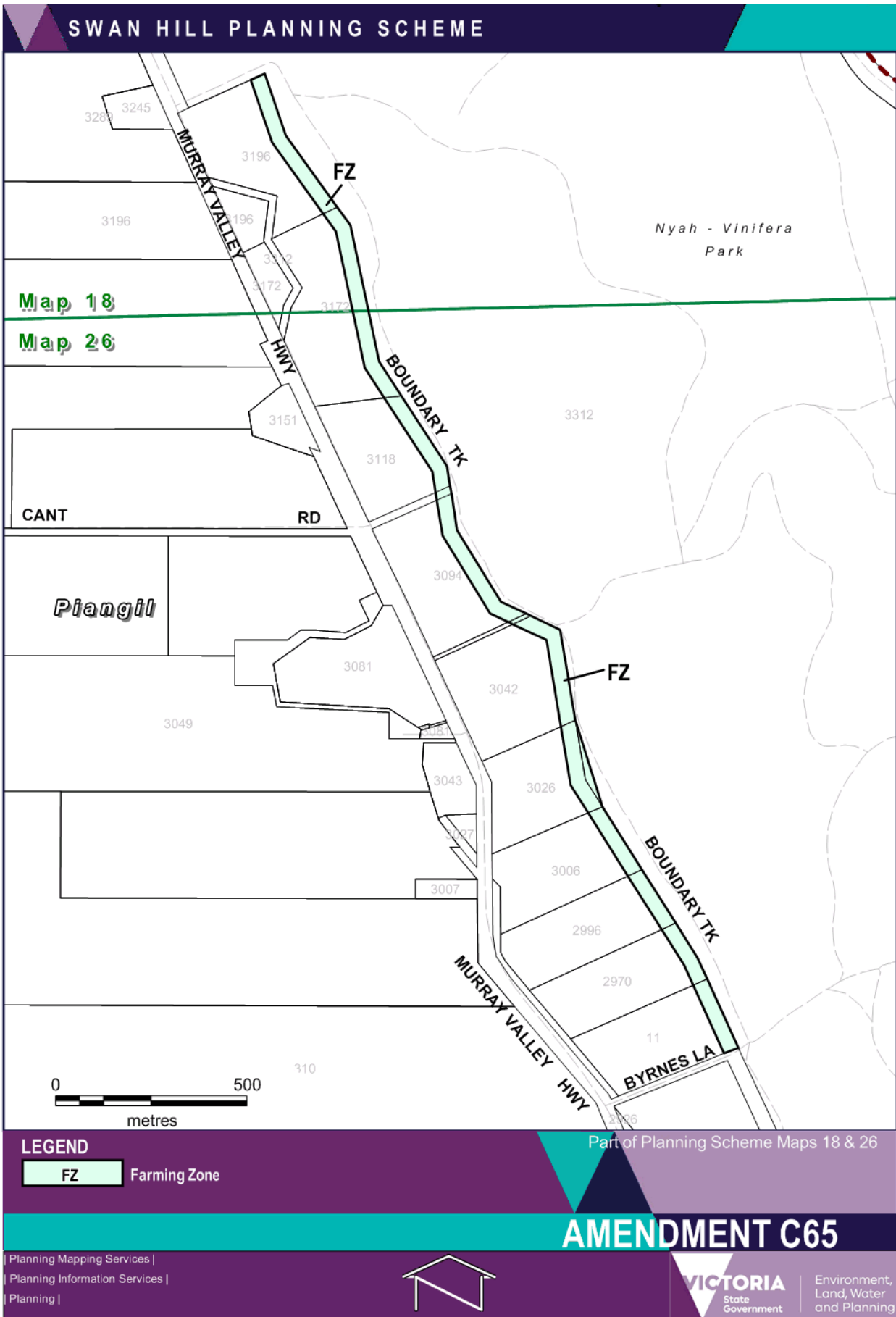
**Overlay Maps**

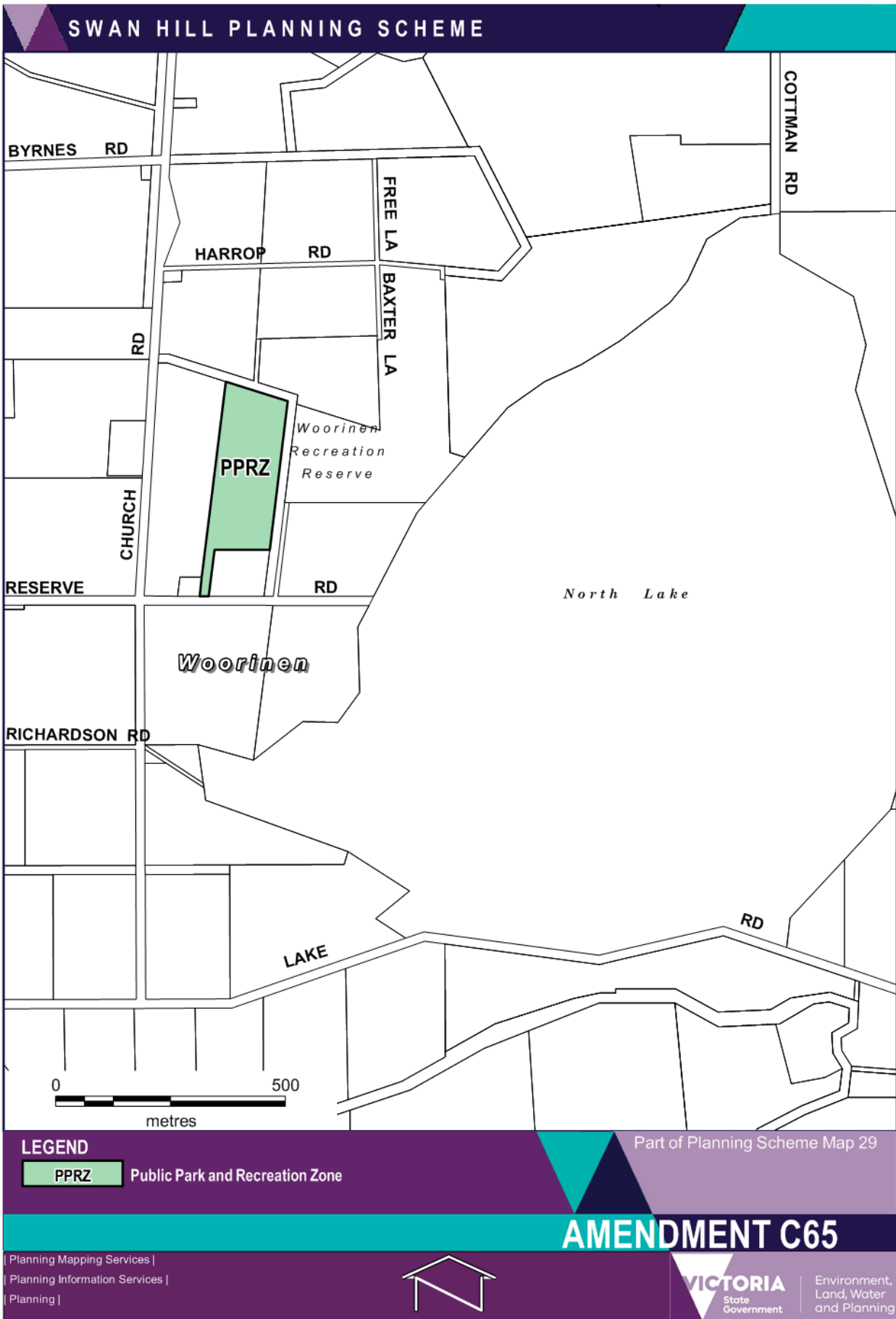
2. Amend Part of Planning Scheme Map No. 38DDO in the manner shown on the attached maps marked "Swan Hill Planning Scheme, Amendment C65".

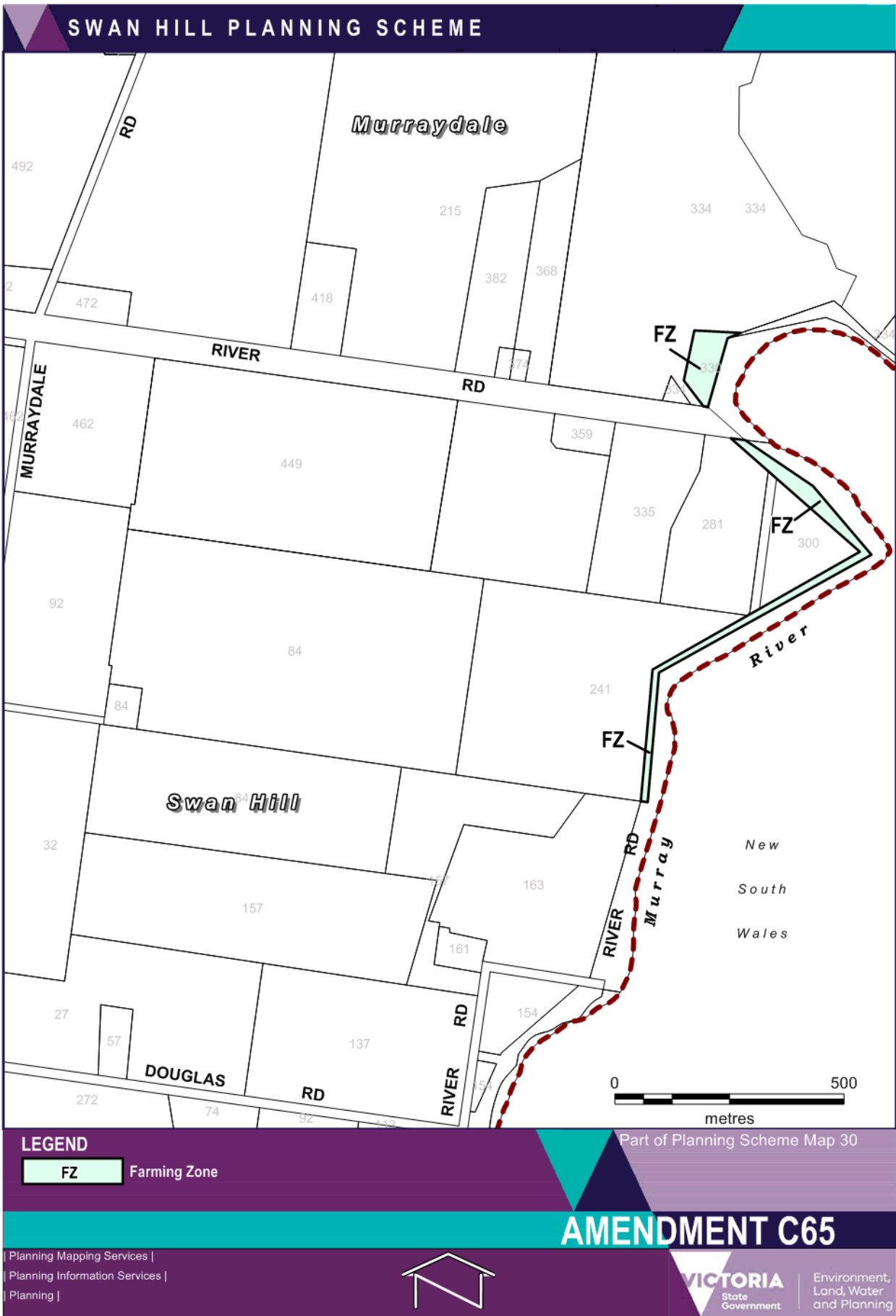


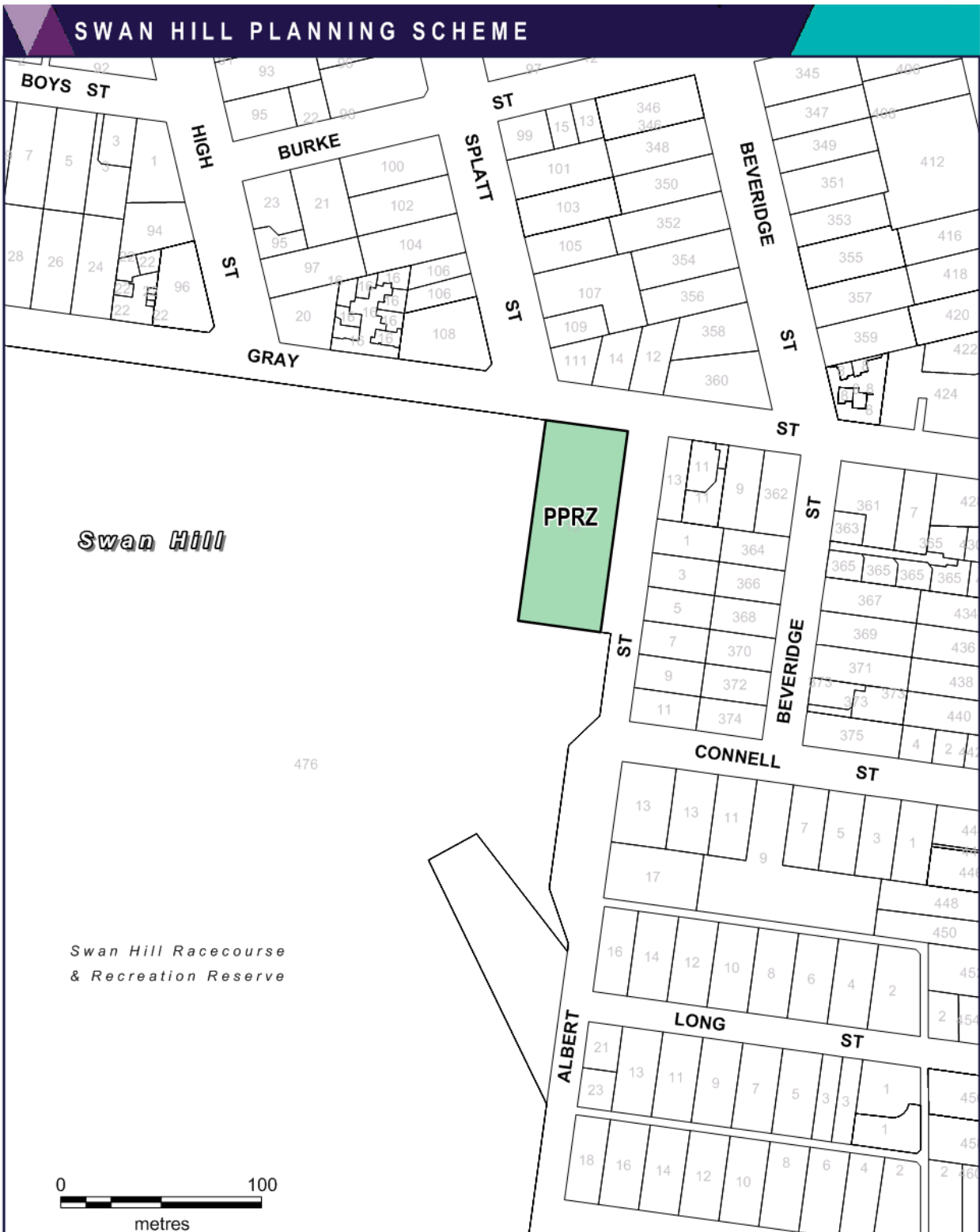












LEGEND

	Public Park and Recreation Zone
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Part of Planning Scheme Map 40

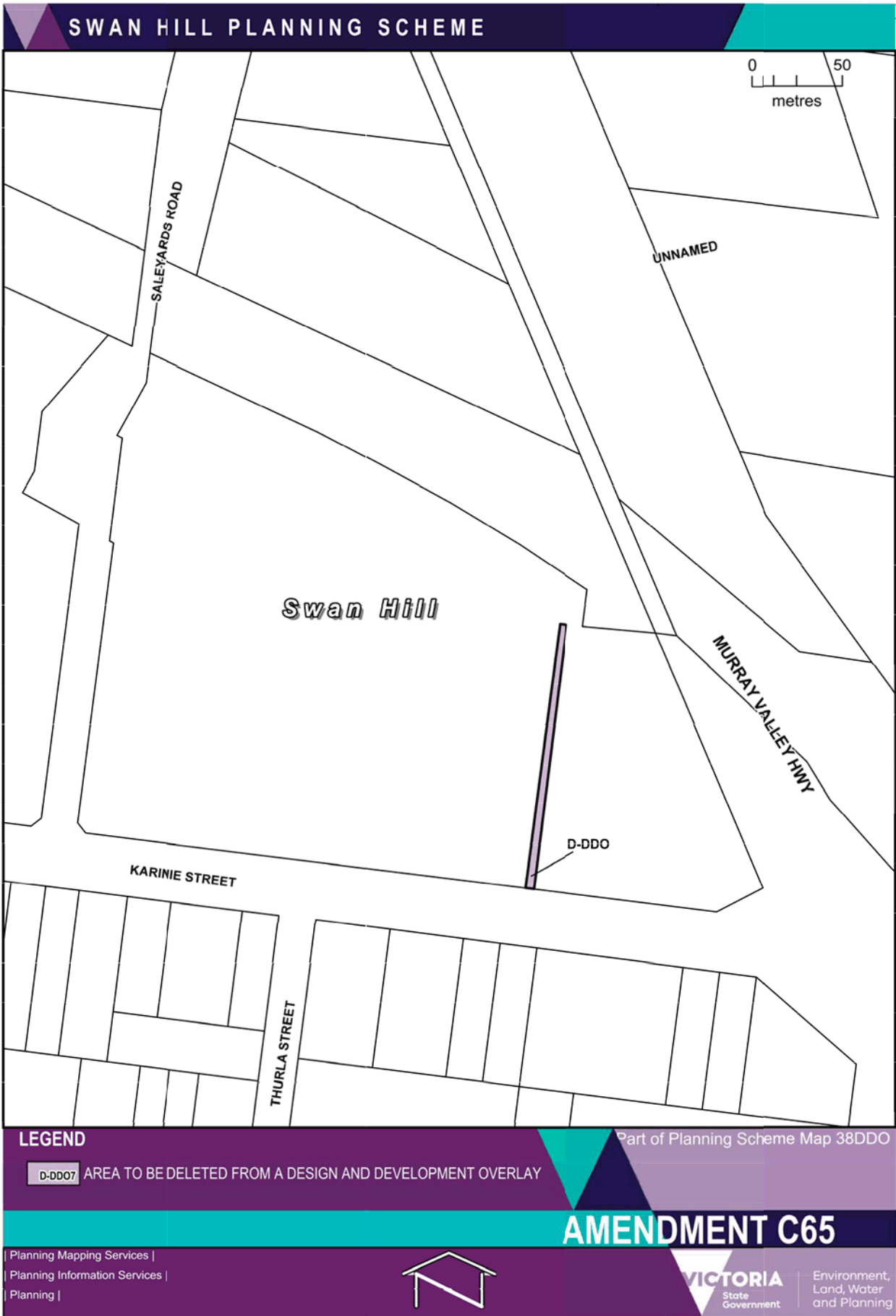
# AMENDMENT C65

[Planning Mapping Services](#) |  
[Planning Information Services](#) |  
[Planning](#) |



Environment,  
Land, Water  
and Planning





## **B.17.58 DRAFT SWAN HILL HEALTH PRECINCT STUDY**

**Responsible Officer:** Chief Executive Officer  
**File Number:** S22-04-03-05  
**Attachments:** 1 Placeholder - Attachments, Draft Swan Hill Health Precinct Study

### **Declarations of Interest:**

John McLinden - as the responsible officer, I declare that I have no disclosable interests in this matter.

### **Summary**

This report is for Council to consider endorsing the Draft Health Precinct Study for public consultation.

### **Discussion**

The health care and social assistance industry in the municipality is subject to a complex mix of drivers and challenges, and the Health Precinct Study aims to develop a long term strategic vision to facilitate growth in this sector through the implementation of sound planning policy.

The health care and social assistance industry employed 11.8% of Swan Hill's population in 2011, second only to the agriculture, forestry and fishing industry which employed 18.3% at the time.

Swan Hill, like many other regional locations is experiencing a surge in demand for health and related services. Many factors, both demand and supply side, are driving this increase such as aging populations, improved accessibility of health services, increased marketing by health providers and subsequent awareness by customers of the extent of services available. These trends are expected to continue into the foreseeable future, and Swan Hill needs to be ready to accommodate the increased demand.

It is anticipated that the Health Precinct Study will encourage sound planning policy and the development of a health precinct plan to increase job density and to facilitate industry clustering in the health services sector around the existing Swan Hill hospital.

### **Consultation**

The draft Health Precinct Study will be exhibited for a minimum 30 day period, during which drop in sessions will be arranged specifically for the landowners within the health precinct plan area. The draft Study will also be advertised in the local newspapers, on Council's website and hard copies will be available at the front counter in the Splatt Street Council office building.



The public exhibition period is scheduled to commence as soon as practicable.

### **Financial Implications**

There will be on-going costs associated with the implementation of the recommendations contained within the Study, which will require amendments to the Swan Hill Planning Scheme.

### **Social Implications**

The Health Precinct Study has been developed to guide future health services to locate in a centralised area around the existing Swan Hill hospital through the implementation of the health precinct plan. This plan will give more certainty to health providers as well as the general public as to where such services would be encouraged to settle in the future. This is to minimise and/or regulate the potential loss of residential amenity that which occurs as a result of the establishment of a medical centre in a residential area.

### **Economic Implications**

The health services sector is a key economic driver within the Municipality. The Health Precinct Study seeks to protect and grow this industry, through supportive planning provisions.

### **Environmental Implications**

Not applicable.

### **Risk Management Implications**

Not applicable.

### **Council Plan Strategy Addressed**

***Economic Growth*** - Resilient, innovative and sustainable businesses and industries.

### **Options**

Nil

### **Recommendation**

**That Council publically exhibits the draft Health Precinct Study for the period of four weeks.**

**33/17 Motion**

**MOVED Cr Norton**

**That Council publically exhibits the draft Health Precinct Study for the period of four weeks.**

**SECONDED Cr Jeffery**

**The Motion was put and CARRIED**

# **Attachments**

## **Draft Swan Hill Health Precinct Study**

- Background Analysis
- Draft Health Precinct Plan

## **B.17.59 SPORTS MARKETING AUSTRALIA PROPOSAL**

**Responsible Officer:** Chief Executive Officer  
**File Number:** S12-04-07  
**Attachments:** 1 Sports Marketing

### **Declarations of Interest:**

John McLinden - as the responsible officer, I declare that I have no disclosable interests in this matter.

### **Summary**

This document is to provide Council with relevant information to inform a decision to partner with Sports Marketing Australia (SMA) - Sports and Events Placement Program.

### **Discussion**

Whilst SMA places elite level events, the majority of its activity revolves around State and National age group and masters events being placed into regional Australia.

SMA placed in excess of 470 State, National and International events in the 2016 calendar year with just over 265 different event owners covered. SMA are engaged by 44 partnering Councils in a variety of cities and regional centres throughout Australia.

Although partnering with Council's across Australia, the below list highlights those Councils that SMA are currently contracted to in New South Wales and Victoria and how long they have been contracted for.

#### Victoria:

- East Gippsland: 2008 - present
- Latrobe: 2008 - present
- Warrnambool: 2008 - present
- Bendigo: 2008 - present
- Shepparton: 2008 - present
- Horsham: 2012 - present
- Wangaratta: 2011 - present
- Mildura: 2008 - present

#### New South Wales:

- Tweed: 2013 - present
- Inverell: 2010 - present
- Clarence Valley (Grafton, Yamba): 2013 - present
- Port Macquarie: 2009 - present
- Port Stephens: 2009 - present
- Orange: 2008 - present

**SECTION B - REPORTS**

27 June 2017

- Bathurst: 2015 - present
- Penrith: 2016 - present
- Wollongong: 2014 - present
- Shoalhaven (Nowra, Jervis Bay): 2010 - present
- Wagga Wagga: 2008 - present
- Goulburn: 2015 - present
- Griffith: 2013 – present
- Deniliquin: 2016 – present

4 key benefits of the program:

- Economic benefit: Tourism Research Australia values a sports tourist whose purpose of travel is to compete in or spectate in a sporting event at **\$262/person/day** – year ending March 2016). The average spend of a domestic overnight tourist is \$157/person as at December 2017.
- Branding benefits through high profile or elite events that are broadcast, live streamed, and/or attract high level media attention;
- Introducing people to the region who may never have visited Swan Hill in their lifetime were it not to have participated in or been a spectator at particular events;
- Community benefits through coaching courses, upskilling local club volunteers, come and try sessions that help to grow and develop the sport locally, allowing the youth in the region to get up close to their sporting heroes for elite events etc.
- Professionalism of local sporting clubs and groups is lifted and community members are exposed to sports they may not otherwise have participated in or known of.
- As SMA do not just focus on Sport Events, the opportunity to provide a fresh and attractive calendar of alternative cultural, tourism, music and other events to drive the visitor economy by attracting new visitors and engaging with locals.

The attachments show the economic impact and variety of events that have been placed in smaller Councils in NSW, VIC and SA.

The Process

If an agreement is reached to move forward, SMA undertake a “Capacity and Capability Assessment” within the region. The document is designed to assess all of the essential criteria (as required by the event owner) on a discipline by discipline basis. The assessment will take approximately 3 months to complete and will include information on:

- Event Infrastructure: Council owned infrastructure is one very small part of this assessment. It also assesses privately owned infrastructure such as golf clubs, bowling clubs etc and natural attributes of the region that double as sports venues (still water, mountains, Mountain Bike Trails etc). Here, the SMA strategic team will look at the physical attributes of the facility or events space and compare with the regional, state, national or international standards. It is important to note that this is not a gap analysis.

- Local Club/Association Capacity: SMA staff will conduct workshops with registered local sporting associations and clubs in the region to assess their capacity to provide feet on the ground assistance to event owners in hosting their events in the region;
- Transport linkages- how to get people into the region and how to get them out again;
- Bedding capacity and Tourism Infrastructure: styles of accommodation available (hotel/motel, dormitory, camping etc), what times of the year to avoid bringing events to the region.
- Existing Events Calendar to ensure that we are building on the foundation of events that already take place in the region and to ensure we don't experience date clashes with other major events in the region.

The Capacity and Capability Assessment is the intellectual property of Council. The SMA event team use this document as an internal reference when in the marketplace speaking with event owners in an attempt to secure event opportunities for Swan Hill. The format of the document allows SMA to feed all the information on infrastructure, local association capacity, tourism infrastructure and transport linkages into their internal CRM system.

Once the assessment is complete, the Events Team will have an accurate understanding of which sporting events, music, business and/or arts events can be relocated to Swan Hill, at what level and in which discipline.

SMA uses the assessment as a tool to clearly demonstrate to event owners that Swan Hill has the capacity, capability and passion necessary to host events providing successful outcomes for all stakeholders.

This is a once off report however SMA recommend that after a 6 year period, Council may look to undertake a review of assets identified as having been renewed since the initial report.

To progress Council would need to agree to a three (3) year contract with SMA.

Once events are identified that have the potential to be placed in the region, SMA present them for Council's approval/rejection. Council has the right to accept/reject any event put forward by SMA.

If accepted by Council, there is a fee between \$2,000 - \$5,000 per event, payable after the event has been conducted. The fee is determined by the number of competitors in the event, therefore the economic benefit.

There is also an additional fee of \$1,000 + GST for events that have Pay TV Broadcast and \$2,000 + GST for events that have free to air TV broadcast. The majority of events placed by SMA are not broadcast.

## **Consultation**

SMA representatives presented the proposal to the Council Executive Leadership Team and the Executive Officers of Swan Hill Inc. Discussions were held at the Swan Hill Inc Board meeting on 24 April 2017 at which it was agreed to partner with Council on this program should Council wish to proceed.

Referees provided by SMA were approached to ascertain feedback and success of the program. References provided were positive and a partnership with SMA encouraged by these referees.

## **Financial Implications**

The Capacity and Capability Assessment fee is \$27,500 + GST. There is the option to have the fee associated with the Capability and Capacity Assessment broken down over a three year period.

Discussions have been held with Swan Hill Inc to ascertain their interest to partnering on this program. Swan Hill Inc, at their Board Meeting on 24 April 2017, agreed to provide financial support of \$10,000 to Council to undertake the initial capability and capacity study should Council wish to proceed.

The remaining \$17,500 + GST required to complete the initial study could be funded from the Major Events Support Scheme (MESS) budget of which approximately \$10,000 remains within the 16/17 budget and with the final \$7,500 funded from the \$50,000 allocated for MESS within the 17/18 budget.

The number of events held is reliant on budget allocated by Council and/or partners. It is proposed that these events would be funded out of the current MESS program.

## **Social Implications**

Increased participation and professional development of local sports clubs and members.

## **Economic Implications**

Driving overnight stays and boosting shoulder season accommodation and restaurant bookings ensures increased expenditure within the region and direct injection into the economy.

## **Environmental Implications**

Not applicable for this item.

## **Risk Management Implications**

Not applicable for this item.

### **Council Plan Strategy Addressed**

***Economic Growth*** - A prosperous, growing and diverse local and regional economy.

### **Options**

1. Council partner with Swan Hill Inc to engage Sports Marketing Australia to undertake the initial Capability and Capacity Study valued at \$27,500 + GST.
2. Council does not proceed with the Sports Marketing Australia proposal.

### **Recommendation**

**That Council partner with Swan Hill Inc to engage Sports Marketing Australia to undertake the initial Capability and Capacity Study valued at \$27,500 + GST.**

### **34/17 Motion**

**MOVED Cr Norton**

**That Council not proceed to engage Sports Marketing Australia.**

**SECONDED Cr Katis**

**The Motion was put and CARRIED**



## Alexandrina Events

Event Month	Event Name	Stage	Account Name	Competitors	Competitors + Accompanying Partners	Days	Economic Impact
May-2014	PGA Alexandrina	Stage 10 - Closed Won	PGA VIC/TAS	150	450	2	\$ 235,800
Mar-2015	South Australian Surf Life Saving Junior State Titles	Stage 10 - Closed Won	Surf Life Saving SA	1,200	3,600	2	\$ 1,886,400
Apr-2015	Golf Australia	Stage 10 - Closed Won	Golf Australia	60	180	4	\$ 188,640
Feb-2016	SLSA Training and Competition Weekend	Stage 10 - Closed Won	Surf Life Saving SA	450	1,350	2	\$ 707,400
May-2016	SLSA Board Riding State Championships	Stage 10 - Closed Won	Surf Life Saving SA	500	1,500	2	\$ 786,000
Aug-2016	2016 School Sport Australia Under 17's Men's and Womens Golf Championship	Stage 10 - Closed Won	School Sport SA	120	360	7	\$ 660,240
Oct-2016	2016 Surf Sport Series Event	Stage 6 - MOU	Surf Life Saving SA	250	750	1	\$ 196,500
Dec-2016	2017 SLSA State-wide Junior Carnival	Stage 6 - MOU	Surf Life Saving SA	850	2,550	1	\$ 668,100
Jan-2017	2017 SLSA Senior Carnival	Stage 6 - MOU	Surf Life Saving SA	450	1,350	1	\$ 353,700
Mar-2017	2017 Australian Cricketers Association Masters Tour	Stage 4 - Approved by Council/Waiting on Sport	Australian Cricketers Association	500	500	1	\$ 393,000
Mar-2017	2017 Bowls SA Senior Championships	Stage 4 - Approved by Council/Waiting on Sport	Bowls SA	350	1,050	2	\$ 550,200
Apr-2017	2016 Tennis SA AMT - Strathalbyn	Stage 6 - Draft MOU	Tennis SA	120	360	4	\$ 377,280
May-2017	2017 SLSA Board Riding State Championships	Stage 6 - Draft MOU	Surf Life Saving SA	150	450	2	\$ 235,800
Oct-2017	2017 Dragonboat SA Aquatics	Stage 4 - Approved by Council/Waiting on Sport	Dragonboat SA	360	1,080	2	\$ 565,920
			<b>Total</b>	<b>5,510</b>	<b>15,530</b>	<b>33</b>	<b>7,804,980</b>

Clarence Valley Council Event Report as of Jan 2017				
	Event Name	Event Date	Competitors	Days
1	2013 Elite Energy Yamba Triathlon	1/10/2013	1000	2
2	2014 Elite Energy Yamba Triathlon	1/10/2014	1000	2
3	2014 Surfing NSW Boardriders Club Event	1/11/2014	80	1
4	2015 Surfing NSW Junior Surfing Competition	1/03/2015	140	2
5	2015 Hockey NSW Under 15 Men's State Championships	1/05/2015	480	3
6	2015 Surfing NSW State Long Board Champs/Aust Kneeboards	1/06/2015	200	5
7	2015 Tennis NSW Junior Tour Event	1/06/2015	130	3
8	2015 PGA Grafton Pro Am	1/09/2015	150	1
9	2015 Surfing NSW Boardriders Club Event	1/10/2015	80	1
10	2016 Elite Energy Yamba Triathlon	1/02/2016	500	2
11	2016 Surfing NSW Yamba Surfing Festival	1/05/2016	200	4
12	2016 Tennis NSW Junior Tour Event	1/06/2016	130	3
13	2016 Hockey NSW Under 13 Boys State Championships	1/07/2016	600	4
14	2016 Bowls NSW State Pennant Finals	1/08/2016	230	3
15	2016 Golf NSW Open Golf Championships Regional Qualifier 2	1/09/2016	180	2
16	2016 Paddle NSW Clarence 100	1/10/2016	80	3
17	2016 Surfing NSW Boardriders Battle	1/10/2016	100	2
18	2016 Cricket NSW McDonalds Country Plate and Country Cup	1/12/2016	120	3
19	2017 Rowing NSW Combined High Schools Rowing Championships	1/02/2017	220	2
20	2017 Elite Energy Yamba Triathlon	1/04/2017	600	2
21	2017 Tennis NSW Junior Tour Event	1/06/2017	130	3
22	2017 Hockey NSW Master Womens State Championships	1/07/2017	960	3
23	2017 Mountain Bike Australia Enduro National Series	1/08/2017	250	2
24	2017 Special Olympics NSW Mid North Coast Football	1/08/2017	50	1
25	2017 Paddle NSW Clarence 100	1/10/2017	120	3
26	2017 Waveski Surfing Australian Open	1/10/2017	60	5
27	2017 Adventurethon Multisport Festival - Clarence Valley	1/11/2017	400	2
28	2017 Lloyd McDermott Rugby Women's Ella 7's	1/11/2017	224	2
29	2017 Special Olympics NSW 16/17 Trin Taber Cup Round 2	1/11/2017	81	1
30	2017 Cricket NSW McDonalds Country Plate and Country Cup	1/12/2017	120	3
31	2018 Rowing NSW Combined High Schools Rowing Championships	1/02/2018	220	2
32	2018 Hockey NSW Junior State Championships	1/07/2018	500	4
33	2018 Bowls NSW Junior Inter-Zone Sides Championships	1/08/2018	150	2
34	2018 Paddle NSW Clarence 100	1/10/2018	160	3
		<b>Total</b>	<b>9645</b>	<b>86</b>

East Gippsland Council Event Report as of 1 Jan 2017				
Event Name	Date	Competitors	Days	
2	2012 Rowing Victoria Bairnsdale Regatta	1/09/2012	200	2
3	2013 Australian Cricketers Association Masters Tour	1/10/2013	500	1
4	2014 Cycling Victoria Tour of East Gippsland	1/02/2014	150	2
5	2015 Cycling Victoria Tour of East Gippsland	1/02/2015	300	2
6	2015 Mountain Bike Australia National Series and Vic DH Series Round	1/11/2015	450	3
7	2016 Netball Victoria Beach Competition	1/01/2016	100	1
8	2016 Cycling Victoria Tour of East Gippsland	1/02/2016	500	2
9	2016 Adventure Junkie X-Marathon	1/03/2016	150	2
10	2016 National Cinema Pop Up	1/12/2016	0	0
11	2017 Netball Victoria Beach Competition	1/01/2017	240	2
12	2017 Cycling Victoria Tour of East Gippsland	1/02/2017	280	2
13	2017 Mountain Bike Australia National Series Cross Country Double Header	1/02/2017	250	2
14	2017 Adventure Junkie X-Marathon	1/03/2017	150	2
15	2017 Australian Beach Games - VIC	1/03/2017	2500	3
16	2017 Red Bull Neymar Jr's 5 A Side Football Qualifier - East Gippsland	1/05/2017	234	1
17	2017 Golf VIC Men's and Women's Senior Amateurs	1/10/2017	226	3
18	2017 Tennis Victorian Junior Tour Event	1/10/2017	120	3
19	2017 AOCRA Southern States OC1, OC2, V1 National Championships	1/11/2017	400	2
20	2017 XTERRA Victorian Championships	1/11/2017	400	3
21	2018 Netball Victoria Beach Competition	1/01/2018	240	2
22	2018 Cycling Victoria Tour of East Gippsland	1/02/2018	500	2
23	2018 Mountain Bike Australia National Series Cross Country Double Header	1/02/2018	200	2
24	2018 Adventure Junkie X-Marathon	1/03/2018	150	2
25	2018 Australian Beach Games - VIC	1/03/2018	2500	3
26	2018 XTERRA Victorian Championships	1/11/2018	400	3
27	2019 Cycling Victoria Tour of East Gippsland	1/02/2019	500	2
28	2019 Mountain Bike Australia National Series Cross Country Double Header	1/02/2019	200	2
29	2019 Australian Beach Games - VIC	1/03/2019	2500	3
30	2019 XTERRA Victorian Championships	1/11/2019	400	3
	<b>TOTAL</b>		<b>14740</b>	<b>62</b>

## Horsham City Council Event Report as of Jan 2017

	Event Name	Event Date	Competitors	Days
1	2010 ACA Event	1/03/2010	500	2
2	2012 Motorcycling Victoria Senior Motocross Titles	1/06/2012	350	2
3	2013 Bowls Victoria Men's Region Sides Championships	1/01/2013	356	2
4	2013 Motorcycling Australian Junior Nationals	1/09/2013	500	11
5	2014 Motorcycling Victoria Senior Motocross Titles	1/03/2014	350	2
6	2014 Torch Relay Run and Lighting of the Torch	1/10/2014	200	1
7	2015 Motocross Nationals	1/03/2015	450	2
8	2015 Adventure Junkie	1/09/2015	100	1
9	2016 Ultimate Victoria Shouthern Regional Ultimate Champions	1/03/2016	220	2
10	2016 Motocross Nationals	1/04/2016	450	2
11	2016 Bushwalking VIC Federation Walk	1/10/2016	290	2
12	2016 Dragon Boat VIC Horsham Regatta	1/10/2016	250	2
13	2016 Adventure Junkie	1/11/2016	100	1
14	2017 Nitro Circus Live	1/04/2017	2500	1
15	2017 Motocross Nationals	1/05/2017	450	2
16	2017 Adventure Junkie	1/09/2017	100	1
17	2017 NRL Victoria Masters Tournament	1/10/2017	180	2
18	2018 Victoria Masters Squash Hosham Championship	1/02/2018	100	3
21	2018 Motocross Nationals	1/05/2018	450	2
23	2019 Victoria Masters Squash Hosham Championship	1/02/2019	100	3
		<b>Grand Total</b>	<b>7996</b>	<b>46</b>

Murray Bridge Events

Potential Name	Account Name	Stage	Competitors	Duration (Days)	Competitors + Accompanying Partners	Bed Nights	Economic Impact
2015 Pony Club National Titles	Pony Club Australia	100%	500	9	1350	12150 \$	3,183,300
2015 Australian Freestyle and Speed Titles	Motorcycling SA	100%	100	1	270	270 \$	70,740
2016 Darts Australia Junior National Championships	Darts Australia	100%	240	6	648	3888 \$	1,018,656
2016 Rowing SA Murray Bridge Regatta	Rowing SA	100%	1000	2	2700	5400 \$	1,414,800
2016 Super Camp - Port Power	Port Adelaide	100%	240	3	648	1944 \$	509,328
2016 3 day PGA SA Championship	PGA SA	100%	200	4	540	2160 \$	565,920
2016 Bowls SA Champions Week	Bowls SA	100%	280	7	756	5292 \$	1,386,504
2016 Australian Karting Championships - Round 3	Karting Australia	100%	350	3	945	2835 \$	742,770
2016 Motorcross Nationals	Williams Event Management	100%	500	2	1350	2700 \$	707,400
<b>9 Events</b>			<b>9410</b>	<b>37</b>	<b>9207</b>	<b>36639 \$</b>	<b>9,999,418</b>
2016 Adelaide Steers vs Shandong High Speed	Adelaide Steers	100%	1000	1	2700	2700 \$	707,400
2016 Judo SA Open	Judo SA	100%	200	2	540	1080 \$	282,960
2016 School Sport Under 12's Golf Championships	School Sport SA	100%	60	5	162	810 \$	212,220
2017 National Cinema Pop Up	Mix Tape Media	100%	200	4	TBC	TBC	
2017 Rowing SA Murray Bridge Regatta	Rowing SA	100%	900	1	2430	2430 \$	636,660
2017 Murray Bridge Triathlon Festival	Event People	100%	700	2	1890	3780 \$	990,560
2017 3 day PGA SA Championship	PGA SA	100%	200	4	540	2160 \$	565,920
2017 Bowls SA Champions Week	Bowls SA	100%	450	7	1215	8505 \$	2,228,310
2017 Great Moscow Circus	Great Moscow Circus	100%	1000	1	2700	2700 \$	707,400
2017 Australian Karting Championships	Karting Australia	100%	350	3	945	2835 \$	742,770
2017 Motorcross Nationals	Williams Event Management	100%	450	2	1215	2430 \$	636,660
2017 Adelaide 365 Pre-Season Camp	Adelaide Steers	75%	200	2	540	1080 \$	282,960
2017 Adelaide Lightning Pre-Season Camp	Adelaide Steers	50%	150	1	405	405 \$	106,110
			<b>5860</b>	<b>35</b>	<b>15282</b>	<b>30915 \$</b>	<b>8,099,730</b>
2017 SANFL Country Championships	SANFL	100%	200	2	540	1080 \$	282,960
2017 Adelaide Steers Pre-Season Match	Adelaide Steers	50%	100	2	540	1080 \$	282,960
2017 Foundation Cup	Tennis SA	25%	170	5	459	2295 \$	601,290
2017 The Grapest 5km Run - SA	Centaur Outdoor Events	100%	1000	1	TBC	TBC	
2018 Rowing SA Murray Bridge Regatta	Mix Tape Media	50%	1000	2	2700	5400 \$	1,414,800
2018 National Cinema Pop Up	Rowing SA	50%	200	4	TBC	TBC	
2018 Murray Bridge Triathlon Festival	Event People	50%	850	2	2295	4590 \$	1,202,580
2018 3 day PGA SA Championship	PGA SA	100%	200	4	540	2160 \$	565,920
2018 Bowls SA Champions Week	Bowls SA	100%	450	7	1215	8505 \$	2,228,310
2018 Motorcross Nationals	Williams Event Management	80%	450	3	1215	3645 \$	954,990
2018 Australian Karting Championships	Karting Australia	80%	350	3	945	2835 \$	742,770
			<b>5070</b>	<b>35</b>	<b>10449</b>	<b>31590 \$</b>	<b>8,276,580</b>
2017 Bicycle Network Challenge Ride	Bicycle Network	50%	800	1	2160	2160 \$	565,920
2017 The Grapest 5km Run - SA	Centaur Outdoor Events	100%	1000	1	TBC	TBC	
2019 Murray Bridge Triathlon Festival	Event People	100%	1000	2	2700	5400 \$	1,414,800
2019 Bowls SA Champions Week	Bowls SA	100%	450	7	1215	8505 \$	2,228,310
			<b>3250</b>	<b>11</b>	<b>6075</b>	<b>16065 \$</b>	<b>4,209,030</b>
2019 Foundation Cup	Tennis SA	25%	170	5	459	2295 \$	601,290
			<b>170</b>	<b>5</b>	<b>459</b>	<b>2295 \$</b>	<b>601,290</b>

## Orange City Council Event Report as of Jan 2017

	Event Name	Event Date	Competitors	Days
1	2009 NSW Junior Rugby Championships	1/06/2009	400	2
2	2009 NSW 12's and 14's state Basketball Championships	1/08/2009	350	2
3	2010 Race of the NSW State Junior Triathlon Series	1/02/2010	180	2
4	2010 ACA Event	1/03/2010	500	1
5	2010 NSW Touch 14's and 16's	1/04/2010	450	2
6	2010 NSW Rugby Under 14 Championships	1/06/2010	400	2
7	2010 Basketball NSW Western Junior League Round	1/07/2010	550	2
8	2010 Darts Challenge	1/08/2010	200	1
9	2010 Under 14s NSW State Softball Championships	1/11/2010	420	2
10	2011 ACA Masters	1/03/2011	500	1
11	2011 Triathlon NSW State Junior and Senior Races	1/03/2011	200	2
12	2011 Volleyball NSW State Cup	1/03/2011	300	2
13	2011 Basketball NSW Western League Junior Round	1/05/2011	550	2
14	2011 Basketball NSW Waratah Junior League Round	1/06/2011	550	2
15	2011 NSW Little Athletics Conference and AGM	1/07/2011	200	2
16	2012 Volleyball NSW State Cup	1/03/2012	300	2
17	2012 Basketball NSW Western Junior League Finals	1/05/2012	550	2
18	2012 Hockey NSW Under 15 Girls State Championships	1/06/2012	730	3
19	2012 Gymnastics NSW Country Championships	1/07/2012	800	5
20	2012 Bowls NSW Grade 4 State Pennant Finals	1/08/2012	220	3
21	2013 Orange Triathlon	1/02/2013	800	2
22	2013 Little Athletics NSW State Multi	1/03/2013	1,120	2
23	2013 Volleyball NSW State Cup	1/04/2013	300	2
24	2013 Basketball NSW Western Junior League Finals	1/05/2013	270	2
25	2013 Hockey NSW Under 15 Boys State Championships	1/05/2013	730	3
26	2013 Gymnastics NSW Country Championships	1/09/2013	800	4
27	2014 Orange Triathlon	1/02/2014	800	2
28	2014 Basketball NSW Western League Finals	1/05/2014	300	2
29	2014 Karting NSW Super Fats	1/05/2014	130	2
30	2014 NSW Rugby Under 14 State Championships	1/06/2014	385	2
31	2014 Football NSW 14 Boys State Championships	1/07/2014	230	5
32	2014 Hockey NSW Under 13 Girls State Championships	1/07/2014	730	3
33	2014 Softball NSW Under 15 State Championships	1/11/2014	500	2
34	2015 2015 NSW Country Diving Championships	1/01/2015	120	2
35	2015 Orange Triathlon	1/02/2015	800	2
36	2015 Golf NSW Men's and Women's Seniors Championships	1/03/2015	380	4
37	2015 Skate Australia DerbyFest	1/03/2015	120	2
38	Skate Australia	1/03/2015	120	2
39	2015 Basketball NSW Western Junior League Finals	1/05/2015	350	2
40	2015 Motorcycling NSW State Motocross Titles	1/05/2015	290	2
41	2015 Basketball NSW Country Premier League Round	1/06/2015	385	2
42	2015 NSW Rugby Under 14 State Championships	1/06/2015	385	2
43	2015 Bowls NSW State Pennant Finals	1/08/2015	208	3
44	2015 Jets v Mariners Pre-season A-League Match	1/09/2015	1,000	3
45	2015 Gymnastics NSW Country Championships	1/10/2015	800	4
46	2016 Water Polo NSW Under 16's Women's State Championships	1/01/2016	275	4
47	2016 DerbyFest Regional Tour	1/04/2016	250	2
48	2016 Basketball NSW Western Junior League Finals	1/05/2016	350	2
49	2016 Cycling NSW Masters State Road Championships	1/05/2016	400	3
50	2016 NSW Rugby Under 14 State Championships	1/06/2016	385	2
51	2016 Country Eagles Round 5 of National Rugby Championship	1/09/2016	300	1
52	2017 Mountain Bike Australia Cross Country Double Header	1/01/2017	250	2
53	2017 Surf and Soul Music Festival - Orange	1/02/2017	4,000	1
54	2017 Triathlon NSW Club Championships	1/03/2017	1,200	2
55	2017 Athletics NSW Orange Fun Run	1/03/2017	100	1
56	2017 Karting NSW State Championship Round 1	1/04/2017	180	3
57	2017 Cycling NSW Masters State Road Championships	1/05/2017	400	3
58	2017 Intrustsuper Shute Shield Easts Rugby V Gordon	1/05/2017	120	2
59	2017 NSW Rugby Youth State Championships	1/06/2017	385	3
60	2017 Orange Triathlon	1/11/2017	700	2
61	2018 DerbyFest Regional Tour	1/03/2018	250	2
62	2018 Triathlon NSW Club Championships	1/03/2018	1,200	2
63	2018 Athletics NSW Orange Fun Run	1/03/2018	100	1
64	2018 Cycling NSW Masters State Road Championships	1/05/2018	400	3
65	2018 NSW Rugby Youth State Championships	1/06/2018	385	3
66	2018 Orange Triathlon	1/11/2018	700	2
67	2019 Triathlon NSW Club Championships	1/03/2019	1,200	2

68	2019 Athletics NSW Orange Fun Run	1/03/2019	100	1
69	2019 NSW Rugby Youth State Championships	1/06/2019	385	3
70	2019 Orange Triathlon	1/11/2019	700	2
		<b>Total</b>	<b>35,118</b>	<b>159</b>

Shoalhaven Council Event Report as of Jan 2017				
	Event Name	Event Date	Competitors	Days
1	2012 Baseball NSW State Little League Champs	1/04/2012	250	4
2	2012 SLSNSW IRB Round	1/04/2012	350	2
3	2012 Special Olympics State games	1/04/2012	1200	3
4	2012 Football NSW U13 Boys Championships	1/07/2012	230	5
5	2012 Little Athletics NSW Conference	1/07/2012	200	2
6	2012 Bowls NSW Grade 5 State Pennant Finals	1/08/2012	220	3
7	2012 Football NSW Under 12 Boys Championships	1/09/2012	230	5
8	2012 Bowls NSW Australian Open Qualifier	1/11/2012	100	3
9	2013 Special Olympic State Games	1/04/2013	300	3
10	2013 Surf Lifesaving NSW IRB Round	1/05/2013	330	2
11	2013 Football NSW 12s, 14s, 16s Girls State Championships	1/09/2013	690	5
12	2013 Bowls NSW Australian Open Qualifier	1/11/2013	100	3
13	2013 PGA Mollymook Pro Am	1/12/2013	240	1
14	2014 Swimming NSW Country Regional Meet 3	1/01/2014	340	2
15	2014 Outrigging NSW OC1 & OC2 and OC6 Series	1/03/2014	350	2
16	2014 Netball NSW Masters Championships	1/10/2014	450	2
17	2015 Outrigging NSW OC1 & OC2 and OC6 Series	1/03/2015	350	2
18	2015 Athletics NSW Shoalhaven Fun Run	1/05/2015	300	1
19	2015 Golf NSW Mid Amateur Championships	1/05/2015	150	3
20	2015 Mountain Bike Australia Interschool's Challenge - Shoalhaven	1/06/2015	200	2
21	2015 NSW State IRB Championships	1/06/2015	350	2
22	2015 4Slam Basketball (2 events) - July and October	1/07/2015	230	2
23	2015 Motocross Nationals	1/08/2015	450	2
24	2015 Calisthenics NSW Team Championships	1/09/2015	180	2
25	2015 4Slam Basketball	1/10/2015	230	3
26	2016 Outrigging NSW OC1 & OC2 and OC6 Series	1/03/2016	350	2
27	2016 Athletics NSW Shoalhaven Fun Run	1/04/2016	300	1
28	2016 Mountain Bike Australia Interschool's Challenge - Shoalhaven	1/06/2016	200	2
29	2016 Bowls NSW State Pennant Finals	1/07/2016	230	3
30	2016 Motocross Nationals	1/07/2016	500	2
31	2016 Surf Life Saving Australia National IRB Championships	1/07/2016	550	3
32	2016 Surf Lifesaving NSW IRB State Championships	1/07/2016	350	2
33	2016 4Slam Basketball	1/09/2016	350	3
34	2016 Calisthenics NSW Team Championships	1/09/2016	180	2
35	2016 Hockey NSW Under 21/Opens Women Indoor State Championships	1/10/2016	336	3
36	2016 XPD World Championship Adventure Race	1/10/2016	436	14
37	2016 PGA NSW Australia PGA Seniors Championships	1/11/2016	250	6
38	2017 National Cinema Pop Up	1/02/2017	0	0
39	2017 Outrigging NSW OC6 Changes State Championships	1/02/2017	350	2
40	2017 'The Grapest 5km Run' - NSW	1/03/2017	3000	2
41	2017 Nitro Circus Live	1/04/2017	0	1
42	2017 NSW Country Junior Rugby Country Championships Under 12, 13, 14's	1/05/2017	260	2
43	2017 Surf Lifesaving NSW IRB Round 2	1/05/2017	350	2
44	2017 Motocross Nationals	1/06/2017	450	2
45	2017 Mountain Bike Australia Interschool's Challenge - Shoalhaven	1/06/2017	200	2
46	2017 Athletics NSW Shoalhaven Fun Run	1/08/2017	300	1
47	2017 4Slam Basketball	1/09/2017	350	2
50	2017 Long Course Weekend - NSW	1/10/2017	1500	3
51	2017 PGA NSW State Seniors Championships	1/10/2017	250	6
52	2017 Empire Touring Music Festival - Shoalhaven	1/11/2017	1050	1
53	2018 Outrigging NSW OC6 Changes State Championships	1/02/2018	350	2
54	2018 Golf NSW Womens Senior Championships	1/03/2018	100	4
56	2018 Motocross Nationals	1/06/2018	450	2
57	2018 Mountain Bike Australia Interschool's Challenge - Shoalhaven	1/06/2018	200	2
59	2018 Calisthenics NSW Team Championships	1/09/2018	180	2
60	2018 Long Course Weekend - NSW	1/10/2018	2500	3
61	2019 Outrigging NSW OC6 Changes State Championships	1/02/2019	350	2
62	2019 Long Course Weekend - NSW	1/10/2019	3500	3
		<b>Total</b>	<b>27742</b>	<b>155</b>



## Wangaratta City Council Event Report as of Jan 2017

	Event Name	Event Date	Competitors	Days
1	2012 Baseball Victoria Under 16 Winter Championships	1/08/2012	195	3
2	2012 FFV Champions League Gala Round	1/12/2012	600	2
3	2013 Baseball Victoria Under 16 Winter Championships	1/07/2013	195	2
4	2013 Sam Miranda Tour of King Valley	1/08/2013	300	3
5	2014 Baseball Victoria Under 14 Winter Championships	1/07/2014	195	2
6	2014 Sam Miranda Tour of King Valley	1/08/2014	300	3
7	2015 Tennis Victorian Junior Tour Event	1/01/2015	120	3
8	2015 Baseball Victoria Under 18 Winter Championships	1/06/2015	130	2
9	2015 Sam Miranda Tour of King Valley	1/08/2015	600	3
10	2016 Tennis Victorian Junior Tour Event	1/01/2016	120	3
11	2016 Baseball Victoria Under 16 Winter Championships	1/06/2016	130	2
12	2016 Sam Miranda Tour of King Valley	1/08/2016	600	3
13	2017 National Cinema Pop Up	1/01/2017	1,500	3
14	2017 Tennis Victorian Junior Tour Event	1/01/2017	120	3
15	2017 Red Bull Neymar Jr's 5 A Side Football Qualifier - Wangaratta	1/05/2017	234	1
16	2017 Baseball Victoria Under 16 Winter Championships	1/07/2017	130	2
17	2017 Sam Miranda Tour of King Valley	1/09/2017	600	3
18	2018 Red Bull Neymar Jr's 5 A Side Football Qualifier - Wangaratta	1/05/2018	234	1
19	2018 Sam Miranda Tour of King Valley	1/09/2018	600	3
20	2019 Sam Miranda Tour of King Valley	1/09/2019	600	3
		<b>TOTAL</b>	<b>7,503</b>	<b>50</b>

## **B.17.60 RV FRIENDLY POLICY SWAN HILL RURAL CITY COUNCIL**

<b>Responsible Officer:</b>	Chief Executive Officer
<b>File Number:</b>	S12-06-03
<b>Attachments:</b>	<ol style="list-style-type: none"><li>1 Recreational Vehicle Policy and Procedure Swan Hill Rural City Council</li><li>2 RV Friendly Map Swan Hill Region</li><li>3 Feedback from Community Consultation</li><li>4 VicParks Community Welcomes Recreational Vehicles Program</li><li>5 Statement of Industry Position -Free Camping</li><li>6 Recreational Vehicle RV Report-GOT</li><li>7 2013-05 Economic Case for Supporting Commercial Camping in Aust</li></ol>

### **Declarations of Interest:**

John McLinden - as the responsible officer, I declare that I have no disclosable interests in this matter.

### **Summary**

This report presents Council with an Draft RV Friendly Policy for adoption.

### **Discussion**

Following a proposal from Lake Boga Incorporated for Lake Boga to become an RV Friendly Town, officers have identified the need to develop a formal position in relation to Recreation Vehicle Friendly sites and the provision of infrastructure and governance required to support this concept.

To progress this initiative, a draft RV Friendly Policy and Procedure for the municipality has been developed.

This policy aims to find the correct balance between capturing the economic opportunities that are associated with the RV Friendly market, facilitate the desires and expectations of local communities as well as supporting the needs of local businesses in the region including accommodation providers, in particular caravan parks.

The policy states Council will undertake the following approach when considering RV Friendly Towns and Destinations in the municipality:

Where there are **no commercial** tourist camping facilities and subject to community support or the provision of an RV Friendly site being nominated within the relevant Community Plan, assist the community in investigating the township becoming a recognised RV Friendly Town or RV Friendly

Destination as per Campervan and Motorhome Club of Australia (CMCA) guidelines;

- Where there **are currently commercial tourist** camping facilities, Council will not support the township becoming an RV Friendly Town or Destination, unless it can be demonstrated that the development will provide significant economic benefit to the municipality and that it will not be detrimental to commercial operators.

Council will assess RV Friendly Towns and RV Friendly Destinations applications received from a Community / Progress Association (or similar) and will determine if a location is suitable by assessing the application against the following criteria:

- Proximity to other commercial tourist camping facilities
- Potential impact on any nearby tourist camping facilities
- Economic benefit to the municipality
- Perceived need of RV Friendly site within nominated location
- Adherence to the Competitive Neutrality Policy\*
- Application is consistent with CMCA guidelines
- Ability to meet 'Essential' and potential to meet 'Desirable' criteria requirements of CMCA RV Friendly Scheme options
- Ability of applicant to carry out specified ongoing 'Roles and Responsibilities' as outlined
- Community consultation undertaken with the relevant Community /Town Representative Group through the community planning process

The applicant is required to provide the above information. This information will be the basis of a report to Council for discussion and a final decision at a Council meeting.

If applicable, a Memorandum of Understanding would then be developed between Council and the community group(s) managing the RV Friendly site.

### **Consultation**

The draft policy was derived from numerous sources, including input from neighbouring Councils, local community organisations and commercial businesses. This includes the Gannawarra, Murray River and Balranald Shires, community organisations such as Lake Boga Incorporated and Nyah Lions Club and commercial operators such as the Lake Boga Caravan Park and the Swan Hill Riverside Big 4 Caravan Park.

Following initial Council deliberations in February 2017 relating to the draft policy and procedure, additional community consultation on a 'final draft' version was undertaken during the month of March 2017 with media releases being issued to local and regional news outlets, Facebook posts and also a 'Have Your Say' online feedback portal created.

Feedback was received predominately via the online 'Have Your Say' portal and direct letters to Council. The opportunity for feedback and community input closed on 31 March 2017.

Responses received were varied with submissions both in support and opposition to the draft policy and procedure. See attached full document outlining all feedback received.

### **Financial Implications**

There are no immediate financial implications associated with this report.

The capital expenditure and ongoing operational costs associated with becoming an RV Friendly Town is difficult to ascertain; but it can reasonably be expected that capital funding will be required for items such dump point connection, signage and rubbish removal activities. As per the Policy, towns seeking this type of development would need to progress it as a project through Community Planning. This would allow funding to be made available through this program.

### **Social Implications**

Development of RV Friendly campsites in the Swan Hill municipality will further enhance the perception and expectation of RV travellers Swan Hill region is a destination that is welcoming. RV Friendly campsites that are controlled by community organisations invoke a sense of community pride and social inclusion.

### **Economic Implications**

RV Friendly Towns and Destinations are expected to provide the following economic benefits in the appropriate identified locations:

- Increasing visitors to the region;
- Increasing visitors length of stay in the region;
- Support existing businesses in satellite towns;
- Supporting tourism businesses related businesses and ventures.

### **Environmental Implications**

Nil

### **Risk Management Implications**

Nil

### **Council Plan Strategy Addressed**

***Economic Growth*** - A prosperous, growing and diverse local and regional economy.

### **Options**

1. Adopt the draft RV Friendly Policy and Procedure.
2. Choose not adopt the draft RV Friendly Policy and Procedure.
3. Make modifications to the draft RV Friendly Policy and Procedure.

### **Recommendation**

**That Council adopts the draft RV Friendly Policy and Procedure as presented.**

### **35/17 Motion**

#### **MOVED Cr Norton**

**That Council adopts the draft RV Friendly Policy and Procedure as presented.**

#### **SECONDED Cr Katis**

**The Motion was put and CARRIED**

Date Adopted DEC 2016  
 Date Reviewed-current as at  
 To be Reviewed

Fully compliant with Victorian  
 Charter of Human Rights and  
 Responsibilities Act 2006



## POLICY TITLE RECREATIONAL VEHICLE POLICY

### POLICY NUMBER

### PURPOSE

To outline Swan Hill Rural City Council's position regarding the establishment of Recreation Vehicle (RV) Friendly Towns and RV Friendly Destinations in the Municipality and provide Council with direction for planning, implementing, administering and promoting these destinations.

### SCOPE

This Policy applies to Council and Community organisations involved in administering RV Friendly sites.

### POLICY

Council aims to find the correct balance between capturing the economic opportunities available through the RV Friendly market, and supporting the needs of local businesses in the region including accommodation providers, in particular Caravan Parks.

Council will undertake the following approach when considering RV Friendly Towns and RV Friendly Destination applications in the municipality:

- Where there are **no commercial** tourist camping facilities and subject to community support or the provision of an RV Friendly site being nominated within the relevant Community Plan, assist the community in investigating the township becoming a recognised RV Friendly Town or RV Friendly Destination as per Campervan and Motorhome Club of Australia (CMCA) guidelines;
- Where there **is currently a commercial tourist** camping facility, Council will not support the township becoming an RV Friendly Town or Destination, unless it can be demonstrated that the development will provide significant economic benefit to the municipality and that it will not be detrimental to commercial operators.

Council will endorse an application to the CMCA for RV Friendly Status only if it meets the above standards, deems the location suitable and meets the CMCA criteria.

A Memorandum of Understanding will be developed between Council and the community group(s) managing the RV Friendly site.

### RELATED POLICIES/DOCUMENTS

Campervan and Motorhome Club of Australia (CMCA) RV Friendly policies and applications

### RELATED LEGISLATION

Competitive Neutrality Legislation - Victorian Competitive and Efficiency Commission (VCEC)

Date Adopted                      DEC 2016

Date Reviewed-current as at

To be Reviewed

Fully compliant with Victorian  
Charter of Human Rights and  
Responsibilities Act 2006



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**Signed:** \_\_\_\_\_ **Mayor**    **Date:** \_\_\_\_\_

Date Adopted                      DEC 2016  
 Date Reviewed-current as at  
 To be Reviewed

Fully compliant with Victorian  
 Charter of Human Rights and  
 Responsibilities Act 2006



**PROCEDURE TITLE              RECREATIONAL VEHICLE PROCEDURE**

**PROCEDURE NUMBER      PRO/COMM806**

**ENABLING POLICIES/DOCUMENTS**

**ENABLING LEGISLATION**

Competitive Neutrality Legislation - Victorian Competitive and Efficiency Commission (VCEC)

**PURPOSE**

This procedure outlines the process for the planning, implementing, administering and promoting of RV Friendly Towns and RV Friendly Destinations in the municipality.

**SCOPE**

This procedure applies to all Council employees.

**VISION**

To support a coordinated approach for the development of recognised RV Friendly Towns and RV Friendly Destinations across the municipality.

**PROCEDURE**

Council will assess RV Friendly Towns and RV Friendly Destination applications received from a Community / Progress Association (or similar) and will determine if a location is suitable by assessing the application against the following criteria:

- Proximity to other commercial tourist camping facilities
- Potential impact on any nearby tourist camping facilities
- Economic benefit to the municipality
- Perceived need of RV Friendly site within nominated location
- Adherence to the Competitive Neutrality Policy\*
- Application is consistent with Campervan and Motorhome Club of Australia (CMCA) guidelines
- Ability to meet 'Essential' and potential to meet 'Desirable' criteria requirements of CMCA RV Friendly Scheme options
- Ability of applicant to carry out specified ongoing 'Roles and Responsibilities' as outlined
- Community consultation undertaken with the relevant Community / Town Representative Group through the community planning process

The applicant is required to provide the above information. This information will be the basis of a report to Council for discussion and a final decision.



Date Adopted DEC 2016

Date Reviewed-current as at

To be Reviewed

Fully compliant with Victorian  
Charter of Human Rights and  
Responsibilities Act 2006



Council will make a final decision on the application based on the above assessment criteria and consideration given to community support or the provision of an RV Friendly site being nominated within the relevant Community Plan.

*\* Competitive Neutrality Policy measures are designed to achieve a fair market environment without interfering with the innate differences in size, assets, skills and organisational culture which are inherent in the economy. The competitive neutrality policy applies only to the significant business activities of publicly owned entities, and not to the non-business non-profit activities of those entities.*

### Roles and Responsibilities

A Memorandum of Understanding will be entered into between Council and the relevant Community Group to clearly define roles and responsibilities. Key responsibilities are inclusive of but not limited to:

Council provision of:

- Site Plan including land use and vegetation assessment
- Template - Risk Management Assessment Plan
- Template - Waste Management Plan
- Signage and appropriate promotional activities
- Legal & Policy Framework

The Community Group responsibility for:

- Day to day management and operation of the RV Friendly camp site
- General waste collection
- Regular communication with Council
- Provide a site manager and display their contact number prominently at the site
- Resolve minor issues or concerns (such as camping in the wrong location, over staying, ineligible camping vehicles)
- If the campsite user does not comply with requests to abide by the RV friendly campsite rules, report infringement to Council as defined by Local Law No 2 or to Victoria Police if warranted
- Collection of donations and provision of annual accounts to Council
- Donations collected to be used on community projects as defined within the relevant Community Plan

### Governance and Management

Implementing a legal framework and MoU is the responsibility of Council's Community & Economic Development team with assistance from Council's Commercial Services team. This includes liaising with external parties such as Vic Roads, Parks Victoria and Department of Environment, Land, Water and Planning over contractual and licensing agreements.

### Legal & Policy Framework

Day to day handling of enforcement and complaints is initially the responsibility of the community group, if the community groups attempts to resolve the issue aren't successful then the matter will be referred to Councils Regulatory Services team.

Date Adopted DEC 2016

Date Reviewed-current as at

To be Reviewed

Fully compliant with Victorian  
Charter of Human Rights and  
Responsibilities Act 2006



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**RELATED POLICIES/DOCUMENTS**

Community - Local Law No 2

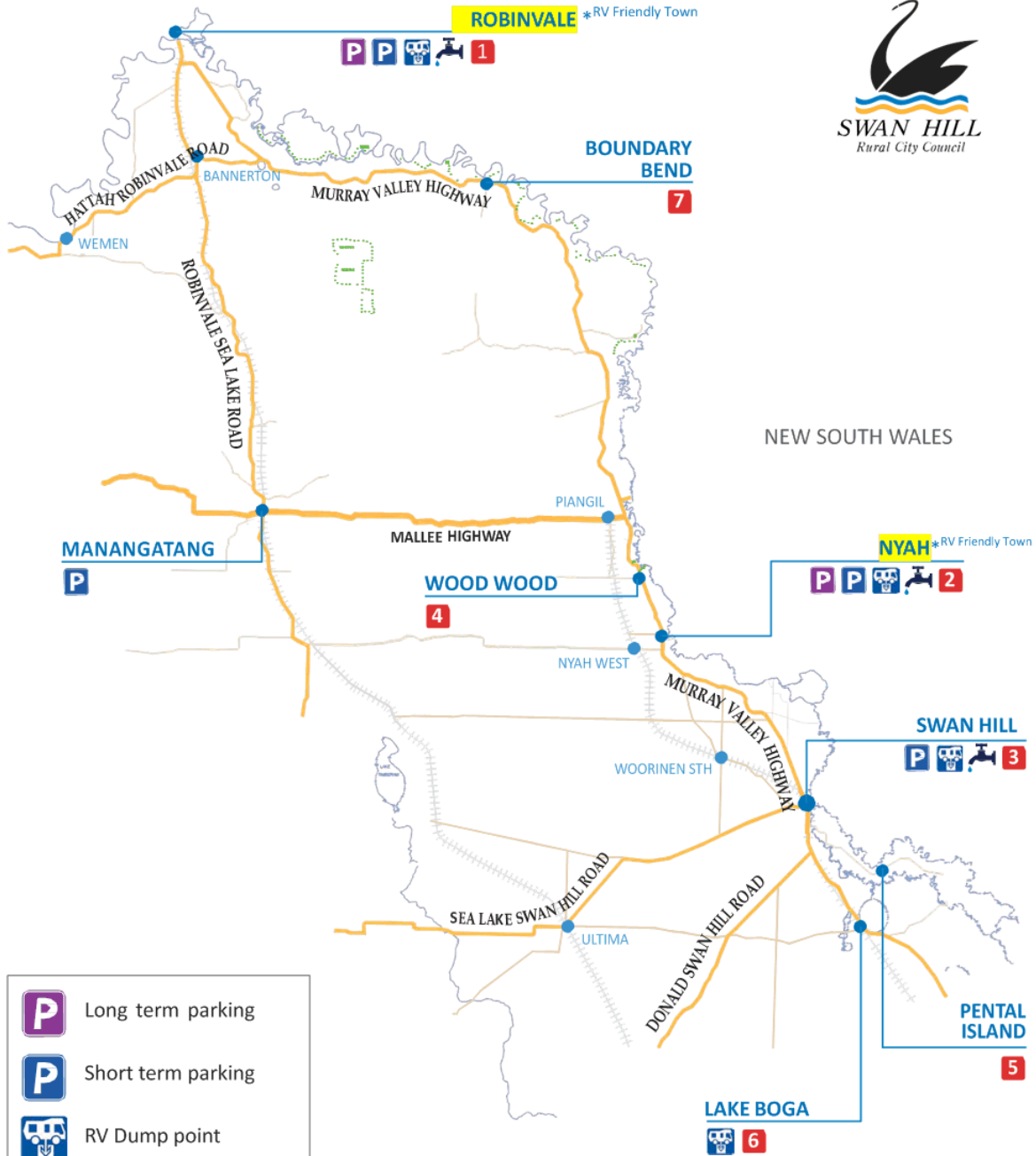
Investigation of Nuisance Complaints PRO/ENVIRO1110

Risk Management POL/CORP216

Competitive Neutrality Guidelines

**Signed:** \_\_\_\_\_ **CEO** **Date:** \_\_\_\_\_

# RV and CARAVAN FACILITIES



	Long term parking
	Short term parking
	RV Dump point
	Potable water available
	Caravan Park

	Highways/main roads
	Local sealed roads
	Railways
	River/waterways
	National Parks / forests

### Caravan Parks

- 1 ROBINVALE** – Robinvale Caravan Park.  
Long term parking – Lake Benanee. Located in the Balranald Shire, just over the bridge.
- 2 NYAH** – Nyah Village Caravan Park and Two Bays Caravan Park.
- 3 SWAN HILL** – Big 4 Riverside, Big 4 Swan Hill, Swan Hill Holiday Park, Hill Top Resort.
- 4 WOOD WOOD** – Wood Wood Caravan Park
- 5 PENTAL ISLAND** – Pental Island Caravan Park
- 6 LAKE BOGA** – Lake Boga Caravan Park
- 7 BOUNDARY BEND** – Boundary Bend General Store and Caravan Park

**RV FRIENDLY POLICY AND PROCEDURE – CONSULTATION FEEDBACK****ONLINE SUBMISSIONS****FROM: Lisa Ashdown** [REDACTED]**SUBMISSION:**

I would like to see an RV friendly park situated in the Bushland Reserve at Woorinen South. It's a lovely spot and with walking tracks all throughout and only 10 minutes from Swan Hill and 15 minutes from the Murray river. There is the Tavern, the general store/post office and lovely drives around the district of Woorinen, especially in the Spring. I feel having the RV's able to camp in the bush at Woorinen South, even if the General store needs a huge overhaul, would maybe encourage the owner to do something to remedy that. We have the RV park on our Community Plan projects and is something we are working towards achieving in the future. Also being situated only 10 minutes from Swan Hill would encourage the grey haired nomads to shop, etc there. I trust Woorinen South will be strongly considered as a contender. Sincerely Lisa Ashdown, President Woorinen and District Progress Association Inc.

**FROM: Alex Smouts** [REDACTED]**SUBMISSION:**

I am against this Swan Hill becoming RV friendly as it would directly have a negative impact on my employment and also on my local environment as I don't enjoy seeing RV's parked in public recreational spaces.

Regards.

Alex Smouts

**FROM: Ying Budkam** [REDACTED]**SUBMISSION:**

I am against Swan Hill becoming RV friendly as it would directly have a negative impact on my employment and also on my local environment as I don't enjoy having RV's parked in recreational areas.

Regards.

Ying Budkam

**FROM: Athol Jackson** [REDACTED]**SUBMISSION:**

Two weeks in your caravan parks cost is just shy

Of the pension so there is not enough cash to spend in town. With low cost camping I can at least share my travel dollar among tourist attractions etc. Rather than spend it all at your caravan parks. Vans are mostly 12 volt and do not use much 240 v

**FROM: Col Coleman** [REDACTED]**SUBMISSION:**

Before you make any decision make sure you do your homework. This is a new demographic of travellers that have fully self contained vehicles that have no need for any facilities other than a safe place to stay access to potable water and a Dump Point. This demographic is one of the only growth sectors in the Australian economy. This group has no need for Caravan Parks with their pools, camp kitchens, playgrounds and jumping castles. It is all about Freedom of Choice they are not going to be forced into Caravan Parks but may choose to from time to time. Statistics say that is one in every three days. More importantly if forced into a park they will just drive on by to the next RVFT and they support those who support them. Please think of all of your businesses not just the parks, don't sacrifice the majority for the sake of the loud minority.

In this time of instant social media it will not take long to see the results if the wrong decision is made.

**FROM: Nic Storer** [REDACTED]

**SUBMISSION:**

We are full time travellers in our early 50s. We are both physically disable and on the Disability Support Pension. We have a 9m caravan towed by a small truck. Our combination is 16m in length. We use cheaper caravan parks and free or donation camps. We like towns with a 48hr stopover as we can have a look round and shop. When we fill our truck with Diesel it's often 150 dollars a fill. We like to spend at bakeries and local butchers. We have 2 small maltese cross dogs too and often look for a leash free fenced Park so they can have a run. We chose our lifestyle for our health when my disability forced be too give up working part time due to chronic pain. We have visited Swan Hill albeit about 10 yrs ago before we started travelling which was 3 years ago. We don't always use caravan parks as we are fully self contained with grey water tank and 2 toilet tanks. We do need access to a dump point once a week at least. Caravan park fees are often expensive at peak times and that's when we tend to go to smaller quieter towns. We support RV Friendly Towns and are CMCA members.

**FROM: Beverley Button** [REDACTED]

**SUBMISSION:**

The economic benefits for Swan Hill having RV friendly areas benefits both the person travelling through Swan Hill staying between a 24 hr- 72 hr period and the local economy. Many Motorhome and Caravan owners with the introduction of solar are fully self contained so welcome an RV stop, whether it be overnight or longer. Many RV owners still prefer a caravan park so they have the use of power and the facilities that caravan parks offer, many owners of RV's do not need these facilities as many are fully self contained.

The RV traveller can spend anywhere between \$150-\$200 or more on an overnight stay in Swan Hill using diesel outlets to fill their vehicles to buying food and necessities, eating at local cafe 's and restaurants before continuing their journey's to further support other towns with the the same benefits Swan Hill will have had from the RV traveller, the RV traveller on the course of their journey will relay to others the benefits of staying in Swan Hill also praise the council for their work in making Swan Hill an RV friendly place to stay

**FROM: Bill Adams**

**SUBMISSION:**

The first thing you do is use the correct photograph. This photo is not of Australian Motorhomes. They all have the entry door on the wrong side.

**FROM: Graeme Dickinson** [REDACTED]

**SUBMISSION:**

As a local owner of a sizeable RV I recently arrived home and needed to find a dump point here in Swan Hill . I sought out where the local dump point was through the local information centre to which they told me it was at the Show grounds, where exactly in the grounds there didn't know . So off I go , in the main gate and out the rear gate , then in the side gate and out the front gate . Finally I went back in the rear gate and found it up against the side of what I call the little Oasis bar. Because cricket was on I was not able to park anywhere near the dump point to enable me to empty out my tank. It is only suitable for cassette type toilets. Summing up my point which might not even relate to what what this RV draft is about is fact there is little information, very poor signage and unsuitable dump point in Swan Hill currently . So if this could somehow be of some help towards future planning I would suggest a more accessible dump

point where there is caravan parking area already in Curlewis street next to the train station .  
For any more recommendations please don't hesitate to call me.

**FROM: Sue Donnelly** [REDACTED]

**SUBMISSION:**

Thank you for this opportunity. I am supportive of some RV Friendly sites within this shire. I am currently employed by Gannawarra Shire Council who are presently aiming to have 6 RV friendly sites. Gunbower, Leitchville, Kerang, Reedy Lake, Cohuna, and I can't remember the sixth. Some of these are up and running.

It is well known within the travelling population that there is also a free site at Nyah. Stay at any of the above, then we move up to Nyah.....what about Lake Boga and Swan Hill I ask. Some travelers don't pay anything along their trip. Many pay for some caravan parks (or Showgrounds at a reduced fee, and only needing/wanting basic facilities) and some free sites. Some travel, using caravan parks at all times.

We travel using both, some paid, some free, and like many others, would not be able to afford to pay every night. We try to spend money in the freebie towns. Petrol, papers, groceries, etc. I have discussed the Cohuna free site, a beautiful lawn area, just over the channel from the shopping centre, with the Information Centre staff. They stated that the CP felt that free camping did not impact greatly on their business as they were usually full. It was also stated that money is spent in the town, coffee shops, groceries, lunch over at the Leitchville pub.....and the day prior to this conversation, two couples traveled together over to Swan Hill for the day. We have also discussed this free camping issue with staff at Robe, SA information and Tumbay Bay CP. Both said it made very little difference to their business.....and the traveling population would have moved onto the next town any way.

I would like to see a free site in the Lake Boga region, not around the lake (plenty do stay free near the yacht club anyway). We need to get the traveling public over the railway line. Wouldn't it be great if a few crossed over, posted a letter, filled out a script or bought some Panadol, bought a paper and milk, then had lunch or dinner at the pub. Surely some extra people around could help small businesses, we all need to promote these economic opportunities, we want to maintain what we have. Who knows, maybe even gain more business.

I would like to see a Dump Point put in, up near the toilets in the Main Street, many times when we have been traveling we have had difficulty finding one. This could bring some travellers over and see what shops we do have.

I was speaking with a man who was walking his dog early one morning recently (we ride early to paper shop), he was from the CP and said "I didn't even know there were shops over here".

I hope you will give some consideration to these suggestions and experiences.

Yours sincerely  
Sue Donnelly.

**LETTERS RECIEVED**

**Dear Council Members,  
RE: RV Friendly Policy.  
Please find attachments.**

Since taking over the Lake Boga Caravan Park in July 2014 Sarah and I have made many improvements and have been actively promoting our park and Lake Boga as a tourist destination. In this time we have spent more than \$38,000 on advertising and more than \$255,000 improving our park. Later this year as we continue to invest in our park we will be adding brand new cabins.

In 2013 the caravan park had 15,991 visitors, in 2016 we had 20,708 visitors who stayed and average of 2.52 nights, that's 52,629 visitor nights. We had the opportunity to mention all the tourist attractions and local shops to our guests to entice them to extend their visit, this doesn't happen in free camps.

We are not against free camping, we often go free camping ourselves however we do this in remote location like national parks or along the Murray River, we do not expect community rate payers to fund our holidays.

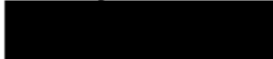
We currently offer a 50% discount on sites for people looking for low fee camping including the self-contained RV travellers. Paying only \$7.50 per person to camp on a lakeside site with the opportunity to use our dump point and replenish their water supply in the Caravan Park. Every visiting camper is checked-in at our office. We take names, phone numbers and car rego details. It is important that we know who is staying in our community close to family homes, primary schools and playgrounds. It is not only the expensive RV's that will take the opportunity to holiday for free its worth considering that a free camp site will also attract some undesirable people into our community.

Camping is not free, it is all of us, the rate paying community that is being asked to pay for these people to holiday in our town at no cost. Somecosts to consider include, setup and maintenance of grounds, maintaining dump points, enforcement and policing, water/power for lighting, risks and insurance, rubbish removal, application and adherence to regulatory requirements. All this cost to try and secure the niche market of 16% of CMCA members that refuse to pay a small fee for their holiday, hoping thatthey spend their money in our town. Instead we should continue to provide the 84% of CMCA members that do use Low cost campsites and Caravan Parkswith a warm welcome to Lake Boga, value for money, good friendly service and a memorable holiday.

The CMCA has around 70,000 members. Of them 11,200 only free camp. When you consider that there are 586,585 caravans and campervans registered around Australia we are talking about a tiny percentage of around 1.9%. We expect a fair go for our business, competing with free campsites would not be a fair playing field. We are asking the Council, community and local businesses to support us so that we can continue to support them.

We support any Council policy that supports our growing business.

Warm Regards  
Jason and Sarah Stevens  
Lake Boga Caravan Park



BIG4 RIVERSIDE SWAN  
1 Monash Drive

[REDACTED]

Muriel Scholz  
Economic Development Coordinator  
Swan Hill Rural City Council  
PO Box 488  
Swan Hill VIC 3585

16 March 2017

Dear Muriel,

**RE: Draft RV Friendly Policy**

By way of introduction my wife Dianne and I have owned and operated caravan/holiday parks in Victoria for over 15 years. We purchased our first park in Tatura in 2002. Following this we commenced operation of BIG4 Swan Hill, located at 186 Murray Highway, in 2004 and purchased BIG4 Riverside Swan Hill almost six years ago.

All three parks were operating well below their potential when purchased. We turned each of these parks around through significant capital expenditure.

Upon acquisition of BIG4 Swan Hill there was one full time junior staff member and a casual cleaner. When we sold the park in November 2016 there were six full time staff, two part time and six cleaners. A similar staffing outcome has occurred at Riverside as a result of the growth of the business.

A consequence of this growth is an increased financial contribution to the community by way of direct expenditure by us as owners, by our staff and; most significantly, by our guests. Guest numbers have grown substantially at each of our parks because of the considerable improvements made.

Commercial caravan/holiday parks also provide non-financial and intangible contributions such as:

- Tourist information about attractions/promotions/events
- Recommendations for dining
- Local and community support – donations
- Employing local trades
- Buying local goods and services
- Environmental care
- Security, safety, first aid



- Committee/Consultative roles
- Emergency accommodation

We are opposed to the draft RV Friendly Policy and have not had the opportunity to contribute to the discussion despite the fact that; "...Council have developed a formal position in relation to *Recreational Vehicle Friendly sites...*" already. (B.17.14 RV Friendly Policy Swan Hill Rural City Council pg 1)

The draft policy document; "...aims to strike a balance between capturing the economic opportunities that are associated with the RV Friendly market...as well as supporting the needs of local businesses in the region including accommodation providers, in particular caravan parks". It is incongruous to suggest that the needs of caravan park owners can be balanced against the economic opportunities associated with an RV market that is provided services free of charge.

Caravan parks must fulfil rigorous compliance demands to operate and the costs associated with compliance are significant. It is only fair that competitors should also be required to be compliant with all the requirements of a commercial caravan park; e.g; fire safety regulations, health & safety, lighting, public liability, and having an onsite person to deal with emergencies.

While RV travellers would clearly benefit from an increase in free camp sites this would come at a cost to Council and thus, to ratepayers. The city would bear the cost of establishing a site, insurance, signage, installing and maintaining dump points, rubbish collection (removal), sanitary provisions, cleaning, maintenance and monitoring.

#### **Impact of Nyah RV Friendly site**

At the commencement of the RV Friendly site at Nyah there were three caravan parks in the town. One of these has since closed its doors. Another was always committed to itinerant workers and as such the free camping site has not had any significant effect on business. The third, however; Nyah Village Caravan Park, had to completely transform its business model to survive given the impact of free camping. Whereas the park used to attract tourists they had to convert their business to that of an itinerant worker park.

Immediately following the establishment of the RV Friendly site at Nyah BIG4 Swan Hill lost almost its entire share of the "grey nomad" market; older caravanners no longer working. Although the park experienced significant growth over time business from this segment of the market declined markedly.

#### **Expenditure comparisons of commercial and non-commercial campers**

A comprehensive survey\* carried out by BDO Australia provides an illustration of the spending patterns of commercial and non-commercial (free) campers.

*“(Excluding accommodation costs) commercial campers spend more than 2.7 times more at each location than non-commercial campers”,*

Clearly, the economic benefit created by commercial campers staying in commercial caravan parks is substantially greater than that of non-commercial campers.

### **Non-commercial campers**

Those using free camping sites are strongly represented by the ‘Active Seniors’ life segment; ie; 55-69 year olds. This demographic is projected to experience 26% slower rates of growth over the next decade. (Impact of Demographic Change on the future of the caravan, camping and manufactured Home Village Industry KPMG 2013) This suggests that demand for free camping sites may decline.

With only 12% of non-commercial campers in full time employment, compared to 33% of commercial campers these ‘free campers’ clearly do not have the disposable incomes of those using commercial caravan parks. (BDO \*) This is highlighted by the expenditure comparisons of both as indicated above and may provide an explanation for the disparity.

Despite the drive for free camping sites research has shown that 39% of non-commercial campers use commercial caravan parks some of the time (BDO\*).

An independent report prepared for Geelong Otway Tourism determined that, *“The self-contained RV Segment generates relatively little economic yield other than fuel and basic supermarket supplies.”* (Recreational Vehicle Friendly City-Implications and Considerations, Bill Fox & Associates Pty Ltd 2014 pg2). Geelong City Council subsequently adopted the Caravan Industry Association of Australia – ‘Community Welcomes Recreational Vehicle Program’ (copy attached) and prohibited free camping.

### **Impact of allowing further free camping sites in the region**

Creating further free camping sites will limit (if not stop) investment by tourist park businesses and potential investors alike. Tourism is a primary economic generator in this region, although there are small non-tourist destinations within, all substantial towns in the region are serviced by commercial caravan parks. I think it is fair to say that these smaller destinations do not have the services to support free camping. Manangatang and Sea Lake, small communities just outside the region, provide excellent examples justifying free camping. There are no commercial parks within or nearby each location and they provide enough services to encourage free campers to stay. Both towns do provide free camping sites. Nyah, on the other hand is not a good example because of the three (when created) commercial parks operating there and the towns proximity to Swan Hill.

If commercial caravan parks lose market share as a result of an increase in free camping sites they will adapt and become “residential parks”, thus limiting or removing the opportunity for

tourist stays (and the revenue from them). Residential parks, for which there is strong demand, provide a significant return to operators while dramatically reducing the need for employees.

#### **Conflict of interest**

Pursuant to the provisions of the *Local Government Act 1989*, Councillors are placed in a position of conflict of interest over any decision to allow free camping sites. The conflict is a consequence of Council's role as landlord of three commercial parks in the region. As leaseholders of Council owned caravan parks the owners of Lake Boga, Robinvale Riverside and BIG4 Riverside Swan Hill are at a real risk of suffering a loss as an outcome of any policy allowing for additional free camping sites.

#### **Tourism opportunities**

It is reassuring to see our Council pursuing tourism opportunities for the region but this can't be undertaken in circumstances where existing like businesses suffer. Commercial caravan parks simply cannot compete when services are provided free of charge in direct and unfair competition by Council. Commercial caravan parks in the region generally enjoy high usage and satisfaction levels, particularly the three Council owned parks.

Luring high end travellers through initiatives like the Heartbeat of the Murray, the Riverfront development, the Pioneer Settlement, Catalina Museum, drag racing and ideally, a hotel/conference centre on the river in Swan Hill should be a priority.

Free camping should not be seen as a right, especially in a region such as ours which offers iconic tourist attractions and facilities and is serviced by good caravan park facilities.

Regards,

Dennis O'Bryan

\* Economic benefit report – Spending patterns of commercial campers & non-commercial campers. Face to face interviews with 555 participants in seven locations across three states compiled by public accounting firm BDO Australia - May 2013

**EMAILS RECEIVED**

From: William Brady  
To: council@swanhill.vic.gov.au  
Subject: RV parking  
Date: Wednesday, 1 March 2017 11:16:33 AM

Les McPhee, Mayor,  
Swan Hill Rural City.  
Re RV Freedom Camping.

Hi Les,

There is one main reason for the City to develop Freedom Camping sites and that is to attract them and inject spending into the traders, and that it certainly does.

I was the volunteer supervisor of the Ballarat Freedom Camping site until it was closed, and we had over 1300 fully self contained only RV's stay with us over the 15 month trial, who injected almost half a million dollars into the local economy. The site was closed due to totally false details, photos, and statements provided by the local Caravan Park Lobby. All C/P's are a thriving business.

All this happened at absolutely NO COST TO THE COUNCIL OR RATEPAYERS. The Park had been unused for 35 years, and only recently as a dog walking area, and we integrated with the walkers perfectly. There was no rubbish, damage, offensive behaviour, or problems. Our Council General Manager told me we were "too successful".

We are talking about the modern, fully self-contained motorhomes and caravans that are being used by our senior residents in their retirement and well know how to enjoy and maintain any facilities we are offered in return for spending only in the towns that welcome us - as you propose.

I commend Councils decision with two comments.....(1) we do not require fancy facilities - a water tap, rubbish bins, and a Dump Point available nearby, (2) our using these facilities DO NOT interfere with the existing commercial caravan parks business. we do not stay where we have to pay for facilities we do not use.

I suggest only available for fully self contained vehicles, a 48 or perhaps 72 hour stay limit, and the "Leave no Trace" ideals of use.

I am happy to provide any further information should you require...

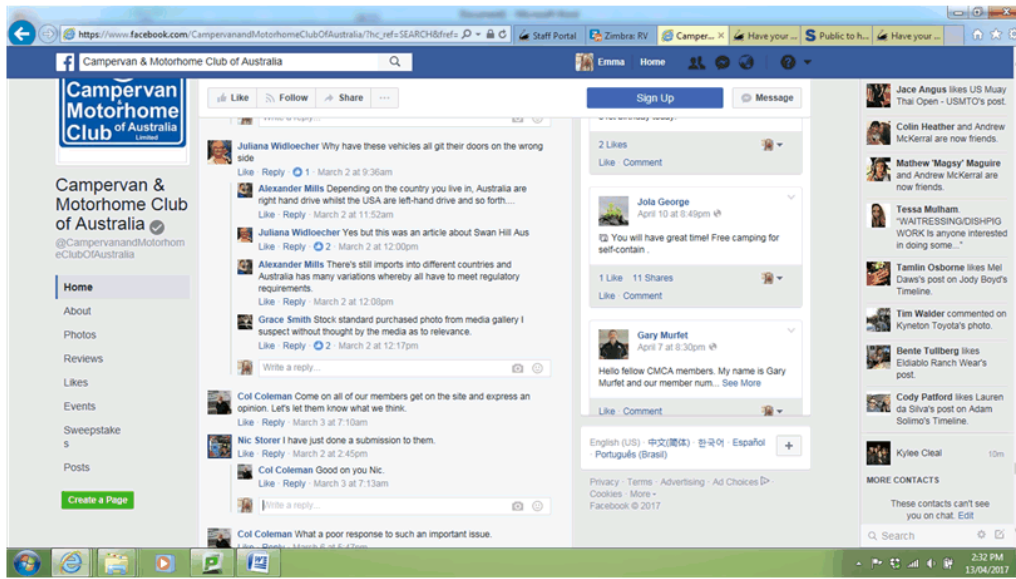
Sincerely... Bill Brady, Ballarat.

██████████

FACEBOOK POSTS

The screenshot shows a Facebook post from the 'Campervan & Motorhome Club of Australia' page. The post, dated March 2, contains the following text: 'Swan Hill Rural City Council residents and business owners are being asked to have their say on a draft policy that will help determine RV Friendly sites around the municipality. Read the article below for more information and to find out how you can have your say! <http://www.swanhill.vic.gov.au/...have-your-say-on-draft-rv.../>' Below the text is a photograph of several white motorhomes parked in a row. The post has received 2 likes and 11 shares. The right-hand side of the screenshot shows a 'Visitor Posts' section with several user comments and likes, including one from Eleanor Scully and another from Jola George.

This screenshot shows the comment section of the Facebook post. The comments are as follows: 'Alexander Mills Situations change all the time and for passing RV's which have given a whole new level of quality most are self-contained and cost factors are paramount in your travels especially when you rely on the pension... appreciation is abundant...' (March 2 at 11:50am); 'Elizabeth Hillian I will read the article, during a 12 day road trip we talked to several caravan park owners who have concerns for their future with RV designated free camping in some towns, Rockhampton being one of them, RV friendly is great, but designated space takes business from these parks but they still have to pay the same rates, income or not, some parks are aware nomads & campers only book in when need of washing machine if no laundrette in towns. This discussion/debate will be interesting to follow.' (March 2 at 10:35am); 'Alexander Mills At the end of the day a little bit is better than nothing, and has for caravan parks voicing concerns how about all the times they're booked out and the exorbitant fees that are asked for \$68 for the use of power and water facilities per night so there's always two sides to a story...' (March 2 at 11:58am Edited); 'Gilbert Nathans The people who almost always free camp were never going to pay to go into a van park anyway, so owners cannot use that as an excuse.' (March 2 at 2:56pm); 'Arthur Bogden Interesting you mention Rockhampton where they just happen to have one of the biggest and freedom camping caravan park proprietors in Australia who is always making noises on the subject. Perhaps that particular park needs to read some of the article... See More' (March 2 at 2:59pm Edited). The right-hand side of the screenshot shows the same 'Visitor Posts' section as the first screenshot.





## **VicParks *Community Welcomes Recreational Vehicles* program**

### 1. What is the *Community Welcomes Recreational Vehicles* program?

The VicParks *Community Welcomes Recreational Vehicles* program has been developed to assist Councils looking for a marketing edge to attract and welcome RV Travellers to their towns and cities but without the costly requirement to provide free camping..

The VicParks *Community Welcomes Recreational Vehicles* program is a new national program that has been designed to provide a consistent message of welcome to RV travellers across Australia.

The national *Community Welcomes Recreational Vehicles* website is found at [www.communitywelcomesrv.com.au](http://www.communitywelcomesrv.com.au). Participating Councils and Shires can be located on this website.

More than 60 Councils in Western Australia have already signed up to promote the benefits of visiting their region to RV travellers. In 2016 the City of Greater Geelong and the Bellarine was the first city to join the program in Victoria. Several other Victorian Councils and Shires are considering adopting this program also.

### 2. Why *Community Welcomes Recreational Vehicles* program?

Councils in recent years have been challenged to provide a warm welcome for this touring population, recognising the potential for local businesses to benefit from the contribution of visitors to local economies.

Which visitors will make a significant contribution to local businesses?

Independent research conducted by BDO Australia for our industry has highlighted the significantly higher contribution of visitors who stay in commercial caravan parks when measured against the spend of free campers. And the BDO research also shows that for every \$1 of site fees collected by commercial caravan parks from its customers, there is a 1.8 multiplier effect to local businesses because the parks shop locally and so reinvest back into local businesses

In brief then, this program offers your Council a real opportunity to signal its welcome to the growing market of RV travellers, and to provide a range of initiatives that make the welcome tangible and valuable.

Membership of this program is free, easy to operate and with no appreciable costs to ratepayers.

3. How does **Community Welcomes Recreational Vehicles** program work?

3.1 The program offers a templated sign for Councils to display on the entrance to town, to indicate to RV travellers that this town is a branded destination that provides facilities and information for travellers. The VicParks **Community Welcomes Recreational Vehicles** program does NOT offer free camp sites in town, but DOES provide for Councils to offer sought-after short-stay/long bay parking near shopping and other facilities, and to promote local tourist sites of interest.

3.2 You may want to consider developing a Welcome Pack available at the local Visitor Information Centre or other convenient location that might contain:

- A map indicating the location of short-stay/long bay parking spots for RVs
- A map indicating the location of local caravan parks
- A map indicating the location of dump points, including those that may be available in caravan parks to non-residents at a small fee for use.
- A list of local tourist sites, and other areas of interest
- A list of family-friendly eateries and cafes
- Emergency telephone numbers
- Discount vouchers made available by local businesses

3.3 VicParks each year distributes the Victorian Cabin Caravan & Camping Guide. I would be delighted send you further copies by request for inclusion in your Welcome Pack. Please notify Lorraine Neill at our office your request by telephone 03 9372 3420 or email [lorraine.neill@vicparks.com.au](mailto:lorraine.neill@vicparks.com.au)

The VicParks **Community Welcomes Recreational Vehicles** program is a real opportunity for your Council to signal its welcome to the growing market of RV travellers, and to provide a range of initiatives that make the welcome tangible and valuable. I look forward to welcoming your Council to this program.

4. Signage to indicate that **La Trobe Council Welcomes Recreational Vehicle Travellers**

I have separately attached a copy of the signage as adopted by the City of Greater Geelong and the Bellarine for your information.

However, councils may choose to amend this format to their own signage dimensions or materials to best suit the location choice, whether it is to be roadside or placed within a tourist information board.

Sign Style Requirements

- The colours must be consistent with the VicParks style colours
- The format of the sign may not be changed with the exception to replace the word "Community to recognise the Town Name"
- The Victorian Caravan Parks Association logo to be included on the sign. A range of Victorian Caravan Parks Association logos in different formats is available..

If you have any questions please do not hesitate to contact me on 03 9372 3420 or contact me by email [elizabeth.white@vicparks.com.au](mailto:elizabeth.white@vicparks.com.au).



I would be happy to attend a Council meeting to further explain the benefits of the **Community Welcomes RV Travellers** program and answer any queries that the Council may have about the program.

We look forward to welcoming the Latrobe City Council on board!

Kind regards

A handwritten signature in black ink, appearing to read 'Elizabeth White', written in a cursive style.


Elizabeth White  
Chief Executive Officer



Free Camping – the Industry Association position:

- We support all efforts to introduce Australians to the fun of camping and caravan holidays, and to make our wonderful country accessible to both local and international residents.
- We agree with the principle of “free camping”, **provided** it occurs in areas that fully comply with all relevant regulations, and when it is allowable under law.
- We are not against competition, but our small business operators cannot compete when services are provided free of charge in direct and unfair competition by Councils
- Parks must comply with stringent laws in order to receive their approval to operate. These laws are designed to ensure the preservation of the environment and the safety of guests/customers. Cost of compliance is significant for business owners, and they have a right to expect that their competitors should also be required to be compliant with fire safety regulations, sanitation standards, lighting, road access and all the other requirements of a commercial caravan park.
- We seek a level playing field - the principle of competitive neutrality must be applied.
- We do not advocate forcing RV or other travellers into commercial caravan parks, but we believe that the demands of a small sector of the travelling public, who want free camping facilities and services to be provided by Councils in urban areas in direct competition with the commercial sector, are completely unrealistic.
- The RV Friendly Town criteria requiring Councils to provide free overnight camp sites, dump points and water needs to be revised. By all means we support the provision of big rig parking spaces within a town as well as other generic tourism services, but we do not believe Councils should be asked to provide overnight camp sites and services for free and in competition with small businesses.
- We believe the expectation of some RV travellers that overnight camp sites should be provided for free of charge when they travel is unrealistic. Councils, and ultimately rate-payers in the area, must pick up the cost of rubbish removal, cleaning, etc for visitors that demand these services free of charge.
- We believe that the expectation that dump point facilities should be available to RV users free of charge is also unrealistic – home owners pay for sewer and water services, and many local tips charge for the dumping of waste. RV users should not expect to be able to dump their waste free of charge. We believe that asking local rate payers to pay for a free holiday for another group of visitors is un-Australian.

- Councils are being lobbied to provide free overnight camp sites, sewerage and waste disposal facilities, and water replenishment sources, to recreational vehicle (RV) travellers to entice them to visit their towns. Councils are being told that if they do not provide these services, then travellers will by-pass their destinations.
- In response, various Councils now allow free overnight camping within their districts despite the fact that there are already approved commercial caravan parks in operation. In many instances the required approvals have not been obtained.
- Small business caravan parks are an important part of the local economy. They employ local people, pay local rates, and buy goods and services locally. Independent research indicates that for every \$1 that is generated as revenue to the park from visitors, \$1.38 flows out into the broader business community of the town through the park's purchase of supplies and services.
- Additionally, independent research has shown that visitors to a commercial caravan park spend 3 times more at local retail businesses and tourist enterprises in town than "free campers".
- Commercial caravan parks and camping grounds already offer relatively low cost overnight camping options for travellers. In Victoria the price of sites might range from \$20 - \$40 each night outside of the peak holiday seasons which tend to be the times that retired RV owners travel.
- Provision of services for free, or at rates in the vicinity of \$10 - \$15 per night are usually not possible, nor are they commercially viable. Such rates do not reflect the business costs associated with maintenance, staffing, provision of water, electricity and sewerage services, and compliance with government regulation.
- It should also be noted that there are significant risk and liability issues faced by Councils when they operate and promote non-compliant facilities, and travellers face risks when an emergency occurs and there is no one nearby to offer assistance.
- Rather than competing with local small businesses, councils might consider investing in partnership promotions with local operators and tourism organisations and offering specially priced rates for specific periods or campaigns.
- Investing in such activities would also alleviate the need for councils to maintain their own facilities, and they could inject these costs into a partnership project and help drive visitors into established and compliant local tourism infrastructure.



## Recreational Vehicle (RV) Friendly City – Implications & Considerations

Independent Report for  
Geelong Otway Tourism

April 2013

**BILL FOX & ASSOCIATES PTY LTD**

Tourism Planning & Management Services

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## Purpose of report

This independent report has been commissioned by Geelong Otway Tourism, April 2013.

The Recreational Vehicle (RV) touring segment (motor home, campervan or caravan) is experiencing significant growth, with local governments and communities experiencing both positive and negative impacts as a result. There is a renewed need for clear and consistent policy to guide decision making in order to effectively manage the arising issues.

This report will provide an independent assessment of the issues associated with the rapidly growing RV market and its requirements, along with the impact on local communities, existing businesses and Council infrastructure. It will also outline the legal obligations by Councils and the private sector in providing public facilities when catering for overnight stays.

## Executive summary

The growth in the self contained Recreational Vehicle (RV) market has been substantial over the past 5-10 years due primarily to the number of part and fulltime retirees travelling beyond their home base. The international market travelling to primary tourist destinations in RVs has also increased significantly as have the variables in vehicle type and pricing.

There has been a growing trend for domestic RV travellers to seek free camping due primarily to the length of time away from their home base (many months) and the increased costs of staying in established commercial holiday parks. International backpackers are also on limited budgets, away for up to 12 months and predominantly free camp, often illegally.

The self contained RV market is represented by the Caravan & Motorhome Club of Australia (CMCA) with some 64,000 members. The CMCA actively lobbies both state and local governments for the development of RV camping parks with facilities, and members, whilst willing to pay a small fee for such, would prefer them to be free. They also lobby towns and cities to become RV friendly. The self contained RV segment (individually) generates relatively little economic yield other than spend on fuel and basic supermarket supplies.

The commercial holiday park owners have invested significant sums in developing and maintaining their parks to meet increasing consumer expectations as well as compliance with numerous local and state regulations and legislations. The cost of compliance with the Country Fire Authority Act is in excess of \$100,000 per park which is just one of many Acts they must comply with. A recent study found that on average each park contributed \$1.26m/pa to their local economy, not accounting for the flow on effect of tourists spending with other businesses in the region.

It is apparent that in the more remote townships around Australia the concept of RV Friendly Towns has merit and provides an economic model that is sustainable for the budget traveller while providing a modest economic generator for the local area. This is on the proviso that they are not competing in any way with an established holiday park. The solutions for the more remote towns and non-tourist destinations will differ greatly from the highly populated areas and regions where tourism is a primary economic generator such as the Geelong – Bellarine – Great Ocean Road Region.

## Executive summary cont.

In agreeing to the development of RV parks, Councils need to be diligent in regards to their compliance with the national competition policy and the competitive neutrality principles. Where there are established commercial holiday parks, it is questionable that a Council could establish an RV park and meet their obligations under the competitive neutrality principles.

As the self contained RV segment is highly mobile, it is important that a region-wide approach is taken or the problem is merely shifted to the neighbouring municipality. Council by-laws, whilst a minor deterrent, are ineffective if patrols are conducted within normal office hours given the planned late arrivals into towns and early departures by the informed free campers.

It is important that in any decision-making around RV parks, Councils consult with their commercial holiday park owners given their significant investments and also the fact that they may offer viable solutions to the growing need to reach a compromise with those seeking an affordable stay.

## Background

Many Australians have traditionally experienced camping holidays to the numerous coastal villages and generally relatively close to home, while few ventured to the outback. Those short but memorable camping and caravanning holidays were also relatively inexpensive as supply generally exceeded demand and legislative imposts on park owners were minimal.

However, as our population increased and land prices in the popular beachside villages soared, many of the popular beachside caravan parks were sold for significant sums and replaced with resorts, houses and units.

State and local government through necessity also placed quite stringent regulations on park owners in order to provide greater patron safety. The cost of compliance by park owners was significant thereby changing the business model to one of a much greater sophistication than ever before.

The past 10-15 years has also witnessed much greater freedom by the over 55 market segment with many purchasing a four wheel drive vehicle and caravan to travel Australia in their free time. This significant increase in travel to regional and outback Australia has generally had a very positive impact on tourism particularly along coastal villages, National Parks and the inland tourist destinations.

Not surprisingly, caravanning and camping have remained a popular pastime with the peak summer periods seeing many coastal areas and inland waterways near or at capacity for the month of January.

There has also been a substantial increase in the number of RVs traveling Australia and to our local tourism region. These vehicles range in size, but many are self contained with water, toilet and cooking facilities enabling them to be less reliant on the fully serviced and well managed holiday parks.

This self-reliance of many RV owners and hirers is also resulting in the growth of so called 'free camping' and the re-enforcement of the great Australian tradition of camping where we want to regardless of the season, the popularity of the destination or the local by-laws. Dedicated free camping internet forums and Smartphone apps have also contributed to the popularity of free camping areas.

## Background cont.

Many RV owners are members of the strong and well coordinated national organisation, the Campervan & Motorhome Club of Australia (CMCA), who lobby governments on behalf of their members.

This report will focus on the self contained RV segment and provide a narrative that fully explores the issues associated with a growing market and the various demands being placed on Council (community) resources and infrastructure.

### RV segments

It is important to differentiate between the main types of RVs that are circulating Australia and to describe their preferences.

#### International market

**Budget RV segment** (e.g. 'Wicked Campers') – These are the hire vehicle of choice of European backpackers who have a good appreciation of what Australia has to offer and are generally travelling on a limited budget. They have a strong preference for free camping, enabling them to spend more on adventure type experiences.

**Up-market RV segment** – These are usually widely travelled internationals aged 35-50, with a high disposable income, well informed of what Australia has to offer and enjoying reasonably long stays. They prefer to stay in holiday parks (well run, secure and at good locations), eat out and experience a range of activities and can be repeat visitors. This is a particularly high yielding market segment and one that most tourism destinations wish to attract.

#### Domestic market

**Caravan/campers** – There is a wide range of Australians who travel extensively throughout the country staying at holiday parks as well as free camping. They prefer the comfort and security a holiday park provides but to reduce costs they will also free-camp where appropriate. (The high cost of some holiday parks in Northern and Western Australia is also prohibitive for not so well off travellers who are away from home for several months. However, given the isolation and remoteness of much of Australia, free camping is perhaps appropriate as there is no disturbance to residents and many townships do not have commercial holiday parks.)

**Self contained RV segment** – owned by retired or semi retired people with a desire to see Australia at their leisure and have a strong preference for free camping. Many belong to the Campervan & Motorhome Club of Australia (CMCA) and enjoy the member benefits of a strong, well managed organisation who actively lobby both state and local government for the provision of facilities. The 64,000 members are kept fully informed by the CMCA via various digital platforms and have very active online forums. The CMCA has lobbied many Councils on behalf of their membership for the creation of RV Friendly Towns and the establishment of free camping areas. A quote from one of their publications:

*'Currently the experience demanded by self contained RV tourists is not being matched by the existing network of infrastructure, services and information provided'.*

Some members of this segment see free camping as a right; irrespective of population density, peak summer periods and the fact that they maybe in an iconic tourist precinct where everyone else expects to pay market price for the privilege. As stated in a number of their reports, another reason for avoiding holiday parks is that they also object to the possible noise and disruption caused by camping alongside active family groups.



## Background cont.

### CMCA definitions<sup>1</sup>

**RV Friendly Town** – An ‘RV Friendly Town’ is one that provides amenities and services to the mobile traveller, and adheres to a number of criteria as determined by the CMCA. Among these, the CMCA advocates for the provision of free or low-cost camping services within proximity of a town centre. This no/low cost camping on Council land will require access to toilets, water, preferably power, blackwater dump pits and dog friendly.

**Self-contained RVs** – Self-contained RVs are motorhomes or campervans that have in-built eating, sleeping, food storage and preparation facilities, and also contain a toilet, shower and holding tanks for both grey water and black water, clean water storage, deep cycle batteries and a hot water service.

### National perspective

Throughout Australia there are some 187 RV Friendly Towns with the majority being rural service centres and not primary tourist destinations. There are exceptions with Townsville being one of those. However the Townsville City Council is currently dealing with a number of issues in relation to free camping primarily related to large groups of vehicles parked within the city precincts creating unacceptable noise and community disturbance. (The noise is generated by groups gathering together at the end of the day along with that created by generators.)

Tasmania has recently completed a major review of RV camping and for further reading refer to the case study in *Appendix 1*.

The Queensland Government is shortly to commence a similar statewide study to assist Councils to manage non-commercial camping.

The basis for many regional centres enticing RVs to their area is on the assumption they, one day, may also become a tourist destination. A statement from the CMCA regarding the economic benefit RVs bring to regional Australia:

*‘This may well be the last chance at injecting life back into small and struggling communities’.*

It is understandable that in these more remote towns throughout regional Australia, RVs are made very welcome as they do contribute to the local economy i.e., fuel purchases. It is also likely that few of these towns would have a commercial holiday park so there would be no local objections to catering for this segment and no breach of the national competitive neutrality principles.

However in the popular tourist destinations where seasonality and supply and demand may dictate accessibility and pricing, Council by-laws will generally prohibit sleeping in vehicles in public areas.

<sup>1</sup> CMCA paper ‘The Self Contained Recreational Vehicle Market: 2010 and beyond’

## Background cont.

### Number of RV Friendly Towns per state:

New South Wales	41	(no tourist destinations, mainly inland towns)
Queensland	47	(with only two tourist destinations Townsville, Kuranda)
South Australia	27	(three minor tourist destinations)
Tasmania	27	(a third tourist destinations)
Victoria	23	(three tourist destinations mainly smaller more remote townships)
Western Australia	22	(mostly non-tourist towns).

### State perspective

Victoria has 23 RV Friendly Towns with three of those being tourist towns: Beechworth, Yarrawonga and Heathcote.

However, as in most other states, the majority of these towns have a limited economic base, relatively small populations and little or no tourism appeal. Therefore the invitation to acquire RV Friendly status and an opportunity to enter the business of tourism sounds highly appealing.

Where there are no commercial holiday parks within and around these towns, some have taken the initiative and allowed camping in their local show grounds or recreational areas and have local arrangements with local sporting or service clubs to service these low key facilities.

The Melbourne City Council recently had an issue with backpackers sleeping in their vans in the long term out-of-hours parking areas along the Yarra River that were set aside to cater specifically for rowers. Whilst they have been effectively moved from that particular precinct, it is been suggested that the problem has simply relocated elsewhere.

### Local perspective

The Geelong – Great Ocean Road region is one of Australia’s primary tourist destinations experiencing some 7.5 million visitors each year and growing. While holiday parks are under considerable pressure during January, access for the remaining summer and shoulder periods is less restrictive. Most holiday parks have also created overnight areas for those campers who arrive late without a booking and expect to be accommodated in mid January.

Over the past 3-5 years Geelong and the surrounding coastal areas has experienced an influx of RV travellers wishing to free camp. A drive around the more popular areas on dusk will see numerous vans circulating looking for a quiet location to spend the night before moving on to the next location early the next day to avoid detection. The coastal roadside stops between Torquay and Apollo Bay are the more popular sites well frequented by the illegal free campers.

Most holiday parks have very few campers between April to November with off peak non-power fees averaging \$25 per night and \$35 for shoulder periods.

## Background cont.

### CMCA Request for RV Park – City of Greater Geelong<sup>2</sup>

In order to accommodate the growing RV market visiting Geelong, the CMCA has been lobbying Council for a number of years to establish an RV park in the Seagull Paddock precinct and require the following services:

- Safe area to park
- Links with public transport into city centre
- Blackwater dump point
- Public toilet
- Access to water supply.

Note: All of these requirements are available in current commercial parks at a cost of entry.

## Economic impact

### Holiday parks

Commercial holiday parks account for approximately 12% of accommodation industry revenue and 9% of industry employment.

The Caravan, RV & Accommodation Industry of Australia Ltd (CRVA) commissioned a report in 2012 to evaluate the economic impact that commercial caravan holiday parks have on their region from the spending undertaken by the park and the park operators. The study found that on average, each park contributed \$1.26m to their local economy per year. The \$1.26m did not account for the flow on effect of tourists spending with other businesses in the region.

Other relevant data<sup>3</sup> to the end of March 2012 includes:

- The number of cabins in holiday parks has doubled in the past 15 years
- Total industry turnover is approximately \$1.2bn
- 10,500 persons employed in the industry
- 1,614 tourist parks establishments with more than 40 powered sites
- 39,040 cabins
- 54% annual occupancy.

### Self contained RVs

The economic contribution by individual Self Contained RVs<sup>4</sup> is minimal with their major cost being the purchase of fuel and supermarket supplies. They may eat out once a week and prefer budget meals at RSLs and sporting clubs. CMCA membership advises that the economic value is enhanced by the total number of RVs travelling Australia. The CMCA data relevant to Self Contained RVs has not been used in this report as it also includes other recreational camping vehicles and caravans.

<sup>2</sup> This information has been provided by Mr. John Holliday representing the CMCA.

<sup>3</sup> BDO 2012 Australian Tourist Park Industry Distinctively Different Insights: March 2012 based on ABS data.

<sup>4</sup> Personal comment by CMCA spokesperson John Holliday

## Background cont.

### Social/community impact

The impact of non-conforming camping on communities varies considerably.

The situation in Townsville has reached the stage where the community has demanded urgent action by Council to address the noise and disruption caused by RVs congregating in the city centre.

Locally, residents are finding RVs camped on their nature strip or main streets with the number of incidents increasing to the point that action needs to be taken. Enforcement is difficult, as the campers know that if they arrive late and depart early they will escape the local by-laws officers.

The litter and human waste (a health hazard) being left in the car parks is also increasing significantly and becoming noticeable to local residents, particularly where there are no toilet facilities.

### State legislation

The Department of Sustainability & Environment (DSE) is responsible for the Crown Land Reserves Act 1972 and Parks Victoria is responsible for National and State Parks prescribed under the National Parks Act 1975. DSE has delegated the responsibility to manage the coastal reserve areas on behalf of the state government to Committees of Management (CoM).

In the broader Geelong region there are a number of large caravan and camping parks managed by these committees of management including:

- Barwon Heads
- Breamlea
- Indented Head
- Lorne
- Ocean Grove
- Portarlington (900 sites)
- St Leonards
- Torquay (650 sites).

The primary Acts that Committees of Management must comply with include:

- Crown Land (Reserves) Act 1978
- Coastal Management Act
- The Land Act 1958
- The Local Government Act 1989
- The Country Fire Authority Act 1958
- The Occupational Health and Safety Act 2004
- The Environment Protection Act 19
- Residential Tenancies Act.

(See *Appendix 2* for complete list)

## Background cont.

**CFA requirements** – There are very stringent requirements for commercial caravan park operators to comply with CFA regulations, with the cost of establishment and compliance in excess of \$100,000 for an average sized park.

### **Legal implications – competitive neutrality**

There are both state and federal legislatures providing guidelines on competitive neutrality. The Victorian Competitive and Efficiency Commission (VCEC) is the body responsible to investigate complaints and report on competitive neutrality within Victoria.

The objective of competitive neutrality is to ensure that government business should not enjoy a net competitive advantage as a result of their public sector ownership. The aim is to obtain a fair market environment.

The competitive advantages of public ownership arise from additional costs which would be faced by a government business if it were a private firm. Using as an example a private caravan park operation, the additional costs would include:

- Compliance with relevant Acts and Regulations such as Health Act
- Town planning
- Payment of rates and taxes
- CFA requirements
- Occupational health and safety
- The cost of borrowings and;
- The requirement to earn a rate of return on an asset.

It is also required of the government body that its business costs are based on full service costing. Complaints brought before the VCEC Complaints Unit relate to the pricing of goods and services not being fully cost reflective.

### **Financial implications**

Should any Council consider establishing an RV parking area they must first consider the cost implications of compliance with the competitive neutrality principles.

Establishment and maintenance costs will also be considerable and would need to cover:

- Provision of public toilets
- Provision of water supply
- Provision of black-water dump pits
- Compliance with fire regulations
- Provision and collection of rubbish bins
- Regular patrolling and maintenance.

## Background cont.

The suggestion of fee collection using meters would require an honesty system which would most likely be unviable and would also require compliance and fee collection to be managed.

### Risk analysis

**Community** – Given the past growth and anticipated growth in the RV market, it is highly probable that growth will continue at around 6% so doing nothing is not an option for any Council. The community backlash, environmental impact and safety considerations will require all Councils to address these issues. Furthermore, with the effective marketing of the Geelong- Great Ocean Road region, visitor numbers will continue to increase along with the numbers of those wishing to avoid camping in established holiday parks.

**Business** – In not addressing the issue of uncontrolled free camping, Councils also are disadvantaging established holiday parks who contribute significantly to the local and regional economies via employment and the purchases of local goods and services. All holiday parks have significant infrastructure investment which has taken many years to assemble and ensure compliance with state and local government regulations.

**Fire** – This region is also regarded as one of the countries' highest fire risk areas and where camping is not contained, that risk escalates considerably as numbers grow.

**Competitive neutrality** – Should any Council consider setting aside an RV area, they will need to fully comply with the same legislation as commercially run holiday parks as well as introducing full service costing. Any designated RV area would become a public asset, requiring day to day management and a set fee structure to provide some cost recovery.

## Current issues

As a result of this burgeoning RV segment, many local Councils throughout Victoria and Australia are now faced with a number of issues including:

- Illegal overnight stays in heavily populated residential areas causing noise and disruption to residents
- The difficulty in enforcing local by-laws (sleeping in vehicles) due to the early departure and late arrivals of well informed free campers
- Litter and waste in roadside pullovers particularly where there are no public toilet facilities
- Refusal by many RV owners to use commercially run caravan and camping holiday parks where fees are charged and services provided
- The creation of 'RV Friendly Towns' and facilities with many Councils unaware of their responsibilities in complying with the National Competition Policy competitive neutrality principles of 'full cost attribution'

### Current issues cont.

- Formal complaints to the Victorian Competition and Efficiency Commission (VCEC) by the Victorian Caravan Parks Association Ltd regarding some Councils providing free camping services where the viability of fully established and fully compliant parks is being compromised
- Lack of a coordinated approach at state government level to provide clear and consistent direction to local government (with the exception of Tasmania and Queensland).

## Recommendations

1. Any decisions by local and state government regarding the setting aside of an exclusive RV area need to take into account the **competitive neutrality principles** and the need to fully comply with all legislature that applies to commercially run holiday parks.
2. Regional Councils must be consistent in the management of RVs otherwise the 'problem' may only be shifted. The G21 Regional Alliance is the appropriate forum in which consistency may be applied in the management of this issue. DSE and their Committees of Management would need to be consulted.
3. Considering that this segment of travellers (Self Contained RV Segment) will continue to expand, local commercial holiday parks could investigate the viability of setting specific areas aside and determining an appropriate fee for RVs during off peak periods (current average off-peak fee starts at \$24 per night). This arrangement could be promoted to RV owners thereby alleviating any excuses re affordability or access. It would also assist local by-law officers and police to offer a solution when moving potential offenders on. The sites could occupy the less attractive areas of the park and would need to provide sufficient space to accommodate the larger RVs. They would however, still require the use of services such as washing facilities, etc., after being self contained for several days.  
(Note: The Great Ocean Road Coordinating Committee (GORCC) is currently considering a number of initiatives to address the situation of illegal camping on their numerous coastal reserves between Torquay and Lorne.)
4. Councils promote via their websites to RV owners/hirers that only stays in holiday parks are catered for in this region. This advice should also include the fact that demand will exceed supply during the month of January and that travellers should plan for stays outside the peak summer and school holiday periods.
5. That GOT, on behalf of member Councils, raise this matter VTIC (Victoria's peak tourism organisation) to discuss the matter with state government to consider a review similar to that undertaken by Tasmania. This would ensure statewide consistency and compliance by all Councils with competitive neutrality legislation but may also allow some towns to proceed with RV friendly status where competition is non-existent.
6. That GOT raise with Greater Geelong City Council the need for short term parking in the Central Activity Area to cater for visiting RVs.
7. That GOT develop an information package for RV owners and hirers and distribute via GOT digital platforms and through their visitor information centre network.
8. Non-payment of Council issued infringement notices for illegal camping by international travellers requires attention and could be addressed similar to that of car hire agreements regarding fines incurred for infringement of state road laws. This matter could be referred to VTIC to raise at state government level on behalf of GOT.
9. Should the City of Greater Geelong Council wish to proceed with investigating the establishment of an RV park, it is recommended that consultation with the commercial holiday park operators be undertaken in the first instance. This could readily be coordinated via Vic Parks.



## Appendices

### **Appendix 1**

Case Study – The Tasmanian Experience

### **Appendix 2**

Legislation and Guidelines Applicable to Crown Land Caravan and  
Camping Park Management under Committees of Management

### **Appendix 3**

Consultations

### **Appendix 4**

Abbreviations

**Appendix 1****Case Study - The Tasmanian Experience**

Following formal complaints from holiday park owners in early 2011, the Local Government Association Tasmania prepared a Discussion Paper on the issue of recreation vehicles and overnight camping. A state government enquiry was held and the Minister for Local Government released the *Statewide Directions Paper - Review of Council Recreational Vehicle Overnight Camping Services* on 10 May 2012.

The Paper aims to assist councils in understanding how to apply competitive neutrality principles under the National Competition Policy when providing overnight camping sites for self-contained recreational vehicles (RVs). See the following link to the full report: [http://www.dpac.tas.gov.au/divisions/local\\_government/review\\_of\\_council\\_recreational\\_vehicle\\_overnight\\_camping\\_services](http://www.dpac.tas.gov.au/divisions/local_government/review_of_council_recreational_vehicle_overnight_camping_services)

The CMCA response to the review included the following key points (verbatim):

- This paper will have a dramatic effect on Tasmanian Tourism, and its proposals have the potential to spread throughout the rest of the country once a precedent has been set in Tasmania
- The loss of free council rest areas in Tasmania will have dire consequences for RV tourists, the Tasmanian RV tourism industry and businesses throughout the state
- This will point out that if RVers are disadvantaged in Tassie they will travel elsewhere, and that will greatly affect the state's economy
- The proposal to remove or restrict the rights of travellers to enjoy the freedoms currently available in Tasmania will greatly discourage mobile tourists from visiting
- The CMCA's position is that councils should continue to be able to offer low cost and free services
- Exclude all self-contained RVs from any fees or levies incurred while staying in a council owned rest area.

**Appendix 2****Legislation and Guidelines Applicable to Crown Land Caravan and Camping Park Management under Committees of Management**

Crown land managers appointed by the Minister for Environment and Climate Change are responsible for the management of Crown land under the following legislative frameworks:

- Land Act 1958
- Crown Land (Reserves) Act 1978
- Forests Act 1958
- National Parks Act 1975
- Alpine Resorts (Management) Act 1997
- Residential Tenancies Act 1997.

The following legislation and policies apply specifically to caravan and camping park management:

**Planning and development**

- Planning and Environment Act 1987 (and other local government planning requirements)
- Coastal Management Act 1995
- Victorian Coastal Strategy 2007
- Landscape Setting Types for the Victorian Coast (VCC 1998/2007)
- Siting and Design Guidelines for Structures on the Victorian Coast (VCC 1998/2007)
- Australian Building Standards
- Australian Safety Standards.

**Managing a Crown land caravan and camping park**

- Crown Land (Reserves) Act 1978
- Land Act 1958
- Local Government Act 1989
- Residential Tenancies Act 1997
- Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations
- Improving Equity of Access to Crown Land Caravan Parks
- Committee of Management Responsibilities and Good Practice Guidelines
- Plumbing Code of Australia 2004.

**Occupational health and safety**

- Occupational Health and Safety Act 2004
- Road Safety Act 1986
- Electricity Safety Act 1998
- Country Fire Authority Act 1958.

**Country Fire Authority**

- Caravan Park Fire Safety Guideline 2006.

**Appendix 2****Legislation and Guidelines Applicable to Crown Land Caravan and Camping Park Management under Committees of Management *cont.*****Managing for the environment and cultural heritage**

- Environment Protection and Biodiversity Conservation Act 1999
- Environment Protection Act 1970
- Native Title Act 1993
- Aboriginal Heritage Act 2006
- Victorian Heritage Act 1995
- Victoria's Native Vegetation Management: A Framework for Action 2002
- The Environmental Protection Authority's Code of Practice for Septic Tanks & Treatment Plants
- Traditional Owner Settlement Act 2010.

**Running a small business**

- Retail Leases Act and Regulations 2003
- Land Tax Act 2005
- Equal Opportunity Act 1995
- Occupational Health and Safety Act 2004
- GST Bulletin GSTB 2001/2
- DSE's Committee of Management Responsibilities.

## Appendix 3

## Consultations

Vin McKay	-	CEO Bellarine Bayside
Richard Davies	-	CEO GORCC
Steve Sodomaco	-	Manager Health and Local Laws CGG
John Holliday	-	CMCA Geelong Representative
Lynne Hultaine	-	Melbourne City Council
Officers Peers, Bickley, Ferrara	-	Geelong Police
Miguel Del Rio	-	Lessee Crown Land Caravan Park/private holiday park owner
Elizabeth White	-	CEO Victorian Caravan Parks Association

## Appendix 4

## Abbreviations

<b>CCG</b>	City of Greater Geelong
<b>CFA</b>	Country Fire Authority
<b>CMCA</b>	Campervan & Motorhome Club of Australia
<b>CoM</b>	Committees of Management
<b>CRVA</b>	Caravan, RV & Accommodation Industry of Australia Ltd
<b>DSE</b>	Department of Sustainability & Environment
<b>GORCC</b>	Great Ocean Road Coordinating Committee
<b>RV</b>	Recreational Vehicle
<b>VCPA</b>	Victorian Caravan Parks Association
<b>VTIC</b>	Victorian Tourism Industry Council

# THE ECONOMIC CASE FOR SUPPORTING COMMERCIAL / COMPLIANT CAMPING IN AUSTRALIA

RUDY PIECK

May 2013





# INTRODUCTION

**Background:** Focus on local (Government) Area

**‘Phase 1’:** Economic Benefit of a Commercial Caravan  
Holiday Park to a Local Community

**‘Phase 2’:** Spending Patterns of Commercial Campers  
and Non-commercial Campers

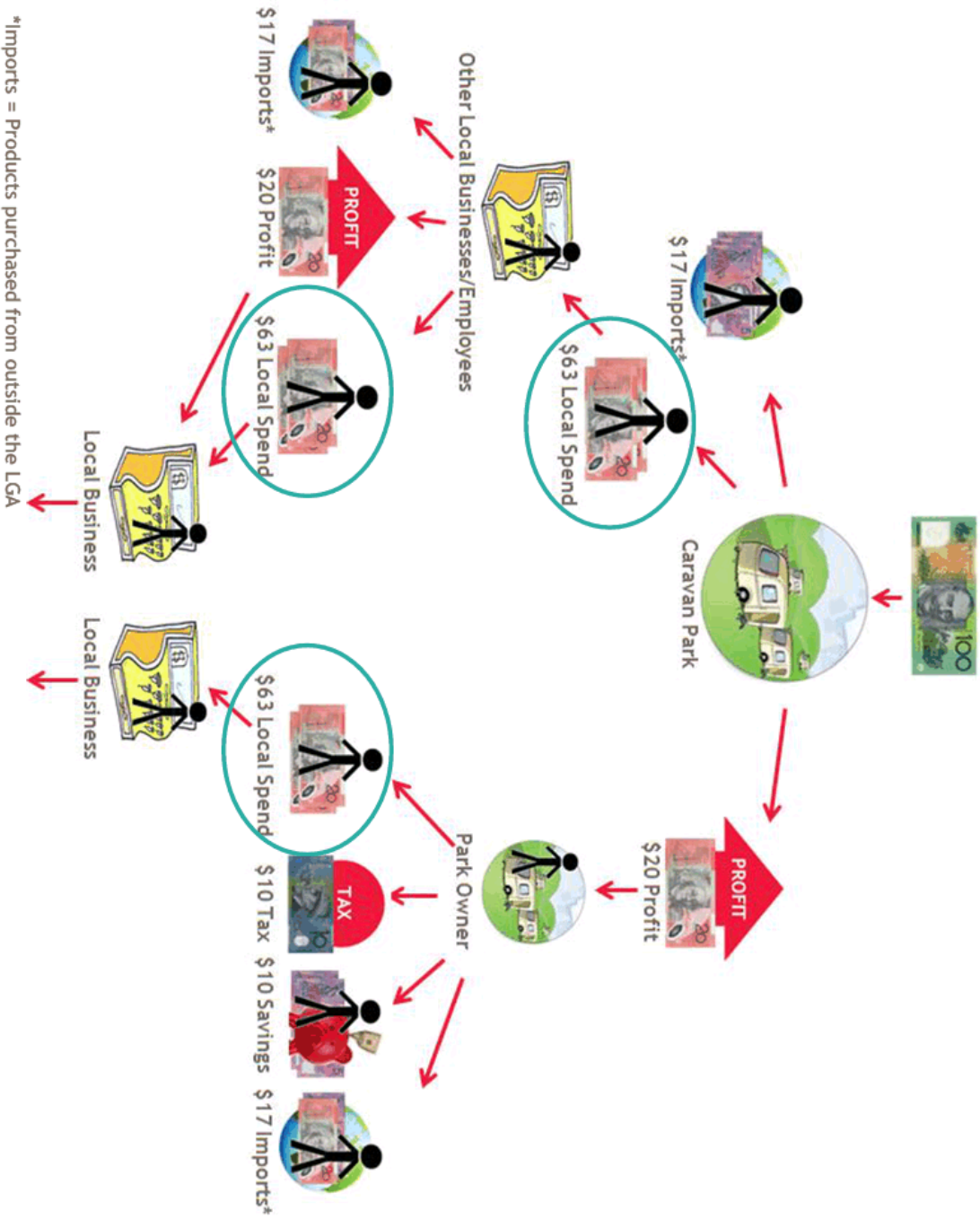
**‘Phase 3’:** Accommodation Spend + Tourism Spend  
= Significant Regional Economic Activity



## PHASE 1: OUTCOME

- \$912,770 park income (excluding GST) generates \$1,260,621 of economic activity in the local economy.
- Translates to an income ratio of 1:1.38.
- Mainly based on an economic multiplier of 2.70 (Technically derived from formula  $Y = 1/(1 - MPC) = 1/(1 - 0.63) = 2.7$ )

# PHASE 1: WHAT HAPPENS TO \$100 OF PARK INCOME



\*Imports = Products purchased from outside the LGA

## PHASE 2: SPENDING PATTERNS COMMERCIAL VS NON-COMMERCIAL CAMPERS

### Key Findings

Aspect	Commercial camper	Non-commercial camper
Per location spend (excluding accommodation cost) <sup>1</sup>	\$576	\$213
Average daily spend (excluding accommodation cost) <sup>2</sup>	\$73	\$53
Most popular aspect of commercial caravan park	Location (40%)	Facilities (37%)
Least popular aspect of commercial caravan park	Facilities (29%)	Cost (30%)
Most popular aspect of non-commercial caravan park	Location (46%)	Location (48%)
Least popular aspect of non-commercial caravan park	Facilities (30%)	Time limit (49%)
Interviewees	339	216

# ECONOMIC ACTIVITY GENERATED TYPICAL PARK VS NON-COMMERCIAL CAMPERS

## COMMERCIAL PARK

Park Turnover (excl GST) :

Sites	Occ %	Nights	Tariff	Income
82 powered	46.31%	13,861	\$ 29	\$ 401,957
19 unpowered	34.00%	2,358	\$ 19	\$ 44,800
24 cabins	59.57%	5,218	\$ 85	\$ 443,558
125		<b>21,437</b>		\$ 890,315

Laundry	13,455
Shop	6,000
Memberships	3,000
<b>Total Income</b>	<b>\$ 912,770</b>

In other words, a local commercial caravan park generates 83% more economic activity than a non-commercial camping area.

Local Economic Activity Generated :

Local Spending **21,437** nights x \$73/night x 10/11 x 2.7 multiplier = \$ 3,841,087  
 From Park Income Per Phase 1 report \$ 1,260,621  
\$ 5,101,708

## NON-COMMERCIAL PARK

Local Economic Activity Generated :

Local Spending **21,437** nights x \$53/night x 10/11 x 2.7 multiplier = \$ 2,788,735  
 From Park Income Nil generated \$ -  
\$ 2,788,735

## **B.17.61 USAGE FEES 2017 – ALAN GARDEN NETBALL COURTS**

<b>Responsible Officer:</b>	Chief Executive Officer
<b>File Number:</b>	AST-PR-36241-07
<b>Attachments:</b>	1 Alan Garden Netball Committee of Management Usage Fees 2017 2 Alan Garden Netball Committee of Management Usage Fees 2015

### **Declarations of Interest:**

John McLinden - as the responsible officer, I declare that I have no disclosable interests in this matter.

### **Summary**

This report seeks Council's approval to amend the Alan Garden netball courts' usage fees for 2017.

### **Discussion**

The Alan Garden Netball Committee of Management (the Committee) at its meeting on the 11 April 2016 resolved to raise the usage hire fees for the facility's netball courts. The Committee then notified user groups and the Mallee Eagles Football Netball Club (FNC) of the new fees via email.

However, as the correct procedure to rectify the fees was not followed (including formal ratification of the new user fees by Council), the Committee was unable to formally implement these fees. The Committee was subsequently advised of the correct procedure.

The Committee is seeking Council's formal approval to introduce the amended court usage fees for 2017 before the new netball season begins. A copy of the proposed fees for 2017 is attached for Council's review and consideration.

As can be seen from this document, secondary colleges are charged a yearly fee, while primary schools are not. It is our understanding that this is due to primary schools only using the facilities on an ad hoc basis – for example, carnival days. Secondary colleges, however, use the facility regularly throughout the year for Physical Education lessons (however, similar to the primary schools, secondary colleges are not charged for carnival days).

A copy of the 2015 fees is also attached. These fees have been in place since the Instrument of Delegation was signed and sealed in 2013.

Following consideration by Council of the fees for 2017, the Committee will be responsible for setting fees each year from 2018 onwards. A report regarding any fee changes will subsequently be presented to Council for noting at the end of each year.

## **Consultation**

The fee charges were discussed among members of the Alan Garden Netball Committee of Management during meetings on the 11 April 2016 (after which user groups and Mallee Eagles FNC were notified) and at the Committee's Annual General Meeting held on 13 February 2017.

Following formal consideration by Council, user groups and the Mallee Eagles FNC will be informed of any new fees by the Committee.

## **Financial Implications**

Amended fees will need to be noted and updated as part of the budget process.

## **Social Implications**

The use of the Alan Garden netball courts promotes health and wellbeing for all users.

## **Economic Implications**

As above.

## **Environmental Implications**

Nil

## **Risk Management Implications**

As a Section 86 Committee, Council is ultimately responsible for any decisions that the Committee makes as they act as formal delegates of Council.

## **Council Plan Strategy Addressed**

***Governance and Leadership*** - Effective and efficient utilisation of resources.

## **Options**

1. Council can choose to adopt the Alan Garden Netball Committee of Management netball court usage fees for 2017 and note that the Committee will be responsible for setting usage fees each year from 2018 onwards.
2. Council can choose **not** to adopt the Alan Garden Netball Committee of Management usage fees for 2017 and note that the Committee will **not** be responsible for setting usage fees each year from 2018 onwards.

3. Council may put forward alternative usage fees to the ones listed in the attachment and note that the Committee will or will not be responsible for setting usage fees each year from 2018 onwards.

### **Recommendation**

**That Council adopt the Alan Garden Netball Committee of Management netball court usage fees for 2017 and note that the Committee will be responsible for setting usage fees each year from 2018 onwards.**

### **36/17 Motion**

#### **MOVED Cr Jeffery**

**That Council adopt the Alan Garden Netball Committee of Management netball court usage fees for 2017 and note that the Committee will be responsible for setting usage fees each year from 2018 onwards.**

#### **SECONDED Cr Norton**

**The Motion was put and CARRIED**

**ALAN GARDEN NETBALL COMMITTEE OF MANAGEMENT USAGE FEES 2017**

All fees will be reviewed in November each year before the beginning of the football netball season. Fees will be linked to the consumer price index (CPI) to move with increasing costs.

**Court usage:**

Yearly training fee (for stakeholders\* only) - \$660.00

\*Stakeholders include Swan Hill Football Netball Club (SHFNC), Tyntynder Football Netball Club (TFNC), Swan Hill City and District Netball Association (SHC&DNA).

Non-stakeholders include any other clubs and schools that hire the facilities.

**Court hire:**

\$18.00 per court per hour without lighting

\$24.00 per court per hour with lighting

**Yearly fees:**

Swan Hill College - \$1,440.00

(based on 80 classes per year, *conservative estimate* of 20 classes per term)

St Mary Mackillop College - \$450.00

(based on 25 classes per year, *conservative estimate* of 1 PE class per week)

Primary schools are not charged to use the courts; however they are still expected to book usage.

For the Loddon Mallee and Regional event booked by Tim Croft, a donation of \$70 per use is requested.

<b>CLUBROOMS (with Canteen)</b>	Casual User Groups Events	<b>Central Murray Football Netball League</b>	Stakeholders <b>SHFNC, TFNC, SHC&amp;DNA</b>
Morning	\$210	Nil*	Nil
Afternoon	\$210	Nil*	Nil
All Day	\$420	Nil*	Nil

\*Dependent on 4 or more hours usage of all courts i.e. 8 courts x \$18 x 4 hrs = \$576

All day use of clubrooms and canteen for carnivals, finals or any one off fundraising events will be charged at \$420.00 (\$200 for canteen and \$220 for clubrooms, toilet etc)

**Central Murray Football Netball League:**

Grand Final	\$216	Based on 6 hours at \$18 per court (2 courts)
Junior Carnival	\$576	Based on 4 hours at \$18 per court (8 courts)
Zones	\$720	Based on 5 hours at \$18 per court (8 courts)



ALAN GARDEN NETBALL  
COMMITTEE OF MANAGEMENT  
USAGE FEES

**COURT USAGE**

Yearly Training Fee \$550

**COURT HIRE**

\$15 per hour per court, without lights

\$20 per hour per court, with lights

**YEARLY FEES**

\$150 for MacKillop for the year – courts must be booked

\$550 for the Secondary College for the year – courts must be booked

Primary Schools are not charged for use of the courts, however they are still expected to book them.

**\*NOTE\***

There will be a canteen use fee of \$100 for Primary School carnivals

\$200 Administration fee for lights & use of clubrooms

**CLUBROOMS**

	Casual User Groups One Off Events	Regular User Groups CMNL	Concession Groups SH, TYN, SHC&D
Morning	\$35	\$30	Nil
Afternoon	\$35	\$30	Nil
Evening	\$35	\$30	Nil
All Day	\$60	\$50	Nil

\*\*\*All day use of clubrooms with court hire and canteen for carnivals, finals or any one off fundraising events. \$350 \*\*\*\*

**\*NOTE\***

Fees will be reviewed annually

## **B.17.62 INSTRUMENT OF DELEGATION – SWAN HILL INDOOR SPORT AND RECREATION CENTRE (STADIUM) SPECIAL COMMITTEE**

**Responsible Officer:** Chief Executive Officer  
**File Number:** S09-20-03  
**Attachments:** 1 Instrument of Delegation to the Swan Hill Indoor Sport and Recreation Centre Special Committee

### **Declarations of Interest:**

John McLinden - as the responsible officer, I declare that I have no disclosable interests in this matter.

### **Summary**

This report seeks Council's approval to amend the Instrument of Delegation to the Swan Hill Indoor Sport and Recreation Centre (Stadium) Special Committee.

### **Discussion**

In the exercise of the powers conferred by sections 86 and 88 of the Local Government Act (the Act) Swan Hill Rural City Council established the Swan Hill Indoor Sport and Recreation Special Committee.

The Instrument of Delegation to the Swan Hill Indoor Sport and Recreation Centre Special Committee (the Committee) was originally authorised by a resolution of Council at an Ordinary Meeting held on 9 December 1997 with a variation approved on 18 July 2006.

On 17 April 2012 Council resolved to replace the original Instrument of Delegation. A copy of the Instrument of Delegation and its Schedules is attached.

The Instrument of Delegation is supported by a range of Schedules to provide information regarding the roles and responsibilities of the Special Committee.

The purposes of the Special Committee are, on behalf of Council:

1. To manage the Swan Hill Indoor Sport and Recreation Centre in order to provide a first class facility for indoor sport and recreation within the municipality.
2. To promote recreational activities to the community.
3. To maintain the Swan Hill Indoor Sport and Recreation Centre with revenue obtained by the management.
4. To provide a diverse range of quality recreation activities at a minimal cost to the users of the Centre.
5. To maximise the use of the Centre.
6. To ensure equitable access to the Centre by each of the participant sports bodies.
7. To ensure representation and participation of all user groups on the Committee.

As per the declaration, the Instrument of Delegation, its powers and duties set out in the Schedules, *remains in force until Council resolves to vary or revoke it (2.2)*.

The Committee has reviewed the current Instrument of Delegation with no additional changes made.

Upon review of the current Instrument of Delegation by officers, minor changes were made to the document, to bring it in line with amendments to the Local Government Act 1989 on 1 September 2016. These have been highlighted on the Instrument of Delegation document. Changes include:

- 1.20. **Replace** *Accident Compensation Act 1985* **with** *Workplace Injury Rehabilitation and Compensation Act 2013*, which commenced on 1 July 2014, replacing the *Accident Compensation Act*.
- 1.25. add the words **each year** at the end of the sentence:
  - 1.25. *to develop and maintain an annual budget to be approved by Council by end April* **each year**.
- 2.4. Recognition of payment via electronic funds transfer (in addition to payment by cheque):
  - 2.4. *All accounts must be paid by cheque* **or electronic funds transfer**. *Cheques are to be signed by the Centre Manager and Treasurer.* **Online banking accounts must require two members of the committee to confirm any payments made via electronic funds transfer. All payments are to be reported to the committee at its next meeting.**
- 4.1. **Delete the words “who will be chair”**, under subsection f) “The Committee will consist of seven (7) members which shall comprise...”
  - 4.1 *The Committee will consist of seven (7) members which shall comprise:*
    - a) *One Swan Hill Netball competition representative;*
    - b) *two Swan Hill Basketball Association representatives;*
    - c) *one Swan Hill Badminton Association representative;*
    - d) *one Swan Hill Futsal Association representative;*
    - e) *one Swan Hill Centre Squash club representative;*
    - f) *one of the Swan Hill Rural City Council Councillors* ~~*(who will be chair)*~~. *(the Councillor will not have voting rights).*
- 4.16. **Replace** Section 90 (1) of the Act **with** Section 89 (1) of the Act (as per amended Act).
- 4.16 a). **Replace** the word “personal” **with** “personnel” (as per the wording in the Act).
- Reflect wording around committee members eligible to vote.
- Replace the word Chairman with Chairperson (as per wording in the Act).
- Minor spelling/grammar corrections.

## **Consultation**

A copy of the current Instrument of Delegation was distributed to Committee members for review prior to their meeting in March 2017. No changes were requested.

A copy of the Instrument of Delegation with these minor changes has also been sent to Committee members to note at their May 2017 meeting.

The Committee will be informed of any approved changes via email and at the next meeting, scheduled for July 2017.

## **Financial Implications**

Nil

## **Social Implications**

The use of the Swan Hill Indoor Sport and Recreation Centre promotes health and wellbeing for all users.

## **Economic Implications**

Nil

## **Environmental Implications**

Nil

## **Risk Management Implications**

As a Section 86 Committee, Council is ultimately responsible for any decisions that the Committee makes as they act as formal delegates of Council.

## **Council Plan Strategy Addressed**

***Governance and Leadership*** - Effective and efficient utilisation of resources.

## **Options**

1. Council can approve all of the Instrument of Delegation changes.
2. Council can approve some or none of the Instrument of Delegation changes, or make amendments to the changes.

## **Recommendation**

**That Council approves the Instrument of Delegation changes as outlined in this report.**

**37/17 Motion**

**MOVED Cr Jeffery**

**That Council approves the Instrument of Delegation changes as outlined in this report.**

**SECONDED Cr Young**

**The Motion was put and CARRIED**

**SWAN HILL RURAL CITY COUNCIL****INSTRUMENT OF DELEGATION****TO THE****SWAN HILL INDOOR SPORT AND RECREATION CENTRE SPECIAL COMMITTEE****RESOLUTION OF COUNCIL**

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In the exercise of the powers conferred by sections 86 and 88 of the Local Government Act 1989 ("the Act") Swan Hill Rural City Council RESOLVES THAT:

1. There be established a special committee to be known as the Swan Hill Indoor Sport and Recreation Centre Special Committee "the Committee".
2. The quorum for meetings of the Committee is a whole number that is an absolute majority of members of the Committee.
3. All members of the Committee have voting rights on the Committee.
4. Members of the Committee are exempted under section 81(2A) of the Act from being required to submit a primary return or an ordinary return.
5. The purposes of the Committee are set out in the Schedules to this resolution.
6. There be delegated to the Committee the powers, functions and duties set out in the attached Instrument of Delegation.
7. The Instrument of Delegation –
  - 7.1. comes into force immediately the Common Seal of Council is affixed to it; and
  - 7.2. remains in force until Council decide to vary or revoke it.
8. The powers and functions conferred, and the duties imposed on the Committee must be exercised or performed in accordance with any guidelines or policies that Council may from time to time adopt.
9. Any act of the Committee shall be deemed to be an act of the Council with the subsequent responsibilities and obligations.
10. The Instrument of Delegation be sealed.
11. The Committee is required to report to Council by the end of August on activities for the year ending 30 June including;
  - 11.1 the performance of its functions and duties and the exercise of its powers;

- 11.2 the financial performance of the Swan Hill Indoor Sport and Recreation Centre;
- 11.3 the development of aims and objectives for the Centre for approval by Council;
- 11.4 any issues relating to the management of the facility which the Committee considers should be reported to Council, or which Council directs should be dealt with in the report.

**SWAN HILL RURAL CITY COUNCIL**

**INSTRUMENT OF DELEGATION**

**TO THE**

**SWAN HILL INDOOR SPORT AND RECREATION CENTRE SPECIAL COMMITTEE**

Swan Hill Rural City Council ("Council") delegates to the Special Committee established by resolution of Council passed on 9 December 1997, and known as the "Swan Hill Indoor Sport and Recreation Centre Special Committee ("the Committee"), the powers and duties set out in the attached Schedules, and declares that:

- 1. this Instrument of Delegation is authorised by a resolution of Council passed on 27 June 2017
- 2. the delegation:
  - 2.1 comes into force immediately the Common Seal of Council is affixed to this instrument Delegation;
  - 2.2 remains in force until Council resolves to vary or revoke it; and
  - 2.3 is to be exercised in accordance with the guidelines or policies which Council from time to time adopts; and
- 3. all members of the Committee eligible to vote will have voting rights.

**THE COMMON SEAL OF THE** )  
**SWAN HILL RURAL CITY COUNCIL** )  
 was hereunto affixed in the presence of: )

..... Councillor  
 ..... Councillor  
 .....Chief Executive Officer



**SCHEDULE 1**

**Purposes Swan Hill Indoor Sport and Recreation Centre  
Special Committee**

The purposes of the Committee are, on behalf of Council –

1. To manage the Swan Hill Indoor Sport and Recreation Centre in order to provide a first class facility for indoor sport and recreation within the municipality.
2. To promote recreational activities to the community.
3. To maintain the Swan Hill Indoor Sport and Recreation Centre with revenue obtained by the management.
4. To provide a diverse range of quality recreation activities at a minimal cost to the users of the Centre.
5. To maximise the use of the Centre.
6. To ensure equitable access to the Centre by each of the participant sports bodies.
7. To ensure representation and participation of all user groups on the Committee.

**SCHEDULE 2****Powers of Delegation of Swan Hill Indoor Sport and Recreation Centre Special Committee****1. POWERS AND FUNCTIONS**

To exercise Council's functions and powers to perform Council's duties in relation to the management of the Swan Hill Indoor Sport and Recreation Centre, and for those purposes:

- 1.1. to enter into contracts, and to incur expenditure within the authorised budget, as ratified by Council.
- 1.2. to do all the things necessary or convenient to be done for or in connection with the performance those functions, duties and powers.
- 1.3. to allocate times of use for the user groups, set fees and charges as determined by the authorised budget, resolve disputes between user groups and draw up rules or conditions under which use of the facilities is permitted.
- 1.4. to hire the facility out for use by members of the community.
- 1.5. to employ a Centre Manager and other staff and engage contractors to provide services for the purposes of the facility.
- 1.6. to develop appropriate work directions to staff and provide support in their roles.
- 1.7. to collect fees for use of the facility from the users of the facility.
- 1.8. to undertake the maintenance (running repairs) requirements specified in Schedule 3 noting that Council is responsible for major building and structural maintenance items.
- 1.9. to ensure that all maintenance is undertaken in accordance with Australian Standards and Regulations.
- 1.10. to ensure the facility is kept in a clean, tidy and safe state at all times.
- 1.11. to ensure that the Committee of Management/staff take adequate care to secure the facility after use.
- 1.12. to take action as is necessary to maintain and arrange for security of the facility during periods when the facility is not in use and unoccupied.
- 1.13. to report any breach of security to Council within twenty four (24) hours of the event.

- 1.14. to be responsible for obtaining a police report for any breach of security involving the repair of the facility, i.e. external doors and windows.
- 1.15. to maintain at all times, an up to date register of persons who have access and keys to the facility. A copy of the register shall be supplied to the Council as requested.
- 1.16. to replace any lost or stolen keys.
- 1.17. to ensure the provision of utilities to the facility.
- 1.18. to prepare and distribute and sell or otherwise dispose of any publicity designed to promote the use of the premises in accordance with Council policy.
- 1.19. to submit to Council after due consideration any recommendations for alterations or additions to the premises.
- 1.20. to enter into a contract of insurance in accordance with the requirements of the Workplace Injury Rehabilitation and Compensation Act 2013, which provides the servants, agents and employees and the volunteer workers of the members of the Committee with cover against personal injury or sickness arising from providing goods or services or working in or on the facility.
- 1.21. to ensure all user groups/clubs/associations of the facility possess Public Liability Insurance to the value of \$5M.
- 1.22. to ensure that user groups/clubs/associations of the facility understand that they are responsible for maintaining their own Contents Insurance.
- 1.23. to develop appropriate hire agreements with users which detail conditions of use and include appropriate indemnity clauses as stipulated by Council.
- 1.24. to observe and comply with the provisions of any Statute, by-law or regulation (including any regulation for the care, protection and management of the facilities made from time to time) which are applicable to the facilities or to any matter or thing done or occurring thereon.
- 1.25. to develop and maintain an annual budget to be approved by Council by the end of April each year.
- 1.26. to permit the Council by its servants and agents at all reasonable times to enter upon the Centre with a view to inspecting the condition of the Centre.
- 1.27. to permit the Council through the Municipal Emergency Control Centre (MECC) to utilise the Centre for the purposes of Emergency Management.

**2. FINANCIAL ADMINISTRATION**

- 2.1. The Committee shall be responsible for meeting the cost of managing the facility and shall meet that cost from the fees collected from users of the facility and any other income.
- 2.2. Council will be responsible for payment of the cost of the facility's Building Insurance and Building Contents Insurance up to the value of \$50,000.
- 2.3. The manager shall receive all monies and issue receipts and shall pay all accounts which shall have been passed for payment by the Committee.
- 2.4. All accounts must be paid by cheque or electronic funds transfer. Cheques are to be signed by the Centre Manager and countersigned by the Treasurer or authorised member of the Committee. Online banking accounts must require two members of the committee to confirm any payments made via electronic funds transfer. All payments are to be reported to the committee at its next meeting.
- 2.5. The Committee must ensure that all monies received from the operation of the facility are promptly paid into a bank account in the name of the Swan Hill Indoor Sport and Recreation Centre Special Committee. Amounts shall only be drawn from that account by signature of the Centre Manager and another authorised member of the Committee.
- 2.6. Adequate books of account are to be submitted to the Swan Hill Rural City Council with an Annual Report and financial statement within two (2) months of 30 June each year. This financial statement is to be audited. The report should set out in adequate detail income and expenditure (including income owing but not received and debts owing but not paid) in respect of the use, operation and maintenance of the facility for such financial year together.
- 2.7. The Committee is to submit to Council an annual budget showing the proposed operations of the Committee and detailing proposed fees and charges by the end of April each year.
- 2.8. The Committee is required to make provision for future repairs by setting aside funds which in the opinion of the Committee will be required to finance or partly finance repairs to be carried out by it at some time in the future.
- 2.9. The Committee shall invest any surplus funds or funds set aside pursuant to clause 2.7 in such investment or investments as are allowed by law for the time being for the investment of trust funds.
- 2.10. The Committee may conduct fundraising activities and the proceeds shall be used to achieve the objectives set in this Instrument of Delegation.

**3. EXCEPTIONS, CONDITIONS AND LIMITATIONS**

- 3.1. In accordance with Section 86(4) of the Act, the Committee shall not have the power to:
  - a) Delegate any of its functions, duties or powers
  - b) Declare a rate or charge
  - c) Borrow money, or
  - d) Enter into contracts for an amount which exceeds the budget as authorised by Council.
- 3.2. The Committee is not permitted to display upon the Centre any notices, placards, advertisements or bills of any description connected with tobacco or alcohol and to immediately comply with all reasonable direction issued in writing by the Council relating to the manner of display and content of notices, placards, advertisements or bills of any description.
- 3.3. The Committee shall not make any alteration or addition to the Centre except and in accordance with the written consent or direction of the Council.
- 3.4. The Committee shall not install upon the Centre without the written consent of the Council any fixtures or fittings other than those reasonably required for the permitted use.
- 3.5. The Committee is not to allow the Centre to be used in a manner which may cause a nuisance.
- 3.6. All staff are to be appointed in accordance with Council's employment policies and guidelines.

**4. FORMAT AND OPERATIONAL PROCEDURES OF THE SPECIAL COMMITTEE**

- 4.1. The Committee will consist of seven (7) members which shall comprise:
  - a) one Swan Hill Netball competition representative;
  - b) two Swan Hill Basketball Association representatives;
  - c) one Swan Hill Badminton Association representative;
  - d) one Swan Hill Futsal Association representative;
  - e) one Swan Hill Centre Squash Club representative;
  - f) one of the Swan Hill Rural City Council Councillors (the Councillor will not have voting rights).

The Centre Manager will attend all committee meetings on an ex officio basis (not entitled to vote).

- 4.2. Any future sporting organisation that becomes a principal user body will have the right to make application to the Committee for representation on the Committee and a recommendation on this application is to be made to the Council by the Special Committee.

- 4.3. The Committee shall meet for ordinary business on a minimum bi-monthly basis. The Committee may meet on a monthly basis if required.
- 4.4. The Committee shall at each Annual General Meeting nominate representatives via an election process. These nominations are to be submitted to Council for approval. No person nominated shall become a member of the Committee until the Council has been given advice in writing of his or her name and address and has passed a resolution appointing them as a member.
- 4.5. A member of the Committee appointed under Clause 4.4 shall hold office for a period not exceeding one year but shall be eligible for re-appointment.
- 4.6. If any appointed member of the Committee –
- a) Is absent without apology from three consecutive meetings of the Committee;
  - b) Is convicted of an indictable offence or of an offence which, if committed in Victoria, would be an indictable offence;
  - c) Becomes incapable of performing the duties of his or her office;
  - d) Has his or her appointment revoked;
  - e) Resigns his or her office; or
  - f) Dies

That person's position as a member of the Committee shall become vacant.

- 4.7. Written or email notice of each meeting of the Committee shall be served by the Secretary on each member of the Committee by either delivering it to the member at least forty eight (48) hours before the meeting or by sending it by pre-paid post addressed to him or her at his or her usual or last known place of abode at least three business days before the date of the meeting.
- 4.8. The Committee shall not proceed to the transaction of business unless there are at least four (4) members of the Committee present.
- 4.9. Each member present at a meeting of the Committee eligible to vote is entitled to one vote. In the event of an equality of votes on any question, the Chairperson may exercise a second or casting vote.
- 4.10. The Committee shall advise Council of the date and venue of the forthcoming Annual General Meeting, at least three (3) weeks prior to the meeting, to enable the meeting to be publicised in the local newspaper.
- 4.11. At the Annual General Meeting of the Committee, members of the Committee shall elect:
- a) Chairperson
  - b) Treasurer (usually the Centre Manager)
  - c) Secretary, and
  - d) Such other officers as the Committee deems necessary

- 4.12. The Committee shall provide the Council with a copy of the minutes of each Annual General Meeting, including reports submitted by the Chairperson and Treasurer.
- 4.13. The Committee shall be responsible for filling any casual vacancy which occurs on the Committee. The person who fills the vacancy shall hold office until the next Annual General Meeting.
- 4.14. In the event that Committee members cannot attend general meetings of the Committee, they may note their absence via an apology or nominate another member of their group to act as proxy in their absence.
- 4.15. The Chairperson, in accordance with Section 93(3) of the Local Government Act, shall arrange for the minutes of each meeting to be kept, but may delegate this task to the Secretary.
- 4.16. Under Section 89 (1) of the Act, the Committee is required to ensure that general meetings are to be opened to the public. The Committee, under Section 89(2), has the discretion to close a general meeting or a proportion of the meeting to discuss any of the following matters:
- a) Personnel matters
  - b) The personal hardship of any resident or ratepayer
  - c) Industrial matters
  - d) Contractual matters
  - e) Proposed developments
  - f) Legal advice
  - g) Matters affecting the security of Council property
  - h) Any other matter which the Council or Committee considers would prejudice the Council or any person, or
  - i) A resolution to close the meeting to members of the public.
- 4.17. If the Committee resolves to close a meeting to members of the public the reason must be recorded in the minutes of the meeting.
- 4.18. The Secretary of the Committee with the assistance of the Centre Manager, shall:
- a) Accurately record the minutes of each meeting and distribute them after the meeting;
  - b) Organise meetings of the Committee, including advising Committee members of the meeting, preparing and distributing meeting agendas and minutes and organising the venue;
  - c) Report on incoming correspondence to the Committee and conduct outgoing correspondence according to the instructions of the Committee;
  - d) Be the contact person for the Council, correspondence and other business.
- 4.19. The Treasurer shall:

- a) Ensure that receipts are issued for all money received;
  - b) Ensure that all income and outgoing money is correctly recorded;
  - c) Ensure that money is deposited within three (3) days of receipt;
  - d) Ensure that accounts are paid on time and reconciled with each bank statement;
  - e) Prepare a monthly financial statement for presentation to the Committee;
  - f) Prepare the annual financial reports for auditing and presentation at the Annual General Meeting.
  - g) Prepare annual financial reports to Council. Such reports are to clearly specify progress made towards the approved budget targets.
- 4.20. The Chairperson of the Committee with the assistance of the Centre Manager shall:
- a) Preside over meetings and ensure the proper and orderly conduct of meetings;
  - b) State the time, date and venue of the next meeting;
  - c) Work with the Secretary/Centre Manager to prepare agendas and minutes;
  - d) Assist the Treasurer to prepare the budget and the annual financial report;
  - e) Prepare an annual report to Council.
- 4.21. The Committee's Chairperson shall chair all meetings of the Committee. If the Chairperson is absent at any meeting or not present within fifteen (15) minutes of the appointed meeting commencement time, the Committee shall nominate one of the members to chair the meeting.

## **5. SUB COMMITTEES**

The Committee may at any meeting, appoint sub committees for any purpose. The Chairperson shall be appointed from the Special Committee. Such sub committees shall consist of members of the Special Committee and have the power to recommend proposals as it thinks fit.

## **6. DISSOLUTION**

- 6.1. The Committee may at any meeting, agree to disband and hand over its responsibilities to the Council.
- 6.2. If the Committee does not fulfil its obligations as laid down by the Instrument of Delegation, the Council may disband the Committee upon notice to the effect being given by Council to the Committee members.
- 6.3. The Chairperson shall, in either case, within one month arrange for:
- a) A financial statement to be prepared, audited and presented to Council.
  - b) The Committee's bank account to be closed and the balance paid to Council.
  - c) All keys to the building formerly under the management of the Committee to be handed over to Council.



**SCHEDULE 3**  
Maintenance Responsibilities of the Swan Hill Indoor Recreation Centre Special Committee

<b>DESCRIPTION</b>	<b>COMMITTEE'S RESPONSIBILITIES</b>	<b>COUNCIL'S RESPONSIBILITIES</b>
Maintenance Program	To prepare annually for approval by Council a program of building maintenance including a monetary allocation for running repairs.	None
Normal Service Agreements/Contracts	Maintain any existing formal service agreement and contract entered in to by Council for such items as: servicing of air-conditioning systems, pest control, fire alarm systems testing, fire service/fire extinguisher testing/emergency lighting/exit sign testing, goods lift maintenance etc. No other agreements can be entered into where Council already has a formal service agreement.	None
Running Repairs	<p>Running repairs are generally categorised as those repairs which are considered to be of a minor nature and generally do not exceed \$1,000 for any one repair, for example:-</p> <ul style="list-style-type: none"> <li>• Initial tradesman service calls,</li> <li>• burst/leaking water pipes,</li> <li>• changing light fittings,</li> <li>• leaking roof/box gutters,</li> <li>• door/door lock repairs,</li> <li>• toilet repairs (e.g.) cisterns/toilet seats etc.,</li> <li>• removal of graffiti,</li> <li>• reinstatement of vandalism damage,</li> <li>• broken windows,</li> <li>• repair of hot water services,</li> <li>• components of air-conditioners,</li> <li>• repair of curtains.</li> </ul> <p>Financial assistance for running repairs in excess of \$1,000 for any one repair will be subject to negotiation with Council where Council may contribute the required funds in excess of \$1,000.</p>	None
Periodic Maintenance	<p>Repairs which can be programmed and readily identified during the annual maintenance inspection regime for inclusion in the budgetary process e.g.</p> <ul style="list-style-type: none"> <li>• Scheduled internal and external painting,</li> </ul>	All

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	<ul style="list-style-type: none"> <li>• servicing of air-conditioning units,</li> <li>• carpet-floor coverings,</li> <li>• roof plumbing,</li> <li>• internal/external wall cladding repairs,</li> <li>• removal of asbestos linings,</li> <li>• re-blocking,</li> <li>• re-sanding and resealing of timber floors,</li> <li>• replacement of defective plumbing fixtures/fittings,</li> <li>• upgrading of security lighting.</li> </ul>	
Major Maintenance	<p>Those items which may constitute a significant impact upon the overall fabric and use of a particular building e.g.</p> <ul style="list-style-type: none"> <li>• Re-roofing of buildings,</li> <li>• removal of significant quantities of asbestos linings,</li> <li>• replacement of air-conditioning plant and equipment,</li> <li>• complete re-paint of a building both internal and external,</li> <li>• removal of wall/remodelling,</li> <li>• underpinning, re-blocking,</li> <li>• repair/replacement of floors and</li> <li>• resealing of car park.</li> </ul>	All
Capital Works	<p>New buildings and facilities, major building improvements including extensive remodelling/renovation, additions, upgrade of amenities.</p> <p>Will require reference to Council's annual Capital Works Programme or Community Assistance Schemes for consideration.</p>	All

### **B.17.63 MEMBERSHIP OF THE MURRAY DARLING ASSOCIATION INC**

**Responsible Officer:** Chief Executive Officer  
**File Number:** S16-22-21  
**Attachments:** Nil

#### **Declarations of Interest:**

John McLinden - as the responsible officer, I declare that I have no disclosable interests in this matter.

#### **Summary**

Council reviewed its membership of the Murray Darling Association Inc in 2016 and at that time decided to continue with its membership for further 12 months and then review the situation.

#### **Discussion**

Council's membership renewal has been received. The contribution for the membership of the Murray Darling Association Inc. for the Swan Hill Rural City Council for the 2017/18 year is \$6,180 excluding GST.

The Murray Darling Association is broken up into a number of regions based on geography. Swan Hill Rural City Council is a member of region three along with Balranald Shire, Gannawarra Shire and Loddon Shire Council's. Balranald Shire are currently the chair of region three.

Council is asked to consider whether the contribution of \$6,180 per annum provides value for the advocacy opportunities the Murray Darling Association provides.

#### **Consultation**

Not applicable.

#### **Financial Implications**

Membership is \$6,180 and has been budgeted for.

#### **Social Implications**

Not applicable.

#### **Economic Implications**

Not applicable.

#### **Environmental Implications**

Not applicable.

### **Risk Management Implications**

Not applicable.

### **Council Plan Strategy Addressed**

***Governance and Leadership*** - Effective partnerships and relationships with key stakeholders.

### **Options**

1. Council can renew its membership of the Murray Darling Association Inc  
or
2. Council can decide to withdraw from the Murray Darling Association Inc

### **Recommendation**

**That Council determine whether or not to remain a member of the Murray Darling Association.**

### **38/17 Motion**

#### **MOVED Cr Katis**

**That Council withdraw from the Murray Darling Association Inc.**

#### **SECONDED Cr Jeffery**

**The Motion was put and CARRIED**

## **B.17.64 COMMUNITY SATISFACTION SURVEY**

**Responsible Officer:** Chief Executive Officer  
**File Number:** S01-28-01-V2  
**Attachments:** 1 Placeholder - Local Government Community Satisfaction Survey

### **Declarations of Interest:**

John McLinden - as the responsible officer, I declare that I have no disclosable interests in this matter.

### **Summary**

This report provides a snapshot of the community satisfaction survey results for the Swan Hill Rural City Council following the 2017 survey.

### **Discussion**

Each year the State Government engages a consulting firm to undertake a telephone survey of constituents of each municipality in Victoria to gain an understanding of the community's level of satisfaction within their Local Government. A total of 400 telephone interviews within our Municipality are conducted and efforts are made to ensure that the phone surveys reach a representative cross-section of the community.

The overall performance index score of 58 for Swan Hill Rural City Council represents a one point improvement on the 2016 result. Council's overall performance rating has remained relatively consistent over the past three years. The overall performance index score for all municipalities sits at 59 which indicates that our community considers Swan Hill Rural City Council's performance to be in-line with the average Victorian citizens view on their own municipality. Council's overall performance index score of 58 is statistically significantly higher than the average score of 54 received by our peer Council group of large rural municipalities.

Residents aged 65 years and over are significantly more favourable in their view of Council's overall performance than residents overall.

Our three top performing areas are waste management with a score of 72, recreational facilities with a score of 69 and elderly support services with a score of 67. Council's bottom three performing areas are sealed local roads with a score of 49, local streets and footpaths with a score of 52 and community decisions with a score of 53. It is suggested that Council look deeper into these areas and look for ways to understand our community's concerns in relation to these areas and seek ways in which to better meet the expectations of our community.

It has long been recognised that rural communities are generally dissatisfied with the level of sealed and unsealed roads and local streets and foot paths across the entire state. These services are capital intensive and Council struggles to provide roads to

a standard that meets expectations of our community. It is unclear whether the community feedback is impacted by the arterial roads that are managed by VicRoads.

**Consultation**

Not applicable.

**Financial Implications**

Not applicable.

**Social Implications**

Not applicable.

**Economic Implications**

Not applicable.

**Environmental Implications**

Not applicable.

**Risk Management Implications**

Not applicable.

**Council Plan Strategy Addressed**

***Governance and Leadership*** - Positive community engagement and inclusiveness.

**Options**

Nil

**Recommendation**

**That Council receive and note this report.**

**39/17 Motion**

**MOVED Cr Katis**

**That Council receive and note this report.**

**SECONDED Cr Johnson**

**The Motion was put and CARRIED**

# **Attachment**

- Local Government Community Satisfaction Survey



### **B.17.65 RECOGNITION OF SIR JOHN MONASH**

**Responsible Officer:** Chief Executive Officer  
**File Number:** S16-22-09  
**Attachments:** Nil

#### **Declarations of Interest:**

John McLinden - as the responsible officer, I declare that I have no disclosable interests in this matter.

#### **Summary**

This report asks Council to lend its support to a campaign to have General Sir John Monash posthumously promoted to the rank of Field Marshal.

#### **Discussion**

The board of the Municipal Association of Victoria (MAV) recently resolved to send a letter to all councils supporting a campaign to have General Sir John Monash G CMG KCB V D promoted to the rank of Field Marshal by 11 November 2018.

A saluting Monash Council has been established with the specific objective of achieving the posthumous promotion of General Sir John Monash to the rank of Field Marshal and the MAV board encourages all Victorian councils to support the campaign.

General Sir John Monash was instrumental in shortening World War I and his strategic thinking and battle planning doubtless saved thousands of Australian lives

There has been a long-held view that General Sir John Monash never received the recognition that was due him, and the saluting Monash Council would like to correct the situation prior to the end of the commemoration of the Centenary of World War I that is 11 November 2018.

Following the completion of World War I, John Monash returned to Australia where he made an invaluable contribution to the development of Victoria. He brought with him the patents to the Monier concrete arch bridges where through a contracting company he tendered for and won bids to build a large number of these bridges throughout Victoria. To this day seven such structures remain intact across the Bendigo Creek within the city of greater Bendigo, all of which have heritage protection. His civil engineering firm further developed his concrete technology and eventually moved into reinforced concrete bridge construction where he was successful in winning tenders for the construction of bridges throughout Victoria and Southern New South Wales. He later went on to fulfil the role of inaugural chair of the State Electricity Commission and was responsible for overseeing the establishment of Victoria's brown coal-generating facilities and the electricity distribution network throughout the state in the 1950s.

General Sir John Monash has made an outstanding contribution to this nation and the saluting Monash Council contends that he is deserving of the posthumous promotion to the rank of Field Marshal.

**Consultation**

Nil

**Financial Implications**

Nil

**Social Implications**

Nil

**Economic Implications**

Nil

**Environmental Implications**

Nil

**Risk Management Implications**

Nil

**Council Plan Strategy Addressed**

***Governance and Leadership*** - Positive community engagement and inclusiveness.

**Options**

Council may:

1. Support the proposal of the saluting Monash Council; or
2. Take no action

**Recommendations**

**That Council:**

1. **Support the Jerilderie-proposition, namely the posthumous promotion of General Sir John Monash to the rank of Field Marshal;**
2. **Write to the Honourable Malcolm Turnbull MP Prime Minister of Australia expressing this support, and**
3. **Send copies of this correspondence to each of our local federal members.**

**40/17 Motion**

**MOVED Cr Katis**

**That Council:**

- 1. Support the Jerilderie-proposition, namely the posthumous promotion of General Sir John Monash to the rank of Field Marshal;**
- 2. Write to the Honourable Malcolm Turnbull MP Prime Minister of Australia expressing this support, and**
- 3. Send copies of this correspondence to each of our local federal members.**

**SECONDED Cr Norton**

**The Motion was put and CARRIED**

## **B.17.66 MONTHLY PLANNING AND BUILDING FIGURES - APRIL AND MAY 2017**

**Responsible Officer:** Chief Executive Officer  
**File Number:** 13-05-01  
**Attachments:** Nil.

### **Declarations of Interest:**

John McLinden - as the responsible officer, I declare that I have no disclosable interests in this matter.

### **Summary**

The purpose of this report is for Council to note the monthly planning and building figures for April and May 2017.

### **Discussion**

#### **Planning - April**

<b>Type</b>	<b>2017</b>		<b>2016</b>	
	<b>No. of April</b>	<b>No. Of YTD</b>	<b>No. Of April</b>	<b>No. Of YTD</b>
Planning Permit Applications Received	12	47	13	47
Approvals under delegation	9	37	14	39
Notice of Decision to Grant a Planning Permit	0	1	0	0
Notice of Decision to refuse a Planning Permit	0	1	0	0
Application Lapsed or Withdrawn	0	1	0	2
VCAT upheld Council decision	0	0	0	0
VCAT set aside Council decision	0	0	0	0
<b>Total number of decisions</b>	<b>9</b>	<b>39</b>	<b>14</b>	<b>39</b>

#### **Monthly decision breakdown by town**

	<b>Approved April 2017</b>	<b>Approved YTD</b>	<b>Refused April 2017</b>	<b>Refused YTD</b>
<b>Swan Hill</b>	2	13	0	0
<b>Robinvale</b>	4	15	0	0
<b>Lake Boga</b>	2	2	0	0
<b>Nyah</b>	0	1	0	0
<b>Nyah West</b>	0	0	0	0

**May**

<b>Type</b>	<b>2017</b>		<b>2016</b>	
	<b>No. of May</b>	<b>No. Of YTD</b>	<b>No. Of May</b>	<b>No. Of YTD</b>
Planning Permit Applications Received	19	66	18	65
Approvals under delegation	13	50	11	50
Notice of Decision to Grant a Planning Permit	0	1	0	0
Notice of Decision to refuse a Planning Permit	0	1	0	0
Application Lapsed or Withdrawn	0	1	1	3
VCAT upheld Council decision	0	0	0	0
VCAT set aside Council decision	0	0	0	0
Total number of decisions	13	52	11	50

**Monthly decision breakdown by town**

	<b>Approved May 2017</b>	<b>Approved YTD</b>	<b>Refused May 2017</b>	<b>Refused YTD</b>
<b>Swan Hill</b>	3	16	0	0
<b>Robinvale</b>	5	20	0	0
<b>Lake Boga</b>	1	3	0	0
<b>Nyah</b>	1	2	0	0
<b>Nyah West</b>	0	0	0	0

## Background

## Building

### April - Comparisons

TYPE	2017		2016	
	NO.OF	VALUE	NO.OF	VALUE
Dwelling	4	2,599,511	5	1,440,223
Dwelling additions	3	544,085	10	502,088
Unit Developments	1*(8)	78,000	0*(0)	0
Shops	0	0	0	0
Offices	1	1,927,058	0	0
Warehouses	0	0	1	250,000
Factories	1	20,000	1	175,219
Public Buildings	1	29,000	0	0
Out Buildings	14	281,513	11	271,864
Other	7	152,244	1	11,000
<b>Total</b>	<b>32</b>	<b>\$5,631,411</b>	<b>29</b>	<b>\$2,650,394</b>

\*( ) denotes total number of Dwelling Units

New Dwellings			
April 2017		April 2016	
Swan Hill	3	Swan Hill	3
Tol Tol	1	Woorinen South	1
		Robinvale	1

### May - Comparisons

TYPE	2017		2016	
	NO.OF	VALUE	NO.OF	VALUE
Dwelling	4	1,387,823	4	944,208
Dwelling additions	5	432,749	6	122,400
Unit Developments	0*(0)	0	0*(0)	0
Shops	0	0	3	121,000
Offices	2	725,500	1	144,711
Warehouses	0	0	1	15,000
Factories	0	0	1	4,000
Public Buildings	0	0	1	17,700
OutBuildings	11	218,890	9	115,795
Other	2	30,000	3	47,350
<b>Total</b>	<b>24</b>	<b>\$2,794,962</b>	<b>29</b>	<b>\$1,532,164</b>

\*( ) denotes total number of Dwelling Units

<b>New Dwellings</b>			
<b>May 2017</b>		<b>May 2016</b>	
Swan Hill	2	Swan Hill	1
Woorinen	1	Robinvale	3
Lake Boga	1		

### Year to Date – Comparisons

<b>TYPE</b>	<b>1/01/2017 to 31/05/2017</b>		<b>1/01/2016 to 31/05/2016</b>	
	<b>NO.OF</b>	<b>VALUE</b>	<b>NO.OF</b>	<b>VALUE</b>
Dwelling	20	7,002,280	26	8,547,996
Dwelling additions	34	2,785,059	35	1,352,728
Unit Developments	2*(48)	622,000	2*(9)	430,000
Shops	4	205,000	3	121,000
Offices (1)	5	3,172,558	1	144,711
Warehouses	2	530,000	2	265,000
Factories (2)	3	1,795,626	5	2,090,119
Public Buildings	5	689,000	5	884,654
OutBuildings	53	1,292,312	39	750,048
Other	26	878,263	19	379,036
<b>Total</b>	<b>154</b>	<b>\$18,972,098</b>	<b>137</b>	<b>\$14,965,292</b>

\*( ) denotes total number of Dwelling Units

(1) The majority of the 2017 'Offices' value relates to an Office development valued at \$500,000 at 18 Beveridge Street, Swan Hill and a Counselling Office Building at 11 Pritchard Street, Swan Hill valued at \$1,927,058 and an Office Fit-Out valued at \$600,000 at 221-227 Beveridge Street, Swan Hill.

(2) The majority of the 2017 'Factories' value relates to Extensions to the Swan Hill Abattoirs valued at \$1,276,144.

### Consultation

Not applicable

### Financial Implications

Not applicable

### Social Implications

Not applicable

### Economic Implications

Not applicable

### Environmental Implications

Not applicable

**Risk Management Implications**

Not applicable

**Council Plan Strategy Addressed**

***Economic Growth*** - A prosperous, growing and diverse local and regional economy.

**Options**

Not applicable

**Recommendation**

**That Council note the Planning and Building figures for April and May 2017 and the Year to Date comparisons as reported.**

**41/17 Motion**

**MOVED Cr Norton**

**That Council note the Planning and Building figures for April and May 2017 and the Year to Date comparisons as reported.**

**SECONDED Cr Katis**

**The Motion was put and CARRIED**



## **SECTION C – DECISIONS WHICH NEED ACTION/RATIFICATION**

### **C.17.9 SIGN & SEAL REPORT**

**Responsible Officer:** Chief Executive Officer

**Attachments:** Nil.

**Declarations of Interest:**

John McLinden - as the responsible officer, I declare that I have no disclosable interests in this matter.

**Summary**

The following documents and agreements have been signed and sealed by the Councillors and the Chief Executive Officer on the respective dates. Those actions require the ratification of the Council.

**Discussion**

During the course of any month Council is required to sign and seal a range of documents arising from decisions made on a previous occasion(s). Examples include sale of land, entering into funding arrangements for Council programs etc.

As the decision to enter into these agreements has already been made, these documents are signed and sealed when received, with Council ratifying the signing and sealing at the next Council meeting.

**Consultation**

Not applicable

**Financial Implications**

Not applicable

**Social Implications**

Not applicable

**Economic Implications**

Not applicable

**Environmental Implications**

Not applicable

**Risk Management Implications**

**DECISIONS WHICH NEED ACTION/RATIFICATION**

27 June 2017

Not applicable

**Background**

During the course of any month Council is required to sign and seal a range of documents arising from decisions made on a previous occasion(s). Examples include sale of land, entering into funding arrangements for Council programs etc.

As the decision to enter into these agreements has already been made, these documents are signed and sealed when received, with Council ratifying the signing and sealing at the next Council meeting.

**Issues**

The following documents were signed and sealed since the last Council meeting:

No.	Document Type	Document Description	Date signed/sealed
815	Section 173 Agreement for Planning Permit 15/125 (lot 4 subdivision at 3441 Hattah – Robinvale Road Liparoo.	Between Swan Hill Rural City Council and R.S. McMonnies & J.E. McMonnies	16-05-17
816	Connection agreement (for new irrigation supply point, stack site lease, easement and on Farm improvements	Between Swan Hill Rural City Council and Goulburn-Murray Water Corporation	16-05-17
817	Supporting Documents to connection agreement – Bank account Declaration Electronic Funds Transfer	Between Swan Hill Rural City Council and Goulburn-Murray Water Connections	16-05-17
818	Supporting Documents to connection agreement – Small pipe outlet – Licence No. SHDS6605	Between Swan Hill Rural City Council and Goulburn-Murray Water Corporation	16-05-17
819	Section 173 Agreement – Execution of S173 and S181 for Riverfarm Holdings for ongoing ownership and maintenance of private infrastructure in Councils road	Between Swan Hill Rural City Council and Riverfarm Holding Pty Ltd	23-5-17
820	Section 173 Agreement for ongoing maintenance and ownership of pipeline in Councils road reserve	Between Swan Hill Rural City Council and S.P.Lazzara & C.T.Lazzara	23-5-17

**DECISIONS WHICH NEED ACTION/RATIFICATION**

27 June 2017

821	Transfer of Land – Lot 327 Coobah Street, Tower Hill – Stage 9B	Between Swan Hill Rural City Council and A.R.Edwards & R.E.Moroney	23-5-17
822	Section 173 Agreement required by Planning permit 16/129 relating to the subdivision of Land at 195 Bruce Road, Tresco, Volume 8185 Folio 793 and Volume 8170 Folio 253	Between Swan Hill Rural City Council and R&B Caruso Pty Ltd	30-5-17
823	Transfer of Land Lot 344 Tea Tree Drive, Tower Hill – Stage 9B, Volume 11855 Folio 926	Between Swan Hill Rural City Council and R.A.Vandenburg	06-06-17
824	Occupation Lease with Swan Hill Model Aero Club – Lot 2 Blackwire Reserve and the Funding Associated with relocation from Lot 1 to Lot 2	Between Swan Hill Rural City Council and Swan Hill Model Aero Club Inc	06-06-17
825	Section 173 Agreement – For ongoing ownership and maintenance of Private infrastructure in Council's Road	Between Swan Hill Rural City Council and Tooleybuc Farms Pty Ltd	06-06-17

**Conclusion**

Council authorise the signing and sealing of the above documents.

**Recommendation**

**That Council notes the actions of signing and sealing the documents under delegation as scheduled.**

**42/17 Motion**

**MOVED Cr Norton**

**That Council notes the actions of signing and sealing the documents under delegation as scheduled.**

**SECONDED Cr Johnson**

**The Motion was put and CARRIED**

### **C.17.10 COUNCILLOR ASSEMBLIES - RECORD OF ATTENDANCE AND AGENDA ITEMS**

**Responsible Officer:** Chief Executive Officer  
**File Number:** 22-13-12  
**Attachments:** 1 Councillor Record of Attendance

#### **Declarations of Interest:**

John McLinden - as the responsible officer, I declare that I have no disclosable interests in this matter.

#### **Summary**

The Local Government Act 1989 requires that the details of Councillor Assemblies be reported to Council meetings on a monthly basis.

#### **Discussion**

The State Government has amended the Local Government Act 1989 which requires Council to report on Councillor Assemblies.

Whilst Minutes do not have to be recorded, Agenda items and those in attendance must be, and a report presented to Council.

An assembly of Councillors is defined as a meeting that is planned or scheduled at which at least half of the Council and one Officer are in attendance, and where the matters being considered that are intended or likely to be the subject of a Council decision.

No formal decisions can be made at an assembly but rather direction can be given that is likely to lead to a formal decision of Council.

Details of the most recent assemblies of Council are attached.

#### **Consultation**

Not applicable.

#### **Financial Implications**

Not applicable.

#### **Social Implications**

Not applicable.

**Economic Implications**

Not applicable.

**Environmental Implications**

Not applicable.

**Risk Management Implications**

Not applicable.

**Council Plan Strategy Addressed**

***Governance and Leadership*** - Community leadership through effective strategic planning.

**Options**

Council must comply with the requirements of the Local Government Act 1989.

**Recommendation**

**That Council note the contents of the report.**

**43/17 Motion**

**MOVED Cr Katis**

**That Council note the contents of the report.**

**SECONDED Cr Jeffery**

**The Motion was put and CARRIED**

**COUNCILLOR ASSEMBLIES ATTENDANCE AND AGENDA**

**23 May 2017 at 1.00pm**

**Swan Hill Town Hall, Council Chambers**

**AGENDA ITEMS**

- Councillor Only Session
- RV Policy and Procedure Consultation Report
- Victorian Local Governance Association
- Organic Waste Report
- Mobile Library Service
- Swan Hill Indoor Sports & Recreation Special Committee
- Loddon Mallee Waste and Resource Recovery Implementation Plan - Land Use Planning Project
- Visitor Information Centre – Visitation Report

**ADDITIONAL ITEMS DISCUSSED**

- Nil

**ATTENDANCE**

Councillors

- Cr Les McPhee
- Cr Chris Jeffery
- Cr Gary Norton
- Cr John Katis
- Cr Bill Moar
- Cr Lea Johnson
- Cr Ann Young

**Apologies**

**OFFICERS**

- John McLinden, Chief Executive Officer
- Bruce Myers, Director Community & Cultural Services
- David Lenton, Director Corporate Services
- Oliver McNulty, Director Infrastructure
- Emma Cramer, Economic & Community Development Manager
- Fiona Gormann, Community Planning & Development
- Muriel Scholz, Senior Economic Development Officer
- Camille Cullinan, Manager Cultural Development & Libraries
- David Soutar, Senior Waste Management Officer
- Sam Steel, Senior Environment Officer

Other

- Bo Li, Victorian Local Government Association
- Mark Rawson, Rawtec
- Matt Allan, Rawtec

**CONFLICT OF INTEREST**

- Nil

## **COUNCILLOR ASSEMBLIES ATTENDANCE AND AGENDA**

**30 May 2017 at 1.00pm**

**Swan Hill Town Hall, Council Chambers**

### **AGENDA ITEMS**

- Aboriginal Community Partnership Strategy
- New Years' Eve
- Queens Baton Bearers Nominations
- Mallee Regional Partnership
- Sustainable Living Update
- CFA Update
- Health Precinct Study
- Town Hall Fees and Council Subsidies

### **ADDITIONAL ITEMS DISCUSSED**

- Nil

### **ATTENDANCE**

Councillors

- Cr Chris Jeffery
- Cr John Katis
- Cr Bill Moar
- Cr Ann Young
- Cr Lea Johnson

### **Apologies**

- Cr Les McPhee
- Cr Gary Norton

### **OFFICERS**

- John McLinden, Chief Executive Officer
- Bruce Myers, Director Community & Cultural Services
- David Lenton, Director Corporate Services
- Oliver McNulty, Director Infrastructure
- Emma Cramer, Economic & Community Development Manager
- Fiona Gormann, Community Planning & Development
- Nathan Keighran, Economic Development & Tourism Project Officer
- Stefan Louw, Development Manager
- Sam Steel, Senior Environment Officer
- Camille Cullinan, Manager Cultural Development & Libraries
- Yvette Myhill, Performing Arts & Venue Director

Other

- Chris White, RDV
- Win Scott, RDV
- John Bigham, CFA
- Deon Van Baalen, SED
- Paul Smith, Swan Hill District Health
- Rod Proctor, Swan Hill District Health

### **CONFLICT OF INTEREST**

Councillor Chris Jeffery and Cr Bill Moar in Agenda item 3, due to an indirect interest due to a close association.



## **COUNCILLOR ASSEMBLIES ATTENDANCE AND AGENDA**

**06 June 2017 at 1.00pm**

**Swan Hill Town Hall, Council Chambers**

### **AGENDA ITEMS**

- Councillor only session
- Planning Permit Application for development of the land for 3 dwellings and 3 lot subdivision – update information
- Caravan Park's Operations and Lease Agreements
- Robinvale Caravan Park – Change in Capital Expenditure Schedule
- Review of SHRCC Municipal Community Plan 2011-2016
- Town Hall up-date
- Robinvale Early Learning Centre up-date
- Feldtmann Park Land Use
- Proposed farm/industrial tours

### **ADDITIONAL ITEMS DISCUSSED**

- Nil

### **ATTENDANCE**

Councillors

- Cr Les McPhee
- Cr Chris Jeffery
- Cr Gary Norton
- Cr John Katis
- Cr Bill Moar
- Cr Lea Johnson
- Cr Ann Young

### **Apologies**

### **OFFICERS**

- John McLinden, Chief Executive Officer
- Bruce Myers, Director Community & Cultural Services
- David Lenton, Director Corporate Services
- Oliver McNulty, Director Infrastructure
- Emma Cramer, Economic & Community Development Manager
- Fiona Gormann, Community Planning & Development
- Muriel Scholz, Senior Economic Development Officer
- Yvette Myhill, Performing Arts & Venue Director
- Camille Cullinan, Manager Cultural Development & Libraries
- Jan McEwan, Family Youth & Children's Services Manager
- Kirsty Mayes, Infrastructure Services Assets
- Kimmy Johnston, Infrastructure Services Major Projects & Waste

Other

- Nil

### **CONFLICT OF INTEREST**

- Nil

**COUNCILLOR ASSEMBLIES ATTENDANCE AND AGENDA**  
**13 June 2017 at 1.00pm**  
**Swan Hill Town Hall, Council Chambers**

**AGENDA ITEMS**

- Tour of the Town Hall
- Town Hall Fees, Charges and Subsidies
- Proposed closure of Recycling Depot Manangatang
- Sustainable Living Strategy
- 49 Herbert Street, Robinvale
- Purchase 71 Bromley Road up-date
- Ellwaste Thank you
- Community Satisfaction Survey Results
- C65 Planning Amendment

**ADDITIONAL ITEMS DISCUSSED**

- MDA Membership
- Sir John Monash award

**ATTENDANCE**

Councillors

- Cr Les McPhee
- Cr Gary Norton
- Cr Bill Moar
- Cr Lea Johnson
- Cr Ann Young

**Apologies**

- Cr Chris Jeffery
- Cr John Katis

**OFFICERS**

- John McLinden, Chief Executive Officer
- Bruce Myers, Director Community & Cultural Services
- David Lenton, Director Corporate Services
- Oliver McNulty, Director Infrastructure
- Yvette Myhill, Performing Arts & Venue Director
- Camille Cullinan, Manager Cultural Development & Libraries
- Stefan Louw, Development Manager
- Sam Steel, Senior Environment Officer

Other

- Nil

**CONFLICT OF INTEREST**

- Nil

## **SECTION D – NOTICES OF MOTION**

### **D.17.1 FOOTPATH GEORGE STREET ROBINVALE**

Having given due notice, **Councillor John Katis MOVED that:**

#### **Council**

- 1. Construct a concrete footpath in George Street, Robinvale on the East side between Latje Road and Perrin Street.**
- 2. Approve the use of funds from the 2016/17 budgeted allocation for footpath replacement for these works estimated at \$15,000.**

#### ***Preamble***

Residents of Robinvale have brought to my attention a missing link in the footpath network servicing this town.

Approximately 15 years ago Council reconstructed George Street Robinvale, between Latje Road and Perrin Street. These works provided for new curb and channel, a new sealed pavement and indented angle parking. It is believed that at the same time a section of concrete footpath was removed from the East side of George Street and not replaced. This has meant that residents either walk on the roadway or on the unmade nature strip which becomes boggy after rain events.

The completion of this project will benefit many residents in Robinvale as they access the Post Office from the residential area to the north of Latje Road.

**44/17**

**MOVED Cr Katis**

#### **That Council**

- 1. Construct a concrete footpath in George Street, Robinvale on the East side between Latje Road and Perrin Street.**
- 2. Approve the use of funds from the 2016/17 budgeted allocation for footpath replacement for these works estimated at \$15,000.**

**SECONDED Cr Norton**

**The Motion was put and CARRIED**

**SECTION E – URGENT ITEMS NOT INCLUDED IN AGENDA**

**SECTION F – TO CONSIDER & ORDER ON COUNCILLOR REPORTS**

**Cr Ann Young**

Opeing Art Exhibition – Swan Hill Regional Art Gallery  
Bigger Better Beverford  
Indigenous Community Luncheon  
Agri Business Meeting  
Neighbouring Councils – Murray  
Da Vinci Exhibition Opening

**Cr Lea Johnson**

Governor Dessau’s Visit – Civic Reception  
Budget Information Session – Livestream Audience  
Loddon Mallee Waste App Launch  
ALGA Conference – Smart Cities  
    - Visit to Question Time  
    - Dinner with Andrew Broad  
    - Presentation by Fiona Nash  
Da Vinci Exhibition Opening

**Cr Chris Jeffery**

Swan Hill Soccer Club

**Cr Bill Moar**

Leisure Centre Committee of Management  
Livestock Exchange Committee  
Agribusiness Committee  
Swan Hill Residents and Ratepayers  
AFL Central Murray  
Opening of Da Vinci exhibition

**Cr John Katis**

Governor’s visit to Robinvale  
Budget Information Session Robinvale  
Aborigianl Community Partnership Strategy  
Robinswood Committee meeting  
Robinvale LAN Network meeting  
NAIDOC events meeting  
CEO/Mayor visit to Robinvale  
Public Meeting at Robinswood with CEO

**Cr Gary Norton**

MAV – Meeting with Bulloke  
Meeting with Governor  
MAV Transport and Infrastructure meeting

MAV Board Meeting  
Special Council Meeting

**Cr Les McPhee**

Meeting with the Guardian  
Governors visit to Robinvale/Swan Hill and Dinner at Spoons  
Governors visit to Pioneer Settlement, Catalina and Kilter  
Million Paws Walk at Riverside Park  
Meeting with Institute of Engineers re: Heritage Listing on Swan Hill Bridge  
Mayor/CEO meeting  
Budget and Council Plan presentation at Swan Hill Information Centre  
Mayor/CEO meeting  
MESS meeting  
Budget and Council Plan presentation at Robinvale  
MRGC dinner Mildura  
MRGC meeting in Mildura  
MEMPC meeting at the SHRCC depot  
Memorial at Kerang for 10 year anniversary at Rail Disaster  
Mayor/CEO meeting  
Mayor/CEO meeting  
Alan Garden Netball Courts meeting  
Commonwealth Games planning meeting  
Mayor/CEO visit to Robinvale  
Travel to Canberra re: NGA  
NGA Canberra (see attached report)  
Opening of Leonardo Da Vinci exhibition at Art Gallery  
Commonwealth Games planning meeting  
Swan Hill Neighborhood House meeting  
3SH radio interview  
Mayor/CEO meeting

**This is Mayor, Councillor Les McPhee's report on the National General Assembly of Local Government 2017**

Councillor Lea Johnson along with the Chief Executive Officer, Mr John McLinden and myself attended the National General Assembly of Local Governments 2017 at the National Convention Centre in Canberra from Monday, 19 June and Tuesday, 20 June. What follows is a number of the key messages to come out of the 2017 assembly.

**Senator the Honourable Fiona Nash, Deputy Leader of the National's, Minister for Regional Development, Minister for Regional Communications, Minister for Local Government and Territories.**

- The Federal Government have put \$500 million into regional passenger rail in Victoria.

- Her speech focused on the need for greater accountability in the expenditure of Government monies and in particular the need for strong project management processes.
- The Government in the current budget is providing an extra \$200 million for Building Better Regions and \$272 million for Major Regional Projects. These projects need to be at least \$10 million in expenditure and must have State buy in.
- The Senators speech focused on innovation, she said that the Government's focus is on regions that want to chase the big ideas and so innovative projects that drive the economy and create jobs are those that are likely to be supported.
- The Senator said that Roads to Recovery will increase to \$400 million by 2020 and it is to be made permanent. She did not elaborate on the process by which this would be done but, that is certainly welcome news for all Rural Municipalities.
- The Federal Government will continue to invest in communication blackspots and will be providing \$60 million per annum from 2020 onwards.

### **Smart Cities and Building Tomorrow's Communities.**

A panel session on Building Tomorrow's Communities in a presentation on smart cities was provided by a number of speakers. There appears to be a number of large cities throughout Australia who have made a decision to wholeheartedly embrace an online digital service delivery platform. These Councils clearly see that this is the future. One of the key messages was to sort out what you want to achieve. Having done this, it is important that you get the social relationships correct first and then choose the technology that you need to deliver as a last step. Many Councils, when embarking upon a digital service delivery platform get swept away by the various technological options for service delivery before really nailing down services that they want to provide.

The most common digital platform for communication with Councils and their communities at this point in time is clearly Facebook. One provocative speaker took an alternate view to that of many of the popularly accepted wisdoms of social media. His view was that it is extremely important to use Facebook when thinking local, look for small wins. Facebook is a very personal communication tool and those communicating with Council want one-on-one communications and expect their Facebook posts to be responded to. Use Facebook to convert some of your critics by careful personalised communication that all on the Facebook page can see but which is targeted to the individual and in so doing overtime you may develop a digital cheer squad.

**Why social media is the new town hall, Sean Callanan.**

Sean Callanan is the founding partner of Chunky Media

- There are 15 million Facebook users in Australia and Facebook collects data about everything you do on social media, it has so much data and there are ways of mining that data to understand your audience.
- Facebook provides an app that allows you to use the audience insights. It can give you demographics about so many aspects of your audience, their age profile the things they like, the issues that they touch Council on, where they live and so on.
- Our ever increasing digital community is becoming far more confident in the use of apps to the point where many of our ratepayers now expect to be able to use apps to get the information that they need.
- 53% of digital customers expect a response within one hour.

**The Honourable Michael Keenan MP, Minister for Justice, Minister for Assisting the Prime Minister for Counterterrorism.**

- Minister Keenan gave a chilling account of the day-to-day concerns of Australia's counterterrorism personnel and advised the audience that to date the Federal Government's Counterterrorism Task Force has scuttled no less than 12 terrorism plots, most of which if carried out successfully would have inflicted significant casualties on the Australian community. He alluded to the enormous resources being poured into counterterrorism and in particular into intelligence gathering and analysis and the work being done across jurisdictional issues to ensure that States and Territories police and other intelligence agencies share data in a way that allows better analysis of the potential threats in this nation.
- The Minister also provided information on the Federal Government's Natural Disaster Relief and Recovery arrangements. There has been a review of these arrangements which have for many years provided Financial Assistance to Local Governments who are struck by natural disasters of a magnitude that is beyond an individual councils capacity to cope.
- The new model will be moving to an upfront payment model and will be removing restrictions on the use of day labour and internal plant, which should be welcomed by all Rural Local Governments. The arrangements will also provide funding for repair works at a set rate and if a Council can bring its repair works in under-budget then any funds saved can be retained by the Council and used for disaster mitigation works.
- The Government are looking at how to address the betterment issue this is a complex issue that is difficult for Governments to fund at a policy level but which makes good sense at a local level on the ground. An example of a sensible betterment response is where a Council has rebuilt a section of road that has been washed out by flood and finds it is doing this rebuild every five

years or so. It would make much more sense to build a concrete or flood resistant floodway into the road and never have to repair the road again. The current arrangements do not do not allow councils to claim these betterment works from the Federal Government. The new arrangements are looking to maximise the flexibility in natural disaster responses but, it is not the intention of the Government to fund betterment as part of these arrangements. It would seem on the surface that the revised Natural Disaster Relief and Recovery arrangements may be good news for Rural Municipalities.

The usual networking opportunities were afforded to all delegates and of note was a dinner at Parliament House hosted by Andrew Broad and Damian Drum for delegates from Councils within their electorates. This provided a great opportunity to have good access to our local members and where we could build relationships with our neighbouring municipalities.

On our return journey we stopped into the Edward River Council to do a welfare check on our former Director of Development and Planning Mr Adam McSwain and I'm pleased to advise that he appears to be thriving in his new role as General Manager at the Edward River Council and he passed on his best wishes to all at Swan Hill Rural City Council.



**SECTION G – IN CAMERA ITEMS**

**45/17 Motion**

**MOVED Cr Norton**

**That Council close the meeting to the public on the grounds that the report(s) include contractual matters.**

**SECONDED Cr Katis**

**The Motion was put and CARRIED**

**B.17.67 IN CAMERA CONSIDERATION OF CONFIDENTIAL REPORT**

**B.17.68 IN CAMERA CONSIDERATION OF CONFIDENTIAL REPORT**

**46/17 Motion**

**MOVED Cr Johnson**

**Resumption of standing orders.**

**SECONDED Cr Jeffery**

**The Motion was put and CARRIED**

**SECTION H – DECISIONS MADE IN CAMERA**

**B.17.67 ROBINVALE LEISURE CENTRE TENDER**

**47/17 Motion**

**MOVED Cr Norton**

**That Council:**

- 1) Accept the tender of Belgravia Leisure for the Management and Operation of the Robinvale Leisure Centre for the period of 2017/2018 – 2019/2020 for a total contract value of \$1,136,098 (GST Exclusive), and**
- 2) Approve a budget variation for the management of the Robinvale Leisure Centre in the 2017/18 budget of \$22,042 bringing the total 2017/18 allocation to \$360,042.**

**SECONDED Cr Katis**

**THE MOTION WAS PUT AND CARRIED**

**B.17.68 POSSIBLE LAND ACQUISITION**

**Council considered the negotiation limits for the purchase of a property and advised officers accordingly.**

There being no further business the Mayor, Councillor Les McPhee closed the meeting at 8.03pm